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TOWN OF WAYLAND

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WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
ANTHONY V. BOSCHETTO
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes June 8, 2015

Attendance: Lea T. Anderson, Mary M. Antes, Tony V. Boschetto (arrived 7:14 p.m.), Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. She reviewed the agenda for the public. J. Nolan said he attended the Wayland High School graduation on June 7, and congratulated the graduates. C. Karlson announced that a community conversation on race was currently taking place at the Unitarian Church in Wayland.

A2. Public Comment George Harris, 8 Holiday Road, expressed his concern that the town does not do an adequate job of financial management. He said he has sent a public records request to the town for the legal costs of the Twenty Wayland LLC lawsuit, and was told there was a fee to compile and print the information. He said the Board should have assessed the cost themselves, and the number should be readily available to the public. He said he did not believe that the figure provided by the Town Administrator for FY14 and FY15 included all the expenses, and he requested that the Board determine the full cost of the litigation. Gordon Cliff, 2 Highfields Road, asked the Board to vote against the petition for an additional liquor license for Town Center voted at Annual Town Meeting.

A3. Presentation from State Military Purple Heart Organization State Representative Carmen Gentile introduced State Commander of the Military Order of the Purple Heart Leo Agnew, Adjunct Commander Tony Payne, Associate Member Mary Durkee, Chair of the Public Ceremonies Committee Richard Turner, and Commander of American Legion Post 133 Carl Bernardo. L. Agnew provided a brief history of the Purple Heart, thanked the town for becoming a Purple Heart Community, and presented a certificate of acknowledgement to the Board of Selectmen.

T. Boschetto arrived at 7:14 p.m.

A4. Committee Interviews and Appointments Philip Schneider appeared before the Board to interview for reappointment to the Personnel Board. He said he joined the Personnel Board in 2002. Members discussed his experience on the Personnel Board, the ongoing need to review and revise town policies, and the impact of changes in the law. C. Karlson thanked Mr. Schneider for his service.

Eric Goldberg appeared before the Board to interview for reappointment as a regular member of the Zoning Board of Appeals, and Linda Segal appeared for reappointment as an Associate member of the Zoning Board of Appeals. They discussed their experience and their interest in continued service. L. Segal noted the ongoing project to modify the zoning bylaws, and said she prefers to serve as an Associate member because her skill set is a better match for the role. She also thanked the staff of the Building Department for their support. M. Antes thanked the Zoning Board of Appeals for balancing the 40B process with the concerns

of the town. She noted there is a vacancy on the Board and asked if there are particular skills to be considered when recruiting a new member. E. Goldberg said an engineering background would be helpful. L. Anderson said she is the Zoning Board liaison, and she appreciates the consideration given to applicants and the community.

M. Antes moved, seconded by J. Nolan, to reappoint Philip Schneider to the Personnel Board for a five-year term to expire on June 30, 2020, and to reappoint Eric Goldberg to the Zoning Board of Appeals for a three-year term to expire on June 30, 2018, and to reappoint Linda Segal as an Associate member of the Zoning Board of Appeals for a three-year term to expire on June 30, 2018. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A5. Consideration of Board and Committee Vacancies and Potential Vote for Reappointments

The Board considered the reappointment of board and committee members due to expire on June 30, 2015. C. Karlson said Sam Potter would not be seeking reappointment to the Economic Development Committee, and M. Antes said Reverend Moser was no longer able to serve on the Housing Partnership. The Board considered revising the charge of the Senior Tax Relief Committee to extend the term and stagger the appointments. It was noted that the terms of the Historical Commission should also be adjusted next year in order to be staggered correctly. T. Boschetto recommended interviewing the reappointees to the Wastewater Management District Commission next year. The Board thanked all the volunteers for their service.

J. Nolan moved, seconded by M. Antes, to reappoint the following list of Board, Committee and Commission members to the appropriate terms. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

| Name | Appointing Authority | Board/Committee | Term |
|---------------------|----------------------|---|-------|
| Richard Turner | Selectmen | Cable Advisory Committee | one |
| Thomas Klem | Selectmen | Cable Advisory Committee | one |
| Larry Kiernan | Selectmen | Central MA Rail Trail Committee | three |
| Mary M. Antes | Selectmen | Council on Aging | three |
| Betsy Soule | Selectmen | Council on Aging | three |
| Elizabeth Patterson | Selectmen | Council on Aging | three |
| Kathryn Grey | Selectmen | Cultural Council | three |
| Barbara Hoffman | Selectmen | Cultural Council | three |
| Susan Koffman | Selectmen | Dog Control Appeals Board | three |
| Harvey Michaels | Selectmen | Energy Initiatives Advisory Committee | three |
| Tonya Lary | Selectmen | Historical Commission | three |
| Elisa Scola | Selectmen | Historical Commission | three |
| R. Richard Conard | Selectmen | Historical Commission | three |
| John Dyer | Selectmen | Historical Commission | three |
| Desmond J. McAuley | Selectmen | Historic District Commission | three |
| Marjorie Ford | Selectmen | Historic District Commission | three |
| Patricia M. Harlan | Selectmen | Housing Partnership | three |
| Martin S. Nichols | Selectmen | Housing Partnership (representing Housing Authority) | three |
| Mary M. Antes | Selectmen | Metropolitan Area Planning Council | one |
| Mary M. Antes | Selectmen | Metrowest Regional Collaborative Comm | one |
| Joseph F. Nolan | Selectmen | Metrowest Regional Transit Authority Advisory Board | one |

