



TOWN OF WAYLAND

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BOARD OF SELECTMEN
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes June 5, 2013

Attendance: Tony V. Boschetto, Edward J. Collins (arrived 7:13 p.m.), Steven J. Correia, Douglas J. Leard, Joseph F. Nolan

Also Present: Town Administrator Fred Turkington, Secretary MaryAnn DiNapoli

Chair D. Leard called the meeting of the Board of Selectmen to order at 7:08 p.m. in the Selectmen's Meeting Room and reviewed the agenda for the public. F. Turkington distributed additional items for Board review.

A2. Public Comment There was no public comment.

A3. Approve and Authorize Execution of Intermunicipal Agreement for Recreation Services with the Town of Sudbury The Board reviewed the proposed Intermunicipal Agreement for Recreation Services with the Town of Sudbury. F. Turkington said the Recreation Commission reviewed the agreement at its meeting on June 3 and unanimously approved it. T. Boschetto asked if the current agreement included any changes from the prior agreement; if an assessment had been done on the impact of the agreement on programs and services; if any feedback had been received regarding the quality of the current Recreation Department; and if the agreement adequately covered the complete financial burden, including benefits and payroll processing. F. Turkington said there were no changes from the prior agreement, and the only negative feedback has been the lack of continuous staffing at the service window, which is being addressed by better posting of hours. He said the agreement has enhanced program offerings by including shared programs with Sudbury. J. Nolan moved, seconded by T. Boschetto, to approve and authorize the execution of the Intermunicipal Agreement for Recreation Services with the Town of Sudbury. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A4. Action on Appointments to Boards and Committees Kent George, Cliff Lewis, Sam Peper, Jay Sherry and George Uveges appeared before the Board to interview for appointment to the OPEB Temporary Advisory Study Committee. K. George, 15 Indian Dawn, described his background in finance and management, his service on several town committees, and his interest in OPEB. E. Collins said he would like to understand by what authority the town transferred surplus funds to the OPEB account instead of free cash. The Board discussed the parameters of the current committee charge. J. Nolan said OPEB is now a separate line item in the budget, and the town needs to move forward. D. Leard said the concern is to ensure that it doesn't happen again. K. George said the committee should talk with town staff and the Finance Committee to avoid making the same mistakes in the future; J. Nolan said he would prefer that the committee form a framework for the future. E. Collins emphasized the need to understand the previous transfer of funds. F. Turkington said the funds were legally transferred from the 32B account, and every transaction was posted and transparent. T. Boschetto asked how the town can be assured that its investment policies have been evaluated and are properly funded and supported. K. George said public trust must be restored, and the committee needs to understand the town obligations and fix the process going forward. S. Correia asked if he felt the committee charge was to manage the staff who deals with the pension funds, or the funds themselves. K. George said the primary concern is the management of the \$45 million obligation.

J. Nolan noted that every town is dealing with this issue. He asked if the funds should be in a trust structure; K. George said he would need more information to make that determination.

Cliff Lewis, 33 Claypit Hill Road, reviewed his background and interest in the OPEB issue. He said the town has an obligation to fund OPEB, and should establish a trust fund. He said the most pressing issue is to assess the town's obligations and put a plan in place. D. Leard said it is also imperative to rebuild the public trust.

Sam Peper, 12 Rice Spring Lane, described his thirty years of corporate finance experience and his work with the Finance Committee over the last eight years; he said he has a good understanding of the issue and its importance. He said there have been misunderstandings, and it is important to bring clarity to the debate. He noted that if the funding is stopped, the town falls further behind. He said the funds should be segregated in the safest way possible, and was willing to explore whether a trust was the best solution. T. Boschetto asked how he saw the committee being effective; S. Peper said the committee should consider cost mitigation, analyze health benefits, and advise labor negotiations to help lower costs. S. Peper said the Finance Committee, during his tenure, worked on containing health care costs, and the next issue to be addressed is OPEB. E. Collins asked if he was aware of the state's legislative involvement in the issues; he said yes.

Jay Sherry, 18 Pine Needle Road, said his background is in technology marketing, and he would bring communication skills to the committee. He said many municipalities are facing unfunded healthcare and pension liabilities, and he would work with the Personnel Board and Finance Committee to make the best arrangements possible. T. Boschetto asked about his objectivity, in that his wife is a school employee. J. Sherry said he would be objective and deliberate, and would not recommend anything self-serving.

