



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
Tuesday, February 3, 2015
(In the event that the Meeting of Monday,
February 2, 2015, is Cancelled
Due to Weather)
Wayland Town Building
Selectmen's Meeting Room

BOARD OF SELECTMEN

MARY M. ANTES
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
CHERRY C. KARLSON
JOSEPH F. NOLAN

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6:00 pm | 1.) Convene in Open Session and then Enter into Executive Session Pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), with the Wastewater Management District Commission, to Discuss Pending Litigation in Matter of Twenty Wayland, LLC v. Town of Wayland and Wayland Wastewater Management District Commission; and to Discuss Collective Bargaining Strategy Pertaining to OPEB Recommendation |
| 6:50 pm | 2.) Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 6:52 pm | 3.) Public Comment |
| 7:00 pm | 4.) Meet with Treasurer/Collector Paul Keating for Potential Vote to Approve Sale of 2015 Bonds and Execute and Deliver Documents; and Discussion and Potential Vote on Position on Article to Create Treasurer's Revolving Fund, and Recommend Withdrawal of Warrant Article to Rescind Debt |
| 7:15 pm | 5.) Recess to Attend Finance Committee Warrant Article Hearing |
| 8:45 pm | 6.) Reconvene and Review Community Preservation Committee Articles Submitted for 2015 Annual Town Meeting with Chair, Community Preservation Committee |
| 9:15 pm | 7.) Discussion and Potential Approval of Appointment of Special Counsel to Represent the Board of Health before the Department of Environmental Protection re: Septage Property Site Assignment |
| 9:25 pm | 8.) Review and Approve Consent Calendar (See Separate Sheet) |
| 9:30 pm | 9.) Review Correspondence (See Separate Index Sheet) |
| 9:35 pm | 10.) Report of the Town Administrator |
| 9:50 pm | 11.) Selectmen's Reports and Concerns |
| 9:55 pm | 12.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 10:00 pm | 13.) Adjourn |

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Wayland, Massachusetts (the "Town"), certify that at a meeting of the board held February 2, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$6,917,000 General Obligation Municipal Purpose Loan of 2015 Bonds of the Town dated February 12, 2015 (the "Bonds"), to Roosevelt & Cross, Inc., at the price of \$7,379,210.23 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on February 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$572,000	3.00%	2023	\$315,000	3.00%
2017	570,000	3.00	2024	315,000	3.00
2018	550,000	3.00	2025	315,000	3.00
2019	545,000	3.00	2029	1,050,000	3.00
2020	510,000	3.00	2031	510,000	3.00
2021	335,000	3.00	2033	500,000	3.00
2022	330,000	3.00	2035	500,000	3.25

Further Voted: that the Bonds maturing on February 1 in each of the years 2029, 2031, 2033 and 2035 (each, a "Term Bond") shall be subject to mandatory redemption or mature as follows:

Term Bond due February 1, 2029

<u>Year</u>	<u>Amount</u>
2026	\$265,000
2027	265,000
2028	260,000
2029*	260,000

*Final Maturity

Term Bond due February 1, 2031

<u>Year</u>	<u>Amount</u>
2030	\$260,000
2031*	250,000

*Final Maturity

Term Bond due February 1, 2033

<u>Year</u>	<u>Amount</u>
2032	\$250,000
2033*	250,000

*Final Maturity

Term Bond due February 1, 2035

<u>Year</u>	<u>Amount</u>
2034	\$250,000
2035*	250,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 16, 2015 and a final Official Statement dated January 29, 2015 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a

copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: February 2, 2015

Clerk of the Board of Selectmen

AM 45533055.1



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**BOARD OF SELECTMEN
Tuesday, February 3, 2015
(In the event that the Meeting of Monday, February 2, 2015,
is Cancelled Due to Weather)
Wayland Town Building
Selectmen's Meeting Room
CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Legal Services from Deutsch Williams Brooks DeRensis & Holland, PC, for Expenses through December 31, 2014, Account No. 5673-01M, Invoice 159: \$1,524.03
3. Vote the Question of Approving the Extension of Hours to Serve Alcoholic Beverages at Broomstones Curling Club, One Curling Lane, on Thursday, February 26, Friday, February 27, and Saturday, February 28, 2015, until 1:00 a.m., for the 76th Francis Dykes Memorial Bonspiel
4. Vote the Question of Approving the Request from Evelyn Wolfson for Non-Exclusive, Irrevocable, and Royalty-Free Permission to Reprint the Cover of "The Puritan Village Evolves," by Helen Emery, in a New Publication, "Legendary Locals of Wayland," as the Board of Selectmen is the Holder of the Copyright
5. Vote the Question of Approving the Minutes of September 15, 2014, September 29, 2014, October 6, 2014, October 20, 2014, October 27, 2014, and November 3, 2014

DEUTSCH WILLIAMS BROOKS
DeRENSIS & HOLLAND, P.C.
ONE DESIGN CENTER PLACE, SUITE 600
BOSTON, MASSACHUSETTS 02210-2327
(617) 951-2300
Fax (617) 951-2323

RECEIVED

JAN 22 2015

Board of Selectmen
Town of Wayland

INVOICE FOR LEGAL SERVICES

Town of Wayland
Town Building
41 Cochituate Rd.
Wayland MA 01778

Page 1
01/20/2015
Account No. 5673-01M
Invoice No. 159

Attn: Town Administrator

Labor

BALANCE DUE

\$1,524.03



1 Curling Lane
Wayland, MA 01778
Date: January 22, 2015

To: Board of Selectmen-Town of Wayland
Re: Broomstones Curling Club extended Bar Hours

This letter is to request extended bar hours for Broomstones Curling Club on Thursday February 26, Friday February 27, and February 28, 2015 by one hour each evening. (Closing at 1am).

Broomstones is hosting a regional event which extends the hours that players will be on the ice and the building will be open for competition.

We would appreciate your consideration of this request.

Thank-you
Kathleen-Ellen Holewa
Bar Manager
Broomstones Curling Club
Holewa58@gmail.com 508-717-9957

RECEIVED

JAN 22 2015

Board of Selectmen
Town of Wayland



76th Francis Dykes Memorial Bonspiel

February 25 - March 1, 2015

Broomstones Curling Club

1 Curling Lane (use 138 Rice Rd in GPS)

Wayland, MA 01778

www.broomstones.com

For GNCC Men with 5 or fewer years curling experience

\$320 fee - Four Medal Events - Three Game Guarantee

Meals included (Please communicate dietary restrictions below)

Please rank preferred first draw time (1, 2, 3, 4). We'll do our best but cannot guarantee to satisfy all requests; please be prepared to play on Wed. 2/25.

_____ Wed. 2/25 noon - 5:00

_____ Thurs. 2/26 7:00 - noon

_____ Wed. 2/25 5:00 - 11:00

_____ Thurs. 2/26 noon - 5:00

Please indicate number of 1st time Dykes participant(s): _____

Please indicate dietary restrictions: _____

Performance T-shirts: Please pre-order shirts and include \$10 per shirt with entry fee (shirts to be purchased based on team orders)

please mark quantity for each shirt: S _____ M _____ L _____ XL _____

Lodging: A special rate of \$90/night has been arranged at Courtyard by Marriott Hotel in Natick, MA (508-655-6100; ask for Broomstones Curling Club rate.

Completed entries include this form and the attached GNCC Eligibility Form along with \$320 checks (plus \$10 per shirt) payable to Broomstones Curling Club and must be received **by February 9, 2015.**

Please mail entries to:

Scott Olson - 7D Charles Ridge Rd - Littleton, MA 01460

Questions: Contact Scott Olson at 2015francisdykes@gmail.com or 978-846-5238

Evelyn Wolfson
188 Pelham Island Road
Wayland 01778

January 26, 2015

Board of Selectmen
Town of Wayland
41 Cochituate Road
Wayland MA 01778

I am requesting permission to reprint the cover of the following work: "The Puritan Village Evolves," by Helen Emery, Phoenix Publishing 1981.

This request is for permission to include the above content as part of the following project that I am preparing: "Legendary Locals of Wayland," Arcadia Publishing, 2015, a pictorial of local people.


I believe that the Town of Wayland is currently the holder of the copyright, because the original work states that the copyright is held in your name. If you do not currently hold the rights, please provide me with any information that can help me contact the proper rightsholder. Otherwise, your permission confirms that you hold the right to grant this permission.

This request is for a non-exclusive, irrevocable, and royalty-free permission, and it is not intended to interfere with other uses of the same work by you. I would be pleased to include a full citation to the work and other acknowledgement as you might request.

I would greatly appreciate your permission. If you require any additional information, do not hesitate to contact me, Evelyn Wolfson, at (508) 358-4603, or email e.wolfson@comcast.net.

A duplicate copy of this request has been provided for your records. If you agree with the terms as described above, please sign the letter where indicated below and return one copy to me.

Sincerely,

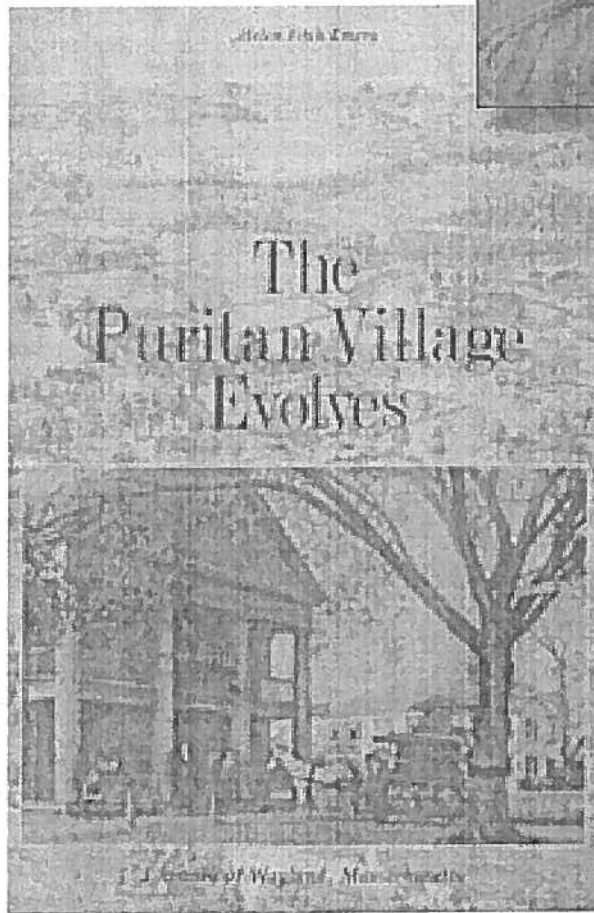


Permission is hereby granted:

Signature: _____
Joseph F. Nolan, Chair, Board of Selectmen
Town of Wayland
February 2, 2015

Helen Fitch Emery (1912–2003)

After moving to Wayland in 1946, Helen chose to stay home with her two sons and volunteer her talents, declining an invitation to teach economics at Wellesley College. It was a fortunate decision for Wayland. She was a founding member of the Wayland Historical Commission and wrote *The Puritan Village Evolves*, the definitive history of Wayland, which was published in 1981. Her book continues to serve as a major resource for residents and officials alike. (Left, author's collection.)



LEGENDARY LOCALS OF WAYLAND MASSACHUSETTS



Wayland's historic district is dominated by the 1815 First Parish Church, designed and built by Andrews Palmer of Newburyport, who adapted an Asher Benjamin design. The Rev. Edmund Sears served as minister for 17 years and wrote *It Came Upon a Midnight Clear* for a First Parish Sunday school celebration in 1849. Wealthy Bostonians soon established summer homes in town. Willard Austin Bullard purchased the residence beside the church, and christened it Kirkside, and William Power Perkins purchased Mainstone Farm and established the first Guernsey cow farm in the state. By the mid- to late 1800s, Cochituate Village was dominated by a well-established shoe industry and stately Victorian homes lined the streets. A little more than a century later, the town was preparing for an influx of folks from the city. Howard Russell and Allen Benjamin created an official town map, designating streets, and delineating the established uses for the town's 15.2 square miles. Thanks to the vision and hard work of these men, and others like them, the town still retains a semblance of its rural atmosphere with almost 3,000 acres of permanently protected open space.

Evelyn Wolfson has lived in Wayland for more than half a century. She is the author of more than a dozen books, a longtime member of the Wayland Historical Society, and recently co-edited with Dick Hoyt *Wayland A to Z, A History of Then and Now* for the society.

Each book in Arcadia Publishing's *Legendary Locals* imprint delves into the history of some of the unique individuals and groups, past and present, who have made a memorable impact on their community throughout its history.

www.legendarylocals.com

ISBN-13 978-1-4671-0191-2 \$21.99

ISBN-10 1-4671-0191-5

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LEGENDARY LOCALS OF WAYLAND

EVELYN WOLFSON



LEGENDARY LOCALS OF WAYLAND



EVELYN WOLFSON



NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
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BOARD OF SELECTMEN

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Board of Selectmen Meeting Minutes September 15, 2014

Attendance: Mary M. Antes, Tony V. Boschetto, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan
Also Present: Town Administrator Nan Balmer, Executive Assistant MaryAnn DiNapoli

A1. Call to Order by Chair Chair J. Nolan called the open meeting of the Board of Selectmen to order at 6:35 p.m. in the Large Hearing Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. He reviewed the agenda for the public.

A2. Enter into Executive Session Pursuant to MGL Chapter 30A, Section 21a (3), with the Wastewater Management District Commission, to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland At 6:41 p.m., J. Nolan moved, seconded by E. Collins, to enter into executive session with the Wastewater Management District Commission pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss strategy with respect to pending litigation regarding the case of Twenty Wayland, LLC and the Town of Wayland. The Chair declares that a public discussion of strategy with respect to pending litigation regarding the case of Twenty Wayland, LLC and the Town of Wayland, LLC, and the Town of Wayland and the Wastewater Management District Commission will have a detrimental effect on the bargaining or litigating position of the Town. Roll call vote: YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. Chair J. Nolan invites attendance by Wastewater Management District Commission members Fred Knight, Sam Potter and Rick Greene, Town Administrator Nan Balmer, Town Counsel Mark Lanza, and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately thirty minutes.

The Board returned to open session at 7:06 p.m.

