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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN  
ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
DOUGLAS J. LEARD  
JOSEPH F. NOLAN

## Board of Selectmen Meeting Minutes October 7, 2013

**Attendance:** Tony V. Boschetto, Edward J. Collins, Steven J. Correia, Douglas J. Leard, Joseph F. Nolan  
**Also Present:** Acting Town Administrator John Senchyshyn, Executive Assistant MaryAnn DiNapoli

**A2. Call to Order by Chair** Chair D. Leard called the open session of the meeting of the Board of Selectmen to order at 7:03 p.m. in the Selectmen's Meeting Room. He reviewed the agenda for the public and announced that the meeting will likely be broadcast and videotaped for later broadcast by WayCAM.

Police Chief Robert Irving introduced new Wayland Police Officer Jarrod Kullich, who was then sworn in by Town Clerk Lois Toombs.

**A2. Public Comment** Gordon Cliff, 2 Highfields Road, and member of the Audit Committee, commended Board members D. Leard and T. Boschetto for their strong and unequivocal statements that they will not cut budgets, and said he supports lowering taxes without cutting services. D. Leard said he wants to ensure that town departments are operated efficiently. Molly Upton, 23B Bayfield Road, provided the Board with an application for grant money from the Department of Revenue for towns that have sewer systems without state aid, and said the deadline for submittal is October 11, 2013. J. Senchyshyn accepted the document and said he will coordinate the application with Fred Knight, Chair of the Wastewater Management District Commission.

**A3. Discussion with Resident Lisa Kra regarding Increased Commuter Traffic on Glezen Lane** Lisa Kra, 9 Saddle Lane, and Police Chief Robert Irving, appeared before the Board to discuss possible mitigation of the increased commuter traffic on Glezen Lane. L. Kra described the difficulties faced by the neighborhood due to the speed and density of the traffic, especially in the mornings between 6:00 a.m. and 9:00 a.m. She noted that the traffic data supports her assertion. T. Boschetto asked if she was requesting more restrictions; L. Kra said yes. T. Boschetto suggested holding a public forum. J. Nolan said she should begin by engaging in the formal process of traffic mitigation established by the Board of Public Works. R. Irving agreed, and cautioned that mitigation in one area could create issues elsewhere. L. Kra asked if the issue of speed could be addressed with electronic monitors. J. Nolan said he defers to the process, and any action needs to be vetted. S. Correia suggested that a traffic study be done on a town-side basis. J. Nolan advised her to have police monitor the traffic while the application is considered by the Board of Public Works. R. Irving noted that the police department can do speed and traffic counts. David Bernstein, 25 Glezen Lane, said that the traffic has increased by 50% a year, and weekends are up by a factor of three; he endorsed the idea of having a traffic consultant create a town-wide plan. The Board thanked L. Kra for her input.

**A4. Interview Candidate for the Vacancy on the Wayland Cares Review Committee** Joseph Barrett appeared before the Board to interview for appointment to the Wayland Cares Review Committee. The

Board reviewed and discussed his background as a drug enforcement agent and a member of the Substance Abuse Task Force. E. Collins suggested that the Wayland Cares Review Committee will need an extension of its charge, and D. Leard discussed the Texas School Safety Training Act. E. Collins moved, seconded by J. Nolan, to appoint Joseph Barrett to the Wayland Cares Review Committee for term to expire on November 11, 2013. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**A5. Discussion regarding the Composition and Appointment of the Search Committee for the Town Administrator** The Board discussed the formation of a search committee for the Town Administrator. E. Collins said the preliminary question is whether expert assistance should be engaged before or after a screening committee is formed. D. Leard said he wants to ensure that staff and residents are represented. S. Correia said the consultant and the search committee serve distinct purposes, and should be pursued separately as soon as possible. He noted that the Board can form a number of user groups to provide input. E. Collins said the website should be utilized as well. T. Boschetto said a consultant will help gather criteria from the public to form an evaluation procedure, which must be done before the screening committee can do its work. He reviewed the procedures used in other towns, and noted the importance of ensuring that there is a public perception of objectivity, with no political bias. J. Nolan agreed, and said he would also be more comfortable coming to a consensus with the Personnel Board regarding the composition of the search committee. He said that the consultant should be hired first, to assist in gathering public input and forming the committee. T. Boschetto agreed, and noted the screening committee has no function until a consultant is hired and candidates are received. The Board discussed the timeframe, the possibility of having the candidates interviewed before full boards, and the optimal number of committee members. J. Nolan suggested having other boards select the resident members to avoid the appearance of undue influence by the Board of Selectmen. T. Boschetto suggested a requirement that the Board validate the final selections unanimously, in order to eliminate the appearance of bias. It was the consensus of the Board to seek advice from a consultant before proceeding, and to continue the discussion with the Personnel Board.

