

Town of Wayland Cable Advisory Committee  
Meeting Minutes of September 14, 2010  
Selectmen's Hearing Room, Town Building

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Meeting started by Chair Allen at 12:05 pm

- The Committee voted unanimously to recommend that the Board of Selectmen:
  - Revise Verizon's license to accept a contribution of \$30,000 to defray the cost of providing video return over Town-owned fiber networks. This sum will be payable when Verizon is no longer required to pay for use of the Comcast I-Net.
  - Accept the informal renewal license from Comcast.
  
- Status of conversion of Comcast Municipal and School Subscriber drops to digital format
  - A digital transport adaptor (DTA) was installed at the Senior Center. Revised instructions for use of the television/DVD player/VCR are being provided by the Committee to Senior Center staff. Two other DTA's were installed in the Town Building.
  - Two DTA's were installed at the Public Safety Building. The Committee was informed that there are fewer channel options with the DTA than were available with the previous set-top box. This matter is under review by the Committee.
  - The A/V cabinet in the Town Library was disconnected and removed from its location in the basement during last spring's flooding, and subsequently reconnected by a contractor (Access A/V). Initial concerns about the inability to project Verizon programming to the front of the room have been resolved and we believe that both analog and digital services are being provided by Comcast. We want to confirm the likely effect of the DTA before it is actually installed. Revised instructions for use of the A/V equipment at the Library will be provided by the Committee.
  
- Status of Verizon Municipal Subscriber Drops.
  - Pat Morris reported that Verizon has completed installation at Happy Hollow Elementary School. There was a complaint that Verizon's cable was hanging too low. Upon investigation, Allen discovered seven cables. Presumably, two are for Comcast I-Net and one Verizon FiOS, but the function of the rest is not known. Identification and responsibility of these needs to be determined so that the appropriate parties can be notified and the issue resolved.

- Town MAN Video Return
  - The contractor SullyMac, responsible for completing the Schools part of Municipal Area Network-(MAN) has a \$17,300 study contract to for Site Survey, Design and Engineering for the Town's part of the MAN, this includes video return for WayCAM. The report is due end-October. That timing is awkward because the Renewal License calls for discontinuing the Comcast I-Net at end-2010.

Meeting adjourned at 12:35 pm

Next Meeting: Indeterminate

Minutes recorded by Thomas Klem

<b>Members Present:</b>		
Steve Allen (Chair)	Thomas Klem	Richard Turner

<b>Members not Present:</b>		
Phil Radoff	Joe Schwendt	

**Guest:** Ken Isaacson, President, WayCAM