A3. Public Comment Gordon Cliff, 2 Highfields Road, expressed concern about the potential for traffic accidents at the corner of Rice Road, Pinebrook Road, and Old Connecticut Path. He said the alignment of the intersection has limited sight lines; he has also asked the Board of Public Works to address the issue. Pat Abramson, 5 Goodman Lane, said that the town's free cash account is higher than expected and exceeds the free cash goal set by the Finance Committee. She said the excess cash could be applied to the FY15 budget by a vote of a Special Town Meeting and thereby eliminate any increase in the current tax rate.

A4. Update on State Issues with Senator Richard Ross, Representative Tom Conroy, and Representative Alice Peisch The Board was joined by Senator Richard Ross, Representative Tom Conroy, Representative Alice Peisch, and Representative-Elect Carmen Gentile. J. Nolan thanked Representative Conroy for his service to the community and welcomed C. Gentile. Participants discussed local aid, the MassWorks grant, the town center project, the Sherman's Bridge Road project, senior tax relief, the future of the Minuteman Regional school, OPEB legislation, and the \$2.5 million water and sewer request in the state bond bill. T. Boschetto said the Wayland OPEB Advisory Committee could provide recommendations to the legislators. E. Collins asked about the revisions to the Chapter 40A legislation; A. Peisch said she would provide a summary of the session. J. Nolan asked if there would be an attempt to streamline the Open Meeting Law; T. Conroy said the new Attorney General may change the perspective of the office. The

legislators thanked the Board for its time, and advised them to contact their offices with any further questions or concerns.

A5. Discussion with Kevin Dandrade, Principal, TEC Engineering, and the Board of Public Works, re: Improvements at Commonwealth Road at East Plain Street and School Street The Board was joined by Police Chief Robert Irving and Kevin Dandrade, Principal at TEC Engineering, to review the options for traffic mitigation at East Plain and School Street. K. Dandrade said the purpose of the study was to update the previous 1999 study, review current data, and prepare an improvement plan. He said the issues are speed, skewed angles, multiple driveways, and no continuous sidewalk. He presented three options to the Board. Participants reviewed the timelines for construction, funding options, impact on park land, the effects of shifting the traffic to other streets, and the impact of potential delays in the flow of traffic. Michael Lowery, Chair, Board of Public Works, asked if the project qualified for TIP funding; K. Dandrade said yes. M. Lowery suggested that the Board consider Option One, as it provides a low-cost temporary solution whereby the effects can be evaluated; he said the Board of Public Works approved the trial implementation. R. Irving said a trial period gives the town an opportunity to see what the changes will do, and said he felt the best overall solution will be Option Three. The Board asked Town Counsel Mark Lanza to define the Board's role in implementation. M. Lanza said traffic control is under the jurisdiction of the Board of Selectmen, and the implementation of improvements is under the jurisdiction of the Board of Public Works. J. Nolan asked that the issue be put to a vote on a future agenda.

A6. Glezen Lane Traffic Forum J. Nolan opened a public forum at 8:30 p.m. on Glezen Lane traffic. J. Nolan asked for respectful commentary and noted that while the town had impediments to making any decisions or changes, they could facilitate the conversation. M. Lanza reviewed the settlement agreement approved by the court on behalf of thirteen residents of Glezen Lane, including traffic studies and mitigation measures. He said the town must comply with the agreement, but can hear the concerns of the residents and take them into consideration for the future; he suggested the residents make proposed changes to the parties who brought the suit and come to an agreement. J. Nolan asked if the town can fund additional traffic studies; M. Lanza said there is no impediment to that. T. Boschetto asked if the town can abide by the settlement but take additional measures; M. Lanza said yes. Police Chief Robert Irving said the current configuration is not working, and noted the number of complaints and citations being issued, as well as the friction between the police department and residents of Glezen Lane. He questioned the traffic figures, and requested that traffic consultant Kevin Dandrade look at the baselines and current numbers and come up with a better solution. David Bernstein, 25 Glezen Lane, said he worked with the town center developer to ensure the safety of Glezen Lane. He reviewed the history of the case; he said the Planning Board approved the Master Plan Special Permit with no mitigation for Glezen lane, so the plaintiffs filed a lawsuit, worked amicably with the Board of Selectmen, and created a settlement in 2008. He also noted that the traffic figures were vetted by K. Dandrade. Matt Brevard, 10 Sedgemoadow, said the studies were flawed and should be done in a more realistic manner. John Boyle, 3 Townsend Circle, said Glezen Lane is still a busy road, and he thanked the Board and Chief Irving for addressing the matter. Roger Kay, 139 Glezen Lane, said he liked the speed bumps and the design of Lexington Street in Weston. He suggested that the turn restriction be lifted for the residents of the street. Susan Pope, 28 Moore Road, read a statement from resident Lisa Kra: she thanked the Board for the hearing, and said 1) the Board entered into an agreement without a public hearing; 2) the turn restrictions unduly penalize neighborhood residents; 3) the presence of police cars to enforce the restrictions are creating a hazard; 4) the data is flawed; and 5) there should be a resident exemption. S. Pope, speaking for herself, said the restrictions are disruptive and unnecessary, and the thirteen original plaintiffs were opposed to the Town Center project from the beginning. She also noted the traffic backups. Doug Sacra, 55 Glezen Lane, said the settlement doesn't work; he said it creates more backups, pollution, and lost time, with no benefit. He asked that all Wayland residents be exempt from the restrictions. Tonya Largy, 59

Moore Road, expressed concern about a badly placed stop sign at the intersection by Training Field Road. Kara Briton, 18 Glezen Lane, spoke in favor of the speed bumps but was opposed to the turn restrictions. Richard Mikels, 4 Barley Lane, asked if there were legal issues in exempting the residents. M. Lanza said there are no legal impediments. R. Irving spoke in opposition to restricting public roads; he noted the difficulty of enforcement and the impact on other roads. Howard Abel, 35 Sedgemoor, said the problem is the commuters, but the residents are being punished. Karen Miller, 10 Pheasant Run, asked why the issue didn't get to Town Meeting; J. Nolan said the processes for traffic mitigation are not town meeting issues. Elizabeth Doyon, 28 Glezen Lane, said the data is not accurate, and the people turning around in driveways are causing a safety issue. Frank Chase, 8 Glezen Lane, said the morning traffic blocks his driveway, and asked if the times could be adjusted. Don Schuler, 3 Peartree Lane, said restricting traffic to residents would cause conflict with other towns. Ellen Farwell, 6 Glezen Lane, asked that the Board negotiate a temporary settlement to hold any further mitigation. Justin Adelson, 5 Saddle Lane, expressed concern about the traffic. The Board noted that residents worked hard to reach the original agreement, and expressed concern that it was not working to everyone's satisfaction. The Board discussed possible options, including finding alternative methods of traffic control, the placement of a stop sign at Training Field Road, and sidewalks. They urged the plaintiffs to meet with concerned residents to come to an amicable solution and ask the court to modify the judgment. Stephen Kadlik, Director of Highway Operations, also suggested granite curbing and defined traffic lanes. He noted that there are difficulties in providing sidewalks, as Glezen Lane has scenic trees and historic stone walls. Channing Ferrer, 26 Sedgemoor Road, asked when the next forum will take place. J. Nolan said the residents need to come together on their own and discuss the issue.

A7. Meet with Town Counsel Mark Lanza for an Update on the Benefit for the September 27 Lovelane Special Needs Horseback Riding Program on Lincoln Road, and a Discussion regarding the Appointment and Assignment of Town Counsel Town Counsel Mark Lanza appeared before the Board to provide background on the September 27 Lovelane event, a fundraising event to be held on private land with a conservation restriction. M. Lanza reviewed the restriction and noted there was an allowance for social events; however, the Conservation Commission was concerned about the removal of a portion of a stone wall, and sent the organizers a letter restricting its activities. The Conservation Commission then asked the Board of Selectmen for representation by counsel for legal advice. He noted the Conservation Commission voted not to pursue legal action to stop the event. M. Lanza said the Lovelane organizers decided to move the event to another location on the street, rendering the issue moot. The Board asked for an explanation of the appointment of counsel. M. Lanza said the Board appoints and removes general and special counsel, except in the case of the School Committee or the Board of Assessors. J. Nolan asked about assignment of counsel. M. Lanza clarified that the Town Administrator manages, but does not appoint, counsel. He said he was assigned to the Lovelane matter by the Town Administrator. Bob Goldsmith, Conservation Commission, reviewed the Lovelane issue and questioned the liquor license and entertainment license. M. Lanza said the Board has full authority to grant one day liquor licenses with no limit as per state law. He said Board policy is not binding and can be modified if desired. He noted that no entertainment license is necessary if all the proceeds go to charity.

A8. Appoint Designees of Boards/Committees to the River's Edge Advisory Committee T. Boschetto moved, seconded by E. Collins, to appoint Michael Wegerbauer to the River's Edge Advisory Committee as the representative of the Board of Public Works for a term to expire upon the final disposition of said land by sale, lease or otherwise. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A9. Review and Approve Consent Calendar (See Separate Sheet) The Board considered the consent calendar. T. Boschetto asked if the Board faced any risk in approving the entertainment license at the

Lovelane event, and if it created any precedent. M. Lanza said the Board has full discretion in every individual case. T. Boschetto said the approval of a full liquor license is not allowed by board policy; M. Lanza noted it is allowed by state law, and Board policies are not legally binding. T. Boschetto asked that the Board scrutinize and discuss liquor and entertainment license policies. T. Boschetto asked if there would be a police detail at the Lovelane event; Police Chief Robert Irving said yes. M. Lanza provided the Board with background information on the signing of the donee acknowledgment for the conservation land on Michael Road. C. Karlson moved, seconded by M. Antes, to approve the revised consent calendar. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. J. Nolan noted that the one-day liquor license for the Lovelane event was approved with an exception to the Board's policy.

A10. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. E. Collins expressed concern that several residents claimed to have not received notice of a Zoning Board hearing, and asked that the system be evaluated. He also noted the minutes of the Board of Public Works that there may be conflicts between the DPW and the River's Edge project.

A11. Report of the Town Administrator N. Balmer reported on her first week of work for the town; she said she met with department heads, and discussed communication, procurements, grants, staffing, and use of Town Counsel. She updated the Board on the Bouley property issue, and said the DPW has cleared the brush from around the town signs. J. Senchyshyn reported on the issue of a contractor removing dirt from the DPW project, and said the contractor has agreed his actions were inappropriate and will be halted.

A12. Selectmen's Reports and Concerns T. Boschetto reported on a meeting with the Audit Committee, who will propose changes to their charge for Board consideration. He said he is joining the Superintendent of Schools, Dr. Paul Stein, and School Committee member Jeanne Downs to visit vocational schools, and will continue to meet regarding the intermunicipal agreement with the Minuteman school. He said he met with Brud Wright, Recreation Commission, and said there needs to be clarity on field scheduling. Regarding free cash, he said he would prefer to have a productive Spring meeting rather than incur the expense and time of a fall Special Town Meeting. He thanked the Finance Director for the improved precision in the budgeting cycle. J. Nolan asked that the Finance Committee come before the Board to discuss the surplus. C. Karlson announced there will be a school budget summit, as part of Finance Committee long range planning, on September 21. M. Antes noted that MetroFest is September 20.

A13. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
J. Nolan said, "I know of none."

A14. Adjourn There being no further business before the Board, E. Collins moved, seconded by C. Karlson, to adjourn the meeting of the Board of Selectmen at 11:07 p.m. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the September 15, 2014, Meeting

1. Recommendations for Water/Wastewater Improvements from the Surface Water Quality Committee, September 5, 2014
2. Email of 9/5/14 from Ford Spalding, Chair of the Minuteman School Building Committee, re: Building Project and New Committee Members
3. Board of Selectmen policy regarding Town Counsel prepared by Town Administrator

Items Included as Part of Agenda Packet for Discussion During the September 15, 2014 Board of Selectmen's Meeting

1. Memorandum of 9/17/13 from Kevin Dandrade, TEC, to Police Chief Robert Irving, re: Review of Conceptual Safety and Capacity Improvement, Commonwealth Road at East Plain Street/School Street
2. Email of 9/10/14 from Michael Lowery, Chair, Board of Public Works, re: Appointee to the River's Edge Advisory Committee



TOWN OF WAYLAND

41 COCHITUATE ROAD
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BOARD OF SELECTMEN
MARY M. ANTES
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes September 29, 2014

Attendance: Mary M. Antes, Tony V. Boschetto, Edward J. Collins (arrived 6:56 p.m.), Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer, Executive Assistant MaryAnn DiNapoli

A1. Call to Order by Chair Chair J. Nolan called the open meeting of the Board of Selectmen to order at 6:45 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. He reviewed the agenda for the public.

A2. Enter into Executive Session Pursuant to MGL Chapter 30A, Section 21a (3), Collective Bargaining Strategy Pertaining to Contract Negotiations with the Library Union and the Teamsters
At 6:52 p.m., J. Nolan moved, seconded by M. Antes, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss collective bargaining strategy pertaining to contract negotiations with the Library Union and the Teamsters. The Chair declares that a public discussion of collective bargaining strategy pertaining to contract negotiations with the Library Union and the Teamsters will have a detrimental effect on the bargaining or litigating position of the Town. Roll call vote: YEA: M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: none. ABSENT: E. Collins. ABSTAIN: none. Adopted 4-0. Chair J. Nolan invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/HR Director John Senchyshyn, and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately fifteen minutes.

The Board returned to open session at 7:03 p.m.

C. Karlson moved, seconded by M. Antes, to approve the Memorandum of Agreement with the Library Staff Association dated September 4, 2014. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A3. Public Comment John Dyer, 230 Concord Road, provided the Board with his concept for a traffic plan for the intersection of East Plain Street, School Street, and Commonwealth Road. Patricia Abramson, 5 Goodman Lane, requested a Special Town Meeting to increase the amount of free cash to the budget and lower the tax rate. Molly Upton, 23B Bayfield Road, said the Board of Assessors are going to vote tonight on returning a portion of the overlay. Richard Turner, 7 Nob Hill Road, thanked the DPW for cleaning up the Loker Memorial that was damaged, and asked that the town consider installing a guard rail in the future. Don Bustin, 48 Peck Avenue, asked about the possibility of increasing the role of the Audit Committee. Linda Segal, 9 Aqueduct Road, urged the Board to choose the April 28, 2015, date for the 2015 Annual Town Meeting in order to provide for thorough preparation.

