



NAN BALMER  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

MARY M. ANTES  
ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
CHERRY C. KARLSON  
JOSEPH F. NOLAN

**BOARD OF SELECTMEN**  
**Monday, November 17, 2014**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

### CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice of Town Counsel Mark J. Lanza for the Month Ending October 31, 2014: \$9,216.93
3. Vote the Question of Approving the Application to Sell Wine at the Wayland Winter Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Still River Winery, Wade Holtzman, Managers, on Saturday, January 10, 2015, Saturday, February 7, 2015, and Saturday, March 7, 2015, from 10:00 a.m. to 2:00 p.m.
4. Vote the Question of Approving for Release of the Executive Session Minutes of February 22, 2010, October 28, 2010, January 31, 2011

**Mark J. Lanza**  
**Attorney at Law**  
9 Damonmill Square - Suite 4A4  
Concord, MA 01742  
Tel. # (978) 369-9100  
Fax # (978) 369-9916  
e-mail: mjlanza@comcast.net

INVOICE - TOWN OF WAYLAND - 10/31/2014

SUMMARY

FEE CALCULATION: 55.5 HOURS X \$160.00 PER HOUR =	\$ 8,880.00
DISBURSEMENTS (See below for detail)	688.93
LESS: 50% of 20 WAYLAND CASE COSTS PAID FROM WWMDC FUNDS	-352.00
TOTAL 10/31/14 INVOICE.....	<u>\$ 9,216.93</u>
AMOUNT PAYABLE FROM GENERAL FUND LEGAL BUDGET.....	<u>\$8,560.00</u>
AMOUNT PAYABLE FROM GENERAL FUND ECONOMIC DEVELOPMENT COMM. PROFESSIONAL SERVICES ACC'T .....	<u>\$0.00</u>
AMOUNT PAYABLE FROM SCHOOL BUDGET.....	<u>\$ 656.00</u>

DISBURSEMENTS

9/26/14	Courier Serv.	76.60
10/2014	Long Dist. Tel. Charges (Detail on File)	11.67
10/2014	Postage	16.66
10/2014	FAXing (978) 369-9916 & (978) 261-5034	0.00
10/2014	Copying	12.50
10/2014	Mobile Phone (Detail on file)	7.50
10/14/14	MAHT Rec'g Fee	225.00
10/14/14	Mileage: 46 @ \$.50	23.00
10/14/14	Parking	5.00
10/14/14	Title Examiner Fee	100.00
10/20/14	LLC Cert. of Good Standing Fee	25.00
10/20/14	MBTA Fares	11.00
10/20/14	Mileage 36 mi. @ \$.50	18.00
10/20/14	Parking	7.00
10/20/14	Trail Easement Rec'g Fee	150.00

Total Disbursements \$ 688.92



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



DEVAL L. PATRICK  
Governor

MAEVE VALLELY BARTLETT  
Secretary

GREGORY C. WATSON  
Commissioner

November 3, 2014

Still River Winery  
Wade Holtzman  
104 Bolton Rd.  
Harvard, MA 01451

Re: Certification of Agricultural Event Pursuant to M.G.L. c. 138, Section 15F

Dear Mr. Holtzman:

Please be advised that your application for certification of Wayland Winter Farmers' Market, on Saturdays from January 10<sup>th</sup> 2015 to March 14<sup>th</sup> 2015, from 10:00 am to 2:00 pm as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

A handwritten signature in black ink that reads "Gregory C. Watson". The signature is written in a cursive style and is positioned above the printed name of the Commissioner.

Gregory C. Watson, Commissioner

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources  
251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine  
Pursuant to M.G.L. c. 138, Section 15F  
\*To be completed by the licensed farm-winery and returned to the  
Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114

**1. Applicant Information:**

Name of Licensed Farm-Winery		Still River Winery			
Farm-Winery License Number		FW-60	State of Issue	MA	
Contact Person		Wade Holtzman			
Address		104 Bolton Rd.			
City	Harvard	State	MA	Zip	01451
Phone Number		978 415-9463	Email wade@stillriverwinery.com		
Name of Agricultural Event (Please attach Approval Letter from event management as required by M.G.L. c. 138, Section 15F)			Wayland Winter Farmers' Market		

**2. Event Information:**

Type of Event	<input type="checkbox"/> Agricultural Fair (as defined by MDAR policy) <input checked="" type="checkbox"/> Farmers Market (as defined by MDAR policy) <input type="checkbox"/> Other Agricultural Event	
Name of Event	Wayland Winter Farmers' Market	
Event Address	397 Boston Post Road	
City	Wayland	State MA Zip 01778
Event Phone Number	508-358-2283	Event Website <a href="http://www.masslegardencenter.com/waylandwinterfarmersmarket.html">http://www.masslegardencenter.com/waylandwinterfarmersmarket.html</a>
Primary Contact for Event Peg Mallett		
Contact Address 397 Boston Post Road		
City	Wayland	State MA Zip 01778
Phone Number	508-358-2283 ext.336	Email mallettpeg@gmail.com

Sarah Ryan  
Program Coordinator, Agricultural Markets  
Agricultural Events Certification Program  
251 Causeway Street, Suite 500  
Boston, MA 02114

October 26, 2014

Dear Ms. Ryan,

I write this letter in support of Still River Winery's application for certification of our agricultural event for the sale of wine.

