

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: WAYLAND COUNCIL ON AGING
FILED BY: Julie Secord, Director
DATE OF MEETING: Monday, Nov. 7, 2016
TIME OF MEETING: **8:00am**
PLACE OF MEETING: Wayland Town Building – Council on Aging

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

1. PUBLIC COMMENT (8:00am)
 2. Review/Edit minutes of the Oct. 4, 2016 Meeting (8:00am)
 3. BAYPATH ELDER SERVICES Report Carol Glick (8:05am)
 4. SENIOR TAX RELIEF COMMITTEE Report (8:10am)
 5. FRIENDS of the WAYLAND COUNCIL ON AGING, INC . (8:15am)
 6. UPDATE on OPTIONS to ALLEVIATE SPACE CHALLENGES (8:20am)
Clarification on procedural guidelines and requests to move project forward.
 7. DIRECTOR'S REPORT (8:50am)
Report to include but not limited to volunteer insurance; competition for municipal space, overview of upcoming COA events, inter-departmental collaborations and transportation challenges.
 8. Topics not reasonably anticipated 48 hours in advance of the meeting. (9:05am)
 9. Establish date and time of next meeting. (9:05am)
 10. Motion to Adjourn (9:10am)
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