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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN  
MARY M. ANTES  
ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
CHERRY C. KARLSON  
JOSEPH F. NOLAN

## Board of Selectmen Meeting Minutes April 17, 2014

**Attendance:** Mary M. Antes, Tony V. Boschetto, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan  
**Also Present:** Interim Town Administrator Robert Mercier, Executive Assistant MaryAnn DiNapoli

**A1. Call to Order by Chair** Vice Chair T. Boschetto called the open session of the meeting of the Board of Selectmen to order at 6:30 p.m. in the Wayland Town Building. He reviewed the agenda for the public. Police Chief Irving joined the Board for the swearing-in of newly appointed Police Sergeant Jennifer Ordway.

**A2. Public Comment** Anette Lewis, 33 Claypit Hill Road, said she attended the post Annual Town Meeting discussion, and urged the Board of Selectmen to hold a similar meeting.

**A3. Organization of the Board** T. Boschetto opened the discussion on the organization of the Board. J. Nolan said T. Boschetto served the Board well and thanked him for stepping in when Doug Leard resigned. He expressed his interest in serving as Chair. E. Collins moved to appoint T. Boschetto as Chair. There was no second. C. Karlson moved, seconded by M. Antes, to appoint J. Nolan as Chair. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. T. Boschetto expressed his interest in serving as Vice Chair. J. Nolan moved, seconded by M. Antes, to appoint C. Karlson as Vice Chair. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. R. Mercier thanked the Board for the support and assistance they have provided to him. J. Nolan thanked all the candidates and the workers involved in the April 1, 2014 election.

**A4. Discussion of Member Portfolios** The Board reviewed the member portfolios. J. Nolan asked Board members to send their preferences and recommendations to R. Mercier, who will prepare draft assignments for review at the next meeting. J. Nolan asked the Board to consider having individual email addresses assigned by the town for members. He suggested that the Town Forums be re-established, and that liaisons from departments serving under the Board be invited to appear before the Board at regular intervals. R. Mercier said he would attempt to compile a list of town meeting follow-up actions for the April 28 meeting.

**A5. Discussion of Wastewater Management District Commission** R. Mercier advised the Board that the Wastewater Management District Commission had hosted a follow-up meeting the previous evening with the users of the system, and there is a tentative course of action under consideration to be discussed in executive session at the April 28 meeting. J. Nolan said the Board wants consensus, better management structure, and a resolution to the financial issues. T. Boschetto noted the need for financial forecasting, and a legal opinion on the issue of the betterments and surcharges. R. Mercier said the Wastewater Commissioners are leaning towards surcharges. T. Boschetto said there needs to be very specific discussions regarding the appropriateness of the allocations, the cost of the operating expenses, the appropriation of excess capacity, and the ability of the town to legally share in the cost of the capital expenditures. Linda Segal, 9 Aqueduct Road, advised the Board that the Wastewater Management District Commission meeting is available on WayCAM. M. Antes asked that the interview of the applicants to the open position on the commission be scheduled next week.

**A6. Update on Town Administrator Search** Dave Gutschenritter appeared before the Board to provide an update on the Town Administrator search. He said that the chosen candidate, William H. Jones, had declined to proceed, and that the consultant, Municipal Resources Inc. (MRI), is preparing another list of candidates. R. Mercier said that six candidates will be appearing before the Town Administrator Search Committee soon. T. Boschetto expressed concern that the search is not inclusive enough, as he did not want to recirculate local town administrators. R. Mercier said the position will be advertised and open to a wide range of candidates. D. Gutschenritter said his committee will meet and review the existing list; they will also evaluate the efforts of MRI to expand the search. E. Collins also requested that the search be far-reaching, and that the Board be able to review and monitor the candidates. T. Boschetto asked for clarification as to why the Board was not given access to individual résumés. R. Mercier said the Board should not work at cross purposes to MRI and the Town Administrator Search Committee. C. Karlson asked for some background on the process for the previous selection, and D. Gutschenritter reviewed the prior events.

