

Wayland Council on Aging

MINUTES

SEPTEMBER 6, 2016

8:00AM

SENIOR CENTER

FACILITATOR	Betsy Soule, Chair
NOTE TAKER	Mary Antes, Secretary
ATTENDEES	COA Board Members Present: Mary Antes, Evelyn Ekmejian, Carol Glick (8:34), Nancy Leifer, Becky Patterson, Ellen Scult, Betsy Soule, Bill Sterling, Denise Yurkofsky COA Board Members Absent: <u>Director:</u> Julie Secord <u>Guests:</u>
PUBLIC COMMENT	

Agenda Topics: Meeting Convened at 8:08am

MINUTES

BOARD

DISCUSSION	The minutes of July 26, 2016 were considered.
ACTION	It was moved, seconded, and unanimously voted to approve the minutes of July 26th (Leifer/Sterling).

BAYPATH ELDER SERVICES REPORT

CAROL GLICH

DISCUSSION	The board was reminded that Evelyn had indicated an interest in continuing as the board's Baypath representative after the required lapse of one year. This will be discussed at another meeting. Later Carol reported that there was no Baypath meeting in August.
ACTION	The appointment of the Baypath representative will be discussed at the next meeting.

SENIOR TAX RELIEF COMMITTEE

JULIE SECORD

DISCUSSION	The information cards are almost ready to be printed. The committee is also exploring doubling both the maximum one can earn and the exemption levels.
ACTION	

FRIENDS OF THE COA

NANCY LEIFER

DISCUSSION	The Lobsterfest is September 25 th from 5 to 7:30pm. Ticket sales have been more than brisk and the auction items are awesome.
ACTION	

BUDGET

JULIE SECORD

DISCUSSION	<p>Julie distributed a budget worksheet showing the level funded budget for 2015, the level services budget for 2016, the approved 2017 budget, and the proposed 2018 budget. Julie recommends increasing the contractual services budget from \$7,000 to \$8,000 to cover the increased cost of supplies and to help offset the free "Try It" classes. All other budget categories are the same except for salary increases.</p> <p>There was discussion about requesting an increase in the funding level of the tax work-off program. When originally passed at Town Meeting, the program reduced taxes by \$500 for approximately 40 participants. The program was later expanded to 50 residents. The same amount of \$25,000 now covers only 38 people working 65 hours at the minimum wage rate of \$10 per hour. Minimum wage will increase to \$11 per hour on January 1, 2017, thus reducing the number of tax work-off slots to about 35. The Board is interested in increasing the number of positions to 40 people working 65 hours at \$11 per hour (\$28,600).</p> <p>Julie said that the contract with the publisher of the COA newsletter, LPI, ends in November. Under the</p>
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	current contract, the publisher is paid by ad revenue and there is no charge to the COA. However, we do not always get enough copies to mail to all households of those 60 and over and space is limited due to the amount of advertising. Julie is trying to get the cost estimate under a new contract and the number of ads required to break even.
ACTION	<p>It was moved, seconded, and unanimously voted that the Council on Aging request the Tax Work-Off program be increased from \$25,000 to \$28,600 (Yurkofsky/Patterson).</p> <p>It was moved, seconded, and unanimously voted that the Council on Aging request a funding increase to cover printing and postage line item of up to \$25,000 to print and mail the newsletter if the contract with LPI is not renewed (Sterling/Patterson).</p> <p>It was moved, seconded, and unanimously voted to approve the COA budget as amended (Yurkofsky/Sterling).</p>

CAPITAL BUDGET

JULIE SECORD

DISCUSSION	Julie said there is \$5,000,000 in the facilities capital budget in 2020. Bill recommended adding \$500,000 for furnishings and equipment. He also wondered whether we should settle for a smaller building. There is a question about whether the building can be expanded in the future as well as the ultimate size of the parcel of land to be given to the town and the location of a structure in relation to the green space. Bill said adding a second floor to the existing building is not feasible. There were questions about how to move the project forward, including taking the land by eminent domain.
ACTION	It was moved, seconded, and unanimously voted to write a letter asking the Board of Selectmen to close on the municipal parcel and move forward with the COA/CC project (Yurkofsky/Sterling).

DIRECTOR'S REPORT

JULIE SECORD

DISCUSSION	Julie distributed a written director's report. Construction of the solar panel canopies in the Town Building parking lot has been rescheduled four times, causing cancellations and rescheduling of a number of classes. For example 35 people had to be called to reschedule podiatry appointments. Insurance coverage for volunteers continues to be a concern; Julie has an appointment with Mark Lanza to discuss the issue.
ACTION	

ADJOURNMENT

DISCUSSION	The next meeting will be Tuesday, October 4, 2016 at 8 am.
ACTION	The meeting was adjourned at 9:38.

Materials handed out at the meeting:

- Agenda
- Minutes of July 26, 2016
- Budget Worksheet
- Director's Report Handout
- COA Newsletter for September