George Uveges, 207 Willow Brook Drive, said he is a CPA and has 14 years of experience as the CFO of several private companies; he has managed pension funds and OPEB funds. He discussed the town's investment philosophy and the rate of return. J. Nolan asked if he would consider the impact of having defined benefits versus 401K's; G. Uveges said it depends on the cost per year for an employee. J. Nolan expressed concern that the committee will restructure the relationship between the town and its employees, although he felt it permissible to consider the cost of different benefits. G. Uveges said that the town needs to get control of the current benefit, and understand the ability to make cost changes, before it can evaluate the impact of future decisions. T. Boschetto said it would be helpful to other boards to understand the impact of their decisions on OPEB, and G. Uveges said the committee could make that information available to the Personnel Board. F. Turkington noted that benefits are set by state law.

J. Nolan moved, seconded S. Correia, to expand the OPEB Temporary Advisory Study Committee to seven members. YEA: S. Correia, J. Nolan. NAY: T. Boschetto, E. Collins, D. Leard. ABSENT: none. ABSTAIN: none. Motion failed, 3-2. T. Boschetto said he felt that the appointment of three residents who have not served before will help to re-establish trust. T. Boschetto moved, seconded by E. Collins, to appoint Kent George, Clifford Lewis, and Jay Sherry to the OPEB Temporary Advisory Study Committee for terms to expire on June 30, 2015, or earlier based upon completions of tasks. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. J. Nolan moved, seconded by E. Collins, to appoint David Gutschenritter to represent the Finance Committee and Maryanne Peabody to represent the Personnel Board on the OPEB Temporary Advisory Study Committee for terms to expire on June 30, 2015, or earlier based upon completions of tasks. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

J. Nolan left the meeting at 8:40 p.m.

T. Boschetto moved, seconded by E. Collins, to continue to publicize the board and committee vacancies, including those for the Conservation Commission, the Finance Committee, the Personnel Board, and the Zoning Board of Appeals, by advertising in local media outlets including the Wayland Town Crier. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0. T. Boschetto moved, seconded by E. Collins, to reappoint the following list of board/committee members whose appointments will expire on June 30, 2013, for the terms noted. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

<u>Name</u>	<u>Appointing Authority</u>	<u>Board/Committee</u>	<u>Term</u>
G. Christopher Cullen	Selectmen	Audit Committee	three
Richard Turner	Selectmen	Cable Advisory Committee	one
Thomas Klem	Selectmen	Cable Advisory Committee	one
Phillip Radoff	Selectmen	Cable Advisory Committee	one
Jerome Heller	Selectmen	Community Preservation Committee	three
William E. Pickett	Selectmen	Constable	three
Louis Gaglini	Selectmen	Constable	three
William Sterling	Selectmen	Council on Aging	three
Elizabeth Willard	Selectmen	Council on Aging	one
Denise N. Yurkofsky	Selectmen	Council on Aging	three
Harriet H. Onello	Selectmen	Council on Aging	one
Susan L. Wagner	Selectmen	Dog Control Appeals Board	three
Arthur Fine	Selectmen	Dog Control Appeals Board (alternate)	three
Rebecca M. Stanizzi	Selectmen	Economic Development Committee	three
Nick Willard	Selectmen	Economic Development Committee	three
Joseph Lewin	Selectmen	High School Building Committee	one
Cindy Lombardo	Selectmen	High School Building Committee	one
Sheila Carel	Selectmen	Historical Commission	three
Christopher L. Hagger	Selectmen	Historic District Commission	three
Kevin J. Crowley	Selectmen	Historic District Commission	three
Margery F. Baston	Selectmen	Historic District Commission	three
Kathleen Steinberg	Selectmen	Historic District Commission (alternate)	three
Mary M. Antes	Selectmen	Metropolitan Area Planning Council	one
Mary M. Antes	Selectmen	Metrowest Regional Collaborative Comm	one
Joseph F. Nolan	Selectmen	Metrowest Regional Transit Authority Advisory Board	one
Sarkis Sarkisian	Selectmen	Metrowest Regional Transit Authority Advisory Board (alternate)	one
Eric Sheffels	Selectmen	Permanent Municipal Building Committee	two
Brian J. Chase	Selectmen	Permanent Municipal Building Committee	two
Mathew P. Kaufman	Selectmen	Permanent Municipal Building Committee	two
David Gusimini	Selectmen	Sealer of Weights and Measures	one
William Zellen	Selectmen	Senior Tax Relief Committee (representing Council on Aging)	one

Robert Hatton	Selectmen	Senior Tax Relief Committee (representing Board of Assessors)	one
Anne Gilbert	Selectmen	Senior Tax Relief Committee (representing Finance Committee)	one
Stephen J. Colella	Selectmen	Senior Tax Relief Committee	one
Patricia Nelson	Selectmen	Senior Tax Relief Committee	one
Pauline DiCesare	Selectmen	Senior Tax Relief Committee	one
Rebecca MacGregor	Selectmen	Senior Tax Relief Committee	one
Frederick K. Knight	Selectmen	Wastewater Management District Commission	three
Joseph Karbowski	Selectmen	Youth Advisory Committee	three
Deborah Seidman	Selectmen	Youth Advisory Committee (representing Board of Health)	three
Deacon Geoff Higgins	Selectmen	Youth Advisory Committee (representing Clergy)	three
Ruth Backman	Selectmen	Youth Advisory Committee (representing Police Chief-Youth Officer)	three

