

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: COA / COMMUNITY CENTER ADVISORY COMMITTEE

FILED BY: Julie Secord, COA Director

DATE OF MEETING: Tuesday, Nov. 4, 2014

TIME OF MEETING: 8:00pm

PLACE OF MEETING: Wayland Town Building (COA)

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

1. PUBLIC COMMENT (8pm)
 2. Welcome to members of this newly created Selectmen's committee. Confirm that members have taken the oath at the Town Clerk's office.
 3. ORGANIZATIONAL MEETING:
 - a) Determine committee structure.
 - b) Review Committee Charge as outlined by the Board Of Selectmen.
 - c) Review current site plan concept, floor plan layout and options for expansion.
 - d) Identify the optimum way to proceed forward given the scope of task and time line.
 4. Other
 5. Establish date and time of next meeting.
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