We are working on plans for the sixth season of the Wayland Winter Farmers' Market. The farmers' market is part of our effort to increase access to local food in Wayland and the surrounding towns.

We have accepted Still River Winery's as a vendor to participate in the Winter Market (January 10 – March 14, 2015), pending their successful application for a special alcohol license from the Town of Wayland.

Thank you,

Peg Mallett  
Market Manager  
Wayland Winter Farmers' Market



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THOMAS J. FAY  
JOSEPH F. NOLAN  
SUSAN W. POPE  
MICHAEL L. TICHNOR

## CONFIDENTIAL

### Board of Selectmen Executive Session Minutes February 22, 2010

**Attendance:** S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor

**Also Present:** Town Administrator F. Turkington, Secretary M. DiNapoli, Wastewater Management District Commission members David Schofield and Fred Knight, Administrative Staff Bill Prendergast, consultant Ian Catlow of Tighe and Bond, Town Counsel Mark Lanza, and Public Buildings Director John Moynihan

**Purpose:** The session was called at 9:54 p.m. in the Selectmen's Meeting Room, Wayland Town Building, by unanimous roll call vote (5-0) in open session as permitted by Massachusetts General Laws Chapter 39, Section 23B(3) and (6) to discuss strategies with respect to (i) the purchase, exchange or value of real property; and (ii) potential litigation between the Twenty Wayland LLC and the Town because a public discussion of these matters will have a detrimental effect on the negotiating and litigating position of the Town.

**Discussion:** The Board discussed the procedures for the obtaining the easements that will be necessary for the new wastewater plant. F. Turkington said that the Town Surveyor will prepare a plan for the state, and the Town Counsel will investigate the property title and other legal issues. He said he will talk to Frank Dougherty of Twenty Wayland LLC and the Conservation Commission, and will then coordinate with the members of the Wastewater Management District Commission. I. Catlow noted that the only jurisdiction piece of the Conservation Commission is about 150 feet of outfall pipe. The Board also discussed the need for an easement from Wayland Meadows LLC to the new plant.

**Adjourn:** By motion of T. Fay, seconded by M. Tichnor, the Board, by roll call vote, unanimously voted to exit executive session at 10:41 p.m. YEA: S. Correia, T. Fay, J. Nolan, S. Pope, M. Tichnor. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.



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THOMAS J. FAY  
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SUSAN W. POPE

## CONFIDENTIAL

Board of Selectmen  
Executive Session Minutes  
October 28, 2010

**Attendance:** J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope

**Also Present:** Town Administrator F. Turkington, Assistant Town Administrator/HR Director John Senchyshyn, Finance Committee member Cherry Karlson, Secretary M. DiNapoli

**Purpose:** The session was called at 9:38 p.m. in the Selectmen's Meeting Room, Wayland Town Building, by unanimous roll call vote (5-0) in open session as permitted by M.G.L. Chapter 30A, Section 23(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town. The Chair declared that consideration of the matter of negotiation strategies in an open meeting may have a detrimental effect on the negotiating position of the Town.

**Discussion:** J. Senchyshyn and C. Karlson reviewed for the Board a series of negotiation meetings over the last five months with the School Committee and the Teachers Union. J. Senchyshyn said the School Committee has reached an agreement with the Teachers Union for a three-year contract, and said the ratification meeting will be on November 23, 2010. He reviewed the details of the contract, including a FY11 one-time lump sum settlement of approximately 1.3% of payroll, a second-year 1% COLA and a third-year 2% COLA. He said the health insurance changes will begin in July 2011, and all teachers in HMO's will be required to transfer to ratesaver plans. As part of the changes, there will be a reduction in the town contribution of 6%; for those already in ratesaver plans, the town will subsidize the 6% change for the first year and a 3% change for second year. The town also agreed to establish health reimbursement accounts: \$1,000 for a family and \$400 for an individual, with a \$25,000 account to reimburse those who exceed the reimbursement limit. He said all non-union employees and retirees will also be required to make the change, and based on current enrollment, he estimated an annual savings in excess of \$300,000. He said that assuming ratification on November 23, the Board will be asked to implement the HRAs (health reimbursement accounts).

J. Senchyshyn updated the Board on negotiations with the Police, Teamsters, Library and DPW. He said there are two open contracts: AFSCME, which suspended negotiations last June after the town proposed a zero increase with a one-year extension; and the Firefighters Union, which is waiting for the Teachers Union to finalize a contract.

**Adjourn:** By motion of J. Nolan, seconded by S. Pope, the Board, by roll call vote, unanimously voted to exit executive session at 10:25 p.m. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.



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## CONFIDENTIAL

### Board of Selectmen Executive Session Minutes January 31, 2011

**Attendance:** J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope

**Also Present:** Town Administrator F. Turkington, Town Counsel Mark J. Lanza

**Purpose:** The session was called at 6:32 p.m. in the Selectmen's Meeting Room, Wayland Town Building, by unanimous roll call vote (5-0) in open session as permitted by M.G.L. Chapter 30A, Section 23(a)(3) and (a)(6) to discuss strategy with respect to litigation and to consider the purchase, exchange or value of real property.

