



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN
STEVEN J. CORREIA
THOMAS J. FAY
JOSEPH F. NOLAN
SUSAN W. POPE
MICHAEL L. TICHNOR

Board of Selectmen Meeting Minutes February 8, 2010

Attendance: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor
Also Present: Town Administrator F. Turkington, Secretary M. DiNapoli

Chair J. Nolan called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Selectmen's Meeting Room and reviewed the agenda for the viewing audience. F. Turkington noted that Monday, February 15, is a holiday and the town building will be closed. He said there will be a MetroWest Growth Management Committee Leadership meeting this Thursday at the Wayland Town Hall regarding the Boston MPO's new Clean Air and Mobility Program. He advised the Board that the Wayland Public Schools Foundation is looking for judges for its 19th Annual Spelling Bee on Sunday, February 28, 2010, at the Wayland High School.

Paul Keating, Treasurer/Collector, presented notes and bonds for Board signatures. F. Turkington explained the positive impact of the Aaa rating the town received from Moody's in January 2010.

A2. Public Comment There was no public comment.

A6. Consent Calendar S. Pope moved, seconded by T. Fay, to approve the consent calendar (warrants SA020810, TA020810, C1017, and C1017M). YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSTAIN: none. Adopted 5-0.

A3. Liquor Licensing Hearing for Beer and Wine, Wayland Deli, 70 Boston Post Road At 7:15 p.m., J. Nolan opened the hearing on the application for a new alcoholic beverage license for the Wayland Variety & Deli Corporation to sell beer and wine only off premises (package store) at 70 Boston Post Road. Pankaj Patel, manager and principal shareholder, and Attorney Tim Collins appeared before the Board and discussed the hours of operation, the market for such a business in the community, the space that will be allocated for liquor sales, the consent of the landlord to allow liquor sales, and the need for TIP certification and diligence. F. Turkington noted that the Chief of Police had done background checks and had no concerns. There was no public comment. S. Pope moved, seconded by T. Fay, to close the hearing at 7:32 p.m. M. Tichnor said he was concerned about the proximity of the business to a current package store, and the ability of patrons to buy a single beverage. S. Pope said she also felt that it was not necessary to have two package stores in such close proximity. S. Correia agreed with both issues, and said he would also like to see the liquor licenses spread more equitably throughout the town. T. Fay noted that the business owner has a good record and trusts he will follow the applicable laws and regulations. T. Fay and J. Nolan both felt it was not within the authority of the Board to choose the location of an applicant's business, and noted there was limited business zoning in Wayland. The Board discussed whether it is within their jurisdiction to create a plan for the disbursement of future liquor licenses. F. Turkington said the Board needs the advice of counsel as to its parameters in the issuance of licenses, and the Board agreed to wait for further information from Town Counsel.

A4. Presentation by BDMP Consultants on Recommended Information Technology Long-Range Strategic Plan The Board was joined by Tim Masse and Chad Snow of Berry, Dunn, McNeil and Parker (BDMP), IT Director Gwen Sams-Lynch, and Human Resources Director/Assistant Town Administrator John Senchyshyn. C. Snow reviewed the project methodology and approach. The Board asked if the study had included the possibility of sharing school resources; C. Snow said they considered sharing support staff and the fiber optics system. C. Snow and T. Masse identified the top five strategic initiatives as follows: updating the server and IT infrastructure, adding IT resources to assist and support future IT initiatives, completing the town fiber project initiated by the schools, improving the internet performance and network connectivity, and updating the town IT policies and procedures including IT purchasing, IT support, acceptable use policy and training procedures. Leisha Simon, School IT Director, described the fiber connections taking place between the schools, and said a complete fiber infrastructure between all town buildings will be completed during the next year. T. Masse then reviewed the budget and timeline. M. Tichnor asked about off-site storage. C. Snow said a disaster recovery plan is included in the timeline, but the first step is to prepare a reliable backup storage system onsite. M. Tichnor asked if there was a structure to promote school and town cooperation. T. Masse said traditionally, school and town functions are managed separately. F. Turkington said the issue should be addressed by the Board at a separate meeting with School personnel. Participants discussed the ability of the town to be paperless, the projected cost-benefit of the plan, the timeline for addressing software issues, and the need to balance the needs of the staff with the needs of the residents. John Senchyshyn, Assistant Town Administrator/ Human Resources Director, outlined the next steps in the process. He said that once the Finance Committee meets and approves the budget, the staff will meet again and set the course. He noted that BDMP will not have a major involvement in the future but may provide some input. F. Turkington said the personnel issue will be addressed in the fall budget. The Board noted the importance of improving the website as soon as possible.

