

PACKET

FEB 24

2017



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

BOARD OF SELECTMEN

Friday, February 24, 2017
Wayland Town Building
Selectmen's Meeting Room
41 Cochituate Road Wayland

Revised Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | |
|---------|--|
| 8:00 am | 1.) Call to Order by Chair <ul style="list-style-type: none">• Review Agenda for the Public; Announcements |
| 8:02 am | 2.) Public Comment |
| 8:05 am | 3.) Annual Town Meeting Articles: Vote Approval of Revised Language, Including but not Limited to the Following Article: <ul style="list-style-type: none">• Article 13. Street Acceptance |
| 8:15 am | 4.) Consent Calendar: Review and Vote to Approve (See Separate Sheet) |
| 8:20 am | 5.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 8:25 am | 6.) Adjourn |



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BOARD OF SELECTMEN

Friday, February 24, 2017
Selectmen's Meeting Room
Wayland Town Building
41 Cochituate Road Wayland

CONSENT CALENDAR

1. Vote the Question of Authorizing the Town Administrator to Sign and Execute on Behalf of the Board of Selectmen the Massachusetts Clean Energy Center Applications for the Solarize Program and Green Communities Programs and all other Related Documents
2. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through January 31, 2017, Invoice 185, Account 5673-01M: \$4,249.31
3. Vote the Question of Approving the Request for Exemption as Required by Massachusetts General Laws 268A, Section 20 (b) for Joseph Cincotta to Work as a Youth Baseball Clinic Coach beginning March 2017 with the Recreation Department
4. Vote the Question of Approving the Request for Exemption as Required by Massachusetts General Laws 268A, Section 20 (b) for Shane Bowles to Work as a Varsity Assistant on the High School Baseball Team beginning March 2017 Youth Baseball Clinic Coach this Winter with the Recreation Department

Attachment A
Authorized Applicant Information and Acceptance Form
Applicant Information

| Applicant: Community | | | |
|---|--|--------------------|-------------------------------|
| City or Town Name Wayland | Street Address 41 Cochituate Road | | |
| Date of Green Community Designation (if applicable, not required) | City/Town Wayland | State MA | Zip Code 01778-2614 |
| Municipal Representative Contact | | | |
| Municipal Contact Name / Title Kenneth "Ben" Keefe, Public Buildings Director | Signature | | |
| Telephone (508) 358-3696 | Email bkeefe@wayland.ma.us | | |
| Community Solar Coach | | | |
| Name / Title Kaat Vander Straeten | Signature | | |
| Telephone (617) 539-5870 | Email kaatvds@gmail.com | | |
| Additional Installer Proposal Review Team Participant 1 | | | |
| Participant Name / Title John Harper | Signature | | |
| Telephone (617) 803-7338 | Email jharper@birchtreecapital.net | | |
| Additional Installer Proposal Review Team Participant 2 | | | |
| Not recommended for group proposals | | | |
| Participant Name / Title | Signature | | |
| Telephone | Email | | |

| Organization/Individual who compiled this Application (if not the Community Solar Coach or Municipal Representative noted above) | |
|---|-----------|
| Name / Title | Signature |
| Telephone | Email |

List any Communities that you are partnering with in this application.

| | |
|-------------|--|
| Sudbury, MA | |
| Lincoln, MA | |

Applicant Acceptance

The undersigned is the Chief Executive Officer of the Applicant listed above. The Chief Executive Officer is defined as the manager in any city having a manager, and in any town having a city form of government, the mayor in any other city, or the board of selectmen in any other town unless some other officer or body is designated to perform the functions of a chief executive officer under the provisions of a local charter or laws having the force of a charter.

The Applicant has read and understands the RFP requirements. The undersigned acknowledges that all of the terms and conditions of the RFP are mandatory.

The Applicant understands that all materials submitted may be subject to disclosure under the Massachusetts Public Records Law, as explained in Section 3.A.of the RFP. Applicant further acknowledges and agrees that MassCEC has no obligation, and retains the sole discretion to fund or choose not to fund the application set forth herein, and that MassCEC's receipt of the application does not imply any promise of funding at any time.

The Applicant understands that, if selected by MassCEC, the Applicant and MassCEC will execute a contract that outlines the respective roles and responsibilities of the parties.