**Discussion:** Town Counsel Mark Lanza reviewed the matter of Collins et.al. v. Wayland Board of Selectmen. He discussed the context of the lawsuit and identified several potential avenues of defense:

- Noted defective process and timing issues with request for declaratory judgment
- Belief that five taxpayers are front for George Harris pursuing litigation after losing Attorney General review option (court review not available if Attorney General review is pursued)
- Seeking declaratory judgment is attempt to by-pass statute of limitations since original decision issued September 29, 2010
- On the merits, counsel will argue that Attorney General decision is consistent with prior Middlesex DA decisions on the same point involving Wayland and G. Harris (Board of Health case in 2002 and Historic District Commission case in 2010).

Town Counsel will file an answer in court and keep the Board apprised.

M. Lanza then reviewed the land swap for the wastewater treatment facility. He reviewed easements within the Town Center property, as well as easements for Wayland Commons. F. Turkington discussed the side agreement sought by Twenty Wayland to secure a commitment to fund design changes and Raytheon costs associated with the design of the collection system and changes required by the construction of the new plant, as well as pre-approval of the process for handling construction work in the field that could be performed more economically as part of the Town Center project than by change order with the facility contractor. Because a notice to proceed to the contractor must be issued by February 14 to secure the favorable bid, and the continued insistence of Twenty Wayland for side agreements unrelated to the land swap, M. Lanza and F. Turkington recommended that the Board execute documents related to a friendly taking under the eminent domain authority contained in the town meeting vote authorizing the land swap. Mr. Lanza will prepare the necessary motions and documents for action on February 7 by the Board of Selectmen and plans to consummate the taking on February 8.

**Adjourn:** By motion of J. Nolan, seconded by T. Fay, the Board, by roll call vote, unanimously voted to exit executive session at 7:09 p.m. YEA: J. Bladon, S. Correia, T. Fay, J. Nolan, S. Pope. NAY: none. ABSENT: none. ABSTAIN: none. Adopted 5-0.





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**LIST OF PUBLIC DOCUMENTS PROVIDED  
TO THE BOARD OF SELECTMEN FROM  
OCTOBER 31, 2014, THROUGH AND  
INCLUDING NOVEMBER 13, 2014,  
OTHERWISE NOT LISTED AND INCLUDED  
IN THE CORRESPONDENCE PACKET FOR  
NOVEMBER 17, 2014**

**Items Distributed To the Board of Selectmen – October 31-November 13, 2014**

1. Email of 11/10/14 from Nan Balmer, Town Administrator, to Board of Selectmen, re: Preliminary Response for Town Planner on Finnerty Site
2. Email of 11/12/14 from Police Chief Robert Irving to Nan Balmer, Town Administrator, re: Main Street Traffic Accident

**Items Distributed for Information and Use by the Board of Selectmen at the Meeting of November 3, 2014**

1. Metropolitan Area Planning Council Strategic Plan, 2015-2020, dated November 2014
2. Notice of Constructive Approval of Amendment of Planning Board Site Plan Approval No. 02-2013, 150 Main Street LLC, distributed to the Board of Selectmen by Gretchen Dressens

**Items Included as Part of Agenda Packet for Discussion During the November 17, 2014 Board of Selectmen's Meeting**

1. Memorandum of 10/31/14 from Robert Irving, Chief of Police, to Nan Balmer, Town Administrator, re: Michelle's Jewelry Boutique
2. Memorandum of 10/31/14 from Robert Irving, Chief of Police, to Nan Balmer, Town Administrator, re: Damon Farms Speed Zoning Study
3. Memorandum of 11/3/14 from Kevin R. Dandrade, TEC, to Stephen Kadlik, DPW Director, re: Route 30/East Plain Street/School Street
4. Memorandum of 11/17/14 from Nan Balmer, Town Administrator to Board of Selectmen re: FY16 Budget Process
5. Draft Presentation, Long-Range Planning Working Group Recommendation for a Process of Reviewing Town-Owned Land
6. Memorandum of 11/3/14 from Nan Balmer, Town Administrator to Board of Selectmen re: River's Edge Advisory Committee Special Counsel
7. 2015 Calendar and Email of 10/20/14 from Rev. Dr. Frederick Moser to Board of Selectmen re: Town Meeting Date
8. Town Administrator's Report, November 14, 2014



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## BOARD OF SELECTMEN Monday, November 17, 2014 Wayland Town Building Selectmen's Meeting Room

### CORRESPONDENCE

#### Selectmen

1. Public Comment, Traffic Test at Route 30 and East Plain Street
2. Public Comment, Sidewalks in the Town
3. Public Comment, Community Center Advisory Committee
4. Public Comment, 2015 Annual Town Meeting Dates
5. Public Comment, 150 Main Street/Finnerty's
6. Press Release, 10/31/14, from the Wayland Board of Health re: Collaborative System for Ebola Treatment in the Commonwealth
7. Memorandum of 11/3/14 from Nan Balmer, Town Administrator, to Brian Keveny, Finance Director, re: Capital Improvement Projects Approved by the Board of Selectmen 10/20/14
8. Letter of 11/6/14 from Jessica Brodie, Recreation Director, to Nan Balmer, Town Administrator, re: Community Center Input
9. Email of 11/8/14 from Thomas Greenaway, Chair, Finance Committee, re: Finance Committee Long Range Planning Projects Status Report
10. Memorandum of 11/12/14 from Beth Klein, Town Clerk, to Board of Selectmen re: Resignation of Robert Hanlon from the Public Ceremonies Committee
11. Director of Public Health Report, November 5, 2014
12. Monthly Report, Animal Control, October 2014
13. Monthly Report, Fire Department, October 2014
14. Monthly Report, Police Department, October 2014

