

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
May 9, 2017

MEETING MINUTES

Present: W. Baston (Chair), T. Abdella, M. Wegerbauer, T. Holder (DPW Director)

Absent: Lowery, Mishara

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston asked for public comment – there was none.

Discussion of Restoration Work within North and South Cemeteries with Historical Commission Chair Elisa Scola

Elisa Scola of the Historical Commission appeared before the Board to discuss the funding of restoration work in North and South Cemeteries.

Scola noted that the Trust Committee voted in favor of transferring \$4400 from the Cemetery Perpetual Care account to repair several stones in South Cemetery.

Wegerbauer made a motion to authorize the transfer of \$4400 from the Cemetery Trust Fund to pay for the restoration of stones in South Cemetery.

Abdella 2nd, all in favor.

Items Included in the Packet for Discussion

- 04-21-17 Letter from Monument Conservation Collaborative re: Additional Restoration Work in South Cemetery

Private Dirt Road Grading Request – Chestnut Road

Joseph Dorr of 10 Chestnut Road appeared before the Board to discuss his request for the DPW to perform maintenance on Chestnut Road.

Dorr noted he would like to initiate a change to the bylaw to authorize the DPW to maintain private dirt roads.

Dorr noted that the Town plows the road during winter, which has degraded the condition of the road.

The Board discussed the limits of the Town's authority to maintain private roads.

Abdella noted that the process to change the bylaw is by submitting a petitioner's article for Town Meeting vote.

The Board discussed with Holder the prospect of potentially adding fill to improve the road.

Holder noted that, in his opinion, the road is currently accessible to emergency vehicles, and adding material to the road could potentially negatively alter the flow of stormwater.

Wegerbauer asked who currently has jurisdiction to perform work on the road.

Dorr replied that he is unsure who has the authority to repair the road.

Abdella noted that a permanent solution would be to bring the road up to a modern standard, but to do so the residents would incur a betterment charge.

Items Distributed for Discussion
- Photos of Chestnut Road

Water Abatement Request – 27 Hastings Way

Gary Bruell of 27 Hastings Way appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Baston asked Bruell if he has checked his meter to see if there is continued high usage.

Bruell noted that Millette had checked the meter, and determined that there does not appear to be a continued high usage.

Wegerbauer urged Bruell to delay his request for abatement for one billing cycle to ensure that his usage has returned to normal.

Bruell agreed to wait until his next bill arrives to formally request an abatement.

Items Included in the Packet for Discussion
- 27 Hastings Way Abatement Request
- 4-24-2017 Water Meter Test Results

Water Abatement Request – 29 Oxbow Road

Dan Moradi of 29 Oxbow Road appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Moradi noted that his property has been sold and his closing is scheduled for tomorrow.

Abdella made a motion to abate the 12/13/16 bill to 6600 units, waiving all interest and fees.

Baston 2nd, all in favor.

Wegerbauer requested that plumber's receipts be included as part of an abatement packet.

Items Included in the Packet for Discussion
- 29 Oxbow Road Abatement Request

Water Abatement Request – 47 Rice Road

Andrew Marks of 47 Rice Road appeared before the Board to discuss his request for abatement, noting that he has not been able to determine the cause of the high usage.

Marks noted he has checked his meter several times and has confirmed that his water usage has returned back to its normal level.

Wegerbauer noted he would feel more comfortable if Marks waiting to request abatement until the next billing cycle.

Marks noted that he feels certain the issue is no longer occurring.

Baston made a motion to abate the 3/13/17 bill to 5100 units, waiving all interest and fees.

Abdella 2nd.

Abdella and Baston in favor, Wegerbauer opposed.

Items Included in the Packet for Discussion
- 47 Rice Road Abatement Request

Water Abatement Request – 11 Snake Brook Road

Blake Lukis of 11 Snake Brook Road appeared before the Board to discuss his request for abatement.

Wegerbauer made a motion to abate the 2/21/17 bill to 1800 units, waiving all interest and fees.

Abdella 2nd, all in favor.

Lukis noted that he is Water and Sewer Superintendent of Framingham, and offered comment on the status of the Birch Road Wells.

Lukis provided an overview of the Birch Road Wells, including the timeframe and permitting process.

Lukis noted that following the conclusion of Framingham's study of the Birch Road Wells, he would welcome discussion between Framingham officials and the Board of Public Works.

Items Included in the Packet for Discussion
- 11 Snake Brook Road Abatement Request

Review of Interim Laydown Area Wetlands Report

Holder noted that he had met with the wetlands scientist, and he anticipates delineation of the wetlands within the next week.

DPW Director's Financial Report

Holder discussed the current status of the budget, noting that spending remains on target.

Wegerbauer asked if a discussion has occurred with Brian Keveny regarding the diverting a portion of the costs of the Transfer Station door and roof replacement to the general fund.

Holder noted that funds could not be transferred, as the capital funding source is listed in the Town meeting Warrant as the Transfer Station Revolving Fund.

*Items Included in the Packet for Discussion
- 5/5/2017 DPW Director's Financial Report*

Board Member's Reports, Concerns, and Updates

Wegerbauer discussed the status of field utilization, and asked how frequently out-of-town organizations use the Town's fields.

DPW Superintendent Joe Doucette noted that the scheduling of the fields is under the purview of the Recreation Department.

Baston discussed potentially scheduling a joint meeting with the Recreation Board in the future.

Abdella suggested potentially offering paper shredding at the Transfer Station.

Baston requested that a discussion on scheduling the review of unreleased executive session meeting minutes be placed on the next agenda.

Baston noted that the Governor had recently released \$200M in infrastructure funding, and asked if that is additional to Chapter 90 funding.

Baston asked about the status of potentially accepting Spencer Circle.

Holder suggested that an update on Spencer Circle be provided at a future meeting under executive session.

Baston asked if Town Counsel has reviewed the policies concerning the plowing and maintenance of dirt roads.

Baston noted that the bylaws and policies concerning private ways needs to be addressed in the future as a whole.

Baston asked if Tata & Howard will be prepared to discuss remote-read meters at a future meeting.

Holder noted that Tata & Howard will be prepared to discuss several options with the Board.

Baston asked about the status of the Parkland & Charles intersection.

Doucette noted that the road has been cut, but further progress has not been made.

Wegerbauer asked when the construction is planned.

Doucette noted that a timeframe has yet to be established.

Review and Approve the Minutes of the 4/25/2017 Meeting

Wegerbauer requested that Lowery comment noting the source of funding for the Transfer Station building improvement capital article be added to the minutes.

Baston noted a typographical correction on page 2.

Abdella made a motion to accept the minutes of the 4/25/2017 meeting as amended.

Wegerbauer 2nd, all in favor.

Holder noted that planning is underway for the DPW's 5/20/2017 Open House.

Holder noted that he hopes to begin a rain barrel program, to be kicked off with a distribution day scheduled for Saturday, 6/17/2017.

The Board determined that a discussion of partially funding the rain barrel program through the Water Enterprise Fund would be placed on the next agenda.

*Items Included in the Packet for Discussion
- 4/25/2017 BOPW Meeting minutes Draft*

Abdella made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:12 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator