

# Wayland Council on Aging

## MINUTES

JULY 7, 2014

8:00AM

SENIOR CENTER

<b>FACILITATOR</b>	Betsy Soule, Chair
<b>NOTE TAKER</b>	Mary Antes, Secretary
<b>ATTENDEES</b>	COA Board Members Present: Betsy Soule, Chair; Mary Antes, Evelyn Ekmejian, Nancy Leifer, Becky Patterson, Bill Sterling, Denise Yurkofsky, Bill Zellen COA Board Members Absent: <u>Director:</u> Julie Secord <u>Guests:</u> Don Bustin, residents interested in serving on the COA board: Janis Friedman, Carol Glick, Pat Likens, Jack O'Donnell
<b>PUBLIC COMMENT</b>	Don Bustin asked the board to do more to inform the public about the tax programs that are available to aid struggling tax payers.

### Agenda topics: Meeting Convened at 8:03am

#### MINUTES

BOARD

<b>DISCUSSION</b>	Following introductions of the guests, the minutes were reviewed.
<b>ACTION</b>	It was moved, seconded, and unanimously voted to approve the minutes of June 2, 2014 (Zellen/Lelfer).

#### BAY PATH

EVELYN EKMEJIAN

<b>DISCUSSION</b>	Evelyn distributed a handout with the highlights of the June 25, 2014 Bay Path Elder Services board meeting. She noted the additional funds for supportive housing and asked to have the new website promoted. It has lots of useful information.
<b>ACTION</b>	The guests were invited to indicate their interest in serving on the Bay Path board during the year that Evelyn must step down because of term limits. Janis Friedman so indicated.

#### FRIENDS

JULIE SECORD

<b>DISCUSSION</b>	The board has not met since the last COA board meeting. The Friends are gearing up for the Lobster Fest. In addition, they have provided the funds for a media cart with a smart TV that will make it possible for classes to be more portable. It will be in shortly.
<b>ACTION</b>	

#### QUEST FOR SPACE

BILL STERLING

<b>DISCUSSION</b>	<p>Bill provided a cost summary to renovate the former day care center at the Town Center into a community center.</p> <table> <tr> <td>Building cost</td> <td>\$2,534,040</td> </tr> <tr> <td>Site grading/utility costs</td> <td>600,000</td> </tr> <tr> <td>Mark-up, genl cond, O,H,P</td> <td>145,960</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$3,280,000</b></td> </tr> <tr> <td>Total + Inflation @ 4%</td> <td>\$3,411,200</td> </tr> </table> <p>Additional project costs 736,700 (architect, testing, contingency Furniture, equipment, etc.) <b>Total Project Costs \$4,147,900</b></p> <p>To add the art center/kiln would cost an additional \$666,250. Julie has contacted John Moynihan to make sure that the capital budget includes a designated COA line item for space; presently, there is a capital request for a combined library/COA facility with the library as lead. Ownership of the property needs to be clarified. Julie said that the use of a professional fundraiser has been suggested. She felt that a building that could be used by multiple groups would have greater fundraising appeal.</p>	Building cost	\$2,534,040	Site grading/utility costs	600,000	Mark-up, genl cond, O,H,P	145,960	<b>Total</b>	<b>\$3,280,000</b>	Total + Inflation @ 4%	\$3,411,200
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<b>ACTION</b>	Julie will also check with John about whether it is necessary to have a cost estimate from an independent cost estimator and, if so, get a needs assessment RFP. Mary will bring the proposed project to the Board of Selectmen. We will schedule conversations with Recreation, the Permanent Building Committee before going to the Selectmen and the Finance Committee. We will continue to move the COA's personnel request forward and will estimate the operating cost of such a facility.
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**MEDICAL EQUIPMENT**

JULIE SECORD

<b>DISCUSSION</b>	The medical equipment will remain at Loker School for two weeks. Julie has been talking with Police Chief Bob Irving about storing the medical equipment in the Public Safety Building. There would be 24-hour access.
<b>ACTION</b>	

**DIRECTOR'S REPORT**

JULIE SECORD

<b>DISCUSSION</b>	<p>Julie distributed a copy of an overview of FY 2015. The current COA newsletter is paid for by its advertisers. The contract requires 25% of the 12-page publication be advertising. To increase the newsletter to 16 pages will require more ads and is expected to cost more in postage.</p> <p>The COA deposited \$34,000 (in small bills) this year. The center can now process credit cards but the process is slow. My Senior Center software will be helpful in completing state reports. The technology department is working on digital signage; the COA will have a digital sign of its own, funded by the Friends.</p> <p>The tax work-off program is underway. Applicants are concerned about the amount of personal information they are required to provide. Of the \$25,000 appropriated, only \$262 is being returned to the town in FY 2014.</p> <p>The MWRTA takes people into Boston for medical appointments but the trip may take 1.5 to 2 hours. The old van carries 16 passengers while a new van holds only 12. A smaller van would require increasing the price of trips. Julie is negotiating with the MWRTA. The staff has developed a policy for service dogs on trips that requires them to have a seat rather than being in the aisle. The Thursday night concerts have been well-attended. Julie commented on the quilt cake that she and the staff put together for the 375<sup>th</sup> celebration. Mary thanked them for organizing the project.</p>
<b>ACTION</b>	Julie is exploring other options for the newsletter. She will email a copy of the service dog policy to the board.

**SENIOR TAX RELIEF**

JULIE SECORD

<b>DISCUSSION</b>	Julie reported that the committee is looking to change the state's minimum eligibility requirements.
<b>ACTION</b>	

**ADJOURNMENT**

<b>DISCUSSION</b>	The next meeting will be Monday, September 2, 2014 at 8 am.
<b>ACTION</b>	The meeting was adjourned.