#### Conservation Commission

15. Letter of 10/21/14 from Trask Incorporated to Brian Monahan, Conservation Administrator, re: 4 School Street River Status
16. First Amendment to Chapter 194 Permit, 11/10/14, 2 Cameron Road
17. Order of Conditions and Chapter 194 Permit, 11/10/14, re: Route 27 and Route 30 Intersection Improvement Project

#### Minutes

18. Historical Commission, October 20, 2014
19. Municipal Affordable Housing Trust Fund Board, October 8, 2014
20. River's Edge Advisory Committee, October 21, 2014

#### State

21. Letter of 11/4/14 from Department of Energy Resources re: Request for Qualified Energy Conservation Bonds

## DiNapoli, MaryAnn

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**From:** Mary Barber <wintersoff@verizon.net>  
**Sent:** Thursday, October 30, 2014 11:35 AM  
**To:** Selectmen  
**Subject:** Traffic test at Route 30 & East Plain

Dear Selectmen,

I am writing to let you know I am concerned about the traffic test at East Plain Street, specifically the 4 way stop.

I live close to the intersection and am using it multiple times a day. Unless a police vehicle is posted there, the drivers heading west toward East Plain at the Villa are not stopping at the stop sign, and people are unable to take turns traveling through.

I noticed today that there appears to be a second stop sign at the location.

While we greatly appreciate the police going to great lengths to address the dangers there, I'm worried that there are new problems arising as a result.

It may be that a 4- way will not hold up to the heavy traffic this intersection experiences and something different will need to be tested.

Mary Barber  
School Street

Sent from my iPhone so please excuse any typos

**DiNapoli, MaryAnn**

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**From:** Fred Sway <jfsway@me.com>  
**Sent:** Tuesday, November 04, 2014 10:53 AM  
**To:** Selectmen  
**Subject:** Sidewalks in the Town - Message is from an unknown sender

Why aren't there sidewalks in the center of town linking churches, historical society, shopping, library, town center, cemeteries, the river, etc.—both on Rt 20 and Rt 27??

Why are cars so necessary in the suburbs? One answer is the lack of sidewalks.

Sidewalks would certainly assist in making the center of town a friendlier place for walkers and bikers.

Fred Sway  
180 Concord Rd

## DiNapoli, MaryAnn

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**From:** Balmer, Nan  
**Sent:** Wednesday, November 05, 2014 2:28 PM  
**To:** Robert Mainer  
**Cc:** Secord, Julie; DiNapoli, MaryAnn  
**Subject:** Correspondence - Community Center Advisory Committee

Dear Robert,

That does sound like a wonderful vision and I am glad you shared it with me – I will forward your thoughts to the COA Director and share this note to the Board of Selectmen for their correspondence.

Thanks!

Nan

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**From:** Robert Mainer [mailto:csardas@comcast.net]  
**Sent:** Wednesday, November 05, 2014 2:15 PM  
**To:** Balmer, Nan  
**Subject:** Community Center Advisory Committee

Jean Milburn told me that the Community Center Advisory Committee is seeking thoughts from Wayland residents about the prospect of using a 10,000 sq.ft. building, adjacent to the new Town Center, as a Community Center. That's an exciting idea. It offers the possibility of designing a space for the COA that would better serve its programming than the space COA now occupies in the Town Building. However, I also wish to encourage serious exploration of how to make a new Community Center a place for inter-generation activities. I'm an old-timer who has lived in Wayland since 1960, and I feel out of touch with our town's young people. I think it would be exciting if young and old had an opportunity to watch a movie together and then discuss it. Or to listen to music together -- some that is popular today and some that was popular in the, say, 1950's, and then have a chance to talk about it. I'm sure there are other ways to bring Wayland's senior and junior citizens together for their mutual enrichment.

Robert Mainer  
45 Hillside Drive  
Wayland

## Balmer, Nan

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**From:** Betty Salzberg <salzberg@ccs.neu.edu>  
**Sent:** Sunday, November 09, 2014 6:18 PM  
**To:** Balmer, Nan; Monahan, Brian  
**Cc:** Betty J Salzberg; sherre greenbaum  
**Subject:** CoA/Community Center Advisory Committee

Dear Ms. Balmer,

I hope that the Conservation Commission will be consulted about the possible new municipal building and use of the old "day care" building at the town center shopping area for a community center.

There may be problems due to the proximity to the Sudbury River. Construction within 200 feet of a river is limited by state law ("River Protection Act").

We have also been concerned about the path of drainage which is supposed to go to the already existing "Basin 2" near the new homes at River Trail Place. There may be missing pipes.

I am speaking only as a private citizen, as the conservation commission has not discussed any specific plans with the new CoA/Community Center Advisory Committee. Is there a representative of the Conservation Commission on that Committee?

Betty Salzberg  
member, Wayland Conservation Commission.

copy to Brian Monahan, conservation administrator and Sherre Greenbaum, conservation commission chair

**DiNapoli, MaryAnn**

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**From:** DiNapoli, MaryAnn  
**Sent:** Wednesday, November 05, 2014 9:54 AM  
**To:** Nan Balmer  
**Subject:** Public Comment Annual Town Meeting Date

Nan, there was a resident in the office today to request that the Board of Selectmen change the April 9, 2015 date of the Annual Town Meeting to a date later in the month.

Her name is Sandy Coy and she lives at 14 Hawthorne Road.

