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TOWN OF WAYLAND

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BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
ANTHONY V. BOSCHETTO
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes June 1, 2015

Attendance: Lea T. Anderson, Mary M. Antes, Tony V. Boschetto, Cherry C. Karlson, Joseph F. Nolan
(arrived 8:16 p.m.)

Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. She reviewed the agenda for the public. M. Antes announced that the annual RiverFest will take place on June 20-21, and will feature a History Paddle on June 20, a three-hour paddle from the Route 20 boat launch to Sherman's Bridge along with stories of the history of the Sudbury River. C. Karlson said water restrictions go into effect today and referred residents to the Board of Public Works website.

A2. Public Comment Linda Segal, 9 Aqueduct Road, advised that she had provided paperwork to the Board of Public Works and the Board of Health on the dangers of the use of herbicides such as Roundup.

A10. Review and Approve Consent Calendar (See Separate Sheet) T. Boschetto moved, seconded by M. Antes, to approve the consent calendar. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A11. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence.

A3. Public Hearing for Nstar Electric Company dba Eversource Energy and Verizon New England Inc., and Vote to Grant One New Pole 218/11a on Sears Road Chair C. Karlson opened the public hearing at 7:16 p.m. The Board was joined by Fire Chief David Houghton and Christine Cosby of Eversource Energy. C. Cosby reviewed the request for a grant of location on Sears Road in order to reduce the span distance between existing poles. T. Boschetto asked how the assessment was done, and suggested that the entire infrastructure be evaluated. C. Cosby said the problem of span distance is rare, and D. Houghton agreed. L. Segal noted that the pole outside the town building on Pelham Island Road needs to be supported. There was no further public comment. C. Karlson closed the hearing at 7:20 p.m. M. Antes moved, seconded by L. Anderson, to approve the petition, pursuant to M.G.L. Chapter 166, Section 22, from Nstar Electric Company dba Eversource Energy and Verizon New England Inc., to be granted joint or identical locations for the erection or construction of one (1) new pole 218/11A, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, on Sears Road, easterly side approximately 1,226 feet south of Squirrel Hill Road. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A4. Update from Eversource Representative on Poles Ready for Removal and Vegetation Management Christine Cosby of Eversource Energy reviewed a double pole report from Eversource.

She said approximately fifty poles are ready for removal, and she will work with the Fire Department to transfer the utilities from the remaining poles. She reviewed the vegetation management program and said no herbicides are being used in Wayland this year.

A5. Update from Fire Chief David Houghton and Report on Wireless Alarm System and Private Hydrant Bylaw The Board was joined by Fire Chief David Houghton to discuss the conversion of the current fire boxes to a wireless alarm system by July 1, 2016. D. Houghton said the wireless alarm system has been working successfully for several years, and it is no longer practical to continue to repair and replace the wired boxes. He said there will be no cost to the taxpayers, as it is funded by the users of the system. The Board asked about the cost to businesses. D. Houghton said there is no mandate on the businesses to use the wireless system; the use is driven by insurance companies. He said he will hold informational sessions for businesses, and he will work with the Town Administrator to dispose of the current fireboxes. He said he will notify Eversource Energy as the fireboxes are removed, which will make more poles ready for removal. In regard to the private hydrant bylaw, he said he will work with the DPW to determine which hydrants are in the best interest of the town to maintain, and the remaining private owners of hydrants will be invited to an informational seminar once final approval is received from the office of the Attorney General.

A6. Interviews for Council on Aging/Community Center Advisory Committee and Vote to Confirm Appointees Nominated by Recreation Commission and Council on Aging The Board was joined by Steve Correia, P. Jean Milburn, and Marylynn Gentry to interview for members at large on the Council on Aging/Community Center Advisory Committee. The applicants reviewed their backgrounds, their interest in serving, and the expertise they bring to the committee. C. Karlson emphasized the need for community input. The Board thanked them for volunteering to serve, and C. Karlson said the vote would be taken later in the evening after Mark Foreman is interviewed.

A7. Meet with Town Moderator and Chair of Electronic Voting Implementation Subcommittee regarding Town Meeting Procedures Including Electronic Voting Procedures The Board was joined by Dennis Berry, Town Moderator, and David Bernstein, Chair of the Electronic Voting Implementation Subcommittee, to discuss the problem of possible proxy voting at the recent Annual Town Meeting. D. Bernstein said the subcommittee collected fifteen recommendations from the public, and will combine them with their own recommendations at its meeting on Thursday, with the goal of presenting final recommendations to the Town Moderator. He said he believed education is the best way to prevent further potential abuse of the system.

J. Nolan arrived at 8:16 p.m.

T. Boschetto suggested that a member of the subcommittee be available at town meeting to accept an initial report of fraud, who would then report it to the Town Moderator. D. Berry said that while he had no objection, it is ultimately the responsibility of the Town Moderator to oversee the voting. Alan Reiss, 463 Old Connecticut Path, said he believes education is the most important solution, and he suggested that signs be placed behind the tellers reminding the voters not to allow anyone else to use their handset.

