

Members:

Steve Correia Jean Milburn Ken Isaacson Andrew Reck

Frank Krasin, Co chair
Carol Martin

Julie Secord, ex officio
William Sterling, Co chair

Community Center Advisory Committee ("CCAC") Meeting Minutes for Meeting of December 29, 2014

In attendance: Steve Correia, Ken Isaacson, Carol Martin, Jean Milburn, Andrew Reck, Julie Secord and William Sterling

Absent: Frank Krasin, Ben Keefe

The meeting was called to order at 7:00 PM, as a quorum was present in the Selectmen's Meeting Room of the Wayland Town Building. The meeting was being recorded and possibly broadcast live.

<u>I.a Public Comment:</u> None.b. Members' Response: N/A

## c. Meeting Notes

Meeting dated 12.10.14- There was a motion by Steve Correia to approve the meeting notes as further amended at this meeting, seconded by Ken Isaacson. Six voted in favor. Meeting dated 12.15.14- Bill Sterling moved to approve as amended at this meeting. Andrew Reck seconded the motion. Five voted in favor, one abstention.

- d. Charge of the committee, as extended by the BOS. We are charged to amend the financial request to \$150,000 for a study alone. We are also charged to assist the BOS by preparing a draft warrant article following the model of the River's Edge warrant from last year. Both should be ready for the BOS meeting dated 1/12/15.
- e. <u>Review of the Draft Capital Improvement Report-</u>Bill Sterling presented an updated site plan concept, including a revised floor plan as an example of how the municipal pad may be developed as a community center. The revised plan eliminates using the west driveway off route 20 and related parking and the service yard to the west of the existing building. By making this change, the area of proposed alteration within the 200' setback is now reduced to 12,126 SF where the maximum allowed by state guidelines is about 28,000 SF.

The committee reviewed the amended text of the report and agreed that it should be submitted to the BOS and posted on line as soon as the amended attachments are ready.

f. <u>Historical Commission Interest</u>- The committee reviewed the letter from the Historical Commission supporting the proposed community center and stating that they have no objection to the location of the proposed community boat house as shown on the current site plan. The letter also mentions that Sherre Greenbaum and Betty Salzberg joined our walk of the site with them. Bill Sterling added that Sherre and Betty stated at the walk through that they had no objection to the proposed siting of the building. In fact Sherre offered that it would be a lovely place to gather for bird watching and for conducting school outings to study the environment. Betty, who was in attendance at this meeting at the request of Sherre, confirmed they did not object to the boat house siting as long as it was not within 100' of the river.

- g. <u>ConCom update</u>- The committee was pleased to have the list of concerns issued by the ConCom. They requested the list be put on ConCom letterhead and dated for formal inclusion in the report.
- h. <u>Draft Warrant Article</u>- Carol Martin explained that the FinCom will actually write the final text of the warrant article, but that our submission will help if we follow their outline. Jean Milburn and Steve Correia both offered to help draft the article in the next few days to have it ready for review at the next CCAC meeting.
- i. Other topics not reasonably anticipated- Voter's Network article dated 12.28.14 contained many editorial implications that need to be addressed. Steve Correia suggested that such an article actually helps us to prepare for the kinds of questions we need to address before town meeting. Our mission is to answer all public concerns in the drafting of the warrant article.

j. January 5, 2015 7PM is the next meeting date and time.

## VI. Adjournment

At 8:18 PM, Ken Isaacson moved to adjourn. Steve Correia seconded the motion. The vote in favor was 6-0.

Respectfully Submitted,

William A. Sterling



Members: Steve Correia

Ken Isaacson

Frank Krasin, Co chair Carol Martin Jean Milburn Andrew Reck

Julie Secord, ex officio William Sterling, Co chair

Handouts:

Agenda of tonight's meeting

Updated Capital Improvement Report

Schematic layout of Community Center site plan revised by Sterling Associates

Letter of environmental concerns from ConCom

Letter of support from Historical Commission dated 12.15.14

Draft Warrant article from Cherry Karlson dated 12.8.14

Meeting Notes: Wayland COA/CCAC- dated 12.10.14 & 12.15.14.

Wayland Voters Network article dated 12.28.14