MaryAnn DiNapoli  
*Executive Assistant*  
*Board of Selectmen*  
(508) 358-3621

## Balmer, Nan

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**From:** donbustin@verizon.net  
**Sent:** Friday, November 07, 2014 12:17 PM  
**To:** Balmer, Nan  
**Cc:** Antes, Mary; Boschetto, Anthony V.; Collins, Edward J.; Karlson, Cherry; Nolan, Joseph F.  
**Subject:** TM Date, religious observance

Hello Selectmen and Nan:

I happened to come across a letter from Wayland's religious leadership regarding a scheduling conflict between spring's Town Meeting and some religious observances. I can only believe this was an oversight on our town's part and I hope that we would always honor people's religious beliefs and do what we can to facilitate everyone's participation in Town Meeting. I hope you'll put the clergy's letter on the agenda of the next BoS meeting, discuss it, and vote to change Town Meeting to another (later, I guess) date and further, commit, in future, to scheduling Town Meeting around legal and religious holidays.

Seems that might be the upright thing to do.

Thank you for your consideration,

don Bustin  
Peck Avenue



## Balmer, Nan

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**From:** David Lang <thedavidlangstudios@gmail.com>  
**Sent:** Friday, November 07, 2014 10:35 PM  
**To:** Balmer, Nan  
**Cc:** mjlanza@comcast.net; Sarkisian, Sarkis; Selectmen; Nolan, Joseph F.; Karlson, Cherry; Antes, Mary; zboscetto@wayland.ma.us; Collins, Edward J.; david lang; Kathleen Lang; Paul and Gretchen Dresens  
**Subject:** [SPAM (Non-existent user)] - Grave concern and confusion !  
**Attachments:** Condition 30.pdf; ATT1103393.htm

Dear Elected and Appointed town officials,

I am again greatly concerned and now, angered by what appears to be a runaway situation with the developments surrounding the 150 Main Street/Finnerty's property.

Yesterday I visited Sarki's office seeking clarification of a document that stated that the Planning board had neglected to address a critical situation, creating a disastrous situation with the developers who were now planning got go ahead with the project, and that Condition 30 is, by default, no longer applicable.

I was given complete assurance that the document I presented was incorrect and inflammatory and NOT to be taken seriously and was merely a frivolous attempt to create confusion and panic; and that the Planning Board HAD in fact met and responded as they were required to do at the correct time in compliance with their responsibilities.

I was assured that there was **ABSOLUTELY NO** cause for concern and that the letter and spirit of everything that the Planning Board is charged to do were as they should be.

Am I now correct in my understanding that that is **NOT** the case and that the developers are free to proceed? If that is the case I would like to have an explanation. Given the severity of the situation, is the Planning Board **REALLY** not going to meet until the 13th?

IS THIS SITUATION **REALLY** AS OUT OF HAND AS WE ARE NOW TO UNDERSTAND?

HOW IS THIS POSSIBLE ?

I urge the Planning Board vote to rescind the Constructive Approval

As involved residents of Wayland many of us have worked courteously, patiently, cooperatively and with great sensitivity and forethought throughout the process of what we all believed to be a caring and considerate manner over the past three years. The very **LAST** thing that any of us would have imagined appears to be **EXACTLY** what is happening.

This needs to be addressed immediately, with **NO** delay, not when it is convenient.

Many of us have placed our confidence in our Town Officials with the clear understanding that they were performing their obligations fully and responsibly.

I turn to you for explanation and understanding.

Sincerely,

David A. Lang  
508 265-3743

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**From:** Paul and Gretchen Dresens [<mailto:pdresens@yahoo.com>]

**Sent:** Friday, November 7, 2014 8:01 PM

**To:** Gretchen Dresens

**Subject:** 150 Main Street/Finnerty's - Constructive Approval

The attached document is legal, and a "done deal". Per Wayland's bylaws, decisions need to be filed with the Town Clerk within a certain timeframe. The Planning Department was late in filing the decision to keep Condition 30 in the site plan for 150 Main Street. Due to the late filing by the Planning Department, Constructive Approval has been granted, meaning that Condition 30 is no longer part of the Site Plan (meaning that the developers do not need to wait until a Land Court ruling that may affect building set back requirements). There is a 20 day appeal timeframe. I have heard that the 20 day period includes weekends. The notice of Constructive Approval was October 28th.

I expressed my concern to the Board of Selectman during Monday 11/3/14 Public Comment. I asked that the town legally respond to the Constructive Approval with an appeal. I also asked that the Planning Board vote to rescind the Approval. At the Planning Board meeting last night - 11/6/14 - prior to Public Comment, the Town Planner indicated that Town Counsel is planning on drafting a response and that the Planning Board will meet this upcoming Thursday, 11/13/14 at 7:00 am to discuss. I assume that this will be in Executive Session.

The damage has been done.

Due to the late filing, the Developers filing Constructive Approval allows them to begin to pull permits and begin the construction process, even though the Planning Board voted unanimously to leave Condition 30 in the Site Plan. The Town/Planning Department needs to fix their mistake and file an appeal and vote to rescind the Constructive Approval. By waiting until 11/13/14 to discuss/review whatever response Town Counsel drafts, the appeal timeframe is more than half over. Time is of essence, the Planning Department has already been late in the initial filing.

**Notice of Constructive Approval of  
Amendment of Planning Board Site Plan Approval No. 02-2013**

Applicant: 150 Main Street, LLC  
P.O. Box 5458  
Wayland, MA 01778

Property address: 150 Main Street, Wayland

On June 16, 2014, the Applicant filed an application seeking an amendment to Planning Board Site Plan Approval No. 02-2013, specifically the removal of Condition 30 from that decision. Section 604.4 of the Wayland Zoning Bylaw provides that:

For S[ite] P[lan] A[pproval] applications, or for applications for revisions or amendments to approved site plans proposing changes determined to be major as specified in § 198-608 below, the Planning Board shall make a decision on said application and file notice of said decision with the Town Clerk and send to the applicant, by certified mail, return receipt requested, a copy of said notice and the decision within 60 calendar days from the date of the submittal of the complete application, or said application shall be deemed approved.

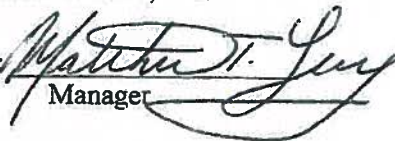
Thus, the Planning Board's deadline for complying with the requirements of Section 604.4 was August 15, 2014, 60 days after the Applicant filed the application. The Planning Board opened a public hearing on the application on August 5, 2014. At that hearing, the Applicant agreed to extend the time for action until September 23, 2014. Despite having asked for a continuation to that date, the Planning Board later found that it would be without a quorum and asked the applicant to extend the date to October 14, 2014. The Applicant agreed to that extension. When asked to extend again, the Applicant declined to grant any further extension.

The Planning Board filed a purported notice of decision with the Wayland Town Clerk on October 16, 2014, two days after the expiration of the extended period for action. The Planning Board did not mail a copy of the notice and the decision to the Applicant until October 21, 2014, a full week after expiration of the deadline. And that mailing was done by regular mail, not certified mail, return receipt requested. A copy of the mailing envelope is attached.

Accordingly, the Planning Board having failed to fulfil the requirements of Section 604.4 of the Wayland Zoning Bylaw, the Applicant's application for an amendment to Planning Board Special Permit Approval No. 02-3013 shall be deemed approved, e.g., Condition 30 is removed from that decision.

Copies of this Notice of Constructive Approval have been mailed to the parties in interest.

150 Main Street, LLC

By:   
Manager

Dated: October 28, 2014

Any appeals pursuant to G.L. c. 40A, § 17, to the extent that section applies, shall be filed within 20 days after the date the town clerk receives this notice.

## Balmer, Nan

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**From:** Paul and Gretchen Dresens <pdresens@yahoo.com>  
**Sent:** Saturday, November 08, 2014 5:15 AM  
**To:** David Lang; Balmer, Nan  
**Cc:** mjlanza@comcast.net; Sarkisian, Sarkis; Selectmen; Nolan, Joseph F.; Karlson, Cherry; Antes, Mary; zboscetto@wayland.ma.us; Collins, Edward J.; david lang; Kathleen Lang; Gretchen Dresens  
**Subject:** Re: Grave concern and confusion !

All -

Our email way below was in response to several abutters, and other residents of Cochituate Village who have expressed concerns about the 150 Main Street development. Many people have asked what they could do once they heard that 150 Main Street LLC had filed a Constructive Agreement concerning Condition 30.

At the start of the Planning Board meeting on 11/6/14, the Town Planner indicated that the Planning Board would be meeting 11/13/14 to review a draft of a legal response by Town Counsel.

The below email was to simply respond to those who have concerns/interests to let the appropriate town officials know of the concerns they have expressed to me and to ask/request that the town to address the Constructive Approval in a legal manner.

Gretchen

**From:** David Lang <thedavidlangstudios@gmail.com>  
**To:** nbalmer@wayland.ma.us  
**Cc:** mjlanza@comcast.net; ssarkisian@wayland.ma.us; selectmen@wayland.ma.us; jnolan@wayland.ma.us; ckarlson@wayland.ma.us; mantes@wayland.ma.us; zboscetto@wayland.ma.us; ecollins@wayland.ma.us; david lang <langstudios@verizon.net>; Kathleen Lang <klang38@verizon.net>; Paul and Gretchen Dresens <pdresens@yahoo.com>  
**Sent:** Friday, November 7, 2014 10:35 PM  
**Subject:** Grave concern and confusion !

Dear Elected and Appointed town officials,

I am again greatly concerned and now, angered by what appears to be a runaway situation with the developments surrounding the 150 Main Street/Finnerty's property.

Yesterday I visited Sarki's office seeking clarification of a document that stated that the Planning board had neglected to address a critical situation, creating a disastrous situation with the developers who were now planning to go ahead with the project, and that Condition 30 is, by default, no longer applicable.

I was given complete assurance that the document I presented was incorrect and inflammatory and NOT to be taken seriously and was merely a frivolous attempt to create confusion and panic; and that the Planning Board HAD in fact met and responded as they were required to do at the correct time in compliance with their responsibilities.

I was assured that there was **ABSOLUTELY NO** cause for concern and that the letter and spirit of everything that the Planning Board is charged to do were as they should be.

Am I now correct in my understanding that that is **NOT** the case and that the developers are free to proceed? If that is the case I would like to have an explanation. Given the severity of the situation, is the Planning Board **REALLY** not going to meet until the 13th?

IS THIS SITUATION **REALLY** AS OUT OF HAND AS WE ARE NOW TO UNDERSTAND?

HOW IS THIS POSSIBLE ?

