

# Town of Wayland Cable Advisory Committee

## Meeting Minutes of November 10, 2011

### Town Building, Selectmen's Meeting Room

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#### **Members Present:**

Steve Allen (chair)

Phil Radoff (Vice Chair)

Thomas Klem

Richard Turner

#### **Guests:**

Ken Isaacson (WayCAM President)

Meeting convened at 7:30PM by Chair Allen

- Status of Video Return (VR) over Town & School Municipal Area Networks (MAN)
  - No reply from SullyMac regarding written questions pertaining to, for example, when other Town schools will be incorporated into the MAN for VR and bandwidth assigned to VR over the MAN. Committee will request that Selectman Correia help obtain a response from SullyMac - the vendor implementing that part of the MAN.
  - Middle School MAN switches reported as set up for VR today.
  - Access AV scheduled for Nov 14 to connect equipment to feed signal between Middle School and WayCAM studio. This will ready video return for the Nov 17 Special Town Meeting (STM).
  - Capron to handle internal AV for the STM
  - Schedule and details for VR to new studio unresolved as yet – direct fiber link to HS Main Distribution Frame recommended.
- Status of 3<sup>rd</sup> Comcast PEG Channel
  - Explanatory letter received from Comcast today says channel designation will be 96 instead of 10, and that the 'go live' date will be "within a matter of days from now".
- Status of WayCAM Studio Relocation
  - Only one 4-inch conduit runs from new HS building B to new studio, with one inner duct, not two conduits as we were previously told.
  - Verizon fiber cable in new studio through inner duct, awaiting interfacing equipment to provide both VR to Verizon's head end and a subscriber line to the new studio.
  - Mirror (Comcast contractor) to reroute fiber cable from wrong location in Field House, willing to use same 4-inch conduit – some possibility of using another conduit.
  - New studio construction on schedule for completion by Nov 18.
- Status of Verizon License Amendment
  - Verizon misunderstanding clarified – they thought that the Town would pay for relocation to the new studio, but they now understand (and have agreed) that they are obliged to pay for relocation of the VR and subscriber drops since the new studio will be at the HS.
- Status of conversion of Comcast School Subscriber drops to digital format
  - Pickup of twelve excess boxes expected today.
  - Comcast unable to trace missing boxes designated for Cochituate Apartments. Committee has asked for relief of Town responsibility.
  - Middle School setup needs written instructions, to be prepared by the Committee.

- One of the assigned boxes went missing – will try to trace by serial number.
- Status of required Verizon Subscriber drops
  - Happy Hollow repair scheduled for Nov 15.
  - Claypit repair to be initiated by Pat Morris over telephone.
  - Fire Station 2 has had fiber cable installed – awaiting interfacing equipment.
- Status of Verizon Buildout
  - Multiple requests by the Committee to DPW on road opening information have gone unanswered. Committee will request that Selectman Correia use his authority to get the information.
- Status of Comcast conversion of Basic Tier to digital format
  - No other “premature” conversion of channels scheduled (as yet). This conversion was expected to take place in mid-2012; however one local channel has already been converted to digital, requiring Basic Tier subscribers to rent a set-top box in order to view this channel.
- New Business
  - CAC-requested transfer of Comcast cables to new auxiliary pole at Happy Hollow School (and removal of I-Net cables) reported by Comcast as completed today.
  - FCC/FEMA test, 2pm on 11/9/11, appears to not have worked over Comcast Basic Tier in Wayland – Comcast was notified.
- Date(s) and Special Topics for Future Meetings
  - Next meeting scheduled for 14 December 2011, at 7:30pm.

Meeting adjourned at 8:10PM

Minutes recorded by Thomas Klem