

Minutes

Council on Aging /Community Center Advisory Committee

Wayland, MA

June 18, 2015

Present -

Members: Steven Correia (absent), P. Jean Milburn, Marylynn Gentry, Mark Foreman, Frank Krasin, William Sterling.

Ex Officio: Ben Keefe, Julie Secord.

Public Comment: Linda Segal asked that copies of the handouts be made available to the visiting members of the public. Handouts were provided to her. She thanked those present for their service on the committee.

Bill Sterling asked if all members present had been sworn-in. All replied in the affirmative. Discussion moved to selection of committee leadership. It was suggested that Bill serve as chairman. He replied that he preferred a co-chair model. It was suggested that Jean Milburn serve as the second co-chair. Jean suggested that since much of the important work of this committee will be environmental in nature, Marylynn might be a better selection. Marylynn stated that she had too many work and professional commitments already. Frank Krasin moved that Bill Sterling and Jean Milburn serve as co-chairs. Mark made the second motion. The motion passed 5-0.

Bill Sterling distributed a stack of handouts to the members and directed their attention to the list of tasks on a timeline. He encouraged members to study the timeline to understand how the work must be organized.

Discussion moved to providing some background information for the two members who had not served on the previous committee. He directed their attention to the document titled "Expanded Municipal Pad Site Plan – 4.16 Acre lot" so that they can become familiar with the municipal pad, the river setback lines, and the location of the existing building. The group looked at the document "Wayland Community Center Plan – 4.16 Acre Lot" to see the concept drawing of the proposed annex, the 100-space parking lots, the river trail extension and the potential future boathouse.

Bill Sterling stated that chairman of the BoS, Cherry Karlson, has spoken with Raytheon and asked what information they require from the Town to consider whether or not the Activity Use

Limitation can be removed from the municipal pad site. She awaits a reply and will provide the information to us when she obtains it.

The group reviewed the document “ Environmental Site Assessment Proposal for Municipal Parcel 440 Boston Post Road, Wayland MA” dated June 12, 2015. This proposal from CMG Environmental will be sent to BoS for their action at their next meeting. The following edits were proposed:

Cover sheet: Delete Mr. Sarkis Sarkisian, Town Planner, replace with Nan Balmer, Town Administrator.

Page 1. PP1. Ask Sarkis to confirm that the Lot numbers match the Town Warrant. PP3. Delete reference to Planning Board and insert Board of Selectmen. Add that the goal is to obtain release from any existing AUL.

Page 2. Last PP. Delete Planning Board, insert Board of Selectmen.

Page 3. PP1. Delete “Planning” insert “of Selectmen”

PP2. Delete “Planning” insert “of Selectmen”, delete “task” insert “Raytheon Interaction Time.”

PP5. Delete “Planning” insert “of Selectmen”

Frank Krasin made a motion for acceptance of the document as amendment and for forwarding it to the BOS for action. Mark made the second motion. Approved 5 – 0.

The group moved to discussion of future tasks. An RFP for architectural services must be written. We need to interview engineers for the Alternate Site Report. We must plan for testing of the condition of the existing building for mold and other substances. Also, preparing an improved web page for the project would improve communication with the public. Submitting informative articles to the Town Crier, Voter’s Network, WCPA and Wayland Dads would improve information dissemination. We need to do outreach to the other boards in town. Jean will contact Elisa Scola about Historic Commission display space. Marylynn and Mark will write a first draft of the RFP for the site engineer.

Jean moved that the committee adjourn. Marylynn made a second. Adjournment approved 5 – 0. Adjourned at 9:45 p.m.

Respectfully Submitted,

Jean Milburn