A4. Review and Potential Approval of the Conservation Commission's Acceptance of a Gift of a Trail Easement from Brendon Properties River Trail LLC Brian Monahan, Conservation Administrator, said the Conservation Commission asked for an easement from the Brendon Properties to provide a trail; he said they are still working with Twenty Wayland to extend the trail and provide public access. E. Collins moved, seconded by M. Antes, to approve the Conservation Commission's acceptance of a gift of a trail easement

from Brendon Properties River Trail, LLC. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A5. Discussion with Chris Cullen, Chair, Audit Committee, regarding Proposed Addition to the Audit Committee Charge Chris Cullen, Chair, Audit Committee, appeared before the Board to present a proposed expansion of the scope of the charge of the Audit Committee. He said the committee would like to codify the ability of outside requests to be brought before them. C. Karlson asked if a staff person would be used as a primary contact. Gordon Cliff, member of the Audit Committee, said the background of the request was the job done for the School Committee. He said it was odd that the role of the committee ended after the report was done. M. Antes asked if they could foresee having a relationship with wastewater or the water department. C. Cullen said he was not sure how that would relate to the Board of Selectmen. He said the Audit Committee should listen to residents and bring concerns to the Board. The Board reviewed the language of the recommended changes, and discussed whether the Audit Committee was an oversight committee or a working committee. C. Karlson said the committee should make recommendations to the Board, and staff should do the research. T. Boschetto said the committee is objective and provides oversight. J. Nolan suggested that the Town Administrator review and prepare a charge with more specifics for a Board vote.

A6. Discussion with Finance Committee Chair Tom Greenaway and Finance Director Brian Keveny regarding Level of Free Cash Tom Greenaway, Chair, Finance Committee, and Finance Director Brian Keveny appeared before the Board to discuss the level of free cash. B. Keveny distributed a chart of free cash over the past 14 years. T. Greenaway said it is difficult to forecast free cash, and the town typically looks for five to ten percent of budget. He noted the drivers behind the free cash figure, including timing differences and insurance expenses, and said he would like a more stable budget in the future with the opportunity to return funds to the general budget. T. Boschetto suggested tightening the budget to reduce the turnbacks, and B. Keveny said there will be a formal review with department heads to address the issue. J. Nolan said Wayland's free cash is ahead of many peer towns due to its conservative financial practices. T. Greenaway said the free cash is at 8.8%, which is the high side of the normal range. He said the town needs to outline its financial policies for the long run, and cautioned that the town avoid an atmosphere of spending to budget. J. Nolan noted the lag in labor contracts. T. Boschetto asked if the utility costs have been reconciled in order to determine the rate of savings. T. Greenaway said they are waiting for the new Facilities Director to provide clarification. J. Nolan said the Board does not favor a Special Town Meeting. T. Greenaway advised the Board that, assuming level services, there will be a need to raise tax revenue again. T. Boschetto summarized the need for more accurate financial forecasts, and a tighter budget process to minimize the impact on taxpayers.

A7. Review and Discussion with Finance Director and Treasurer/Collector regarding Monthly Cash Reconciliation Discrepancies and Corrective Measures The Board was joined by Paul Keating, Treasurer/Collector, and Brian Keveny, Finance Director. J. Nolan said it was brought to the Board's attention that there were cash reconciliation discrepancies. N. Balmer distributed an amended letter from the auditor, noting the cash book in the Treasurer's office does not reconcile with Munis. Participants discussed corrective measures, including using Quickbooks or Excel to ensure the numbers are calculated correctly in the future. B. Keveny said he is carrying a \$34,000 error through the fiscal year, and if it stays the same he will make a correcting entry. C. Karlson asked if this was a standard practice; B. Keveny said yes, because a thorough investigation would cost more than the variance. B. Keveny and P. Keating said they were comfortable with the process going forward.

A8. Status Update of Capital Budgets for Board under the Jurisdiction of the Board of Selectmen; No Vote Required The Board reviewed three significant capital budgets: Fire, IT and Facilities. Fire Chief Vincent Smith presented his budget to the Board. He described the need for breathing tanks and the standard replacement of the duty officer's vehicle. J. Senchyshyn reviewed the IT budget. He noted the upgrade of the town/school data center, and \$104,000 for working with consultants to upgrade the servers. He also described the virtualization upgrades for the public safety building and the library, which have been consolidated into the IT budget, a document management program, a utility billing software, and a tax billing software. He said the wiring and the wifi at the library will be updated in the FY2017 budget, and network upgrades in the town building are scheduled for FY2019. C. Karlson requested that project descriptions provide sufficient information. Mike Lowery, Chair, Board of Public Works, asked that utility billing programs be vetted by the Board that will be the customer. M. Antes requested a town-wide website calendar. C. Karlson asked that the capital projects be prioritized. J. Senchyshyn also noted other projects, such as town building repairs if it is decided to move forward, the funds for a Council on Aging/Community Center facility, and the library rotunda window, oil tank, and a potential 32,000 new square foot facility in FY2018. He said repairs are needed for the wastewater system at the public safety building and the garage at the transfer station, and Financial Analyst Beth Doucette was researching whether it is best to lease or buy vehicles. C. Karlson said the town needs to be smart about spending money on repairs, and noted the Finance Committee attempt to provide long range planning.

A9. Review and Potential Vote on the Traffic Mitigation Proposals from TEC Engineering and the Board of Public Works re: Commonwealth Road at East Plain Street and School Street The Board was joined by Police Chief Robert Irving to review the three options for traffic mitigation at Commonwealth Road, East Plain Street and School Street. T. Boschetto said Option Three was the best long range solution, and suggested the Board move in that direction. Mike Lowery, Chair, Board of Public Works, said the Board of Public Works wants to confirm that Option One works first. J. Nolan said the town needs to assess the impact of park land and land with historic significance, go to town meeting to get design funds of approximately \$500,000, and appeal to the state for the TIP funding. R. Irving said if Option One improves safety without negatively impacting traffic, then the town can move forward. T. Boschetto expressed concern about the accuracy of the data. George Bernard, 103 East Plain Street, commended the Board for its action, and said he had a friend killed on School Street in the 1980's. Participants noted possible difficulties for trucks and school buses. C. Karlson moved, seconded by E. Collins, to accept the recommendation of the Police Chief and the Board of Public Works that the Town try Option One for up to two months, with two weeks of prior notification and outreach, message boards, and that it be run long enough to get an accurate reading and authorization to end the trial, but end it if there are chaotic traffic issues. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: T. Boschetto. Adopted 4-0-1. J. Dyer said he is representing the Historical Commission in its opposition to any change in the configuration of the heater piece. C. Karlson moved, seconded by M. Antes, to authorize the Board of Public Works to develop an action plan for Option Three. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A10. Review Possible 2015 Annual Town Meeting Calendars and Potential Vote to Set Date of 2015 Annual Town Meeting N. Balmer provided the Board with a timeline for either an April 9 or an April 30 start date for the 2015 Annual Town Meeting date. N. Balmer said the Finance Committee would defer to the Board of Selectmen. E. Collins noted the memo of L. Segal, and said there is more likelihood of greater attendance later in the season. C. Karlson said that more residents will be involved in sports events later in the season. M. Antes said if the meeting does not conclude before April 9, the continuation will be delayed until after vacation. J. Nolan suggested that the Finance Committee dates be added and the discussion be continued to a later meeting.

A11. Review and Approve Board of Selectmen Meeting Schedule N. Balmer presented a schedule of future Board meeting, and the Board accepted the schedule as presented.

A12. Review and Potential Vote to Approve the Spending of Funds Allocated for the River's Edge Project as Voted at the 2012 Annual Town Meeting for a Proposed Water/Wastewater Study and for Wetlands/Buffer Zone Determination (ANRAD) The Board was joined by Rebecca Stanizzi, Chair of the Economic Development Committee, to review the spending of funds allocated for the River's Edge project. R. Stanizzi said the funding was approved by both the Economic Development Committee and the Board of Selectmen. She reviewed the details of the expenditures. Mike Lowery, Chair, Board of Public Works, said \$3,300 is not enough to determine how to get water to the site, as the entire network must be considered. R. Stanizzi said it just a starting point to determine feasibility. E. Collins expressed concern about the need for a curb cut; R. Stanizzi said the current curb cut will not change, but the width of the curb and turning radius is in question. M Antes moved, seconded by C. Karlson, to authorize the Town Administrator to execute contracts with Tata and Howard for \$3,300 for a water/wastewater study, and for \$13,300 for ANRAD (Wetlands and Buffer Zone Delineation) for the River's Edge Project. E. Collins requested that the motion be revised to delete all the words after "and," or that each question in the motion be voted separately. M Antes moved, seconded by C. Karlson, to authorize the Town Administrator to execute contracts with Tata and Howard for \$3,300. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. M Antes moved, seconded by C. Karlson, to authorize the Town Administrator to execute contracts for \$13,300 for ANRAD (Wetlands and Buffer Zone Delineation) for the River's Edge Project. YEA: M. Antes, T. Boschetto, C. Karlson, J. Nolan. NAY: E. Collins. ABSENT: none. ABSTAIN: none. Adopted 4-1.

A13. Update on RFP for Special Counsel for River's Edge Project and Discussion on Evaluation and Recommendation of Bids to the Board of Selectmen Nan Balmer said the town issued an RFP for Special Counsel for the River's Edge project, and the Board needs to authorize a selection committee. E. Collins moved, seconded by M. Antes, to appoint the River's Edge Advisory Committee to review the nine responses to the RFP for Special Counsel for the River's Edge project, and to make a recommendation to the Town Administrator to bring before the Board of Selectmen for approval. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. R. Stanizzi asked if a subcommittee could be created to do the interviews; the Board agreed it is within the purview of the motion.

A14. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by T. Boschetto, to approve the consent calendar. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. T. Boschetto reminded the Board that he would like to review the one day liquor license policy of the Board.

A15. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence.

A16. Report of the Town Administrator N. Balmer announced that the new Recreation Director, Jessica Brodie, had started work. She said the Finance Committee adopted budget guidelines, and Treasurer/Collector Paul Keating is suggesting selling tax liens, which he will present at a future meeting. She reviewed the outstanding executive session minutes, and said that while the Board is not in violation of the Open Meeting Law, the best practice is to review and approve the minutes, and then released them when the matter is concluded. The Board discussed the best way to approve minutes from a previous board. N. Balmer announced the flu clinics and the Fire Department open house. T. Boschetto said he is encouraged by

improvements in budgets and turnbacks. J. Nolan announced that the Board of Assessors had voted to release \$150,000 from the overlay surplus.

A17. Selectmen's Reports and Concerns E. Collins asked that the issue of putting CPA (Community Preservation Act) funds into the housing trust be put on an upcoming agenda. C. Karlson reported on a meeting with the Board of Assessors last week, and they requested to be on the next agenda to talk about tax bills and the tax recap process. She said the River's Edge Advisory Committee will meet tomorrow for the first time, and the Energy Initiatives Advisory Committee has asked to be on the agenda to discuss upgrades to the town building. She thanked N. Balmer for her participation in the School Committee planning forum last week. E. Collins said the Superintendent of Schools announced that WaylandCares has received a five-year grant of \$125,000 per year, and he asked if the funds that were voted by the town will be offset by those funds.

A18. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
J. Nolan said, "I know of none."

A19. Adjourn There being no further business before the Board, E. Collins moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 10:40 p.m. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the September 29, 2014, Meeting

1. Concept for a traffic plan for the intersection of East Plain Street, School Street, and Commonwealth Road presented by John Dyer
2. Handout of Public Comment by Patricia Abramson, 5 Goodman Lane, requesting a Special Town Meeting to increase the amount of free cash to the budget and lowering the tax rate
3. Chart of Free Cash distributed by Brian Keveny, Finance Director
4. Draft Version of Capital Budget
5. Draft Timelines for Proposed Annual Town Meeting on either April 9, 2015, or April 30, 2015

Items Included as Part of Agenda Packet for Discussion During the September 29, 2014 Board of Selectmen's Meeting

1. Draft of Proposed Change to the Charge of the Audit Committee
2. Memorandum from Brian Keveny, Finance Director, to Board of Selectmen, re: Free Cash
3. Memorandum from Paul Keating, Treasurer/Collector, to Board of Selectmen, re: Cash Reconciliation
4. Memorandum from Nan Balmer, 9/26/14, to Board of Selectmen, re: CIP Requests from Departments Under the Jurisdiction of the Board of Selectmen
5. Memorandum from Police Chief Robert Irving to Board of Selectmen re: TEC Report regarding East Plain Street/School Street/Commonwealth Avenue
6. Draft Calendars for the 2015 Annual Town Meeting
7. Memorandum of 9/26/14 from Nan Balmer to Board of Selectmen re: River's Edge
8. Grant of Easement, Conservation Commission's Acceptance of a Gift from Brendon Properties River Trail LLC



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Board of Selectmen Meeting Minutes October 6, 2014

Attendance: Mary M. Antes, Tony V. Boschetto, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan
Also Present: Town Administrator Nan Balmer, Assistant Town Administrator/HR Director John Senchyshyn, Executive Assistant MaryAnn DiNapoli

A1. Call to Order by Chair Chair J. Nolan called the open meeting of the Board of Selectmen to order at p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. He reviewed the agenda for the public.

A2. Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to Discuss Strategy with Respect to Pending Litigation and Collective Bargaining, and pursuant to Massachusetts General Laws Chapter 30A, Section 21a (1) to Discuss Strategy with Respect to Complaints Brought Against a Public Officer, and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subjects: February 25, 2013, April 19, 2013, June 13, 2013, June 24, 2013, October 2, 2013, October 7, 2013, October 28, 2013, November 6, 2013, November 18, 2013, and January 13, 2014 At 6:32 p.m., J. Nolan moved, seconded by E. Collins, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss strategy with respect to pending litigation and collective bargaining, and pursuant to Massachusetts General Laws Chapter 30A, Section 21a (1) to discuss strategy with respect to complaints brought against a public officer, and to review and consider for approval and potential release the following executive session minutes relative to the said subjects: February 25, 2013, April 19, 2013, June 13, 2013, June 24, 2013, October 2, 2013, October 7, 2013, October 28, 2013, November 6, 2013, November 18, 2013, and January 13, 2014. The Chair declares that a public discussion of pending litigation and collective bargaining and complaints brought against a public officer, and the review and consideration for approval and potential release of executive session minutes, will have a detrimental effect on the bargaining or litigating position of the Town. Roll call vote: YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. Chair J. Nolan invites attendance by Town Administrator Nan Balmer, Assistant Town Administrator/HR Director John Senchyshyn, and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in open session in approximately fifteen minutes.

