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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN  
MARY M. ANTES  
ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
CHERRY C. KARLSON  
JOSEPH F. NOLAN

## Board of Selectmen Meeting Minutes March 2, 2015

**Attendance:** Mary M. Antes, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan (arrived 8:30 p.m.)

**Also Present:** Town Administrator Nan Balmer

**A1. Call to Order by Chair** Vice Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. She reviewed the agenda for the public, noting that the Executive Session will be postponed because the agenda listing is not completely stated.

**A2. Public Comment** Lea Anderson, 47 Sedgemoor Road, said the Senior Tax Relief proposal should be researched because she believed senior tax relief eligibility may already have been increased to higher income and asset levels.

**A3. Request for Support of Legislation from Senior Tax Relief Committee** The Board was joined by Rebecca MacGregor of the Senior Tax Relief Committee, who asked the Board to support legislation to increase the income eligibility limits for tax relief for senior citizens. R. MacGregor noted that the circuit breaker law that Lea Anderson referenced was different than the tax relief the committee was addressing, and that circuit breaker income limits were a benchmark for the senior tax relief they proposed. E. Collins moved, seconded by M. Antes, that the Board of Selectmen support the Committee's recommendation and send the Senior Tax Relief Committee a letter of support for increasing the tax relief granted to seniors under Massachusetts General Laws Chapter 59, Section 5, Clause 41C. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

**A4. Ratify the Appointment of the Fire Chief** M. Antes moved, seconded by E. Collins, to ratify the appointment by Town Administrator Nan Balmer of David Houghton as Fire Chief for the Town of Wayland. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

**A5. Report of Odyssey Advisory of Wayland OPEB Valuation** The Board was joined by Jay Sherry, member of the OPEB Advisory Committee, and Parker Elmore, President and CEO of Odyssey Advisory, to review the OPEB valuation report. P. Elmore noted a reduction in the Actuarial Accrued Liability (AAL) due to health care plan design changes for retiree health care plans and a reduction in covered persons. The unfunded liability decreased from \$28 million to \$17 million. He said Wayland has placed itself in a more favorable OPEB funding situation than other communities. P. Elmore noted the actuarial report assumptions, including investment earnings based on 7%, the percentage of employees electing to take retirement on termination from employment, the rate of health premium increase and annual retirement rates. P. Elmore discussed the premium based approach compared to the GASB 45 approach to forecasting OPEB liability. Based on the town's adopted OPEB funding schedule and the actuarial assumptions, the town's OPEB liability will be fully funded in 2038. P. Elmore discussed the average \$1,400 cost per active employee per year, which is what is required to fully fund these employees' future benefits, and discussed the federal excise tax on high cost health care plans to the insurance carrier beginning in 2018, which will be passed through to the town when it hits the federal thresholds for high cost health plans. The federal excise

tax will affect collective bargaining in the future and the cost will be either managed incrementally over time or in larger single changes in response to crises. The Board discussed with P. Elmore the study assumptions, state legislative proposals regarding OPEB funding requirements, the differences between the GASB 45 valuation compared to the premium based valuation, and the frequency of preparation of the valuation report.

J. Nolan joined the meeting at 8:30 p.m.

**A6. Potential Vote of Position on OPEB Warrant Article for Annual Town Meeting** The Board reviewed the revised OPEB article numbers, noting it was recommended by the School Committee, Finance Committee and the Personnel Board. E. Collins moved, seconded by M. Antes, to recommend to town meeting the approval of the article, "OPEB Funding." YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