**A7. Review and Execute Release of Outfall Pipe Easement at Old Wastewater Treatment Plant and Execute Deed for Old Wastewater Treatment Plant Parcel and Orders of Taking of Sewer Easements for New Wastewater Treatment Plant** Town Counsel Mark Lanza appeared before the Board to present the paperwork for the land swap regarding the old wastewater treatment plant. He explained that the land and easements for the old wastewater plant had to be kept until the new plant was completed, and having done that, the land is now ready to be conveyed to Twenty Wayland. J. Nolan noted that this was a discreet task to execute an action voted and approved at the 2009 Special Town Meeting. M. Lanza said that there will soon be multiple acquisitions and abandonments to execute, which were authorized at the April 2014 Annual Town Meeting. T. Boschetto clarified that the Town takes possession of the land and the Wastewater Management District Commission takes possession of the assets. T. Boschetto moved, seconded by E. Collins, that the Board vote to grant the land described in the Quitclaim Deed as Parcel A on Land Court Plan No. 17983-G to WTC Retail LLC, successor of Twenty Wayland LLC, for one dollar. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**A8. Enter into Executive Session to discuss Pending Litigation in the Matter of Twenty Wayland, LLC v. Town of Wayland and Wayland Wastewater Management District Commission** This agenda item was passed over.

**A9. Review and Approve Consent Calendar (See Separate Sheet)** E. Collins moved, seconded by C. Karlson, to approve the consent calendar. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**A10. Review Correspondence (See Separate Index Sheet)** The Board asked for clarification of the traffic requests from the Chief of Police regarding Pequot Road and Training Field Road. C. Karlson asked that the Audit Committee be scheduled to meet with the Board at a future meeting to discuss the next contract and the need for CAFR. T. Boschetto said the emails from David Manjarrez, Sudbury appointee to the Minuteman School Committee, are in alignment with Wayland's concerns. J. Nolan expressed concern about the tone of the emails and suggested that the Board avoid the political elements that were specific to Sudbury. T. Boschetto advised the Board that he drafted a follow-up letter to the Minuteman Regional School regarding town meeting action. J. Nolan asked that the Board be copied on the letter, and suggested that the School Committee also provide a liaison to Minuteman. T. Boschetto said he will be working with Barb Fletcher, Chair of the School Committee.

**A11. Report of the Interim Town Administrator** R. Mercier said he received a request from Mary Ellen Castagno to serve on the Personnel Board, and he distributed an invitation to the groundbreaking for the new DPW facility. He said he received a scope of work for next year for Melanson and Heath, and is working on a three-year RFP with a Comprehensive Annual Financial Report (CAFR). He noted that the Audit Committee recommends a one-year extension. He said the conservation restriction for Lincoln Road will be finalized this week and will be on the Board agenda for April 28. J. Nolan asked that a process be put in place to let people know it is now open to the public. E. Collins asked that the Board formalize a request to the Community Preservation Committee for funding of the Municipal Affordable Housing Trust. The Board agreed to develop action items and begin the process of appointments to the Housing Trust Board. R. Mercier reviewed upcoming agendas.

**A12. Selectmen's Reports and Concerns** M. Antes said she attended the meeting to review the April Annual Town Meeting, and said that there are a number of ways in which the participants would like to see the Board of Selectmen take responsibility in shaping the articles. She said the errata is an ongoing issue, and there was a suggestion to have the motions printed in the warrant. T. Boschetto said the Board needs to do more planning and have tighter deadlines. J. Nolan noted that this year was an anomaly due to the number of issues and lack of administrative staff. T. Boschetto asked that the Board begin discussions on the upcoming board and committee vacancies. C. Karlson requested that upcoming agendas include staffing issues and the use of the municipal pad under consideration by the Planning Board, as well as the use of fees from the town center development. The Board discussed whether to allow feedback by the Board after public comment. J. Nolan reported on a meeting of the Library Trustees regarding grant funding for a new library. R. Mercier said he will meet with J. Nolan to schedule a calendar of meetings through the summer.

**A13. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any** J. Nolan said, "I know of none."

**A14. Adjourn** There being no further business before the Board, E. Collins moved, seconded by C. Karlson, to adjourn the meeting of the Board of Selectmen at 8:39 p.m. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**Items Distributed for Information and Use by the Board of Selectmen at the April 17, 2014, Meeting**

1. Quitclaim Deed, from the Town of Wayland to WTC Retail, LLC, the Parcel of Land, Parcel A on Land Court Plan No. 17983-G (Outfall Pipe Easement at Old Wastewater Treatment Plant)
2. Invitation, 4/15/14, to the Groundbreaking Ceremony for the New Public Works Facility, on April 30, 2014, at 11:00 a.m.

**Items Included as Part of Agenda Packet for Discussion During the April 17, 2014 Board of Selectmen's Meeting**

1. Portfolio Assignments for Board of Selectmen for December 2013 through April 2014