The Board returned to open session at 7:06 p.m.

A3. Public Comment Dorothy Dunlay, 47 Sherman Bridge Road, requested that the Board vote to have a Special Town Meeting to deal with surplus of free cash. David Hill, 54 Orchard Lane, requested that a microphone be made available for public comment, as it is very hard to hear someone speaking. Patricia Abramson, 5 Goodman Lane, read a statement regarding free cash. Alice Boelter, 106 Lakeshore Drive, also asked for a Special Town Meeting to reduce free cash, and thanked the Board for posting the agenda with the backup information on the website.

A4. Meet with Director of Public Health Julia Junghanns and Approve and Authorize the Town Administrator to Sign Community Innovation Challenge Grant Application for Tickborne Disease Network Expansion Julia Junghanns, Director of Public Health, appeared before the Board to discuss a

grant application for the expansion of the Tickborne Disease Network. She explained that it is an educational program, and Wayland would join a group of communities, including Concord, Bedford, Carlisle, and Lincoln. She said it is a one-year grant, and would improve surveillance, provide educational opportunities, and reduce the rate for tick testing to residents. T. Boschetto asked if the town would incur any expenses; J. Junghanns said it is a service grant for partnership with research labs, and there is no cost. E. Collins moved, seconded by M. Antes, to authorize the Board to sign the local support form for the community innovation challenge grant application for the tickborne disease network expansion. T. Boschetto asked for assurance that the Board will be notified of any impact on the budget. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A5. Meet with Town Planner Sarkis Sarkisian to Update on DCR (Department of Conservation and Recreation) License Application for the Use of DCR Easement on MBTA Rail Trail for Bike Path

The Board was joined by Sarkis Sarkisian, Town Planner, and Larry Kiernan, Central Massachusetts Rail Trail Committee, to update the Board on the progress of the MBTA Rail Trail for a bike path. L. Kiernan provided background on the history of the rail trail, noting that the DCR has taken a phased development approach to the abandoned rail beds for recreational use. He said Wayland's goal is to develop three miles. J. Nolan asked if there is revenue from selling the track material, and payment from the utilities for the use of the right-of-way; L. Kiernan said yes, and the funds are used for compliance issues. He said the trail is part of a bigger plan, and described its connection through other towns. The Board discussed the possible use of Community Preservation funds for future phases, and the timeline. E. Collins asked about the source of the gift funds; L. Kiernan said it includes the town center development gift funds and the CPA funds. The Board thanked L. Kiernan for his efforts. C. Karlson moved, seconded by M. Antes, to authorize the Planning Board to continue working on developing the rail trail through the Town of Wayland and to expend funds and execute contracts with the approval of the Town Administrator. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Tom Greenaway, Chair, Finance Committee, joined the Board to discuss the timing of the Annual Town Meeting. He said the Finance Committee does not have a preference.

A6. Discussion on Future Use of the Town Building in Light of Potential Energy and Capital Improvements

The Board was joined by Ellen Tohn of the Energy Initiatives Advisory Committee. N. Balmer advised the Board that the Energy Initiatives Advisory Committee has deadlines to meet in the ESCO project and needs to know whether the Board wishes to make the investment. C. Karlson said the Board needs to take some leadership, and consider the timing and impact. T. Boschetto asked if the \$800,000 which was intended for town building upgrades could be spent on other buildings instead; E. Tohn said yes, it could be spent on the schools for comparable energy savings. T. Boschetto questioned whether it worth making an investment in the town building, and C. Karlson asked if the building was at risk. E. Tohn said lighting and weatherization were short-term investments, but the HVAC replacement was long-term and very expensive. The Board considered the functionality and the future of the current town building, and said the value of the property needs to be determined, as well as the cost of repair for future use, or the reconfiguration of the building for a different use. Kent Greenawalt, Chair, Planning Board, advised the Board that an informal long range land use committee, under the auspices of Finance Committee, had reached a roadblock. N. Balmer said she is forming teams to address land use, finance, and operational issues, and was not yet ready to address planning issues. She said she expects the new Facilities Director will take on the project. T. Boschetto said more information is needed regarding the town building. E. Tohn said she would ask Amereso to delay the December 1 ESCO date, but she can't change the work without going back to Town Meeting. T. Boschetto said the same questions should be addressed in regard to the school

buildings. M. Antes noted the town building floors were in need of repair; she also said that the Town Planner had been approached by parties interested in using the town building for affordable housing.

A7. Review and Discuss Board of Selectmen Policy: Town Counsel Access and Petitioners' Access to Town Counsel N. Balmer reviewed the current policy for access to Town Counsel. She said the system of the staff requesting access through the Town Administrator had broken down and is now restored. T. Boschetto asked if an immediate need must still be requested in writing; she said yes, but an email is sufficient. The Board provided edits to the current policy; N. Balmer said she will revise the policy as noted and submit it to the Board again for approval. The Board discussed petitioners' access to counsel. J. Nolan said it is a balance between legal advice and practical help for formulating an article. M. Antes noted that in the past, former petitioners would advise current petitioners. The Board agreed to consider the policy further.

A8. Review and Discuss Board of Selectmen Policy: Provision and Consumption of Alcoholic Beverages N. Balmer asked for guidance on revising the Board policy on the provision and consumption of alcoholic beverages. T. Boschetto said there needs to be a more structured policy and guidelines, even in the case of a one day license. He said the servers must be verified to be TIPS certified.

A9. Potential Vote to Set Date of 2015 Annual Town Meeting The Board debated potential dates for the 2015 Annual Town Meeting. T. Boschetto said if the meeting is later in April, there is more time to gather information and refine the processes. He said most neighboring towns have a later date and a higher turnout at the town election; E. Collins agreed. C. Karlson said she prefers an earlier date; she said the Board can hold itself to its deadlines and it is difficult to get good attendance after school vacation; J. Nolan agreed. C. Karlson moved, seconded by M. Antes, to begin the 2015 Annual Town Meeting on April 9, 2015. YEA: M. Antes, C. Karlson, J. Nolan. NAY: T. Boschetto, E. Collins. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A10. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by C. Karlson, to approve the revised consent calendar. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

A11. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. In regard to the resident's complaint about the condition of the Nike Site, M. Antes said that the suggestion that the property be mowed and the hay sold was a feasible option, and Mainstone would be interested as well. She asked if the Board would take action on the request to endorse a "no" vote on State ballot question one; T. Boschetto said the Board is not a political board.

A12. Report of the Town Administrator N. Balmer noted that there will be a spike in the third and fourth quarter real estate tax bills; M. Antes asked if an explanation will be provided to residents. C. Karlson suggested using the tax bill insert and the news services. N. Balmer said there was a problem with the 2012 W-2's, due to corrupted files at the IRS, and were mistakenly sent out showing no income; the W-2's will be printed again and stamped corrected. She said Town Planner Sarkis Sarkisian acknowledged the email from a resident who wants sidewalks on Route 27, but noted there are insufficient funds. N. Balmer said the town is distributing public information on the temporary traffic mitigation at School Street/East Plain Street/Commonwealth Road through reverse 911 and signboards. She said that NSTAR will be transporting a 450,000 pound transformer through town on November 3, and there will be a logistics meeting tomorrow. N. Balmer said J. Senchyshyn is working on a document management system, and there currently is no central

repository for contracts or minutes. She said she is setting up finance teams and land use teams, and she reviewed upcoming agendas.

A13. Selectmen's Reports and Concerns E. Collins said there are a number of residents who are considering a petition for a Special Town Meeting, and suggested that the Board consider putting the matter on the next agenda for a formal vote. J. Nolan reported on the MetroWest Regional Transportation Authority meeting. C. Karlson reported on the September 30 River's Edge Advisory Committee meeting. C. Karlson said she attended the Mainstone Farm discussion at the Sudbury Valley Trustees; she said the family is interested in moving forward with preserving the land, and will talk with the Community Preservation Committee and the Conservation Commission to find options.

A14. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any J. Nolan said, "I know of none."

A15. Adjourn There being no further business before the Board, E. Collins moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 9:45 p.m. YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.

Items Distributed for Information and Use by the Board of Selectmen at the October 6, 2014, Meeting

1. Revised Consent Calendar
2. Public Comment from Patricia Abramson, 5 Goodman Lane, re: Use of Free Cash

Items Included as Part of Agenda Packet for Discussion During the October 6, 2014 Board of Selectmen's Meeting

1. Memorandum of 10/3/14 from Town Administrator Nan Balmer re: Grant Applications, Tickborne Disease Network Expansion
2. Memorandum of 10/2/14 from Town Planner Sarkis Sarkisian re: License Application to DCR for Use of DCR Easement on MBTA Rail Trail
3. Memorandum of 10/3/14 from Town Administrator Nan Balmer re: Potential Energy and Capital Improvement on Town Building
4. Memorandum of 10/3/14 from Town Administrator Nan Balmer re: Policy on Town Counsel Access
5. Memorandum of 10/3/14 from Town Administrator Nan Balmer re: Alcohol Policy
6. Memorandum of 10/3/14 from Town Administrator Nan Balmer re: 2015 Town Meeting Date
7. Town Administrator's Report of October 6, 2014



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Board of Selectmen Meeting Minutes October 20, 2014

Attendance: Mary M. Antes, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan

Also Present: Town Administrator Nan Balmer, Executive Assistant MaryAnn DiNapoli

A1. Call to Order by Chair Chair J. Nolan called the open meeting of the Board of Selectmen to order at 7:03 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. He reviewed the agenda for the public, and noted the change in the traffic pattern on School Street/Route 30/West Plain Street.

A2. Public Comment Dennis Berry, 15 George Street, and Town Moderator, said he will be attending meetings to remind boards and committees to prepare their articles for the 2015 Annual Town Meeting. He said he still looking for a timekeeper. E. Collins noted the letter to the Board from the Wayland clergy asking that the Annual Town Meeting on April 9, 2015, be re-scheduled due to the Passover holiday.

A3. Meeting with Police Chief Robert Irving for Discussion regarding Change in Traffic Pattern at School Street/Route 30/West Plain Street Police Chief Robert Irving appeared before the Board to review the new traffic pattern at School Street/Route 30/West Plain Street. He said the advertising and public notifications, via signboards and reverse 911, began on October 2. He said no complaints have been received.

A11. Review and Approve Consent Calendar (See Separate Sheet) C. Karlson moved, seconded by M. Antes, to approve the consent calendar with the exception of the executive minutes of April 19, 2013. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A4. Joint Meeting with Ellen Brideau, Director of Assessing, and Board of Assessors, regarding Third Quarter Tax Bill and Request that the Town Distribute Information to the Public The Board was joined by the Board of Assessors: Susan Rufo, Jayson Brodie, Molly Upton, David Hill; and Ellen Brideau, Director of Assessing. S. Rufo advised the Board that under the Department of Revenue guidelines, the tax rate for the FY2015 cannot be distributed evenly over the four quarters, resulting in an increase of 8.5% in the third and fourth quarter billing. The Boards agreed on the need to notify the public, and debated the jurisdiction. S. Rufo said the Board of Assessors only has jurisdiction over property assessments, not town appropriations, and asked the Board of Selectmen to implement the town-wide notification to all property owners. C. Karlson moved, seconded by M. Antes, that the Town Administrator and the Director of Assessing implement a townwide notification to all property owners of the third and fourth quarter tax bill increases via a range of media outlets. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A5. Review and Potential Vote to Recommend to Finance Committee the FY 16 Capital Improvement Projects: IT, Public Buildings, Fire, and Conservation Leisha Simon, IT Director, presented the FY16 capital budget for IT, which included the Town SAN Enhancement Project (storage hardware) for \$100,000, the Public Safety Building Virtualization project (upgraded storage hardware and

capacity for Watch Guard police videos) for \$30,000, the Library Virtualization Project (upgraded storage hardware) for \$26,000, and a document management system. M. Antes moved, seconded by E. Collins, to support the FY16 capital budget for the IT department. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. Facilities Director John Moynihan reviewed the FY16 Town Facilities capital budget request. He noted town building painting and repairs, the design for window replacements, a request for \$500,000 for the design of a Council on Aging/Community Center, specialty windows and the removal of an underground storage tank at the library, an above-grade wastewater collection and pump system at the Public Safety Building, and a new septic system and paving at Fire Station Two. C. Karlson suggested that the funding for the design of the Council on Aging/Community Center should be presented as an article rather than a capital expense. C. Karlson moved, seconded by E. Collins, to approve Items 1, 8, 9, 11, and 12 in the five-year capital plan for town facilities, which excludes the town building window replacements and mechanical/electrical improvements, and the Council on Aging/Community Center facility, which will be submitted separately as a warrant article to the 2015 Annual Town Meeting. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A6. Interview Applicants and Potential Vote to Appoint Members of Economic Development Committee for Three Vacancies with Terms to Expire on June 30, 2015, June 30, 2016, and June 30, 2017

Nancy Boyle, Sean Fair and Seth Roman appeared before the Board to interview for the Economic Development Committee. N. Boyle said she has lived in Wayland for 28 years and serves as a member of the Wayland Business Association. S. Fair described his background in private wealth management. S. Roman said he manages fixed income portfolios, and understands what businesses need to prosper. M. Antes moved, seconded by E. Collins, to appoint Nancy Boyle to the Economic Development Committee for a term to expire on June 30, 2015, and to appoint Sean Fair to the Economic Development Committee for a term to expire on June 30, 2016, and to appoint Seth Roman to the Economic Development Committee for a term to expire on June 30, 2017. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A7. Interview Applicants and Potential Vote to Appoint Members of the Council on Aging/Community Center Advisory Committee for Terms to Expire upon the Final Recommendation and Report of Committee

Ken Isaacson, Steve Correia, and Phyllis Jean Milburn appeared before the Board to interview for appointment to the Council on Aging/Community Center Advisory Committee. S. Correia said the Council on Aging was part of his portfolio as a Selectman, and he has been a member of the Friends of the Council on Aging for seven years. J. Milburn said she worked on the five-year master plan review, the Design Review Committee, and the Economic Development Committee. She expressed interest in long-term planning and optimizing community space. K. Isaacson said he was the chair of WayCAM for nine years, and has experience in negotiations, financing, and arranging space needs. E. Collins moved, seconded by M. Antes, to substitute the designated Permanent Municipal Building Committee member for member at large. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. M. Antes moved to appoint Ken Isaacson, Steve Correia, and Phyllis Jean Milburn as members at large to the Council on Aging/Community Center Advisory Committee for terms to expire upon the final recommendation and report of the committee. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. C. Karlson moved, seconded by M. Antes, to appoint Carol Martin (Designee of the Finance Committee), Frank Krasin (Designee of the Recreation Commission), Andrew Reck (Designee of the Planning Board), Bill Sterling (Designee of the Council on Aging) to the Council on Aging/Community Center Advisory Committee for terms to expire upon the final recommendation and report of the committee. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY:

none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. The Town Administrator will appoint the ex officio members: Julie Secord, Director of the Council on Aging, and Ben Keefe, Public Building Director.

A8. Interview Applicants and Potential Vote to Appoint Associate Non-Voting Members of the Energy Initiatives Advisory Committee Michael Staiti and Corinne Lenk appeared before the Board to interview as associate non-voting members of the Energy Initiatives Advisory Committee. C. Link said she worked on grant applications, and M. Staiti said he is a real estate developer and a solar energy developer. John Harper was not available, but it was noted that he finances clean power projects. M. Antes moved, seconded by E. Collins, to appoint Michael Staiti, Corinne Lenk, and John Harper to the Energy Initiatives Advisory Committee as associate non-voting members. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A9. Potential Vote to Appoint Member to the Youth Advisory Committee as the Representative of the Clergy for a Term to Expire June 30, 2016 M. Antes moved, seconded by E. Collins, to appoint Reverend Theodore F. Crass to the Youth Advisory Committee as the representative of the clergy for a term to expire on June 30, 2016. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A5. Review and Potential Vote to Recommend to Finance Committee the FY 16 Capital Improvement Projects: IT, Public Buildings, Fire, and Conservation M. Antes moved, seconded by E. Collins, to recommend to the Finance Committee the approval of the FY16 capital improvement projects for the IT department, Public Buildings, the Fire Department, and Conservation. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A10. Approve Amended On-Premises Liquor Licenses for Package Stores to Allow Opening on Sunday at 10:00 a.m. in Compliance with Massachusetts General Laws Chapter 138, Section 15 M. Antes moved, seconded by E. Collins, to approve the opening on Sundays at 10:00 a.m. of the following package stores: Donelan's Supermarkets Inc., Lavins Inc. of Wayland, Post Road Liquors Inc., Eastbrook Inc. dba Sperry's Fine Wine, Brew and Cigars, Wayland Variety & Deli Corporation, and P & P Liquors Inc. dba Wayland Wine and Spirits. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

A12. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. M. Antes noted the request for holiday lighting; J. Nolan said the issues are funding and sensitivity to the diversity of celebration. The Board discussed the transfer of the NSTAR transformer through Wayland. Michael Lowery, Chair, Board of Public Works, said the Board needs to clarify its policy on the placement and type of signs. J. Nolan said that in regard to free cash concerns, the Board is aware of the issue and will incorporate it into the next budget. C. Karlson asked to be kept informed on 40B properties. M. Antes reported on Housing Authority issues.

A13. Report of the Town Administrator N. Balmer reviewed the week's events. E. Collins asked that the Community Preservation Committee be placed on a future agenda to discuss funding the Municipal Affordable Housing Trust. C. Karlson asked that the ESCO project for the town building be on an upcoming agenda.

A14. Selectmen's Reports and Concerns M. Antes reported on the legislative breakfast on Friday. E. Collins noted the letter to the Board from the Wayland clergy asking that the Annual Town Meeting on April 9, 2015, be re-scheduled due to the Passover holiday. N. Balmer said the Selectmen packets are ready to go

paperless, and asked the members to contact her with their preferences. J. Nolan updated the Board on the regional transportation facility being built in Framingham; he said it will utilize LNG (liquefied natural gas).

A15. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
J. Nolan said, "I know of none."

A16. Enter into Executive Session pursuant to MGL Chapter 30A, Section 21a(3), with the Wastewater Management District Commission, to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland; and to Discuss Strategy with Respect to a Pending Action regarding the Glezen Lane Judgment; and to Discuss Strategy with Respect to Pending Litigation and Collective Bargaining, and pursuant to Massachusetts General Laws Chapter 30A, Section 21a (2) to Discuss Strategy with Respect to Contract Negotiations with Nonunion Personnel, and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subjects: September 14, 2011, November 28, 2011, March 5, 2012, March 28, 2012, August 20, 2012, November 5, 2012, January 7, 2013, and May 6, 2013 At 9:18 p.m., J. Nolan moved, seconded by C. Karlson, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), with the Wastewater Management District Commission, to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland; and to Discuss Strategy with Respect to a Pending Action regarding the Glezen Lane Judgment; and to Discuss Strategy with Respect to Pending Litigation and Collective Bargaining, and pursuant to Massachusetts General Laws Chapter 30A, Section 21a (2) to Discuss Strategy with Respect to Contract Negotiations with Nonunion Personnel, and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subjects: September 14, 2011, November 28, 2011, March 5, 2012, March 28, 2012, August 20, 2012, November 5, 2012, January 7, 2013, and May 6, 2013. The Chair declares that a public discussion of pending litigation and collective bargaining, and the review and consideration for approval and potential release of executive session minutes, will have a detrimental effect on the bargaining or litigating position of the Town. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0. Chair J. Nolan invites attendance by Town Administrator Nan Balmer, Wastewater Management District Commission members Fred Knight, Sam Potter, Rick Greene, Town Counsel Mark Lanza, and Executive Assistant MaryAnn DiNapoli. The Board will reconvene in approximately one hour for the sole purpose of adjourning.

The Board returned to open session at 10:29 p.m.

A17. Adjourn There being no further business before the Board, E. Collins moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 10:29 p.m. YEA: M. Antes, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: T. Boschetto. ABSTAIN: none. Adopted 4-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of October 20, 2014

1. Facilities Department, Five-Year Capital Plan
2. Summary of Massachusetts Municipal Association Legislative Breakfast provided by Mary Antes, Board of Selectmen
3. Backup Documentation for the Potential Vote to Appoint Reverend Theodore F. Crass to the Youth Advisory Committee as the Representative of the Clergy for a Term to Expire on June 30, 2016

Items Included as Part of Agenda Packet for Discussion During the October 20, 2014 Board of Selectmen's Meeting

1. Memorandum of 10/20/14 from Nan Balmer, Town Administrator, to Board of Selectmen re: Change in Traffic Pattern: School Street/Route 30/West Plain Street, Traffic Engineers Review, Press Release from Wayland Website
2. Memorandum of 10/14/14 from Board of Assessors to Board of Selectmen re: Board Action Requested for FY 15 Tax Bill Increase
3. Memorandum of 10/20/14 from Nan Balmer, Town Administrator, to Board of Selectmen, re: Committee Appointments
4. Résumés of Applicants to the Economic Development Committee
5. Résumés of Applicants to the Council on Aging/Community Center Advisory Committee, and Designees of Boards and Committees
6. Email of 10/3/14 from Doug Goddard, Permanent Municipal Building Committee, re: Appointee to the Council on Aging/Community Center Advisory Committee
7. Résumés of Applicants to become Alternate Members of the Energy Initiatives Advisory Committee
8. Memorandum of 10/20/14 from Nan Balmer, Town Administrator, to Board of Selectmen, re: Liquor License Amendments and Amended On-Premises Forms 43 to Allow Opening on Sundays at 10:00 a.m.
9. Town Administrator's Report for the Week Ending October 17, 2014



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BOARD OF SELECTMEN
MARY M. ANTES
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
CHERRY C. KARLSON
JOSEPH F. NOLAN

Board of Selectmen Meeting Minutes October 27, 2014

Attendance: Mary M. Antes, Tony V. Boschetto, Edward J. Collins, Cherry C. Karlson, Joseph F. Nolan
Also Present: Town Administrator Nan Balmer

A1. Call to Order by Chair Chair J. Nolan called the open meeting of the Board of Selectmen to order at 6:10 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. He reviewed the agenda for the public.

A2. Public Comment There was no public comment.

A3. Enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland, for approximately thirty minutes, at which time the Board will be joined by the Wastewater Management District Commission for the Duration of the Executive Session At 6:12 p.m., J. Nolan moved, seconded by C. Karlson, to enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21a(3), to discuss strategy with respect to pending litigation regarding the case of Twenty Wayland, LLC and the Town of Wayland for approximately thirty minutes, at which time the Board will be joined by the Wastewater Management District Commission. The Chair declares that a public discussion of strategy with respect to pending litigation regarding the case of Twenty Wayland, LLC and the Town of Wayland, LLC, and the Town of Wayland and the Wastewater Management District Commission will have a detrimental effect on the bargaining or litigating position of the Town. Roll call vote: YEA: M. Antes, T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0. Chair J. Nolan invites attendance by Wastewater Management District Commission members Fred Knight, Sam Potter and Rick Greene, Town Administrator Nan Balmer, Administrative Assistant Cindy Cincotta, and Town Counsel Mark Lanza. The Board will reconvene in open session in approximately one hour for the sole purpose of adjourning.

The Board returned to open session at 7:25 p.m.

A4. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any J. Nolan said, "I know of none."

A5. Adjourn There being no further business before the Board, E. Collins moved, seconded by C. Karlson, to adjourn the meeting of the Board of Selectmen at 7:26 p.m. YEA: T. Boschetto, E. Collins, C. Karlson, J. Nolan. NAY: none. ABSENT: M. Antes. ABSTAIN: none. Adopted 4-0.

Items Distributed for Information and Use by the Board of Selectmen at the October 27, 2014, Meeting

1. None

Items Included as Part of Agenda Packet for Discussion During the October 27, 2014 Board of Selectmen's Meeting

1. None



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Board of Selectmen Meeting Minutes November 3, 2014

Attendance: Mary M. Antes, Edward J. Collins, Cherry C. Karlson

Also Present: Town Administrator Nan Balmer, Executive Assistant MaryAnn DiNapoli

A1. Call to Order by Chair Vice Chair C. Karlson called the open meeting of the Board of Selectmen to order at 7:09 p.m. in the Selectmen's Meeting Room of the Wayland Town Building and noted the meeting will likely be broadcast and videotaped for later broadcast by WayCAM. She reviewed the agenda for the public. C. Karlson reminded the public that the State Elections will be held on November 4, and there will be a Veterans Day Event on November 11. N. Balmer introduced Ben Keefe, the new Facilities Director for the Town of Wayland.

A2. Public Comment Gretchen Dresens, 155 Main Street, said the Planning Board issued a site plan approval on June 2013 for 150 Main Street LLC, which she considers to be illegal. She said a way was changed to an easement without land court approval, and that due to negligence on the part of the Planning Board, constructive approval has been granted, and should be rescinded. Linda Segal, 9 Aqueduct Road, speaking as the community representative to the Raytheon property, said the next Raytheon PIP (Public Interest Project) meeting is December 3, 2014, in the town building. Speaking as a private resident, she asked if there was a cap on the capital and operating budgets. C. Karlson suggested she address her concerns to the Finance Committee.

A3. Review and Potential Approval of Application filed by BBRG TR LLC dba Coach Grill for a Change of Officer/Director (Removal of LLC Manager) and a Change of Manager C. Karlson opened the hearing for a change of officer/director and a change of manager for the Coach Grill at 7:29 p.m. The Board was joined by Lesley Hawkins, the attorney representing BBRG TR LLC, and Hector Tovar, the proposed new manager. H. Tovar said he had four years of experience with BBRG TR LLC, worked at Joe's American Bar and Grill, and was very familiar with the laws guiding the sale of alcohol. The Board received a letter from Police Chief Robert Irving stating that he had no objection to the new manager. C. Karlson closed the hearing at 7:35 p.m. M. Antes moved, seconded by E. Collins, to approve the application filed by BBRG LLC dba Coach Grill for a Change of Officer/Director (Removal of LLC Manager) and a Change of Manager. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

A4. Review and Potential Approval of Application filed by Samer Almaari for the Sale of Second-Hand Articles, Almaari Jewelers, 65 Andrew Avenue The Board reviewed the application of Samer Almaari for the sale of second hand articles. M. Antes moved, seconded by E. Collins, to approve the application filed by Samer Almaari for the sale of second-hand articles by Almaari Jewelers at 65 Andrew Avenue. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

A5. Review and Potential Vote to Recommend to Finance Committee FY16 Capital Improvements Projects The Board was joined by Financial Analyst Beth Doucette to review two projects: the motor pool under the Public Building budget, and the proposed Conservation projects. B. Doucette presented a proposal

to replace three motor pool vehicles for \$75,000. She said that as a green community, the town is committed to reviewing its vehicles annually and replacing them with fuel efficient vehicles. E. Collins asked if three vehicles will be retired; B. Doucette said the town could retire four vehicles. M. Antes noted that in the past, vehicles were re-purposed, and she said the rationale for the new policy was compelling. C. Karlson suggested that a cover memo be included in the Finance Committee presentation to explain the project in terms of the five-year plan. C. Karlson read a statement from T. Boschetto regarding creating a more comprehensive and coordinated plan. M. Antes moved, seconded by E. Collins, that the Board approve the capital request of \$75,000 for motor pool vehicles. E. Collins suggested that the motion be revised to say that the Board is favorably disposed to the request as it fits into the overall capital budget. C. Karlson moved, seconded by M. Antes, to approve for Finance Committee consideration the FY16 capital request of \$75,000 for a town building motor pool vehicles. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

Brian Monahan, Conservation Administrator, and Sherre Greenbaum, Chair, Conservation Commission, appeared before the Board to discuss the capital budget requests. B. Monahan said three parcels of land at Forty Acre Drive were planned in last year's capital budget, but there is some discrepancies in the appraisal, and negotiation are ongoing. M. Antes asked if lots could be combined to create a buildable lot; B. Monahan said it might be possible under certain circumstances. He said the Plain Road land acquisition may not be ready for town meeting. In regard to the field maintenance plan, B. Monahan said the rehabilitation consists of plowing, seeding, and supplementing. He said the town has farming agreements which must be proactively addressed. The Board discussed funding and potential grants. B. Monahan said the funding is sufficient for the first year, and the SVT (Sudbury Valley Trustees) has a grant program; an open space plan must be done to become eligible. M. Antes moved, seconded by E. Collins, to approve for Finance Committee consideration the \$40,000 field maintenance request by the Conservation Commission. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

A6. Review and Potential Vote to Appoint Special Counsel to River's Edge Advisory Committee The Board was joined by Rebecca Stanizzi and Jerry Heller of the River's Edge Advisory Committee. N. Balmer reviewed the project and advised that part of the project is for the Board to hire Special Counsel to work with Town Counsel. She said an RFP was issued in late summer, responses were received in August, and review was done the River's Edge Advisory Committee. It was recommended that the firm of Anderson & Krieger LLP be retained. E. Collins recused himself at 8:30 p.m. from the agenda item as he has been involved in litigation with the firm. J. Heller said a contract will be ready for the November 17 meeting; he said the next step is to prepare an RFP for developers with the guidance of Special Counsel. E. Collins returned to the meeting at 8:36 p.m.

