

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: WAYLAND COUNCIL ON AGING

FILED BY: Julie Secord, Director

DATE OF MEETING: TUESDAY, June 7, 2016

TIME OF MEETING: 8:00am

PLACE OF MEETING: Wayland Town Building

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

## AGENDA

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

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1. PUBLIC COMMENT (8am)
  2. Review/Edit minutes of the May 3, 2016 Meeting (8:05am)
  3. BAYPATH ELDER SERVICES Report Carol Glick (8:10am)
  4. SENIOR TAX RELIEF COMMITTEE Report, Julie Secord (8:15am)
  5. FRIENDS of the WAYLAND COUNCIL ON AGING, INC . (8:20am)
  6. COA BOARD MEMBERS with expiring terms on June 30, 2016 (8:25am)
  7. UPDATE on QUEST FOR COA SPACE Bill Sterling (8:30am)
  8. COA DIRECTOR'S REPORT including:
    - a. Volunteer Appreciation Event
    - b. COA Program Highlights
    - c. Current Challenges: 100% Growth in Home Delivered Meals – on target to deliver over 6000 meals this year
    - d. Transportation Update (MWRTA changes, new fixed route service pilot program)
  9. Potential summer impact of Ameresco initiative at Town Building parking lot (8:50am)
  10. Letter: Golden Tones Board of Directors – Re: Open Position (8:55am)
  11. Topics not reasonably anticipated 48 hours in advance of the meeting. (9:00am)
  12. Establish date and time of next meeting. (9:05am)
  13. Motion to Adjourn (9:10am)
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**DATE: JUNE 13, 2016**

**TO: BOARD OF SELECTMEN**

**FROM: Julie Secord, Director  
Wayland Council On Aging**

**RE: COA GIFT FUND ACCOUNT  
Org: 24546200**

**REQUESTED ACTION:**

**Vote to Approve use of the COA Gift account to pay costs for the annual COA Summer Concert Series 2016.**

*The band concerts are on 5 consecutive Thursday nights starting June 16, 2016. Concerts are outdoors in the courtyard at the Town Building. Rain location is the Large Hearing Room.*

COA's annual summer outdoor town concert series is fully funded by generous donations from the community. Previously the summer concert sponsorship money had been deposited in the COA's revolving account. Contributions for the concert series are now being redirected to the Gift Account and all payments for the bands and related expenses (banners, transportation, etc.) will be processed out of that account.

The current COA Gift Account balance is \$24,317.80  
The costs of the concert series will be no greater than \$3,500.00

Copy: COA Chair, Finance Director

188 Simpson Rd.

Marlborough MA.01752

May 10,2016

Julie Secord

Wayland Council on Aging

Wayland M. 01778

Dear Julie,

I am writing on behalf of the Board of directors of the Golden Tones Chorus

As you well know there has been a close association between the Chorus and the Wayland COA for more than 25 years

I am writing you to see if there might be someone on your COA Board who might also be interested in serving on the Golden Tones Board of Directors. As you know we meet most always on the second Monday of the month in one of the conference rooms in the COA Building. If you wouldn't mind sharing this invitation with your Board in hopes that someone might come forward. I'd appreciate hearing back from you .

With a song in my heart,

*Barbara Sutherland*

Please feel free to contact me at 508-460-0233 or by email at [barbarasutherland123@comcast.net](mailto:barbarasutherland123@comcast.net)