

Wayland Council on Aging

MINUTES

JUNE 18, 2012

7:00PM

SENIOR CENTER

FACILITATOR	Betsy Soule, Chair
NOTE TAKER	Mary Antes, Secretary
ATTENDEES	COA Board Members Present: Betsy Soule, Chair; Mary Antes, Evelyn Ekmejian, Carol Martin, Bill Sterling, Betsy Willard, Denise Yurkofsky COA Board Members Absent: Harriet Onello, Bill Zellen <u>Director:</u> Julie Secord
PUBLIC COMMENT	There was no public comment

Agenda topics: Meeting Convened at 6:06pm

MINUTES

BETSY SOULE, CHAIR

DISCUSSION	
ACTION	The minutes of June 5, 2012 were deferred.

BAY PATH

EVELYN EKMEJIAN

DISCUSSION	
ACTION	The Bay Path report was deferred because of time limitations.

DIRECTOR'S REPORT

JULIE SECORD

DISCUSSION	Repairs to the van will cost \$4,700. The application process for the tax work-off program has begun. The application includes physical requirements and a CORI check. The schools are interested in having some workers. The staff met with Unibank to investigate online registration. Unibank's program does not include software management so it would not be possible to track applications. Julie is dealing with vacations and the end of the year financial wrap-up. The New Horizon Jazz Band concert was fantastic and attracted a good crowd. The full band will play on July 11 th .
ACTION	

FRIENDS OF THE COA

BETSY WILLARD

DISCUSSION	Betsy said that Dancing with the Stars has been replaced with a tailgate party at Sandy Burr during a Patriots-Jets game. The event will include a dessert auction. The town-wide appeal letter will go out soon.
ACTION	

FEASIBILITY STUDY

BILL STERLING

DISCUSSION	Bill met with the Conservation Commission. The developer gave the town the most difficult parcel to develop. The municipal parcel is basically unbuildable because it is in a no-disturb area. This means that only 10 percent of the land should be disturbed. The engineer for consultant, Kaffee Kang, did a good job placing the building. Moving the building slightly would increase the number of parking spaces from 140 to 160. Ideally the combined-use building should have 45,000 square feet rather than the 40,000 square feet currently permitted. The redesigned floor plan is much better but the library has more space than the 18,000 it requested and the COA has less than it requested. The COA needs dedicated computer training space, counseling space
-------------------	---

	<p>near photocopiers, and additional storage space. The hallway separating the function room from the kitchen should be eliminated. The COA would like control over the stage portion of the function room. The local history/conference space should be moved to the library portion of the building. The staff lounge will not be used by COA staff and should be moved. When the staff eats together, it is usually a working lunch. The Board spent considerable time reviewing the latest lay-out that Kang Associates had provided. The proximity of the parlor by the front entry was well received. The medical equipment storage room seems to have been eliminated but it is critical that there be dedicated space for this highly utilized program. Medical equipment storage does not need prime location. Even location near the service entry would be satisfactory. The interview/counseling rooms appear to have become dedicated rooms for the library. As the COA offers private health insurance, legal and nutrition counseling sessions for seniors. It was noted that there had been two counseling rooms in the office area but no longer showing on the plans. The Health room should not be in the office. If possible, it was noted that the preferred location would be off a main hall with a small waiting area adjacent to it.</p> <p>The COA Board suggested that the Town should request the Zoning Board to approve a site plan change to 45,000 sq ft to reflect the needed changes requested by both the COA and Library. Whereas there is no possibility for building a dry basement under this facility, the Board suggested that a 45' height be allowed, to allow for increased storage potential. The Board also hoped that the architect would be able to configure the design to allow for more parking; 140 spaces was suggested.</p>
ACTION	Bill Sterling will email Kaffee Kang with an overview of the COA Board Discussion.

ADJOURNMENT

DISCUSSION	Whereas there were two COA Board meetings in June, it was decided not to hold the next COA Board meeting on the traditional "first Tuesday". Rather, the next COA meeting will be held on Tuesday, July 31 at 7pm.
ACTION	The meeting was adjourned at 9:20pm.