A7. Review and Potential Vote on Town Office and Board of Selectmen's Operating Budgets

N Balmer reviewed the budgets for town office and the Board of Selectmen; both are level funded. M. Antes said there was no funding for training, and N. Balmer said she will look into it. M. Antes moved, seconded by E. Collins, to approve for Finance Committee consideration the \$516,500 town office budget and the \$30,000 Board of Selectmen budget for FY16. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

A8. Review and Approve Consent Calendar (See Separate Sheet) M. Antes moved, seconded by E. Collins, to approve the consent calendar, with a correction to item 4, "Route 27 at the entrance from Lincoln (heading South)," should be "Route 126 at the entrance from Lincoln (heading South)." YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

A9. Review Correspondence (See Separate Index Sheet) The Board reviewed the week's correspondence. M. Antes noted the suggestion that the Wastewater Management District Commission be incorporated into the Board of Public Works. E. Collins asked that a reconsideration of the date of the 2015 Annual Town Meeting be on the next agenda. C. Karlson noted that not all boards and committees are listing their documents on their minutes, or scheduling a public comment agenda item.

A10. Report of the Town Administrator N. Balmer said Fire Chief Vincent Smith has announced his retirement. She said the holiday lights have been contracted for placement at the Public Safety Building. She reviewed the draft management letter from the auditors, the automation of tax collection data, the fund balance policy, revolving fund balances, and uncompensated absences. She said Chris Cullen, Chair, Audit Committee, said they need more oversight of the management letter and the response. She provided the Board with a list of potential Annual Town Meeting articles.

A11. Selectmen's Reports and Concerns E. Collins noted that there was a legal notice in the Wayland Town Crier relating to an AUL cleanup of the Raytheon site to allow for a vapor barrier under a proposed new building in town center, filed by WTC LLC, and he questioned the identity of WTC LLC. M. Lanza said that Twenty Wayland LLC has created several other LLC's under its control. E. Collins asked for a breakdown of the properties owned by each LLC. M. Antes reported on the Metropolitan Area Planning Council (MAPC) quarterly meeting, and the Massachusetts Municipal Association meeting of Selectmen. C. Karlson reported on the Economic Development Committee meeting and the Energy Initiatives Advisory Committee meeting. She said they are making progress on solar projects, and are looking for a decision on ESCO work.

A12. Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
C. Karlson said, "I know of none."

A13. Enter into Executive Session pursuant to MGL Chapter 30A, Section 21a(3), with the Wastewater Management District Commission, to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland; and to Discuss Strategy with Respect to Pending Litigation and Collective Bargaining, and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subjects: February 22, 2010, March 31, 2010, October 28, 2010, January 31, 2011, June 17, 2013, July 8, 2013, July 16, 2013, July 23, 2013 At 9:18 p.m., C. Karlson moved, seconded by E. Collins, to enter executive session pursuant to MGL Chapter 30A, Section 21a(3), with the Wastewater Management District Commission, to Discuss Strategy with Respect to Pending Litigation regarding the Case of Twenty Wayland, LLC and the Town of Wayland; and to Discuss Strategy with Respect to Pending Litigation and Collective Bargaining, and to Review and Consider for Approval and Potential Release the Following Executive Session Minutes Relative to the Said Subjects: February 22, 2010, March 31, 2010, October 28, 2010, January 31, 2011, June 17, 2013, July 8, 2013, July 16, 2013, July 23, 2013. Roll call vote: YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

The Board returned to open session at 10:15 p.m.

A14. Adjourn There being no further business before the Board, E. Collins moved, seconded by M. Antes, to adjourn the meeting of the Board of Selectmen at 10:16 p.m. YEA: M. Antes, E. Collins, C. Karlson. NAY: none. ABSENT: T. Boschetto, J. Nolan. ABSTAIN: none. Adopted 3-0.

Items Distributed for Information and Use by the Board of Selectmen at the Meeting of November 3, 2014

1. Metropolitan Area Planning Council Strategic Plan, 2015-2020, dated November 2014
2. Notice of Constructive Approval of Amendment of Planning Board Site Plan Approval No. 02-2013, 150 Main Street LLC, distributed to the Board of Selectmen by Gretchen Dresens

Items Included as Part of Agenda Packet for Discussion During the November 3, 2014 Board of Selectmen's Meeting

1. Application filed by BBRG TR LLC dba Coach Grill for a Change of Officer/Director (Removal of LLC Manager) and a Change of Manager
2. Application filed by Samer Almaari for the Sale of Second-Hand Articles, Almaari Jewelers, 65 Andrew Avenue
3. Memorandum of 11/3/14 from Nan Balmer, Town Administrator, re: FY 16 Capital Requests for Departments under the Board's Jurisdiction
4. Memorandum of 11/3/14 from Nan Balmer, Town Administrator, re: River's Edge Advisory Committee Special Counsel
5. Email of 10/30/14 from John Senchyshyn, Assistant Town Administrator/HR Director, to Finance Committee, re: FY16 Town Office Budget Summary
6. Town Administrator's Report for the Week Ending October 31, 2014



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BOARD OF SELECTMEN
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JOSEPH F. NOLAN

**LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF
SELECTMEN FROM JANUARY 23, 2015, THROUGH AND
INCLUDING JANUARY 29, 2015, OTHERWISE NOT LISTED AND
INCLUDED IN THE CORRESPONDENCE PACKET FOR
FEBRUARY 2, 2015**

Items Distributed To the Board of Selectmen – January 23-29, 2015

1. Email of 1/13/15 from Nan Balmer, Town Administrator, to Board of Selectmen ,
re: Minuteman Cost Comparisons to Assabet Valley and Nashoba Valley for Wayland

**Items Distributed for Information and Use by the Board of Selectmen at the
Meeting of January 19, 2015**

The Meeting of January 19, 2015, was cancelled due to Weather Concerns

**Items Included as Part of Agenda Packet for Discussion During the January 26,
2015/February 2, 2015 Board of Selectmen's Meeting**

1. Proposed Vote of the Board of Selectmen to Approve the Sale of General Obligation
Municipal Purpose Bonds
2. Articles Submitted for the 2015 Annual Town Meeting (January 26 Packet)
3. Memorandum of 1/26/15 from Nan Balmer, Town Administrator to Board of Selectmen
re: Rivers Edge Project: Special Counsel to Board of Health for Site Assignment (January 26
Packet)



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN
MARY M. ANTES
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
CHERRY C. KARLSON
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Tuesday, February 3, 2015
(In the event that the Meeting of Monday, February 2,
2015, is Cancelled Due to Weather)
Wayland Town Building
Selectmen's Meeting Room

CORRESPONDENCE

Selectmen

1. Public Comment, Wayland 2016 Budget
2. Letter of 1/19/15 from AECOM to New England Sand & Gravel PIP Repository re: Draft September 2014 Groundwater Sampling Results
3. Email of 1/23/15 from Ann Knight, Library Director, to Nan Balmer, Town Administrator, re: Wastewater Article
4. Email of 1/23/15 from Betty Salzberg, Conservation Commission, to Nan Balmer, Town Administrator re: Part-Time Land Manager
5. Email of 1/25/15 from Dan Matthews, Board of Selectmen, Needham, to Wayland Board of Selectmen re: Minuteman Agreement – Selectmen's Resolution Regarding Withdrawals
6. Police Department Goals 2015

Conservation Commission

7. Order of Conditions & Chapter 194 Permit, 1/26/15, from Brian Monahan, Conservation Administrator, re: 344 Commonwealth Road

Zoning Board of Appeals

8. Decision No. 14-29, 17 Fairfield Road
9. Public Hearing, February 10, 2015, 281 Concord Road

State

10. Email of 1/26/15 from Environment Massachusetts re: Coalition Letter Sign On – Supporting the Clean Water Act

DiNapoli, MaryAnn

From: John G. Kelly <jgkelly@usa.net>
Sent: Thursday, January 22, 2015 1:02 PM
To: Selectmen; thomas.greenaway@gmail.com; nancyfunkhouser@verizon.net; tjabdella@gmail.com; dwatkins@pavonix.com; carolbmartin@verizon.net; billsteinberg55@gmail.com; gil@wolinaviation.com; Ellen_Grieco@wayland.k12.ma.us; Barb_Fletcher@wayland.k12.ma.us; Malcolm_Astley@wayland.k12.ma.us; Donna_Bouchard@wayland.k12.ma.us; Jeanne_Downs@wayland.k12.ma.us
Subject: Wayland 2016 Budget Comment - Message is from an unknown sender

To the Wayland Selectmen, Finance Committee and School Committee.

Ladies and Gentlemen,

We are 13 year residents of Wayland and wanted to make some comments that we hope you will see as both constructive and insightful into what town members like us want.

We would like you to change the goal of the 2016 town budget from "level services" to "level spending".

Our most recent quarterly property tax bill went up an egregious 36.9% and this is on a modest home. Our assessment was driven up by people jumping more into Wayland's lower end homes rather than the high end...which as we all know caused lower end valuations to go up faster than higher priced homes. This has put more of the burden on these lower end homes...and us.

This comes at a time when it is personally very hard to make ends meet and we have had to cut our personal expenses considerably. A major expense is our escalating real estate tax bill.

Wayland has one of the highest tax rates in the state -a dubious honor at best and a goal of "level services" will only make it worse. Nobody can control the real estate market but we -and in particular you- can control town spending. You set the direction for any budget so we look to you -our town leaders and representatives- to fight this upward spiral. I have been in many businesses where all departments have to cut, refine or defer activities in order to meet a specific goal and the town driven by a goal of "level spending" can do the same thing.

At a bare minimum the goal should be "level spending" not "level services". If we had our way we would really look for 5% less spending as we would like to see tax relief.

We know there are tried and tested ways to do this like hiring freezes or deferring capital projects. We like the idea of "free cash" cash being applied to the 2016 budget for obvious reasons however we are not experts but we'd expect that you have many more good ideas.

Please give this your serious consideration and read it out during any further public comment.

Thank you.

John G. Kelly and Louise M. Proulx
203 W Plain St Wayland MA 01778

John G Kelly : #1 Best Selling Author of "Stress Free Internet Marketing for Businesses"

RECEIVED

JAN 26 2015

WAYLAND CONSERVATION COMMISSION



January 19, 2015

New England Sand & Gravel PIP Repository
c/o Framingham Public Library
49 Lexington Street
Framingham, MA 01702

Re: Draft September 2014 Groundwater Sampling Results
New England Sand and Gravel Site, Saxonville - MADEP RTN 3-00629

To Whom It May Concern:

Framingham residents filed two separate petitions with the Massachusetts Department of Environmental Protection (DEP) on July 15 and August 26, 1993 requesting that the New England Sand & Gravel (NES&G) site be designated as a Public Involvement Plan (PIP) site. The DEP formally designated the NES&G site as a PIP site on August 3, 1993.

In accordance with the PIP, AECOM would like to notify you that the following documents have been submitted for inclusion in the public document repository located in the Reference Department at the Main Branch of the Framingham Public Library:

- *Draft September 2014 Groundwater Sampling Results, New England Sand and Gravel Site, Saxonville, Massachusetts RTN 3-00629.*

This document is subject to a 20-day public comment period. In an attempt to ensure that the document is available to the public for the full 20-day comment period, comments will be accepted through Friday, February 13, 2015 at which time comments will be addressed and the final document will be submitted to the public document repository and will be uploaded to DEP's online repository via eDEP.

Please feel free to contact me with questions or comments.

Sincerely,
AECOM

William Humphries
Project Manager

cc: Alan Roberts, Air Force Project Manager
PIP Distribution List (attached)

AECOM
Two City Center, Suite 200
Portland, Maine 04101
Tel: 207.613.5110
Fax: 207.679.7685

DiNapoli, MaryAnn

From: Balmer, Nan
Sent: Friday, January 23, 2015 5:49 PM
To: Knight, Ann
Cc: DiNapoli, MaryAnn; Thomas Greenaway
Subject: Re: Waste water article

Thanks Ann, I will include your note in Selectmen's correspondence and send to the Finance Chair so they know the Trustees discussed this.

Nan

Nan Balmer
(508) 237-1330

On Jan 23, 2015, at 9:28 AM, Ann Knight <aknight@minlib.net> wrote:

Hi Nan,

At Wednesday's meeting there was overwhelming support from the Trustees for the proposed article to purchase unused ww capacity to be used in the future for a town building, perhaps the library. The Trustees are mindful of the fact that any future use of the current library building will require a method to deal with waste water and also that the current septic system will soon be 30 years old. The location of the building, currently sited pretty much in a wetland, means that constructing a new septic system under Title V would be very difficult. The building could not be used by anyone in the future without either a new septic system or connection to a waste waster treatment plant.