I certify that the statements made in this application, including all attachments and exhibits, are true and correct to the best of my knowledge.

| Community | |
|--|------|
| Printed Name of Chief Executive Officer Nan Balmer | |
| Signature of Chief Executive Officer | Date |

From: Keefe, Ben
Sent: Tuesday, February 21, 2017 4:29 PM
To: Balmer, Nan
Subject: FW: GC

Nan

This is the information on the Green Communities Grant Application. Certification does call for the signature of Chief Executive Officer.

BEN

From: Teferra, Axum [<mailto:ATeferra@mapc.org>]
Sent: Tuesday, February 21, 2017 4:09 PM
To: Keefe, Ben
Subject: GC

The 2017 Green Communities Competitive Grant Application is due on March 3, 2017. The Town of Wayland is eligible to apply for up to \$250,000/year in grant funds for municipal energy efficiency projects. The energy efficiency projects that are implemented with these funds will help the Town advance towards the MA Department of Energy Resources' Green Communities goal, to reduce energy consumption by 20% after five years of participation.

This is the third year that Wayland has requested Green Communities Competitive Grant funds. As with prior years, the Town's application needs to have a Certification of Application attached to it, and must be signed by the Town's Chief Executive Officer. The signature finalizes the application and verifies that the application's contents are true. The Certification of Application can be found on page 16 of the attached PDF.

Projects being pursued this year include LED streetlight retrofits, energy efficiency measures at the Town Building, purchasing of two electric vehicles and one hybrid electric vehicle, one hybrid conversion technology application, and electric charging stations.

Best,
Axum

Axum Teferra
Energy Planner
Metropolitan Area Planning Council
60 Temple Place, Boston, MA 02111
617-933-0713
ateferra@mapc.org
www.mapc.org/clean-energy

ATTACHMENT C – CERTIFICATION OF APPLICATION

The Certification of Application below must be completed, scanned and uploaded as a PDF file.

CERTIFICATION OF APPLICATION

The **Chief Executive Officer** must complete this certification.

I, Nan Balmer am authorized to execute said Application on behalf of -
Town of Wayland, the applying municipality and verify that the
information in the Green Communities Competitive Grant Application is true.

[Signature of Chief Executive Officer]

Town Administrator

[Title of Chief Executive Officer]

February 24, 2017

[Date]

NOTE: The Chief Executive Officer is defined as the manager in any city having a manager and in any town having a city form of government, the mayor in any other city, and the board of selectmen in any other town unless some other officer or body is designated to perform the functions of a chief executive officer under the provisions of a local charter or laws having the force of a charter.

DEUTSCH WILLIAMS BROOKS
DeRENSIS & HOLLAND, P.C.
ONE DESIGN CENTER PLACE, SUITE 600
BOSTON, MASSACHUSETTS 02210-2327
(617) 951-2300
Fax (617) 951-2323

RECEIVED

FEB 10 2017

Board of Selectmen
Town of Wayland

INVOICE FOR LEGAL SERVICES

Town of Wayland
Town Building
41 Cochituate Rd.
Wayland MA 01778

Page 1
02/06/2017
Account No. 5673-01M
Invoice No. 185

Attn: Town Administrator

Labor

BALANCE DUE

\$4,249.31



RECREATION DEPARTMENT

TOWN OF WAYLAND

41 COCHITUATE ROAD, Wayland, Massachusetts 01778-2697

(508) 358-3662 • FAX (508) 358-3665

Jessica Brodie, Director

MEMO

February 7, 2017

To: Nan Balmer, Town Administrator
CC: MaryAnn DiNapoli
From: Jessica Brodie, Recreation Director

Re: Ethics Exemption - MGL 268A Section (b) – School Employees working for a Recreation Department

Dear Nan,

This memo is to request that the Board of Selectmen Review and vote on Request for Exemption as required by MGL 268A Section 20 (b) for Joseph Cincatta to work as a youth baseball clinic coach for us this March. Town Counsel has previously advised the vote of this exemption is required for employees working for two departments, in this case teachers working for the Recreation department seasonally.

VOTE: To approve the Request for Exemption as required by MGL 268A Section 20 (b) for Joseph Cincatta to work as a youth baseball clinic coach this winter with the Recreation Department.

Please let me know if you have any questions regarding this request.

Thank you,

Jessica Brodie, CPRP
Recreation Director

Attachments:

- Language from the Ethics Laws that applies to this exemption
- 20b Exemption form from applicable employee

Below are additional details for each employee, as well as the outline of how they will meet the requirements for the exemption:

- **Joseph Cincatta** will work for the Recreation Department for one session (2 days) of a youth baseball clinic for a total of approx. 5 hours.