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| Sarkis Sarkisian | Selectmen | Metrowest Regional Transit Authority Advisory Board (alternate) | one |
| Massimo Taurisano | Selectmen | Permanent Municipal Building Committee | two |
| Thomas Sciacca | Selectmen | River Stewardship Council | one |
| Mary M. Antes | Selectmen | River Stewardship Council (Alternate) | one |
| Timothy J. Walsh | Selectmen | Sealer of Weights and Measures | one |
| Joan Bradford | Selectmen | Senior Tax Relief Committee (representing Council on Aging) | one |
| Linwood Bradford | Selectmen | Senior Tax Relief Committee (representing Board of Assessors) | one |
| Anne Gilbert | Selectmen | Senior Tax Relief Committee (representing Finance Committee) | one |
| Pauline DiCesare | Selectmen | Senior Tax Relief Committee | one |
| Patricia Nelson | Selectmen | Senior Tax Relief Committee | one |
| Stephen J. Colella | Selectmen | Senior Tax Relief Committee | one |
| Rebecca MacGregor | Selectmen | Senior Tax Relief Committee | one |
| Thomas J. Largy | Selectmen | Surface Water Quality Committee | three |
| Linwood Bradford | Selectmen | Surface Water Quality Committee | three |
| Rick Greene | Selectmen | Wastewater Management District Commission | three |

A6. Vote to Authorize Chair to Sign Application to Department of Environmental Protection for Presumptive Approval to Change Site Assignment at River's Edge Property N. Balmer reviewed the application to the Massachusetts Department of Environmental Protection for site assignment at the River's Edge property, previously voted by the Board on March 30, 2015. T. Boschetto said he would be more comfortable waiting for the completion of the affidavit and the review of the Board of Public Works; J. Nolan agreed. It was the consensus of the Board to postpone this item to a later meeting.

A7. Vote to Petition State Legislature for Additional Liquor License for Town Center N. Balmer presented a motion to petition the State Legislature for an additional liquor license for Town Center as per the vote of Annual Town Meeting. C. Karlson explained that town meeting voted two amendments to the article: one to change the reference to Eastbrook Inc. at 87 Andrew Avenue to "new town center," and another to add the words "if any" to the end of Section 1(b). She then noted an error in the vote on the Certificate of Vote, and the need to add the word "new" before Town Center in the motion. M. Antes asked if there was any input from the Police Chief; N. Balmer said no. T. Boschetto said the motion was not consistent with the vote, and expressed concern about the lack of a formal designation of "new town center." He suggested that the article be clarified and voted again at a Special Town Meeting in the fall. C. Karlson said that while Town Meeting had voted to authorize the Board to petition the General Court of the Commonwealth for a special law, there was concern about the clarity of the language. Tony Speranzella, owner of Eastbrook Inc., dba Sperry's Fine Wine Brew and Cigars, 87 Andrew Avenue, said that he had undertaken the same process in Southborough with a site-specific license. L. Segal suggested that the definition of the Mixed Use Development Site could be found in the overlay district created in 2006; however, T. Boschetto said it is not within the purview of the Board to interpret the intent of town meeting. It was the consensus of the Board to ask Town Counsel for clarification of the language in the motion.

A8. Discussion and Potential Vote on Date for Fall Special Town Meeting N. Balmer discussed the potential need for a Special Town Meeting in the fall. She said that at least one issue, the school revolving fund, needs closure. She also said there are potential articles for zoning, appropriation of funds for the Route 30/School Street mitigation, a new DPW truck, potential IT expenses, and a commitment of funds for a

library site assessment. The Board considered calling a Special Town Meeting by the end of August to take place the first week of November, and asked the Town Administrator to prepare a draft schedule for a vote at its meeting of July 13.

A9. Policy Discussion: Board Description, Guiding Principles and Code of Conduct, and Board Procedures, Officers and Meetings The Board reviewed and edited the following sections of the Board Policies and Procedures: Board Description, Guiding Principles and Code of Conduct, and Board Procedures, Officers and Meetings. C. Karlson said she would incorporate the Board's edits into a final copy for a vote on June 24.