There was no formal vote taken to support this, but I am sure that should such a vote be desirable, it would be forthcoming. Also, I am confident that the Trustees would support this on Town Meeting floor. I hope that the article will not come up during the second week of ATM because Fred and I will be out of the state then.

--Ann Knight

On Mon, Jan 19, 2015 at 11:21 AM, Balmer, Nan <nbalmer@wayland.ma.us> wrote:

Ann

Thanks - I will see what I can do

Nan

Nan Balmer
[\(508\) 237-1330](tel:(508)237-1330)

On Jan 19, 2015, at 9:34 AM, Ann Knight <aknight@minlib.net<<mailto:aknight@minlib.net>>> wrote:

Hi Nan,

I don't know who is in charge of the order of articles in the warrant, but I wanted to mention that

neither Fred nor I will be here on April 13, which is a spill-over date for ATM. We need to be in Florida that week with Fred's mother. If either he or I need to be at ATM to support a warrant article for added WW municipal capacity, then it would be great if the article came up in the first three days.

--Ann Knight

--

~~~~~  
Ann F. Knight | Director  
WAYLAND FREE PUBLIC LIBRARY  
5 Concord Road | Wayland, Massachusetts 01778  
Tel [508-358-2311](tel:508-358-2311) Fax [508-358-5249](tel:508-358-5249)  
[aknight@minlib.net](mailto:aknight@minlib.net)<mailto:[aknight@minlib.net](mailto:aknight@minlib.net)>

Find us on the web at [www.waylandlibrary.org](http://www.waylandlibrary.org)<<http://www.waylandlibrary.org>>  
"Like" us at [www.facebook.com/WaylandLibrary](http://www.facebook.com/WaylandLibrary)<<http://www.facebook.com/WaylandLibrary>>

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~~~~~  
Ann F. Knight | Director
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aknight@minlib.net

Find us on the web at www.waylandlibrary.org
"Like" us at www.facebook.com/WaylandLibrary

DiNapoli, MaryAnn

From: Balmer, Nan
Sent: Saturday, January 24, 2015 11:03 AM
To: DiNapoli, MaryAnn
Subject: Fwd: part-time land manager
Attachments: land manage letter.doc; ATT00001.htm

Correspondence

Nan Balmer
(508) 237-1330

Begin forwarded message:

From: Betty Salzberg <salzberg@ccs.neu.edu>
Date: January 23, 2015 at 2:44:58 PM EST
To: "Balmer, Nan" <nbalmer@wayland.ma.us>, Mary Antes <mantes2@verizon.net>, Selectmen <Selectmen@wayland.ma.us>
Cc: sherre greenbaum <gardenimps@aol.com>, "Monahan, Brian" <BMonahan@wayland.ma.us>
Subject: part-time land manager

To the Selectmen:

The Conservation Commission has requested that a Part-Time Land Manager position be included in the operating budget for fiscal year 2016 in the Spring 2015 warrant. This would be a 19-hour year-around position. This is in addition to two seasonal employees who do some maintenance of some areas during the summer.

Since the Commission must rule on any construction within 100 feet of a resource, such as a river, wetlands or pond, and since much of Wayland is thus in its jurisdiction, the Commission has spent most of its time in past years on these regulatory matters. As a result, land management has taken a secondary role.

Volunteers have helped immeasurably, but many of our most ardent volunteers have died or become unable to do this work and we have not got an organized way to recruit and monitor more volunteers. For example, before he died in 2006, Ken Moon spent as much time as a volunteer with Conservation matters as a full-time employee. Barbara Howell, who is still on the Conservation Commission, walked every trail in our 1000 acres every year for many years and reported on downed trees and posted signs herself. She also led Conservation Walks in the Spring and the Fall. Last year, at age 80, she injured her back and can no longer do this.

Many neighbors of conservation areas help maintain some of the trails near their homes. Recently, some neighbors of Heard Farm have organized to perform some of the large backlog of work to clear overgrown hedge rows. But we have no overall plan for maintaining all the conservation areas and land under conservation restrictions.

In addition to organizing and directing activities of volunteers and seasonal employees, the land manager would, under the direction of the Conservation Administrator:

- mark and clear trails not being maintained by volunteers
- work with the dog officer, police and fire on safety rules
- develop some ADA-compliant trails
- prepare land management plans
- seek out and apply for grants and other funding opportunities
- help update the Open Space and Recreation plan
- monitor contracts with farmers using conservation land
- monitor and manage the Community Gardens
- maintain conservation vehicles and power equipment
- develop educational programs at schools and in conservation land
- coordinate Eagle Scout and other youth service projects

We are very lucky here in Wayland to have so many beautiful natural conservation areas and areas under conservation restrictions. These areas contribute a great deal to our quality of life.

When my husband and I moved to Wayland in 1997, we did not have any school-aged children. The Wayland schools were not the reason we moved here. We walked the conservation areas near our house before we were able to move in. Wayland open space was a big factor in our housing choice.

Please include this land management position in the operating budget in the Spring 2015 Warrant.

Betty Salzberg, member, Conservation Commission.
cc to Sherre Greenbaum, Conservation Commission Chair and Brian Monahan, Conservation Administrator

DiNapoli, MaryAnn

From: Balmer, Nan
Sent: Sunday, January 25, 2015 4:09 PM
To: Dan Matthews
Cc: Kate Fitzpatrick; DiNapoli, MaryAnn
Subject: Re: Minuteman Agreement - Selectmen's resolution regarding withdrawals

Dan
Yes, I will provide it to the Selectmen.

Nan Balmer
(508) 237-1330

On Jan 25, 2015, at 3:06 PM, Dan Matthews <mattlaw@comcast.net> wrote:

Dear Ms. Balmer-

Following up regarding the proposed revision of the Minuteman School District agreement, would you please provide the attached memo to the members of the Board of Selectmen?

The memo, from March of last year, goes to the issue of facilitating towns that wish to withdraw from the District being able to do so if the new agreement is approved.

It recommends that Boards of Selectmen of Minuteman communities consider approving resolutions in substantially in the form below, as an aid to that process.

My understanding is that to date the respective boards of selectmen of nine district towns (Arlington, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Needham, and Weston) have approved such a resolution:

Resolved: That in the event of ratification of the revised the Minuteman Regional Vocational School District as approved by the Regional School Committee on March 11, 2014, in the event of notice of desire to withdraw by one or more members of the District given within one year of the effective date of the revised Agreement, the Board of Selectmen will not place a warrant article disapproving such withdrawal in a Town Meeting warrant, unless required by law, and will oppose such a disapproval article or motion in any event.

Thank you.

Dan Matthews
Needham Selectman
339-225-1677

<Recommendation Regarding Withdrawals .pdf>



WAYLAND POLICE DEPARTMENT

WAYLAND, MASSACHUSETTS 01778

RECEIVED

JAN 23 2015



ROBERT IRVING
CHIEF OF POLICE

Board of Selectmen
Town of Wayland

Wayland Police Department Goals 2015

The overall mission of the Wayland Police Department is to make the Town of Wayland as safe as possible for its residents, employees and visitors. In an effort to further the mission of the department, some goals and specific objectives have been identified that we will attempt to meet in 2015. Each member of the Wayland Police Department is expected to contribute in meeting objectives that will allow us to attain the goals established.

Improve Police Officer Training

The Wayland Police strives to maintain the highest standards of excellence utilizing training and technology to create a safe environment for citizens. Police officer training is vital in preparing officers for the daily tasks that society places on them each day. Well-trained officers are less likely to make mistakes that will place them in a dangerous situation or create a cause for unnecessary legal action against the department and the town. Given the budgetary constraints faced by the department, efforts will be made to control the costs of some of the training received by the officers.

Objectives: Provide each officer with a minimum of 16 hours of additional training this year above the 40 hours required, in accordance with **MGL Chapter 41 §96B**. This year there will be an added emphasis to providing in-house police training. Areas where additional training could be conducted are: domestic violence, officer survival, defensive tactics, police liability, investigative techniques, emergency driving, etc. This year the department will again participate in reward seminars sponsored by MIIA.

Continue an annual qualification of firearms consisting of a minimum of eight hours of training and the successful qualification of all department members.

(6)

Included in the 8 hours of training, Officers will receive use of force training. This will be accomplished with scenario based training. The department will also supply added firearms training for those officers identified as being able to benefit from one on one skills enhancement in the use of firearms.

Maintain the certifications of specific officers in specialized functions such as child car seat installers, traffic accident reconstructionists, computer forensics, and field training officers.

The department is always encouraging leadership development within the department. This year Sergeants will be giving the opportunity to attend leadership training. This will include training through the Massachusetts Police Institute, Massachusetts Police Training Council, FBI-LEEDA (Law Enforcement Executive Development Association), MIIA, etc.

Improve Traffic Safety

Accidents are a problem in the Town of Wayland and the department needs to continue efforts in several areas to improve the safety of the roads in town. Our efforts at accident reduction have played a major role in the significant decrease in reportable accidents since 2003.

Objectives: Reduce the accident rate from 2014 levels by 5%. There were 328 reported accidents in 2014, a 7.6% decrease from 2013. There was one fatal motor vehicle crash in 2014. The department will maintain a program designed to identify roadways and intersections that have a high accident rate and/or generate citizen complaints. Once identified, the areas will be targeted for selective enforcement. In addition, the department will utilize the programmable signboard to warn motorists of potential hazards, road closures and construction projects. The department will also use speed and traffic counters to help determine problem areas in town. The department will continue its efforts to support permanent improvements at the intersection of East Plain St. /School St. and Commonwealth Road. The police department supports traffic-calming measures, such as speed bumps, to deter motorists from traveling too fast. All officers and supervisors will be encouraged to continue proactive enforcement of motor vehicle laws and to maintain a high police presence on our roadways, especially in high accident areas. On shifts with three patrol officers assigned, a unit designated as a traffic unit will be deployed to target problem areas.

During 2015, it will be an objective to keep alcohol related crashes at an absolute minimum. The department will aggressively enforce the O.U.I laws and deter underage consumption of alcohol by conducting spot checks of establishments

that sell liquor. Officers and supervisors will be encouraged to be on the lookout for impaired drivers and to take enforcement action when one is found. The department will look to significantly improve upon its record of 11 O.U.I. arrests in 2014. The department will participate in all programs sponsored by the Governor's Highway Safety Bureau to include, "Over the Limit, Under Arrest" and "Click It or Ticket."

Two additional police officers will be certified in the inspection of child safety seats and will periodically perform child safety seat inspections for Wayland residents. It will be an objective to conduct a minimum of 50 child car seat inspections for Wayland residents.

The department will inspect pedestrian crosswalks throughout town and work with the Highway Department to insure that the crosswalks are highly visible for operators of motor vehicles and pedestrians.

Reduce False Burglar Alarms

False burglar alarms cause unnecessary emergency police response and can contribute to officer involved automobile accidents and officer complacency. In addition, they take officers away from other duties they may be performing.

Objective: Reduce false burglar alarms by 5%. In 2014 there were 559 false commercial and residential burglar alarms that required a police response. This represents an 18.5% decrease in false burglar alarms from 2013. By enforcing the Town By-law 83-2, regarding false alarms, and by proactive publicity on the importance of proper maintenance of burglar alarm systems, it is hoped that the number of false burglar alarms will be reduced to 531 or less. In addition to enforcing the Alarm By-law, the department will contact alarm violators after five false alarms to help resolve the problem with the alarm system.

Maintain Staffing Levels

The current authorized strength of the Wayland Police Department is 23 sworn officers. At the beginning of the calendar year the department is operating two below full strength. Two new recruits are scheduled to begin the police academy in January and are expected to graduate in July.

Objective: Maintain the staffing level at 23 during the calendar year. Replace any opening caused by retirement or resignation with qualified civil service candidates. The department will track activity caused by the Town Center development to determine what staffing level may be needed in the future to handle increased demand. Based on analysis, the department will consider proposing an increase of total sworn staff to 24 during the 2016 budget presentation.

Improve Technology and Equipment

Police work in the year 2015 requires sophisticated computer and electronic equipment. The police department must continue to improve its effectiveness by acquiring the latest equipment used in the law enforcement profession. Reliable communication systems are imperative for the operation of a police agency. In order to maintain effective communications systems, periodic upgrades are necessary.

Objectives: It will be a goal of the department to upgrade the current Crossmatch Fingerprinting System in 2015. The current system is 12 years old and is due for replacement.

The department will pursue the upgrade of the 20 M.P.H. school speed limit signs at the Middle School and Happy Hollow School. Current signs are more than 25 years old. A switch from traditional police sedans to the Ford SUV police vehicle will continue in 2015 as part of the regularly scheduled police cruiser replacement program.

The department will investigate the possibility of acquiring less lethal weapons in 2015 such as Tasers. A complete and thorough analysis of benefits and drawbacks of certain less lethal weapons will be made in 2015.

Improve Community Relations

The Wayland Police Department is firmly committed to the community policing philosophy and currently engages in many community-policing activities. These include; a Youth Officer position, Bicycle Officers, Auxiliary Program, Police/Youth forums and a web and Facebook page. As community policing is a never ending principle, new ideas and programs are necessary to keep the concept expanding throughout the department and the town.

Objective: Continue existing programs that are designed to foster good community relations. Programs such as the Child Safety Seat Inspection Program, Rape Aggression Defense Training and Cops/Kids Lunches will be continued in 2015.

Continue regular Police/Youth interactions at Wayland High School and Wayland Middle School. Work with WaylandCares to help develop strong ties between officers and the town's youth and parents.

Increase outreach to the elderly community on how to protect themselves from the various scams they may encounter by mail, telephone or e-mail.

In conjunction with Wayland Youth and Family Services, continue the Youth Diversion Program for juvenile first time offenders that was established in 2007.

Continue the prescription drug disposal days at the Public Safety Building. This program allows residents to safely dispose their unused prescription medications.

