



Town of Wayland Massachusetts

Members:

Steve Correia,
Mark Foreman
Carol Glick
Marylynn Gentry
Frank Krasin
Jean Milburn, Co-Chair
William Sterling, Co-Chair

Council on Aging/Community Center Advisory Committee (“CoA/CCAC”)

Minutes: March 10, 2016

In attendance: Mark Forman, Carol Glick, Frank Krasin, Jean Milburn, and William Sterling. Also in attendance were the Wayland Public Buildings Director Ben Keefe and COA Director Julie Secord.

Absent: Steve Correia, and Marylynn Gentry

The meeting was called to order at 7:34 PM when a quorum was established in the Wayland Selectmen’s Meeting Room.

- I. Public Comment, None
- II. Review of meeting notes: 2/29/16-Jean Milburn moved to accept, Carol Glick seconded the motion. Approved by vote of 4-0.

2/22/16-Bill Sterling moved to accept, Frank Krasin seconded. Approved 4-0.
- III. Discuss programming progress-
 - a. Julie reported that Jessica, Julie and Kaffe Kang have discussed filling two typical day schedules, one week day, one week-end with potential programs for all the proposed program activity rooms throughout the full day.
 - b. Scheduled to do this before Town Meeting to share with the public.
- IV. Discuss engineering reports.
 - a. Bill Sterling and Ben Keefe met with Nan Balmer, Building Inspector and Board of Health administrator to discuss wastewater needs at the municipal pad on 3/10/16.
 - b. Sterling submitted a draft report by Tighe & Bond on the topic. It concluded that of the three examples of senior centers they studied, one of them, Saugus Senior Center used sufficient water to suggest that a building of 21,000 SF at the municipal pad would require 3,000 GPD for sewage disposal in order to comply with the Title V’s “Double Water Consumption” method of determining need.

- c. Bill Sterling moved that the CCAC retain the 3,000 GPD allowance for the municipal site until it has obtained a Board of Health permit for construction of the new community center project. Jean Milburn seconded the motion. Motion was approved by a vote of 4-0.
 - d. Ben Keefe suggested we determine why Saugus had a major event in their water history that caused the water consumption to drop in 2013. Bill Sterling is to call Saugus to ask that question.
- V. Discuss Tighe & Bond's Alternative Site Analysis report
- a. Ben Keefe declared the report to be truly "robust" as requested by Brian Monaghan.
 - b. The committee decided to review the report over the week-end and submit comments by Sunday evening for Bill to relay on to T&B.
 - c. Frank Krasin noted that Figure 8 incorrectly identifies the Paine Estate site slated for development by the WRAP committee.

VI. Other topics:

- a. Schedule of upcoming events was listed as follows-

EVENT	Coverage	Notes	Date	Time
Wayland Dads			3/12/16	9:30AM
Next CoA/CC meeting			3/16/16	7:30AM
Vote on updated Alternatives Analysis report			3/16/16	7:00PM
WBSA			3/16/16	7:00PM
Mark, Frank				
League of Women's Voters			3/17/16	7:00PM
Public Forum			3/24/16	7:15PM
			Need to see if date is available, otherwise try for 3/23/2016	
CoA –				
Coffee/Presentation			4/4/2016;	time TBD
			Julie S to organize & Jean M. to present Q & A format	
WayCam				
Interview		TBD	TBD	Bill, Steve
Field Advisory Board		TBD	TBD	
			Frank to check on date	
Arts Wayland			TBD	
Historical Commission			TBD	
Pre-ATM Forum			3/28/16	7:00PM
ATM			4/7/16	7:00PM

- b. Public Relations to do:
 - Email broadcast stating when the town meeting article is to come up, allow for an hour at least, considering time to sign in, etc.
 - Letters to the media- try to get friends to write in positive letters.
 - Try to get veterans to speak in support of the article at TM.

- c. T&B is to send Mark non-PDF copies of their reports for him to include in a power point presentation for the LWV 7 minute forum.
- d. Steve Correia and Bill Sterling to interview with WayCam and Ken Isaacson.
- e. Rec Commission and the Wayland COA voted support of the Article of the new community center.

VII. Date and time of next meetings to post

- a. CCAC 3.16.16-Wednesday morning 7:30 AM
- b. LWV Forum Thursday 3.17.16 evening 7:15 PM

VIII. Adjourn

- a. Bill Sterling moved to adjourn at 8:55 PM, Jean Milburn seconded. Approved 4-0.

Respectfully submitted William Sterling