

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: \_\_\_\_\_ Board of Public Works \_\_\_\_\_

FILED BY: \_\_\_\_\_ Gay Hughes \_\_\_\_\_

DATE OF MEETING: \_\_\_\_\_ April 22, 2013 \_\_\_\_\_

TIME OF MEETING: \_\_\_\_\_ 7:00 PM \_\_\_\_\_

PLACE OF MEETING: \_\_\_\_\_ Town Building \_\_\_\_\_

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Board of Public Works**  
**Meeting AGENDA**

- 7:00 Agenda Review
- 7:05 Public Comment
- 7:10 DPW Grievance and Effects – Prepare for BoS Joint Meeting (BoPW)
- 7:30 Attend (joint) Selectmen/Personnel Board DPW Grievance & Effects
- 8:00 Discussion – with Members of the Board of Selectmen, Permanent Municipal Building Committee, Finance Committee and Personnel Board on how to address current condition and advance the DPW Facility project.
- 8:30 Review of TM Actions
- 9:00 Discuss DPW Garage Strategy for Future TM
- 9:30 Board Members' Reports and Concerns
- 9:40 Elect Chair and Vice Chair
- 9:45 2<sup>nd</sup> Public Comment
- 9:50 Review and Approve Minutes
- 9:55 Establish Meeting Calendar and Hearing Dates for:
  - General Meeting Schedule – days of month and start time
  - Water Rates
  - Tree Hearings
  - Traffic Calming
- 10:05 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.