

COUNCIL ON AGING/COMMUNITY CENTER ADVISORY COMMITTEE

MEETING MINUTES OF JANUARY 14 , 2016

MEMBERS PRESENT

JEAN MILBURN(Co-Chair)

BILL STERLING(Co-Chair)

Carol Glick

Steve Correia

Frank Krasin

Mark Foreman

MEMBERS ABSENT

Marylynn Gentry

In attendance: Julie Secord , Council on Aging Director
Ben Keefe , Wayland Public Buildings Director
Kaffee Kang representing Kang Associates

MEETING COMMENCED AT 8:00PM

There was no public comment .

Bill S. introduced Kaffee Kang and Ben Keefe . Kang Associates was selected for the programming services for our proposed Council on Aging/Community Center project.

Jean M. noted that Lincoln is planning a project similar to ours .

Bill S. indicated that it may be helpful to look at their programming in regards to helpful aspects of our programming needs. Discussion continued regarding our programming needs such as those for the Historical Commission and the Veterans Organization .

Kaffee Kang discussed some of the projects , with some detail , that Kang Associates have performed which might be helpful to look at for our programming needs.

Kaffee asked for help to set up meetings for her regarding the needs of various groups.

She also indicated the need for public comment and asked if there are plans for intergenerational type programs. Steve C. said that is one of our objectives and we need her help on this particular aspect of our programming needs.

The discussion continued on many aspects of programming including the importance of scheduling to determine space needs.

There was a discussion of the activities that the Council on Aging engage on a daily basis . Also the need for kitchens was discussed in relation to help with the programming needs. Storage needs were also discussed . Kaffee noted that sinks might prove to be useful in activity rooms . She also stated that it would be more efficient if we allow her to generate a list of rooms needed so that further discussion using this list would be very helpful.

Bill S. moved the discussion onto engineering services regarding Tighe and Bond whom we selected for this project. Regarding our Warrant Article Bill S. said that the BOS wanted him to explain how the cost of the project was determined. Bill indicated that it was an upper limit not a final cost . Tighe and Bond would have a much better cost estimate of the project .

Mark F. mentioned that he may attend the next PMBC meeting for public comment regarding giving an update on our project .

Bill S. mentioned that he and Jean M. attended the latest WRAP meeting because the Committee wanted to know the direction that we were going and our plans if certain things happened .

Frank K. indicated that Recreation and the Library Trustees were going to submit a joint Warrant Article regarding taking possession of the former DPW site .

Bill S. mentioned that Marylynn G. has a meeting scheduled with Brian Monahan next week .

Steve C. mentioned that he and Bill S. discussed potentially researching additional funding for our project .

It was noted that no additional progress has been made with 20 Wayland regarding getting control of the Municipal Pad . Next meeting was scheduled for January 21 at 8PM .

Meeting Adjourned at 8:40PM

SUBMITTED BY
FRANK KRASIN