

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: \_\_\_\_\_ Board of Public Works \_\_\_\_\_

FILED BY: \_\_\_\_\_ Diane Gorham \_\_\_\_\_

DATE OF MEETING: \_\_\_\_\_ January 3, 2012 \_\_\_\_\_

TIME OF MEETING: \_\_\_\_\_ 6:30 PM \_\_\_\_\_

PLACE OF MEETING: \_\_\_\_\_ Town Building \_\_\_\_\_

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Board of Public Works**

**Meeting**

**AGENDA**

- 6:30 Open Meeting
- 6:35 Public Comment
- 6:40 Traffic Signal Maintenance Agreement
- 7:10 Joint Meeting with Board of Selectmen & Recreation Commission to Review Duties and Responsibilities (Town Counsel to be Present); Review and Discuss Communications Issues
- 7:50 Joint Meeting with Board of Selectmen - Review Water Reserve; Future Capital Needs; Discuss Establishment of Enterprise Fund
- 8:20 Water Abatement Policies
- 8:50 Wellhead Protection Plan
- 9:10 Follow up on action items from previous meeting
- 9:20 Review and approve minutes
- 9:25 Topics not reasonably anticipated by the Chair prior to posting, if any
- 9:30 Adjourn

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.