**A6. Discussion of Dates for Spring 2014 Annual Town Meeting** The Board discussed dates for the Spring 2014 Annual Town Meeting. D. Leard noted that the Finance Committee had requested an early date to give the schools sufficient time to implement any elementary school reconfiguration that Town Meeting may approve, to avoid school vacation, to ensure timely appropriations, and to maintain focus on the budget process. T. Boschetto said the Board should consider the optimal date for attendance; he also suggested that the decision be made soon so the public can adjust their plans accordingly. D. Leard asked J. Senchyshyn to compose a draft schedule based on a start date of April 10, 2014, for further review.

**A7. Review and Continued Discussion of Proposed Town Administrator Goals and Priorities for FY 2014** This agenda item was postponed until the next meeting.

**A8. Review and Approve Consent Calendar (See Separate Sheet)** E. Collins moved, seconded by S. Correia, to approve the consent calendar. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**A9. Executive Session to Review Executive Session Minutes from September 9, 2013, September 16, 2013, September 23, 2013, and October 2, 2013 for Release** At 8:34 p.m., T. Boschetto moved, seconded by E. Collins, that the Board of Selectmen go into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(1) to discuss the two Open Meeting Law Complaints filed by Kimberly Reichelt against the Board of Selectmen on September 3, 2013, and September 18, 2013, to review the executive

session minutes of September 9, 2013, September 16, 2013, September 23, 2013, and October 2, 2013, for release. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: J. Nolan. Adopted 4-0-1.

The Board invited Acting Town Administrator John Senchyshyn and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately 30 minutes.

The Board returned to open session at 9:06 p.m.

**A11. Review Correspondence (See Separate Index Sheet)** The Board discussed the composition of the WayCAM board, and T. Boschetto congratulated Chris Cullen on his appointment as Chair of the Audit Committee.

**A10. Release of Executive Session Minutes from September 9, 2013, September 16, 2013, September 23, 2013, and October 2, 2013** T. Boschetto moved, seconded by E. Collins, that the Board release the executive session minutes of September 9, 2013, September 16, 2013, September 23, 2013, and October 2, 2013, as amended and redacted. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**A12. Report of the Acting Town Administrator** J. Senchyshyn asked the Board to consider revising the retiree contribution rate for all of the Medicare Part D plans to a uniform 50%. He noted that the current contribution rates are inconsistent, due to the fact that as active plans were changed, the town adopted the 50% contribution rate along with the plan design change. However, he said the Fallon Sr. and Tufts Medicare HMO town contribution rates remained at 69.1% and 69.5% respectively. T. Boschetto asked if retirees will have the opportunity to change plans during open enrollment; J. Senchyshyn said yes, open enrollment is currently in effect until the end of December. He also noted that the Chair of the OPEB Committee supports the proposal personally, but has not brought it before the committee. D. Leard asked about the impact of the Affordable Care Act; J. Senchyshyn said there is not enough information to make an assessment. J. Nolan moved, seconded by S. Correia, to accept the revision of the town contribution rate for all of the Medicare Part D plans to 50%. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: D. Leard. Adopted 4-0-1. J. Senchyshyn reviewed the agenda for October 21, 2013. The Board discussed the possibility of a debt exclusion.

**A13. Selectmen's Reports and Concerns** E. Collins reminded the Board to keep the issue of the housing trust in mind for a future agenda item.

**A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any** D. Leard said, "I know of none."

**A15. Adjourn** There being no further business before the Board, E. Collins moved, seconded by T. Boschetto, to adjourn the meeting of the Board of Selectmen at 9:29 p.m. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

**Items Included as Part of Agenda Packet for Discussion During the October 7, 2013 Board of Selectmen's Meeting**

1. Email, 9/25/13, from Joseph Barrett to Board of Selectmen re: Interest in Serving on Wayland Cares Review Committee, and Résumé
2. Proposed Schedule for 2014 Annual Town Election/Annual Town Meeting

**Items Distributed for Information and Use by the Board of Selectmen at the October 7, 2013, Meeting**

1. Press Release, 10/7/13, from Police Chief Robert Irving re: Appointment of Jarrod S. Kullich as Police Officer with the Wayland Police Department
2. Glezen Lane Judgment, July 16, 2005
3. Email, 10/5/13, from Thomas Greenaway, Chair, Finance Committee, re: 2014 Annual Town Meeting
4. Proposal from Selectman T. Boschetto re: Composition of the Town Administrator Search Committee