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AFR
1/30/2012

BOARD OF SELECTMEN

JOHN BLADON
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE

Board of Selectmen Meeting Minutes January 9, 2012

Attendance: John Bladon, Steven Correia, Thomas Fay, Joseph Nolan, Susan Pope
Also Present: Town Administrator Fred Turkington, Secretary M. DiNapoli

Chair T. Fay called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room and reviewed the agenda for the viewing public. F. Turkington said the town building will be closed for the Martin Luther King Holiday on Monday, January 16, and the Board will meet on Tuesday, January 17, at 4:00 p.m.

A2. Public Comment Kent George, 15 Indian Dawn, expressed concern that the draft charge for a proposed Audit Committee did not include oversight of town expenditures and operations.

A3. Consider and Approve Consent Calendar J. Bladon moved, seconded by J. Nolan, to approve the consent calendar. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0.

A4. Review Correspondence The Board reviewed the week's correspondence.

A6. Review and Discussion of Proposed Charge of Audit Committee The Board reviewed a proposed charge for an Audit Committee. J. Bladon said the charge is in keeping with his view of an audit committee; that is, to select an auditor, review his work, and report to the Board of Selectmen and School Committee. The Board discussed the issue of oversight. J. Bladon said oversight could be addressed with better reporting and a monthly review of the budget. S. Correia suggested greater transparency, and said more reports could be made available on the town website. J. Nolan said he was in favor of creating an audit committee with the charge as drafted, but the Board should also pursue increased oversight through individual departments and quarterly reporting. F. Turkington said the scope of work and layout of the charge is consistent with most towns. He said the larger issue of oversight is predicated upon the form of government. Currently, town meeting appropriates funds, and investigation and oversight is the responsibility of the Board of Selectmen and the other independently elected boards. If the Board wants to change the oversight function, there must be a comprehensive look at town government. He noted that the state Department of Revenue offers a variety of financial services to the town, including financial management reviews and form of government options. S. Pope said the Audit Committee was unnecessary, as the Finance Committee conducts detailed budget hearings. She also noted that if the Audit Committee did not include oversight, then it would not satisfy the request of the residents and would serve no purpose. The Board discussed the proposed composition of the membership.

A5. Petitioner's Workshop Regarding Potential Articles to be Submitted for 2012 Annual Town Meeting T. Fay opened the petitioner's workshop at 7:45 p.m. T. Fay reviewed the timeline for Annual Town Meeting. David Bernstein, 25 Glezen Lane, asked the Board for its view as to whether an article

regarding electronic voting at town meeting should be an article or a resolution, whether it should be submitted by petitioners or the Electronic Voting Implementation Subcommittee, and whether the Board of Selectmen would join them as a sponsor. F. Turkington said he did not believe that an advisory committee could submit an article. It was the consensus of the Board that a petitioners' resolution to direct the Board to fund electronic voting for all meetings would be preferable, as it allows more flexibility and would make electronic voting a routine town meeting budget item. Jay Sherry, 18 Pine Needle Road, said he was preparing a petitioners' article to suspend the CPA (Community Preservation Act) tax, and asked for assistance from town officials in order to provide accurate information to town meeting. F. Turkington said that he and Town Counsel Mark Lanza would work with him to get the information he needs. David Hanlon, 30 Lakeshore Drive, asked the Board for its assistance in passing the article, "Sale of Town-owned Land at 24 and 26 Lakeshore Drive." He said his family wants to update the septic system, and has no plans to increase the size of the existing home. S. Pope said, as the assignee to the article, that she would help him through the process. Jennifer Pearlman, 34 Pequot Road, said she was attending the workshop to spread awareness of her campaign to build a playground at the town center. T. Fay said her proposal is a capital request that must go before the Finance Committee. F. Turkington advised her that, due to the construction schedule of Twenty Wayland, and the need to resolve the recreational aspects of the project, the funding the project would be better considered in the following year's budget. T. Fay suggested that she draft a petitioners' resolution in favor of a playground. The petitioners' workshop was closed at 8:16 p.m.

A6. Review and Discussion of Proposed Charge of Audit Committee The Board reviewed the proposed composition of the Audit Committee. Discussion followed on the appointment process of the membership. The Board considered whether the Selectmen should appoint a majority of members, and whether other town boards, such as the Library Trustees, the Commissioners of Trust Funds, or the Town Moderator, should designate members of the committee.