I urge the Planning Board vote to rescind the Constructive Approval

As involved residents of Wayland many of us have worked courteously, patiently, cooperatively and with great sensitivity and forethought throughout the process of what we all believed to be a caring and considerate manner over the past three years. The very **LAST** thing that any of us would have imagined appears to be **EXACTLY** what is happening.

This needs to be addressed immediately, with **NO** delay, not when it is convenient.

Many of us have placed our confidence in our Town Officials with the clear understanding that they were performing their obligations fully and responsibly.

I turn to you for explanation and understanding.

Sincerely,

David A. Lang  
508 265-3743

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**From:** Paul and Gretchen Dresens [<mailto:pdresens@yahoo.com>]

**Sent:** Friday, November 7, 2014 8:01 PM

**To:** Gretchen Dresens

**Subject:** 150 Main Street/Finnerty's - Constructive Approval

The attached document is legal, and a "done deal". Per Wayland's bylaws, decisions need to be filed with the Town Clerk within a certain timeframe. The Planning Department was late in filing the decision to keep Condition 30 in the site plan for 150 Main Street. Due to the late filing by the Planning Department, Constructive Approval has been granted, meaning that Condition 30 is no longer part of the Site Plan (meaning that the developers do not need to wait until a Land Court ruling that may affect building set back requirements). There is a 20 day appeal timeframe. I have heard that the 20 day period includes weekends. The notice of Constructive Approval was October 28th.

I expressed by concern to the Board of Selectman during Monday 11/3/14 Public Comment. I asked that the town legally respond to the Constructive Approval with an appeal. I also asked that the Planning Board vote to rescind the Approval. At the Planning Board meeting last night - 11/6/14 - prior to Public Comment, the Town Planner indicated that Town Counsel is planning on drafting a response and that the Planning Board will meet this upcoming Thursday, 11/13/14 at 7:00 am to discuss. I assume that this will be in Executive Session.

The damage has been done.

Due to the late filing, the Developers filing Constructive Approval allows them to begin to pull permits and begin the construction process, even though the Planning Board voted unanimously to leave Condition 30 in the Site Plan. The Town/Planning Department needs to fix their mistake and file an appeal and vote to rescind the Constructive Approval. By waiting until 11/13/14 to discuss/review whatever response Town Counsel drafts, the appeal timeframe is more than half over. Time is of essence, the Planning Department has already been late in the initial filing.

## Balmer, Nan

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**From:** Pam Grant <pamgrant100@gmail.com>  
**Sent:** Saturday, November 08, 2014 9:31 AM  
**To:** Selectmen; Collins, Edward J.; Boschetto, Anthony V.; Antes, Mary; Karlson, Cherry; Nolan, Joseph F.  
**Cc:** Balmer, Nan; mjlanza@Comcast.net; Sarkisian, Sarkis  
**Subject:** 150 Main Street/Finnerty's - Constructive Approval - Message is from an unknown sender  
**Attachments:** Condition 30[5].pdf

Dear All,

I am emailing my request that the Town makes a legal response, filing an appeal and for the Planning Boards vote to rescind the Constructive Approval.

I am very concerned that the planning board missed the date to file Condition 30. Due to the Planning Boards failure to comply with the Zoning Bylaws in the late filing of the Planning Board's unanimous decision to leave Condition 30 as part of the Site Plan, Constructive approval has been granted, thereby removing Condition 30 from the Site Plan for 150 Main Street.

Condition 30 has been discussed and gone over by the board and many very active Wayland citizens and is understood and agreed too.

This condition was put together to protect neighborhoods from over building.

It is very unfortunate and disappointing that the filing is late. The planning board has much on their plate and just an oversight I am sure but, I am in hopes this will be cleared up straight away.

This is such a critical concern for many in Wayland especially in Cochituate.

This issues resolve is more than critical, requiring the most expeditious response as, the the time period for appeals in drawing to a close.

Thank You for your attention and support,  
Pam Grant

## Balmer, Nan

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**From:** Erik\_Sean@comcast.net  
**Sent:** Saturday, November 08, 2014 12:15 PM  
**To:** Selectmen; Nolan, Joseph F.; Karlson, Cherry; Antes, Mary; Boschetto, Anthony V.; Collins, Edward J.  
**Cc:** Sarkisian, Sarkis; mjlanza@Comcast.net; Balmer, Nan  
**Subject:** Construction approval for 150 Main Street lot - please submit for an Appeal ASAP  
**Attachments:** Finnerty's construction approval notice 11-8-14.pdf

### **Board of Selectman & others on copy-**

It was brought to my attention that Construction Approval has been granted to the developers of the 150 Main Street lot to commence applying for Permits for construction. There have been a long and timely discussions, meetings, notices and debates on the "Condition 30" in place for this property.

If I'm reading/interpreting this notice accurately, Condition 30 was removed due to a 'technicality' with improper handling of the notification process resulting in construction approval being granted by removing Condition 30 from the Site Plan for 150 Main Street. This grant contradicts the Planning Board's unanimous decision to leave Condition 30 as part of the Site Plan!

If I understand accurately, YOU have an opportunity to do something about it, correct? PLEASE DO!

Is it accurate that this can be appealed? Is it true there is a 20 day period (including weekends) to file this appeal - meaning **Saturday, November 15**? If so, there is obviously urgency to legally respond to the Constructive Approval with an appeal to rescind the Approval. Please commence that appeal process as soon as possible.