The Board discussed ways to limit the length of town meeting, and debated reducing the time for each article to thirty minutes. D. Bernstein said he has extensive data on previous meetings that he would make available to the Board, which could be used to estimate the time needed for future meetings. He recommended that amendments be presented in writing and displayed on an overhead screen. J. Nolan noted that Wayland has the longest open town meetings in the state, which could be a factor in discouraging participation. D. Berry

said it is also important to have an enjoyable and effective meeting. D. Bernstein suggested having a Special Town Meeting every fall. The Board discussed setting effective timelines for the warrant process.

A8. Discuss Committee Appointments and Interview Process N. Balmer reviewed the process for reappointments. She asked the Board to consider a six-month extension for the members of the Permanent Municipal Building Committee in order to complete the DPW project. The Board agreed to interview the applicants for reappointment to the Conservation Commission, the Finance Committee, the Personnel Board, and the Zoning Board of Appeals. J. Nolan asked that Town Counsel clarify whether committee members who are not reappointed continue to maintain their membership. M. Antes suggested that the terms of the Senior Tax Relief Committee be extended and staggered. The Board thanked all the volunteers for their service to the town.

A6. Interviews for Council on Aging/Community Center Advisory Committee and Vote to Confirm Appointees Nominated by Recreation Commission and Council on Aging The Board was joined by Mark Foreman to interview as a member at large on the Council on Aging/Community Center Advisory Committee. He reviewed his background in civil engineering and interest in serving. He cited the need for community space and his desire to clear up the confusion regarding the potential uses of the property.

M. Antes moved, seconded by L. Anderson, to appoint Bill Sterling as the representative of the Council on Aging, Frank Krasin as the representative of the Recreation Commission, and Steve Correia, Marylynn Gentry, P. Jean Milburn, and Mark Foreman as members at large to the Council on Aging/Community Center Advisory Committee for a term that will expire upon the final recommendation and report of the Committee at Town Meeting (anticipated to be the 2016 Annual Town Meeting). YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A9. Discuss Process for Review of Board Policies It was the consensus of the Board to review and revise the current Board policies. The Board discussed the process for moving forward.

A12. Report of the Town Administrator N. Balmer reviewed upcoming agenda items. She said the Open House and ribbon cutting for the new DPW facility will be June 20. She reviewed potential articles for a Special Town Meeting, and said the 25 MPH speed limit signboard will be in place on Stonebridge Road this weekend. She said the contractor at 464 Old Connecticut Path has been asked to address the problem caused by the slope of the curve, and the preliminary report from the IT consultant will be ready this week.

A13. Selectmen's Reports and Concerns M. Antes reported on the Metropolitan Area Planning Council meeting on May 27 regarding the MBTA. She discussed the need for greater input from the public, and asked the Board to consider focused discussion groups. J. Nolan congratulated the Public Ceremonies Committee for a successful Memorial Day parade. L. Anderson said she attended the Open Meeting Law training and it went well. She reported on a meeting with State Representative Alice Peisch earlier that day. J. Nolan updated the Board on the 495 Partnership legislative meeting. C. Karlson asked the Town Administrator to check with Town Counsel regarding the Town Center Green, and she asked T. Boschetto to follow up with other towns regarding the withdrawal from the Minuteman Regional school.

A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any The Chair said, "I know of none."

A15. Adjourn There being no further business before the Board, M. Antes moved, seconded by L. Anderson, to adjourn the meeting of the Board of Selectmen at 9:59 p.m. YEA: L. Anderson, M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of June 1, 2015

1. Email of 5/20/15 from Bob Goldsmith, Conservation Commission, re: Willingness to Serve a One-Year Reappointment Term
2. Letter of 6/1/15 from Brian J. Chase re: Declining Reappointment to the Permanent Municipal Building Committee
3. Email of 5/29/15 from Marylynn Gentry to Board of Selectmen re: Interest in Serving on the Council on Aging/Community Center Advisory Committee
4. Email of 6/1/15 from Mark Foreman to Board of Selectmen re: Interest in Serving on the Council on Aging/Community Center Advisory Committee
5. Email of 6/1/15 from State Representative Carmen Gentile re: Ceremony for Wayland Town Flag

Items Included as Part of Agenda Packet for Discussion During the June 1, 2015 Board of Selectmen's Meeting

1. Memorandum of 6/1/15 from Nan Balmer, Town Administrator, to Board of Selectmen re: Public Hearing on New Utility Pole Location, Sears Road, with Legal Notice and Petition
2. Memorandum of 6/1/15 from Nan Balmer, Town Administrator, to Board of Selectmen re: Update from Eversource, Poles and Vegetation Management, and Memorandum of 5/27/15 from Fire Chief David Houghton re: Pole Transfers
3. Memorandum of 5/26/15 from Fire Chief David Houghton to Board of Selectmen re: Wired Municipal Fire Alarm System
4. Memorandum of 6/1/15 from Nan Balmer, Town Administrator, to Board of Selectmen re: Council on Aging/Community Center Advisory Committee Nominees
5. Suggestions for Improvements from Public for Discussion on Town Meeting Procedures
6. Board Policy on Appointments to Boards and Committees, Memorandum of 5/28/15 from MaryAnn DiNapoli re: Annual Appointments, and Draft List of Potential Vacancies as of July 1, 2015
7. Index Page of Board of Selectmen Policies and Procedures for Review
8. Report of the Town Administrator for the Week Ending May 29, 2015