

# Wayland Council on Aging

## MINUTES

JANUARY 3, 2017

8:00AM

SELECTMEN'S MEETING ROOM

<b>FACILITATOR</b>	Betsy Soule, Chair
<b>NOTE TAKER</b>	Mary Antes, Secretary
<b>ATTENDEES</b>	COA Board Members Present: Mary Antes, Nancy Leifer, Becky Patterson, Ellen Scult, Betsy Soule, Bill Sterling, Denise Yurkofsky COA Board Members Absent: Evelyn Ekmejian, Carol Glick <u>Director:</u> Julie Secord <u>Guests:</u> Jean Milburn
<b>PUBLIC COMMENT</b>	Jean Milburn thanked the board members for their service.

### Agenda Topics: Meeting Convened at 8:05am

#### MINUTES

BOARD

<b>DISCUSSION</b>	The minutes of December 6, 2016 were reviewed. Denise corrected the minutes by adding "and assets" to the second sentence in 'Other Business' so that the sentence now reads, "The changes will be based on income and assets from both spouses . . ." The November minutes will be considered at the next meeting.
<b>ACTION</b>	The minutes of December 6, 2016 were approved as amended (Sterling/Leifer).

#### BAYPATH ELDER SERVICES REPORT

EVELYN EKMAJIAN

<b>DISCUSSION</b>	There was no report.
<b>ACTION</b>	

#### SENIOR TAX RELIEF COMMITTEE

JULIE SECORD

<b>DISCUSSION</b>	The committee decided not to submit an article based on Weston's double double but to reconsider the Sudbury amendment. They are finalizing the information cards for Ellen Brideau's review.
<b>ACTION</b>	

#### FRIENDS OF THE COA

NANCY LEIFER

<b>DISCUSSION</b>	The Friends have not met but are considering a letter to the Board of Selectmen about COA space issues.
<b>ACTION</b>	

#### SPACE CHALLENGES

BILL STERLING, JEAN MILBURN,  
JULIE SECORD

<b>DISCUSSION</b>	<p>Jean joined the discussion of the COA space challenges and the lack of action on the town center property. If the land were taken by eminent domain, the town would have to pay fair market price for which the town may have no appetite. She and Bill asked the board to consider requesting funds to study the cost of changes that would be necessary to make the existing library suitable for a senior center or any other use: accessibility, reconfiguration of the interior, parking, etc. The elevator does not meet code. Bill said that with additional columns, a full second floor could be added. The space could be used after hours for a community center.</p> <p>Concerns include the lack of sufficient parking, the probable need for additional staffing because of multiple floors, the unavailability of the building until 2021, and the fact that the structure is expensive to maintain. One of the several deeds to the property restricts its use to a library but there could be a book drop and a small library at the site once the library has moved to a new building.</p>
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<b>ACTION</b>	<p>It was moved, seconded, and unanimously voted to draft an article requesting funds, not to exceed \$95,000, to study the feasibility of converting the library to a COA Community Center or other town use including architectural design, program costs, structural/mechanical systems, site planning, parking, amended traffic study, access from Millbrook Road, operating costs, accessibility, and a micro-library (Sterling/Yurkofsky). The study would be contingent on the library receiving a grant or being placed on the waiting list for a grant.</p> <p>Bill and Jean will draft the article.</p>
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**DIRECTOR'S REPORT**

JULIE SECORD

<b>DISCUSSION</b>	<p><i>Open Capital Budget Line Item:</i> Julie said funds for environmental testing at the town center municipal pad, which was not done, can be carried over.</p> <p><i>Other Space/Usage Challenges:</i> The COA is having to restrict the times when medical equipment can be picked up or dropped off. Forty people signed up for one trip using the COA's 16-passenger van.</p> <p><i>Other:</i> The center is trying to eliminate cash transactions. Staff is working with the fire department to better coordinate the elder-at-risk program. They may move to a quarterly update. There was consensus that working with for-profit entities is difficult because of lack of control and the appearance of endorsement. Ann Gordon has launched a Facebook page for the COA to create awareness of its programs. There are more and younger-senior volunteers.</p>
<b>ACTION</b>	<p>Julie distributed summaries of the Conflict of Interest Law. Members signed forms stating they had received the summary.</p>

**ADJOURNMENT**

<b>DISCUSSION</b>	<p>The next meeting will be Tuesday, February 7, 2017 at 8 am.</p>
<b>ACTION</b>	<p>The meeting was adjourned at 9:06.</p>

Materials handed out at the meeting:

- Agenda
- December 6, 2016 Minutes
- Summary of Conflict of Interest Law for Municipal Employees
- Receipt Form for Conflict of Interest Law