

# Wayland Council on Aging

## MINUTES

JUNE 6, 2017

8:00AM

COA CENTER

<b>FACILITATOR</b>	Betsy Soule, Chair
<b>NOTE TAKER</b>	Mary Antes, Secretary
<b>ATTENDEES</b>	COA Board Members Present: Mary Antes, Evelyn Ekmejian, Carol Glick, Nancy Leifer, Becky Patterson, Ellen Scult, Betsy Soule, Bill Sterling COA Board Members Absent: Denise Yurkofsky <u>Director:</u> Julie Secord <u>Guest:</u> Ben Keefe, Facilities Director
<b>PUBLIC COMMENT</b>	

### Agenda Topics: Meeting Convened at 8:08am

#### MINUTES

BOARD

<b>DISCUSSION</b>	The minutes of April 4, 2017 were reviewed.
<b>ACTION</b>	The minutes of April 4, 2017 were approved unanimously (Sterling/Patterson).

#### BAYPATH ELDER SERVICES REPORT

CAROL GLICK

<b>DISCUSSION</b>	Bateman, provider of the food for Meals on Wheels, has identified a new facility in Southborough. Four hundred thirty meals were delivered to Wayland residents in April. Julie said a tremendous team shuttles and delivers meals.  The new Adult Foster Care regulations require agencies to pursue accreditation by 2020. A centralized intake system for Protective Services will become effective July 1 <sup>st</sup> ; there will be one number to call to make a protective services report.
<b>ACTION</b>	

#### SENIOR TAX RELIEF COMMITTEE

JULIE SECORD

<b>DISCUSSION</b>	Julie reported the committee will meet in two weeks. The chair is not seeking reappointment. This results in two vacancies, making it difficult to meet quorum requirements.
<b>ACTION</b>	

#### FRIENDS OF THE COA

NANCY LEIFER

<b>DISCUSSION</b>	Nancy reported the Comedy Club fundraiser will be held on Saturday, September 23 <sup>rd</sup> ; tickets are \$75. Bill said the Friends of the Library are making a fund-raising effort and the COA/CC group should do the same. However little can be done without a plan.
<b>ACTION</b>	

#### DIRECTOR'S REPORT

JULIE SECORD

<b>DISCUSSION</b>	<i>Ben Keefe, Facilities Director:</i> Following introductions, Ben was asked the status of the COA/CC. He said the Selectmen need to reconstitute the committee so that studies that need to be done can be completed regardless of the use of the site, such as the PCB grid study and redefining the river front. This will take over a year. \$104,799.21 remain in the feasibility study appropriation. Ben will talk with Conservation Administrator Linda Hansen. Ben walked through the building recently and there were no changes. Money for the facility is clearly an issue. The town appropriation for the library is anticipated to be \$19 million and renovation of sports fields will cost \$6-8 million. If awarded a grant, the Library Trustees will have one cycle to secure funding after the design bid documents are prepared.  Asked about the art center, Ben said design dollars will be available in July and the renovation dollars will
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	<p>be requested at the next annual town meeting. The art center will continue to be used for another year.</p> <p>Julie asked about reconfiguring the computer lab so it could be used for conference space. It would require reducing the number of computers from four to two, replacing the existing furniture with conference room furniture, and putting a small window in the door. Ben said the parking lot will be restriped this summer.</p> <p><i>Community News Publication:</i> Julie reiterated that we do not get sufficient copies of the COA news. The copies are mailed to postal patron, which is cheaper than mailing to a named individual. The Community News publication is good for public relations.</p> <p><i>WAY-Secure:</i> The Fire Department has developed a procedure that will allow residents to provide personal information to assist first responders in the event of an emergency. Participation is optional and the information will need to be updated once a year.</p> <p><i>WRAP Recommendation:</i> WRAP recommended a master scheduler. Bill said that in his experience, a scheduler position has never worked. The position can become very political and/or revenue-producing uses can take precedence. The WRAP Committee has asked to meet with department heads.</p> <p><i>Nominating Committee:</i> It was decided not to appoint a nominating committee because the current officers agreed to continue. The election of new officers will take place at the next meeting.</p> <p>Nancy Leifer suggested that the COA board do something special in recognition of the extraordinary staff.</p>
<b>ACTION</b>	Nancy will organize a breakfast for the next meeting.

#### **ADJOURNMENT**

<b>DISCUSSION</b>	The next meeting will be Tuesday, July 18, 2017 from 8 to 9:30 am.
<b>ACTION</b>	The meeting was adjourned at 9:40.

Materials handed out at the meeting:

- Agenda
- April 4, 2017 Minutes
- BayPath Board Highlights, May 2017
- WRAP Recommendations