

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Public Works

FILED BY: Diane Gorham

DATE OF MEETING: June 04, 2012

TIME OF MEETING: 7:00 PM

PLACE OF MEETING: Town Building

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Board of Public Works**  
**Meeting**  
**AGENDA**

- 7:00 Open Meeting
- 7:05 – Discussion with Fred Turkington – Financial Management and Reporting capabilities of the MUNIS system
- 7:25 Public Comment
- 7:30 Water Abatements
- 8:00 Parkland Drive Traffic Calming
- 8:20 Roles, Responsibilities, BoPW/DPW relationship
- 8:40 Review of relationships with other boards
- 8:50 Set Water Rates
- 9:10 Water Billing & Alternatives
- 9:30 Physical Alteration Permit Redraft
- 9:50 Board members reports & concerns
- 10:00 Follow up on action items from previous meeting
- 10:10 Topics not reasonably anticipated by the Chair prior to posting, if any
- 10:20 Review and approve minutes
- 10:25 Directors Report
- 10:30 Adjourn

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.