

# Wayland Council on Aging

## MINUTES

NOVEMBER 3, 2015

8:00AM

SELECTMEN'S MEETING ROOM

<b>FACILITATOR</b>	Betsy Soule, Chair
<b>NOTE TAKER</b>	Mary Antes, Secretary
<b>ATTENDEES</b>	COA Board Members Present: Mary Antes, Evelyn Ekmejian, Carol Glick, Nancy Leifer, Becky Patterson, Ellen Scult, Betsy Soule, Bill Sterling COA Board Members Absent: Denise Yurkofsky <u>Director:</u> Julie Secord <u>Guest:</u> Bill Steinberg
<b>PUBLIC COMMENT</b>	

### Agenda Topics: Meeting Convened at 8:02am

#### MINUTES

BOARD

<b>DISCUSSION</b>	The minutes of October 7, 2015 were considered.
<b>ACTION</b>	It was moved, seconded, and unanimously voted to approve the minutes of October 7 (Sterling/Patterson).

#### SENIOR TAX RELIEF COMMITTEE

JULIE SECORD

<b>DISCUSSION</b>	The Senior Tax Relief Committee will meet next week. It wants to increase the income parameters for tax deferral through a home rule petition. A second initiative is to look at the impact a reduction of the tax rate can have on seniors. They can be ineligible if the tax relief is higher than the property tax bill.
<b>ACTION</b>	

#### FRIENDS OF THE COA

NANCY LEIFER

<b>DISCUSSION</b>	The Lobsterfest was a great success; the wine pull was a highlight. The auction paddles were a good addition. The Friends will consider a change of venue to a larger space.
<b>ACTION</b>	

#### COA/CC ADVISORY COMMITTEE

BILL STERLING

<b>DISCUSSION</b>	With Town Meeting six days away, it is important to get the vote out. Attendance at the Pop Up Park was very good and the drone video was spectacular. The committee has done its due diligence but the Licensed Site Professional (LSP) will be available to speak to the clean-up issues. The article may be revised to require further testing before signing a purchase and sale agreement. There is also the question of purchase vs. lease as it relates to liability and Conservation Commission issues. It might be possible to use the tear down next to Stone's Bridge to compensate for increased construction on-site. Raytheon has agreed to lift the deed restriction on the parcel.
<b>ACTION</b>	

#### BAYPATH ELDER SERVICES

CAROL GLICK

<b>DISCUSSION</b>	Carol distributed a handout with the October 28 Board Meeting Highlights. Carol highlighted the Dementia Friendly Communities program that trains people in the community to work more effectively with people with dementia. One example is to limit choices so meal selection is not so overwhelming.  Julie said the BayPath meeting in the Senior Center was well attended. She is working on a pilot program for escorted transportation services.
<b>ACTION</b>	

**DIRECTOR'S REPORT**

JULIE SECORD

<b>DISCUSSION</b>	<p>Personnel costs in the budget have increased because of the addition of the project coordinator position and a reclassification of the director's position. The SEIU contract (Administrative Support) has not yet settled. Julie increased the overtime budget from \$200 to \$500 and reduced the transportation line item by \$500 adding it to the contractual (operational) line item.</p> <p>The tax work-off amount remains the same but Julie would like to increase the number of hours resulting in marginally reduced slots. There have been very few applicants for the Valor Act work-off program. Trips are always full. Storage is an issue. Julie would like to replace the orange chairs in the large hearing room. The chairs are approximately 35 years old and safety is becoming an issue. The Holiday Shoppe is November 30<sup>th</sup>.</p> <p>Because donations to the Donation gift Account have been going into the revolving account, that account has \$90,000 with a spending cap of \$50,000. Julie has been encouraged to spend down the account but she would like to set money aside for expenses in a new facility. The FISH account (Balance approx. \$3,000 has been transferred from the Middlesex Savings Bank to the COA Gift/Donation account. FISH started as a grassroots organization and later placed under the COA umbrella for administration.</p>
<b>ACTION</b>	It was moved, seconded, and unanimously voted to approve the budget as presented (Scult/Sterling).

**WRAP COMMITTEE**

BILL STEINBERG

<b>DISCUSSION</b>	Bill Steinberg presented the committee with a list of questions from WRAP. The committee is gathering input on needs, population served, etc.
<b>ACTION</b>	

**ADJOURNMENT**

<b>DISCUSSION</b>	The next meeting will be Tuesday, December 1, 2015 at 8 am.
<b>ACTION</b>	The meeting was adjourned at 9:15.

Materials handed out at the meeting:

- Agenda
- Minutes of October 7, 2015
- BayPath Elder Services Board Meeting Highlights
- The FY 2017 Operating Budget