A5. Appointment to Town Meeting Procedures Review Committee The Board reviewed its choices for appointment to the Town Meeting Procedures Review Committee, and it was the consensus of the Board to appoint Miranda Jones and Bill Steinberg. S. Pope moved, seconded by S. Correia, to appoint Miranda Jones and Bill Steinberg to the Town Meeting Procedures Review Committee for a term to expire June 2, 2010. YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSTAIN: none. Adopted 5-0. M. Tichnor moved, seconded by T. Fay, to appoint Steve Correia as the representative of the Board of Selectmen to the Town Meeting Procedures Review Committee for a term to expire June 2, 2010. YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSTAIN: none. Adopted 5-0.

A7. Correspondence The Board discussed the week's correspondence. The Board emphasized the importance of having all town volunteers and staff attend the new Open Meeting Law information sessions. T. Fay thanked the Finance Committee and the Town Administrator for their efforts in maintaining the town's Aaa rating from Moody's. M. Tichnor asked for a report on underage drinking from Police Chief Irving at a future meeting.

A8. Report of the Town Administrator F. Turkington reviewed upcoming agenda items and meetings. The Board discussed rescheduling the Annual Town Meeting and the town elections due to the Special State Election scheduled for May 11, 2010. F. Turkington said the Finance Committee will meet with the Board at an upcoming meeting to discuss the debt exclusion question. The Board discussed the Minuteman Regional High School issue.

A9. Selectmen's Reports and Concerns S. Correia updated the Board on the WayCam meetings regarding the location of its studio; he said they are considering the need for a feasibility study and may need funding. S. Pope said she attended the meeting regarding electronic voting and it was very well presented. M. Tichnor expressed his disappointment that the Historic District Commission has not responded to Twenty Wayland LLC regarding the traffic issue. The Board asked F. Turkington to arrange a site visit to the Doran Road property. F. Turkington distributed assignments to Board members to Annual Town Meeting articles.

The Board was joined by Town Counsel Mark Lanza to discuss the liquor license application of Wayland Variety & Deli Corporation. M. Lanza said the Board does not have the authority to limit the amount of liquor purchased from a license holder, nor can they deny a license in order to hold it in reserve for another location. He said that the Board may deny a license based on proximity to another license holder only if a study had been done to prove that it causes a detriment to the town. However, he said the Board does have the authority to limit the floor space used by the applicant for the sale of alcoholic beverages. M. Tichnor moved, seconded by J. Nolan, to approve the application for a new alcoholic beverage license for the Wayland Variety & Deli Corporation to sell beer and wine only off premises (package store) at 70 Boston Post Road with the restriction that the sale of beer and wine be limited to twenty percent of the gross floor area as set forth in the plan submitted in the application. YEA: S. Correia, J. Nolan, M. Tichnor. NAY: S. Pope, T. Fay. ABSTAIN: none. Adopted 3-2.

A10. Executive Session The executive session was cancelled.

T. Fay moved, seconded by M. Tichnor, to approve the Settlement Agreement between the Town of Wayland and Finegold Alexander + Associates. YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSTAIN: none. Adopted 5-0.

S. Pope moved, seconded by S. Correia, to adjourn the meeting of the Board of Selectmen at 10:18 p.m. YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSTAIN: none. Adopted 5-0.