**A7. Review and Vote Annual Town Meeting Warrant Articles** C. Karlson moved, seconded by M. Antes, to recommend to town meeting the approval of the article, "Resolution regarding ESCO Project Changes." YEA: M. Antes, C. Karlson, J. Nolan. NAY: E. Collins. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 3-1. C. Karlson moved, seconded by E. Collins, to recommend to town meeting the approval of the article, "Set Aside for Later Spending Community Preservation Funds for Open Space." YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. The Board deferred action on the articles, "Implement Solar Energy," and "Fund Glezen Lane Traffic Control Measures." M. Antes moved, seconded by E. Collins, to recommend to town meeting the approval of the article, "Land and Easement Acquisitions for Route 30 and 27 Intersection Improvement." YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. The Board noted the DPW has sufficient funding available for the project. M. Antes moved, seconded by E. Collins, to recommend to town meeting the approval of the article, "Amend Chapter 193-Stormwater and land Disturbance Bylaw." YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. The Board deferred action on the petitioners' articles. C. Karlson moved, seconded by E. Collins, to recommend to town meeting the approval of the article, "Design and Construct Trails and Signage at Dudley Woods." YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. The Board requested a list of the vehicles for sale or trade, and that the remaining articles be scheduled for a vote at the next meeting.

**A8. Review and Approve Consent Calendar (See Separate Sheet)** M. Antes moved, seconded by E. Collins, to approve the consent calendar. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

**A9. Review Correspondence (See Separate Index Sheet)** The Board reviewed the week's correspondence. The Board noted correspondence from the Town Administrator to the Villari's, a report from the Police Chief on an incident at the Dudley Chateau, and an invitation to attend the League of Women Voters Civics Bee.

**A10. Report of the Town Administrator** N. Balmer reviewed future agenda items. She provided an update on technology security, the proposed solar project, upcoming DPW projects, state funding of municipal and school programs, and logistics for the upcoming Annual Town Meeting.

**A11. Selectmen's Reports and Concerns** M. Antes said as a result of the recent 375<sup>th</sup> anniversary commemoration, there is now a Wayland Town Flag available for the hall of flags at the state house, and

suggested the flag be presented at Annual Town Meeting. C. Karlson said Larry Kiernan, representative to the Central Massachusetts Rail Trail Committee, requested the Board's position on using gift money to fund the bike trail. She said a public meeting on OPEB will be held on Thursday March 18, 2015, at 7:00 p.m., and an Energy Forum will be held on March 18, 2015, at 8:00 p.m.

**A12. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any**  
J. Nolan said, "I know of none."

**A13. Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland; and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subject: November 28, 2011, March 28, 2012, January 7, 2013, June 13, 2013, June 17, 2013, July 8, 2013, July 16, 2013, July 23, 2013, August 12, 2013, August 26, 2013, September 9, 2013, September 16, 2013, September 23, 2013, October 21, 2013, December 9, 2013, January 6, 2014, February 24, 2014, April 28, 2014, May 5, 2014, May 12, 2014, May 19, 2014, May 27, 2014, August 11, 2014, and August 18, 2014** This agenda item was deferred until a later meeting due to an incomplete listing on the posting.

**A14. Potential Vote to Release Executive Session Minutes** This agenda item was deferred until a later meeting due to an incomplete listing on the posting.

**A15. Adjourn** There being no further business before the Board, E. Collins moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 9:22 p.m. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

#### **Items Distributed for Information and Use by the Board of Selectmen at the Meeting of March 2, 2015**

1. Powerpoint Presentation, Odyssey Advisors, Presentation of GASB 45 and Premium Forecast Result, March 2, 2015
2. Odyssey Advisors, Town of Wayland Other Postemployment Benefits Plan, Premium Based Forecast as of December 231, 2014
3. Odyssey Advisors, Town of Wayland Other Postemployment Benefits Plan, GASB45 Actuarial Valuation as of December 31, 2014
4. Article List for the 2015 Annual Town Meeting
5. Article from MassResources.org re: Circuit Breaker Tax Credit

#### **Items Included as Part of Agenda Packet for Discussion During the March 2, 2015 Board of Selectmen's Meeting**

1. Draft Letter, Request for Support of Legislation from Senior Tax Relief Committee
2. Memorandum of 3/2/15 from Nan Balmer, Town Administrator, to Board of Selectmen, re: Ratification of Appointment of David Houghton as Fire Chief Effective Tuesday, March 3, 2015
3. Odyssey Advisors Report, February 24, 2015, GASB 45 and Premium Based Forecast, Executive Summary
4. Article for Annual Town Meeting: OPEB Funding
5. List of Articles for 2015 Annual Town Meeting
6. Report of the Town Administrator for the Week Ending 2/27/2015