

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**  
Posted in accordance with the provisions of the Open Meeting Law  
[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)  
PLEASE TYPE OR PRINT LEGIBLY

**NAME OF BOARD/COMM:** Council On Aging-Community Center Advisory Committee

**FILED BY:** Julie Secord, Council On Aging Director

**DATE OF MEETING:** Thursday, June 18, 2015

**TIME OF MEETING:** 8:00pm

**PLACE OF MEETING:** Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

- 1) PUBLIC COMMENT (8pm)**
  
- 2) Welcome to the members of this newly created Selectmen's Committee. Confirm members have been sworn in at the Town Clerk's office. (8:05pm)**
  
- 3) ORGANIZATIONAL MEETING (8:10pm)**
  - a. Determine committee structure
  - b. Review committee charge as outlined by the Board of Selectmen
  - c. General historical overview of the COA-Community Center initiative
  - d. Identify optimum way to proceed forward given the scope of task and time line.
  
- 4) Topics not reasonably anticipated less than 48 hours in advance of the meeting – if any.**
  
- 5) Establish date and time of next meeting (9pm)**