Maintain the use of the Wayland Police Bicycle Patrol. This will include bicycle patrol presence at the Memorial Day Parade, Walden Pond trip, Halloween and other special events.

The department will continue to communicate with the public through social media, such as Twitter, Facebook and the department's website.

Improve Emergency Preparedness

The Wayland Police Department must be trained and equipped to handle many emergencies. It is necessary for the department to work together with other state and local agencies to share resources and expertise.

Objective: The police department is committed to working with the Local Emergency Planning Committee to help maintain full emergency preparedness certification. The department will maintain its membership and participation in the Metropolitan Law Enforcement Council.

The department will continue to oversee the Swiftreach 911 System to provide emergency notifications within the community.

Reduce Underage Consumption of Alcohol

Underage drinking is a serious problem in the Town of Wayland, as it is in many Massachusetts communities. Although 2014 was another successful year, in that there were no serious alcohol related accidents or injuries involving our youth, there have been tragedies in the past that were related to youths and alcohol consumption.

Objective: Reduce underage drinking in Wayland, and thereby, reduce the likelihood of alcohol related injuries and accidents. The department will aggressively enforce alcohol related laws as they pertain to juveniles and will hold adults accountable for providing alcohol to underage persons. A program of spot inspections of local establishments that sell alcohol will be conducted on two or more occasions during the year.

Work Towards Police Certification and Accreditation

The Wayland Police Department has been enrolled in the Massachusetts Police Accreditation program since July of 2006. To reach full accreditation the department must first become certified. The certification process consists of 155 standards that the department must comply with. To comply with these

standards the department must complete a comprehensive review of all Policies and Procedures, and Rules and Regulations. Some of the requirements for certification require only written directives or policies to be in place and followed, while others require working procedures or particular types of equipment to be available to department personnel.

Objective: The police department is committed to the accreditation process and will continue to work to attain the level of certification. A new accreditation manager, Sgt. Sean Gibbons, was appointed in 2014. He has been tasked with the responsibility of getting the department through the certification process as soon as possible. An initial exam for certification is planned for the first half of 2015.

These are the goals and objectives that we have identified for the year 2015. Many of these goals are the same or similar to ones that we have had in the past. At the end of the year we will evaluate our effectiveness in meeting our specific objectives. By working together, we will make the Town of Wayland a better community to live in, and the Wayland Police Department a better law enforcement agency.



Robert Irving
Chief of Police



TOWN OF WAYLAND
MASSACHUSETTS
01778
CONSERVATION COMMISSION

TOWN BUILDING
41 COCHITUATE ROAD
TELEPHONE: (508) 358-3669
FAX: (508) 358-3606

January 26, 2015

Rick Morrell
Morrell Construction
165 South Street
Upton, MA 01568

RE: Order of Conditions & Chapter 194 Permit for 344 Commonwealth Road, Wayland
(DEP File 322-833)

Dear Mr. Morrell:

Enclosed please find the original Chapter 194 Permit and Order of Conditions, including Attachment A, for the home construction project at 344 Commonwealth Road, Wayland. **You are responsible for meeting all the conditions of both the Order of Conditions and the Chapter 194 Permit.** The Order and Permit must both be filed at the Middlesex South Registry of Deeds. Thereafter, evidence of the recording must be submitted to the Commission prior to commencing work.

Written notice must be submitted to the Conservation Commission not less than two or more than five business days prior to the commencement of the work permitted by these decisions. All submissions must refer to the DEP file number and condition or conditions, which the submission is intended to address.

Please note that any modification of your plans must be reported to the Commission and may necessitate either an amendment to the Order of Conditions or the submission of a new Notice of Intent. If you have any questions, please call 508-358-3669.

Sincerely,

Brian J. Monahan
Conservation Administrator

Enc. (2 Original Decisions)

cc: Town Clerk w/enc.
DEP NERO w/enc.
Building Commissioner w/enc.
Allen Engineering, LLC w/enc.
Board of Selectmen
Board of Health
Planning Board
Town Assessor
Abutters
File

RECEIVED

JAN 26 2015

Board of Selectmen
Town of Wayland

7



TOWN OF WAYLAND

MASSACHUSETTS
01778

BOARD OF APPEALS

Selectmen

TOWN BUILDING
41 Cochituate Road
TELEPHONE: (508) 358-3600
FAX: (508) 358-3606

DECISION NO. 14-29

NAME OF APPLICANTS:

COLLEEN MCQUEENEY and LINDA PERVERADA

APPLICATION FOR:

Any necessary approvals, special permit, and/or variance as may be required to change, alter, extend a pre-existing non conforming structure by more than 20% (enclose and existing deck to construct a three season sunroom) under the Town of Wayland Zoning By-Laws Chapter 198 Sections 201, 203, 401.1.2, 401.1. The property is located at 17 FAIRFIELD ROAD, which is in a SINGLE RESIDENCE DISTRICT.

DATE OF HEARING:

January 13, 2015

BOARD CONDUCTING HEARING AND RENDERING DECISION:

Thomas White, Michael Thomas, Michael Connors, Eric Goldberg and Shaunt Sarian.

DECISION:

Special Permit granted, with conditions

VOTE OF BOARD:

5-0

CONDITIONS:

1. The project is to be constructed in substantial conformance with the plans and specifications presented to the Board consisting of drawings depicting the existing deck, proposed elevations "A wall", "B wall", "C Wall", "Floor Plan" and "Roof" date stamped "Received Town of Wayland Building Dept, Zoning Dept 2014 Dec-9" and drawing "Proposed Site Plan 17 Fairfield Road, Wayland, MA" date stamped "Received Town of Wayland Building Dept, Zoning Dept 2014 Dec-9"
2. The applicants shall obtain and maintain compliance with any other necessary permits and approvals from other municipal boards having jurisdiction over this matter as may be required.

RECEIVED

JAN 26 2015

Board of Selectmen
Town of Wayland

FACTS AND REASONS:

The property in question is located at 17 Fairfield Road. The applicant seeks zoning relief to enclose an existing deck on an existing non-conforming structure situated on a non-conforming lot. The lot is pre-existing non-conforming due to insufficient lot area and frontage. The lot contains 14,799 square feet in a district requiring 20,000 square feet and 103.75 feet of frontage in a district requiring 120'. The existing house is non-conforming because it does not meet the front yard setback requirement. The existing house was modified previously when an addition was constructed that was approved by Special Permit 98-12 dated April 14, 1998.

Because the applicant seeks to alter and extend a pre-existing, nonconforming property, under M.G.L. c. 40A § 6 and § 401.1.2 of the Zoning Bylaw, the applicant must obtain a Special Permit, and must demonstrate to the Board that the proposed "change, extension or alteration shall not be substantially more detrimental than the existing non-conforming structure or use to the neighborhood". The existing dwelling is a one-story structure in a neighborhood of similar structures. The applicant submitted plans to enclose an existing open deck attached to the South wall of the existing house. The enclosed deck creates an unheated three-season room. The existing deck is clear of all setback dimensions and there is no proposed change to the footprint of the existing deck. The new enclosed room will be consistent with the massing of the existing structure. Review by the Board determined the proposed enclosure of the deck met the criteria for a special permit.

In order to be granted a special permit in accordance with § 203 of the Zoning Bylaw, the applicant must demonstrate to the satisfaction of the Board that "the use of the premises for which the application is made shall not be against the public interest, shall not derogate from the character of the neighborhood in which such use is to occur and shall not be detrimental or offensive because of noise, vibration, smoke, gas, fumes, odor, dust or other objectionable features and that such use shall not otherwise be injurious to the inhabitants or their property or dangerous to the public health or safety."

The board of health approved the project on November 24, 2014.

Neighbors Kevin Courchine, 18 Fairfield Road and abutter Robert Wenstrup, both spoke in support of the project. No members of the public spoke in opposition to the project.

By a vote of 5-0, the board finds pursuant to G.L. c. 40A § 6 that the proposed construction does increase the nonconformity but that the proposed project is not against the public interest, will not derogate from the character of the neighborhood and will not be detrimental or offensive because of noise, vibration, smoke, gas, fumes, odor, dust or other objectionable features and that such use shall not otherwise be injurious to the inhabitants or their property or dangerous to the public health or safety and thus meets the requirements set forth in § 203 of the zoning bylaw.

By a vote of 5-0, the board concludes the proposed addition will not be substantially more detrimental than the existing structure to the neighborhood and votes to approve the Special Permit subject to the conditions set forth herein.

DATE OF FILING OF DECISION:

BY ORDER OF THE BOARD

January 26, 2015

Thomas W. White, WK
Thomas W. White, Member

CERTIFICATION:

The Board of Appeals, by delivery of a copy of this Decision to the Applicants, COLLEEN MCQUEENEY and LINDA PERVERADA does hereby certify that copies of this Decision and all plans referred to in this Decision have been filed the Planning Board of the Town of Wayland and with the Town Clerk of the Town of Wayland.

BOARD OF APPEALS

Thomas W. White, WK
Thomas W. White, Member



TOWN OF WAYLAND
MASSACHUSETTS
01778
BOARD OF APPEALS

Selectmen

TOWN BUILDING
41 COCHITUATE ROAD
TELEPHONE: (508) 358-3600
FAX: (508) 358-3606

A public hearing will be held on FEBRUARY 10, 2015 at the TOWN BUILDING, 41 COCHITUATE ROAD, WAYLAND on the following application at the time indicated:

8:20 p.m. Application of ROGER WIEGAND and PHYLLIS JEAN MILBURN for any necessary approvals, special permit, and/or variance as may be required to change, alter, extend a pre-existing, nonconforming structure by more than 20% and greater than 175 square feet (construct a 16' x 32' detached one-story garage and construct a 12' x 30' one-story addition to an accessory structure) under the Town of Wayland Zoning By-Laws Chapter 198 Sections 201, 203, 401.1.2, 401.1.3.2, and 1604.2. The property is located at 281 CONCORD ROAD which is in a SINGLE RESIDENCE DISTRICT and AQUIFER PROTECTION DISTRICT. (15-01)

At the conclusion of the hearings on the aforementioned applications, the Board may then meet for the purpose of deciding on or deliberating toward a decision on any applications previously heard by it and to which no decision has yet been filed or any other public business before the Board.

BOARD OF APPEALS

E. Michael Thomas
Eric Goldberg
Aida Gennis
Thomas White
Michael Connors

RECEIVED

JAN 23 2015

Board of Selectmen
Town of Wayland

9

DiNapoli, MaryAnn

From: Dettorre, Paula
Sent: Monday, January 26, 2015 11:03 AM
To: DiNapoli, MaryAnn
Subject: FW: Coalition Letter Sign On - Supporting the Clean Water Act - Message is from an unknown sender
Attachments: Officials CWA Coalition Letter.doc

MaryAnn,
I'm forwarding this email to you for Selectmen.

Paula

From: Sam Shepard [mailto:sshepard@environmentmassachusetts.org]
Sent: Monday, January 26, 2015 10:58 AM
To: Dettorre, Paula
Subject: Coalition Letter Sign On - Supporting the Clean Water Act - Message is from an unknown sender

Dear Wayland Board of Selectmen,

My name is Sam Shepard, I'm a campaign organizer with Environment Massachusetts working on our clean water campaign, and our deadline is this Friday, Jan. 30th so I'll skip right to the chase.

We're looking for *local officials from across Massachusetts to sign onto a coalition letter* encouraging Senators Warren and Markey to continue actively supporting the protection of a full restoration of the Clean Water Act, and lobby their colleagues in the Senate to oppose any attempts to reinsert damaging loopholes.

Right now the EPA is considering moving forward with a rule to close loopholes in the Clean Water Act and restore it back to what was just ten years ago and since it's creation before that. The loopholes, forced by controversial Supreme Court decisions, have made water safety protection more costly and inefficient while calling into question the protections of 52% of Massachusetts's streams and two million miles of vulnerable streams across the country. Besides being fishing, swimming, and general recreational areas for our families, these streams feed into the drinking water sources of nearly 5 million Massachusetts residents.

This is a big priority for Environment Massachusetts – this simple, commonsense step could be the biggest victory for clean water in more than a decade.

As you might guess, the polluters who forced these loopholes in the first place have gotten their allies in Congress to attack the proposal at every turn. This fall, they passed a bill in the House to strip the EPA's authority to make the rule, and similar attacks could come up in the Senate in the coming weeks.

Fortunately Senators Warren and Markey has been allies for clean water, but throughout the Senate members have been getting a lot of pressure from opponents. If we're going to get these protections over the finish line, we'll need as much support as we can from our senators; if they strongly weigh in on this issue and rally other senators to the cause, we may be able to convince Congress to keep it's hands off and allow the Clean Water Act to do it's job.

Environment Massachusetts is circulating a letter from elected officials urging our senators to be champions for our lakes and waterways across the state, and we would love for you to add your name.

Can you review the attached letter (sample for Sen. Warren) and let me know if you'd be willing to sign on? We would really appreciate your support for this important issue.

Thanks,
Sam

--

Sam Shepard
Campaign Organizer
Environment Massachusetts
(p) 617-747-4447
(c) 617-291-5946
sshepard@environmentmassachusetts.org

Dear Senator Warren,

As elected officials across Massachusetts, we write to urge you to support the Clean Water Rule proposed by the U.S. EPA and the Army Corps of Engineers to restore Clean Water Act protection to thousands of waterways here in Massachusetts and across the country.

As elected officials, we know how critically important clean water is to the health and economic livelihood of people across our state. Our constituents need clean water for drinking, fishing, swimming, agriculture, recreation, and the wellbeing of their communities. Waterways east to west, from the Charles River to the Housatonic, are part of what make Massachusetts beautiful, thriving, and prosperous.

But our waters' health is at risk. Beginning in 1972, the Clean Water Act protected all of the nation's waters, from small, unnamed streams to the cherished Charles. But now, because of two bitterly-divided Supreme Court decisions (*SWANCC* in 2001 and *Rapanos* in 2006), many of our waterways are threatened with unregulated pollution, including the streams that feed our lakes and rivers, and wetlands that help keep them clean.

Here in Massachusetts, the threat is critical. Until this loophole is closed, 52 percent of our state's streams will continue to lack clear protection of our nation's bedrock environmental law. According to EPA data, these waters help provide drinking water to more than 4.9 million Bay Staters. To protect our cherished waters like the Housatonic, we urge you to take a public stand in support of the proposed rule to restore critical protections to these waters under the Clean Water Act. Only by restoring Clean Water Act protections can we put all of our waters back on track to being safe for swimming, fishing, and drinking.

We appreciate your commitment to protecting Massachusetts waterways, and we hope you will move quickly to ensure they are protected for years to come.

Sincerely,