

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
January 13, 2017

MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, T. Holder (DPW Director)

Meeting opened at 8:57 AM

Brown announced that the meeting is not being recorded.

Brown asked for public comment – there was none.

Vote the Submission of TM Article for Easement on Habitat for Humanity Property

Brown discussed the nature of the Annual Town Meeting article seeking an easement.

Brown made a motion that the Board of Public Works submit an article for inclusion at Annual Town Meeting to authorize the acquisition of an access and utility easement at 89 Stonebridge Road.

Lowery 2nd, all in favor.

Items Distributed for Discussion

- Draft of Town Meeting Article: Authorize Acquisition of an Access and Utility Easement at 89 Stonebridge Road

Discussion & Possible Vote on Spring Town Meeting Articles

Holder discussed the status of the proposed CIP for radio-read meters.

Holder noted that he feels the project should be separated, with the meter replacement portion to begin prior to the implementation of a remote-read system.

Holder noted that a public outreach campaign on remote-read metering should be launched, with a remote-read program scheduled for submission at 2018 Annual Town Meeting.

Lowery asked what portion of the \$430,000 requested is for the actual radio-read technology.

The Board discussed strategy pertaining to the replacement of water meters and the seeking of funding for additional meter replacements.

Lowery asked Millette to confirm the compatibility of the potential new meter system with the current hand-read system.

Brown asked Millette to ask how much additional funding would be needed to replace water meters.

Millette noted he would research the actual cost separate from the meter replacement.

Brown made a motion that the Finance Committee be informed that the Board will be withdrawing the CIP for a remote-read meter system and deferring the request to a future year.

Lowery 2nd, all in favor.

Brown noted that in discussions concerning the new laydown area, the cost for building the road to get to the laydown area has not been previously considered.

The Board discussed the option of constructing a road accessing the site off of River Road.

Brown asked that an estimate for the construction of the road be available for the upcoming Board of Selectmen meeting on Tuesday.

Lowery suggested that the gas company be asked to share the cost, as the river road access is used by them to access their easement.

Brown asked Holder if he will have any comments on the viability of the interim laydown area.

Holder replied that a laydown area necessary for DPW operations should ideally be at least 2 acres, and the 2/3-acre parcel should be considered a short-term solution.

Lowery described land under control of the DPW for potential laydown use.

Holder discussed a potential Annual Town Meeting Article to accept Summer Lane, Dylan's Circle, and Spencer Circle as public ways by the Planning Board.

Lowery noted that the Board's policy is to only accept streets that meet the Town's standards.

Brown asked the Board if they would like to delay scheduling a street layout hearing for Spencer Circle.

Brown noted that a public hearing for Summer Lane and Dylan's Circle is scheduled for January 31.

The Board noted that a public hearing for Spencer Circle should be held as well.

Holder expressed his desire to convert an open part-time position at the Transfer Station into an additional full-time Transfer Station employee.

The Board clarified that the decision would ultimately have to be made by the Personnel Board.

Review of Board Policy Concerning Water Abatements

Holder asked the Board for clarification regarding his authority for granting water abatements.

Holder described abatements being sought for amounts under \$2000 for leaking toilets, and asked for the Board's position on granting such abatements.

Millette described the nature of abatements that have been granted in the past.

The Board discussed their policy regarding granting abatements.

Baston made a motion to adjourn.

Lowery 2nd, all in favor.

Meeting adjourned at 10:12 AM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator