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TOWN OF WAYLAND

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BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

**Board of Selectmen Listening Session Subcommittee
Meeting Minutes
January 13, 2017
Wayland Town Building, Selectmen's Meeting Room
41 Cochituate Road, Wayland**

Attendance: Lea T. Anderson, Mary M. Antes

Call to Order Subcommittee members L. Anderson and M. Antes called the meeting of the Listening Session Subcommittee to order at 2:32 p.m. in the Selectmen's Meeting Room of the Wayland Town Building.

Public Comment There was no public comment.

Review plan for Listening Sessions including schedule and communication M. Antes reviewed plans for 10 Listening Sessions.

- Lynne Cavanaugh and Jean Milburn will facilitate the discussions
- L. Anderson and/or M. Antes will attend each session and take notes, which will serve as the basis for the final report
- 9 meeting times and locations are being arranged – most in public town buildings
- Mailed invitations will go out to approximately 200 homes during the week of 1/16 based on a list of attendees at recent Annual Town Meetings (last three years) and a list from the annual census for a random selection of about 100 additional names
- M. Antes will submit an article on 1/16 to the Town Crier, WaylandNews, and Wayland Voter Network
- M. Antes, working with the facilitators, is developing and refining a list of questions for the sessions
- L. Anderson agreed to get an easel, markers, and paper for use at the sessions

Adjourn Subcommittee members L. Anderson and M. Antes adjourned the meeting at 3:25 p.m.

Items Distributed for Information and Use by the Listening Session Subcommittee at the Meeting of January 13, 2017

1. Draft invitation for Listening Sessions
2. Draft questions for Listening Sessions

Items Included as Part of Agenda Packet for Discussion During the January 13, 2017 Listening Session Subcommittee

There were none.

Respectfully submitted: Lea T. Anderson