

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN
BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Council On Aging-Community Center Advisory Committee

FILED BY: Julie Secord, Council On Aging Director

DATE OF MEETING: Monday, July 6, 2015

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate. Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

- 1) **PUBLIC COMMENT (7:30 pm)**
- 2) **RESPONSE TO PUBLIC COMMENT (7:35pm)**
- 3) **REVIEW MINUTES of the June 25, 2015 MEETING, edit as needed with motion to accept. (7:40pm)**
- 4) **Draft RFP for Civil Engineering (7:45pm)**
- 5) **Draft RFP for Building HAZMAT report (8:05pm)**
- 6) **Set up meeting for site visit at Town Center (8:25pm)**
- 7) **Set up meeting with Lincoln Community Center Committee Chair and/or Lincoln COA Director as well as Sudbury and Wellesley to discuss their proposed COA-CC initiatives. (8:30pm)**
- 8) **Establish calendar to tour existing COA-Community Centers in the area. (8:40pm)**
- 9) **Discuss pre-programming of Recreation, COA and Historical Commission requirements for a COA-CC (8:45pm)**
- 10) **Topics not reasonably anticipated less than 48 hours in advance of the meeting – if any. (9:05pm)**
- 11) **Establish date and time of next meeting (9:10pm)**
- 12) **MOTION TO ADJOURN (9:15ppm)**