A10. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by L. Anderson, to approve consent calendar items 1, 2, 5 and 6. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. Items 3 and 4 were segregated for individual votes at the request of T. Boschetto, who said he would prefer to see items of substance as agenda items. M. Antes moved, seconded by J. Nolan, to approve item 3, the Collective Bargaining Agreement for the AFSCME 1 Professional Bargaining Unit for the period of July 1, 2014 to June 30, 2017. YEA: L. Anderson, M. Antes, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: T. Boschetto. Adopted 4-0-1. Item 4, the update to the town's flexible spending plan, was tabled to a later date for clarification of the maximum spending amounts and the applicability of the federal limit.

A11. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. J. Nolan noted the vacancy on the WayCAM Board of Directors, and said it is beneficial to have someone on the Board with financial expertise. M. Antes highlighted the Olympic bid meeting on June 10, the Stone's Bridge application to the Massachusetts Historical Commission, and the presentation of the Town Flag at the State House on June 18. L. Anderson thanked Jonathan Saxton for organizing WayDog.

A12. Report of the Town Administrator N. Balmer reviewed the work being done in regard to the Recreation revolving fund, and said she hopes that the Recreation Commission will have a recommendation by mid-July. She discussed her meetings with department heads, in order to understand priorities and set goals; she said she may also consider meeting with committee chairs. She distributed a draft schedule for the 2016 Annual Town Meeting, and said she would like to see more specificity in the budget next year. The Board discussed the request of Duane Galbi for access to Town Counsel in regard to his request to remove speed limit signs in order to revert to the state standards for "thickly settled" neighborhoods. It was the consensus of the Board not to provide access to Town Counsel, and that the issue continue to go through the process for traffic calming with the Board of Public Works. The Board also requested that Town Counsel provide a definition of "thickly settled."

A13. Selectmen's Reports and Concerns T. Boschetto said the River's Edge Advisory Committee will meet on Wednesday. He said he will coordinate a meeting regarding the Minuteman Regional school when the new representative from Sudbury is available. M. Antes reported on a Conservation Commission meeting last week regarding the potential acquisition rights to Mainstone. She said the most recent appraisal of \$10.5 million would empty the Community Preservation Act funds of all but the ten percent allowed for housing and historic preservation, so fund raising will be needed. She reviewed the recent MetroWest Legislative breakfast. J. Nolan said there will be a ribbon cutting ceremony for the new MWRTA facility on Blandin Avenue in Framingham, and noted there is an LNG (liquefied natural gas) depot at that location that could potentially be used for town vehicles. He asked that the Conservation Commission expedite the approval of the use of MWRA aqueducts as trails. L. Anderson reported on the Finance Forum she attended on June 2, and she asked if the speed humps on the Weston end of Glezen Lane were approved. M. Antes advised the

Board to be aware that the Governor has issued executive order No. 562, to sunset state rules and regulations after a review and revision process. The Board agreed to discontinue paper packets after the June 24 meeting.

A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
The Chair said, "I know of none."

A15. Adjourn There being no further business before the Board, L. Anderson moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 10:04 p.m. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of June 8, 2015

1. Email Exchange between Chief of Police Robert Irving and Finance Committee Chair Thomas Greenaway, February 19-20, 2015, re: Speed Limit Article
2. Email of 6/8/15 from Gordon Cliff to Nan Balmer, Town Administrator, re: Public Comment, Additional Liquor License
3. Handouts and Powerpoint Presentation from Massachusetts Department of Revenue, New Officials Finance Forum, June 2, 2015

Items Included as Part of Agenda Packet for Discussion During the June 8, 2015 Board of Selectmen's Meeting

1. Memorandum of 6/8/15 from Nan Balmer, Town Administrator, re: Committee Interviews and Reappointments, with list of Reappointments
2. Email of 6/1/15 from Gretchen Schuler, Community Preservation Committee, and Historic District Commission, re: Recommendations for Reappointments
3. Email of 6/1/15 from Sherre Greenbaum, Chair, Conservation Commission, re: Recommendations for Reappointments to Conservation Commission
4. Memorandum of 6/8/2015 from Nan Balmer, Town Administrator, re: Execution of Application to Mass Department of Environmental Protection for Presumptive Approval to Use River's Edge Site for Housing, and Description of Proposed Activity
5. Memorandum of 6/8/15 from Nan Balmer, Town Administrator, re: Petition State Legislature to Enact a Special Act re: An Additional Package Store License
6. Annual Town Meeting Vote Certificate, Article 20, Authorization for the Town of Wayland to Grant an Additional License for the Sale of All Alcoholic Beverages not to be Drunk on the Premises
7. Memorandum of 6/8/15 from Nan Balmer, Town Administrator, re: Fall 2015 Special Town Meeting
8. Board of Selectmen Policies and Procedures: Board Description and Guiding Principles, and Officers and Meetings
9. Report of the Town Administrator for the Week Ending June 5, 2015