

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: WAYLAND COUNCIL ON AGING  
FILED BY: Julie Secord, Director  
DATE OF MEETING: Tuesday, Dec. 1, 2015  
TIME OF MEETING: 8:00am  
PLACE OF MEETING: Wayland Town Building : Selectmen's Meeting Room

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

## AGENDA

Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

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1. PUBLIC COMMENT (8am)
  2. Review/Edit minutes of the Nov. 3, 2015 Meeting (8:05am)
  3. BAYPATH ELDER SERVICES Report Carol Glick (8:10am)
  4. SENIOR TAX RELIEF COMMITTEE Report (8:15am)
  5. FRIENDS of the WAYLAND COUNCIL ON AGING, INC Update (8:20pm)
  6. COA/Community Center Advisory Committee – Review Town Meeting action, the charge of the COA-CC Committee as well as overview of activities going forward. (8:25am)
  7. Review of COA Mission Statement as well as goals and objectives to establish guidelines for a multi-year projection of programs and services. Explore development of a tiered program and service structure to prioritize needs. (8:35am)
  8. WRAP Committee Questionnaire: Review/Respond (8:50pm)
  9. COA Director's Update of Programs and Services including FY2017 budgets submitted. (9am)
  10. Other topics not reasonably anticipated 48 hours in advance of the meeting. (9:10am)
  11. Establish date and time of next meeting. (9:10am)
  12. Motion to Adjourn (9:15am)
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