A7. Discussion on 2012 Annual Town Meeting Articles F. Turkington reviewed the standard articles to be included in the warrant for the 2012 Annual Town Meeting. J. Nolan moved, seconded J. Bladon, to insert for consideration for inclusion in the 2012 Annual Town Meeting the following articles:

- 1 Recognize Citizens and Employees for Particular Service to the Town
- 2 Hear Reports
- 3 Choose Town Officers
- 4 Pay Previous Fiscal Year Unpaid Bills
- 5 Current Year Transfers
- 6 FY 2013 Omnibus Budget
- 7 Compensation for Town Clerk
- 8 Approve Personnel Bylaw and Wage & Classification Plan
- 9 Sell or Trade Vehicles and Equipment
- 10 Accept Gifts of Land
- 11 Accept Law Increasing Real Estate Tax Exemption Amounts
- 12 Set Aside Community Preservation Funds for Later Spending

YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. S. Pope moved, seconded S. Correia, to insert for consideration for inclusion in the 2012 Annual Town Meeting the article, "Appropriate CPA Funds for Affordable Housing Project on Stonebridge Road." YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. J. Bladon moved, seconded by S. Correia, to insert for consideration for inclusion in the 2012 Annual Town Meeting the article, "Appropriate Funds to Study Feasibility of Marketing Town-Owned Land on Boston Post Road

for Housing.” YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. J. Nolan moved, seconded by J. Bladon, to insert for consideration for inclusion in the 2012 Annual Town Meeting the article, “Establish Enterprise Fund for Water Department.” YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. S. Pope moved, seconded by J. Nolan, to insert for consideration for inclusion in the 2012 Annual Town Meeting the article, “Sale of Town-Owned Land at 24 and 26 Lakeshore Drive.” YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. The Board agreed to postpone its decision on an article or resolution to address the need for a new DPW facility until the next meeting.

A8. Discussion on Community Innovation Challenge Grant Application F. Turkington updated the Board on the grant application for a shared regional energy manager under the Community Innovation Challenge Grant Program.

A6. Review and Discussion of Proposed Charge of Audit Committee The Board reviewed the revised charge of the Audit Committee. J. Nolan moved, seconded by S. Correia, to approve the charge of the Audit Committee, with revisions to the second bullet, clarifying the role of the committee to provide feedback to the auditor, and to accept the alternate appointment process as outlined in the proposed resolution in the packet. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan. NAY: none. ABSTAIN: S. Pope. Adopted 4-0.

A9. Report of the Town Administrator F. Turkington reported on the Pelham Island Bridge meeting earlier in the day; he said it was well-attended, and updates on the project will be posted on the website. He reviewed the schedule for the upcoming joint meetings between the Board of Selectmen, the Board of Public Works and the Recreation Commission. He said the RFP for electronic voting has been issued and the response date is February 2, 2012. He reviewed the upcoming schedule of meetings, and noted that he will hold a meeting of department directors on January 18.

A10. Selectmen’s Reports and Concerns Richard Stack, Finance Committee, appeared before the Board to provide an update on the Selectmen’s goal of enhanced financial reporting. He said he has found a consultant who works with Munis and Crystal reporting, and provided him with the reports and templates that the town is requesting. He described the consultant’s background and credentials. J. Bladon reviewed the reports that are available in the current Munis system. J. Bladon distributed a draft guest column/op-ed piece on energy initiatives for review and discussion. S. Pope moved, seconded by J. Bladon, to approve and submit to the press the opinion piece prepared by John Bladon on the Energy Efficiency/Green Communities Initiative. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0. S. Correia asked for further information regarding the Sudbury River cleanup in Framingham by Raytheon. He reported on work being done at the 27/126 intersection, the imminent ability of WayCAM to broadcast live, and an upcoming event sponsored by Congressman Ed Markey. S. Pope asked about the construction of the 40B project on Route 20 and the condition of the former Kathryn Barton nursing home property. T. Fay and F. Turkington advised the Board of the interest of a Wayland resident in developing the Danforth property

A11. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any T. Fay said there were no additional topics.

A12. Adjourn There being no further business before the Board, J. Bladon moved, seconded by S. Pope, to adjourn the meeting of the Board of Selectmen at 10:07 p.m. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSTAIN: none. Adopted 5-0.

Items Distributed For Use by the Board of Selectmen at the January 9, 2012 Meeting

1. Guide for Petitioners and form for petitioner's articles for town meetings.
2. DRAFT resolution of the Board of Selectmen establishing an audit committee.
3. Email dated January 7, 2012 from Town Administrator to Selectmen regarding articles for consideration for inclusion in the 2012 Annual Town Meeting warrant.
4. DRAFT article "Amend Town Code - Traffic Calming Measures."
5. FY2012 expenditure report as of December 31, 2011.
6. DRAFT op-ed piece/guest column "Wayland Energy Initiatives Update."