A5. Organizational Matters D. Leard presented the revised Selectmen's Guiding Principles as reviewed and approved by Town Counsel Mark Lanza. E. Collins made grammatical corrections. T. Boschetto moved, seconded by E. Collins, to approve the revised Selectmen's Guiding Principles. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

A6. Review and Approve Consent Calendar (See Separate Sheet) T. Boschetto moved, seconded by E. Collins, to approve the consent calendar. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0. T. Boschetto requested that he receive a copy of the warrants in advance of the meeting.

A7. Review Correspondence (See Separate Index Sheet) T. Boschetto reported on a meeting with Mary Ellen Castagno regarding the situation at the Minuteman Regional High School; he said he is working with M. Castagno and Town Moderator Dennis Berry to make a recommendation, and will bring any recommended action to the Board if necessary. The Board discussed the support from other towns for the action taken by the Carlisle Board of Selectmen, and the feasibility of making a motion to withdraw its membership. D. Leard noted the poor audio quality in the Large Hearing Room and asked that it be addressed. S. Correia asked when the Board would be meeting with Viva Mexican Grill regarding a liquor license violation; F. Turkington said they will be at the next meeting.

A8. Report of the Town Administrator F. Turkington reviewed upcoming agenda topics and meeting schedules. He noted that three applications were received for the Wayland Cares Advisory Committee, one for the Conservation Commission, and one for the Economic Development Committee. He reviewed the recent department directors meeting, and said that the capital projects report was near completion. He noted the favorable Summary Judgment for the town from Superior Court regarding the Collins et al case in regard to the question of the lawful meeting in executive session. He reviewed the upcoming events for the 375th anniversary celebration and the SuAsCo RiverFest on June 20. T. Boschetto asked to have financial planning put on the Board agenda by the fall. F. Turkington responded that the Finance Committee would be invited, as they have traditionally set the budget guidelines and financial targets.

A9. Selectmen's Reports and Concerns S. Correia commended the Recreation Commission and Finance Director Brian Keveny for their work in preparing financial reports. He updated the Board on a meeting with Wayland Cares, and said they will look for temporary funding if the grant money stops at the end of August. T. Boschetto updated the Board on his meeting with Historical Commission members regarding archaeological and ceremonial landscape work, and his meeting with B. Keveny with respect to the status of capital projects. He said he is working on preparing site selection information related to the DPW facility for the public and distributed a sample report.

A10. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any D. Leard said, "I know of none."

There being no further business before the Board, E. Collins moved, seconded by T. Boschetto, to adjourn the meeting of the Board of Selectmen at 9:14 p.m. YEA: T. Boschetto, E. Collins, S. Correia, D. Leard. NAY: none. ABSENT: J. Nolan. ABSTAIN: none. Adopted 4-0.

Items Included as Part of Agenda Packet for Discussion During the Wednesday, June 5, 2013 Board of Selectmen's Meeting

1. Letters of interest and background material provided by candidates for appointment to the temporary advisory committee on OPEB.
2. Memorandum dated June 3, 2013 from Executive Assistant MaryAnn DiNapoli listing those citizens willing to serve if reappointed to a new term of office, together with updated list of vacancies that remain if all proposed reappointments are made.
3. Proposed intermunicipal agreement between the Towns of Wayland and Sudbury for recreation services.
4. Selectmen's existing policy on Board Description, Guiding Principles and Code of Conduct; revisions suggested by Mr. Boschetto; email dated May 27, 2013 from Town Administrator with proposed revisions as agreed upon by Mr. Leard.

Items Distributed For Information and Use by the Board of Selectmen at the June 5, 2013 Meeting

1. Email dated June 4, 2013 from Betty Salzberg to Selectmen indicating her desire to be reappointed to the Housing Partnership.
2. Selectmen's policy manual provision relative to appointments to town boards and committees (page 8), approved March 1, 2004; revised and restated on October 13, 2010.
3. MMA Action Alert dated June 4, 2013 regarding House-Senate Conference Committee work on FY2014 state budget.
4. MMA Action Alert dated May 31, 2013 regarding Governor Patrick's decision to release only \$150M of the \$300M bond appropriation for Chapter 90 road and bridge repair.
5. Meeting Notes distributed by Mr. Boschetto during Selectmen's Reports.
6. Sample aggregation of site selection information related to the DPW facility as prepared by Mr. Boschetto and distributed during Selectmen's Reports.