

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: WAYLAND COUNCIL ON AGING  
FILED BY: Julie Secord, Director  
DATE OF MEETING: Tuesday, September 3, 2013  
TIME OF MEETING: 8:06am  
PLACE OF MEETING: Wayland Town Building – SELECTMEN’S MEETING ROOM

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk’s business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

## **AGENDA**

**Please note: Agenda items may not be discussed in the order listed or at times identified. Times are approximate.**

Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed.

- 
1. PUBLIC COMMENT and Introduction of Potential Board Member(s)
  2. COA Director’s Departmental Update and Initiatives
    - a. Administrative
    - b. Programs / Services
    - c. Collaborations/Partnerships
    - d. Senior Tax Relief Committee
  3. Representative Report: BAYPATH ELDER SERVICES  
Evelyn Ekmejian
  4. Representative Report: FRIENDS of the WAYLAND COUNCIL ON AGING, INC  
Update on Annual Fundraiser Sunday, Sept. 15<sup>th</sup> at Sandy Burr Country Club: LOBSTER FEST (Lobster, Steak and Chicken)
  5. Review of COA Mission Statement
  6. Update COA/Library Initiative and Quest for Additional Space
  7. Review/Edit minutes of the July 3, 2013 Meeting. Motion to accept.
  8. Other
  9. Establish Date/Time of next COA Board Meeting
  10. Adjournment
-