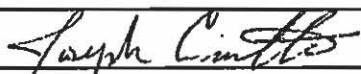
These school employees working for the Recreation Department will meet the requirements of the exemption by:

- Working less than 500 hours, outside of their regular working hours in a position where the duties are not the same as their regular job
- Being hired after all seasonal positions have been advertised and posted to the public
- Disclosure forms for each school employee have been filled out and filed with the Town Clerk
- The Recreation Director has filed a certification that no employee within its agency is available to perform the services as part of their regular duties
- That the Board of Selectmen approve the exemption

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

| MUNICIPAL EMPLOYEE INFORMATION | |
|---|---|
| Name of municipal employee: | Joseph Cincotta |
| Title/ Position | Teacher Assistant / Coach |
| Fill in this box if it applies to you. | If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization. |
| Agency/ Department | Recreation Department |
| Agency Address | 41 Cochituate Rd Wayland, MA. 01778 |
| Office phone: | 508 350-3400 |
| Office e-mail: | |
| | Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected |
| Starting date as a municipal employee. | September 1, 2016 |
| BOX # 1 | ELECTED MUNICIPAL EMPLOYEE |
| Select either STATEMENT #1 or STATEMENT #2. | I am an elected municipal employee. <input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. OR <input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency. |
| Write an X beside your financial interest. | My financial interest in a municipal contract is: <input checked="" type="checkbox"/> I have a non-elected, compensated municipal employee position. <input type="checkbox"/> A municipal agency has a contract with me. <input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. <input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular. |
| BOX # 2 | NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE |
| Select either STATEMENT #1 or STATEMENT #2. | I am a non-elected municipal employee. <input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract. |
| | My financial interest in a municipal contract is: |

| | |
|--|--|
| <p>Write an X beside your financial interest.</p> | <p><input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input checked="" type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a municipal contract is:</p> <p><input checked="" type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p> |
| <p>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</p> | |
| <p>Name and address of municipal agency that made the contract</p> | |
| <p>Please put in an X to confirm these facts.</p> | <p>"My Municipal Agency" is the municipal agency that I serve as a municipal employee.</p> <p>The "contracting agency" is the municipal agency that made the contract.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p> |
| <p>FILL IN THIS BOX OR THE BOX BELOW</p> | <p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</p> <p>- Please explain what the contract is for. <i>Having a Youth Baseball Clinic March 18, 19th with the Recreation Department.</i></p> |
| <p>FILL IN THIS BOX OR THE BOX ABOVE</p> | <p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the municipal agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p> |
| <p>What is your</p> | <p>- Please explain the financial interest and include the dollar amount if you know it.</p> |

| | |
|---|---|
| financial interest in the municipal contract? | Determined by Enrollment |
| Date when you acquired a financial interest | March 18, 19, 2017 |
| What is the financial interest of your immediate family? | - Please explain the financial interest and include the dollar amount if you know it. None |
| Date when your immediate family acquired a financial interest | |
| Write an X to confirm each statement. | <p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a municipal agency to provide personal services.</p> <p><input checked="" type="checkbox"/> The services will be provided outside my normal working hours as a municipal employee.</p> <p><input checked="" type="checkbox"/> The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p> |
| Employee signature: |  |
| Date: | 2-6-17 |

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

| | |
|-------------------|--|
| | INFORMATION ABOUT HEAD OF CONTRACTING AGENCY |
| Name: | |
| Title/ Position | |
| Municipal Agency: | |
| Agency Address: | |
| Office Phone: | |
| | CERTIFICATION |
| | I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties. |
| Signature: | |
| Date: | |

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

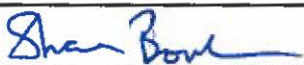
| | |
|-----------------|---|
| | INFORMATION ABOUT APPROVING BODY |
| Name: | Cherry Karlson |
| Title/ Position | Chair, Board of Selectmen |
| Agency Address: | 41 Cochituate Road Wayland MA 01778 |
| Office Phone: | 508-358-7755 |
| | APPROVAL |
| | I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved. |
| Signature: | On behalf of the Council or Board, I sign this approval. |
| Date: | February 24, 2017 |

Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

| | |
|---|---|
| | MUNICIPAL EMPLOYEE INFORMATION |
| Name of municipal employee: | Shane Bowles |
| Title/ Position | Youth Officer |
| Agency/ Department | Wayland Police |
| Agency Address | 38 Cochituate rd. Wayland, Ma. 01778 |
| Office phone: | 508-358-1730 |
| Office e-mail: | Sbowles@wayland.ma.us |
| | Check one: <input type="checkbox"/> Elected or <input checked="" type="checkbox"/> Non-elected |
| Starting date as a municipal employee. | |
| BOX # 1 | ELECTED MUNICIPAL EMPLOYEE |
| Select either STATEMENT #1 or STATEMENT #2. | I am an elected municipal employee. |
| Write an X beside your financial interest. | <input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. <input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract. <input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. OR <input type="checkbox"/> STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency. My financial interest in a municipal contract is: <input type="checkbox"/> I have a non-elected, compensated municipal employee position. <input type="checkbox"/> A municipal agency has a contract with me. <input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. <input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular. |
| BOX # 2 | NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE |
| Select either STATEMENT #1 or STATEMENT #2. | I am a non-elected municipal employee. |
| Write an X beside your financial interest. | <input type="checkbox"/> STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract. |

| | |
|--|---|
| <p>Write an X beside your financial interest.</p> | <p>My financial interest in a municipal contract is:</p> <p><input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input type="checkbox"/> STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency.</p> <p>My financial interest in a municipal contract is:</p> <p><input checked="" type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p> |
| <p>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</p> | |
| <p>Name and address of municipal agency that made the contract</p> | <p>Wayland Public Schools 41 Cochituate Rd Wayland MA 01778</p> |
| <p>Please put in an X to confirm these facts.</p> | <p>"My Municipal Agency" is the municipal agency that I serve as a municipal employee.</p> <p>The "contracting agency" is the municipal agency that made the contract.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding.</p> |
| <p>FILL IN THIS BOX OR THE BOX BELOW</p> | <p>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</p> <p>- Please explain what the contract is for.</p> |
| <p>FILL IN THIS BOX OR THE BOX ABOVE</p> | <p>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</p> <p>- Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?</p> <p>Contract is between the town and the Teachers Association I am a stipended coach. (employed by the School department) The contract is for coaching.</p> |

| | |
|---|---|
| What is your financial interest in the municipal contract? | - Please explain the financial interest and include the dollar amount if you know it. I will be coaching as a varsity assistant on the high school baseball team for approximately \$3500. |
| Date when you acquired a financial interest | 3/20/17 |
| What is the financial interest of your immediate family? | - Please explain the financial interest and include the dollar amount if you know it. |
| Date when your immediate family acquired a financial interest | |
| Write an X to confirm each statement. | <p>FOR A CONTRACT FOR PERSONAL SERVICES –</p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a municipal agency to provide personal services.</p> <p><input checked="" type="checkbox"/> The services will be provided outside my normal working hours as a municipal employee.</p> <p><input checked="" type="checkbox"/> The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p> |
| Employee signature: |  |
| Date: | 02.08.17 |

Attach additional pages if necessary.

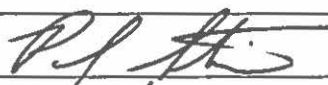
NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

| INFORMATION ABOUT HEAD OF CONTRACTING AGENCY | |
|--|--|
| Name: | PAUL STEIN |
| Title/ Position | SUPERINTENDENT OF SCHOOLS |
| Municipal Agency: | SCHOOL DEPARTMENT (WAYLAND PUBLIC SCHOOLS) |
| Agency Address: | 41 COCHITUATE ROAD, WAYLAND, MA 01778 |
| Office Phone: | 508-358-3774 |
| CERTIFICATION | |
| | I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties. |
| Signature: |  |
| Date: | 2/8/17 |

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

| INFORMATION ABOUT APPROVING BODY | |
|----------------------------------|---|
| Name: | Cherry Karlson |
| Title/ Position | Chair, Board of Selectmen |
| Agency Address: | 41 Cochituate Road Wayland MA 01778 |
| Office Phone: | (508) 358-7755 |
| APPROVAL | |
| | I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved. |
| Signature: | On behalf of the Council or Board, I sign this approval. |
| Date: | February 24, 2017 |

Attach additional pages if necessary.

File disclosure, Certification and Approval with the city or town clerk.