You are the voice of the town, you are responsible for what goes on and accountable for the actions of the Town Planner & Town Clerk, correct? They made a mistake by not following the specific process in a timely fashion. I implore you not to make a mistake by delaying your ability to use your authority to address this and allow the decision to be re-considered. Condition 30 was in place for a reason!

There would not have been so many discussions, meetings, notices and debates if this weren't important to the people in the town that you represent. There are obviously many perspectives on this construction, so it's appropriate for a very important decision for the town to not be finalized as a result of a clerical/process error.

Thanks for your urgent attention to this. Enjoy your weekend..

Sean Sweeney  
24 Leary Street  
Wayland, MA 01778

**Balmer, Nan**

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**From:** Laura Batogowski <laurabatogowski@hotmail.com>  
**Sent:** Sunday, November 09, 2014 7:38 AM  
**To:** Balmer, Nan; mjlanza@Comcast.net; Sarkisian, Sarkis  
**Subject:** The Finnerty site

We are town residents who are concerned that due to the Planning Board failure to comply with the Zoning Bylaws in the late filing of the Planning Board's unanimous decision to leave Condition 30 as part of the Site Plan, Constructive Approval has been granted, thereby removing Condition 30 from the Site Plan for 150 Main Street. A request that the Town makes a legal response (file an appeal) and for a Planning Board vote to rescind the Constructive Approval should be included. Time is critical in that the time period for appeals in drawing to a close. Thank you for your immediate attention and response to this email.

Laura and Michael Martins  
17 Leary Street  
508-653-6141



## Balmer, Nan

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**From:** Ken Isaacson <clickkeni@gmail.com>  
**Sent:** Sunday, November 09, 2014 12:39 PM  
**To:** Balmer, Nan; Sarkisian, Sarkis; mjlanza@Comcast.net; Cherry Karlson; Ed Collins; Joe Nolan; mantes2@verizon.net; Tony Boschetto  
**Subject:** Please rescind Constructive Approval - 150 Main St/Finnerty's

To: Selectmen, Town Administrator, Town Planner/Planning Board, Town Counsel

I am deeply concerned that due to the Planning Board failure to comply with the Zoning Bylaws in the late filing of the Planning Board's unanimous decision to leave Condition 30 as part of the Site Plan for the 150 Main Street/Finnerty's project, Constructive Approval has been granted, thereby removing Condition 30 from the Site Plan for 150 Main Street.

I request that the Town makes a legal response (file an appeal) and that the Planning Board vote to rescind the Constructive Approval. It should be stressed that time is critical in that the time period for appeals is drawing to a close.

Yours truly,  
Ken Isaacson  
228 Lake Shore Drive

## Balmer, Nan

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**From:** Deirdre Maxted <deirdre.maxted@gmail.com>  
**Sent:** Sunday, November 09, 2014 1:39 PM  
**To:** Balmer, Nan; mjlanza@Comcast.net; Sarkisian, Sarkis  
**Subject:** File that appeal NOW!

I write regarding the 150 Main Street/Finnerty's property construction.

In my opinion, it is absolutely irresponsible to have allowed the time to lapse for the Planning Boards to file their decision with Town Clerk's Office to keep Condition 30 in the site plan for this property. This error in job performance has opened the opportunity for the developer to sneak in and possibly start construction. That would be outrageous.

The 20 day appeal opportunity MUST be made immediately by Town Counsel and reclaim the opportunity for due process in this matter. I understand that the Land Court decision is pending.

For fairness, I appeal to you to do what has to be done. Thank you.

## Balmer, Nan

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**From:** McGrail, Joseph A <jamcgrail@statestreet.com>  
**Sent:** Monday, November 10, 2014 11:17 AM  
**To:** Selectmen; Nolan, Joseph F.; Karlson, Cherry; Antes, Mary; Boschetto, Anthony V.; Collins, Edward J.; Balmer, Nan; mjlanza@Comcast.net; Sarkisian, Sarkis  
**Cc:** Pam (PamGrant100@gmail.com); pdresens@yahoo.com  
**Subject:** 150 Main Street - Constructive Approval

**Importance:** High

All,

I am writing to express our strong support for the appeal of the constructive approval of the site plan for 150 Main Street, which resulted in a key condition ("Condition 30") being eliminated from the site plan.

As a former member of the Planning Board, my sense is that this technical error may lead to adverse consequences for the town and especially the neighborhood. A technical error made by the Town should not be determinative of the planning outcome for this complicated site.

Thank you for your consideration.

Joe McGrail and Pam Grant

## Balmer, Nan

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**From:** boelateralice@gmail.com on behalf of alice boelter <boelter1@verizon.net>  
**Sent:** Monday, November 10, 2014 12:38 PM  
**To:** Selectmen; Nolan, Joseph F.; Karlson, Cherry; Antes, Mary; Boschetto, Anthony V.; Collins, Edward J.; Balmer, Nan; mlanza@comcast.net; Sarkisian, Sarkis  
**Subject:** 150 Main St. Finnerty's

To the Board of Selectmen, The Planning Board, Ms. Balmer, Attorney. Lanza and Mr. Sarkesian,

The zoning matter related to the referenced premises has consumed considerable time and energy on the part of Town officials. It has been a nightmare for area residents, particularly the Martinos and other immediate neighbors causing major angst, financial outlay and concern about the Town's interest in longtime residents, their public safety concerns and their property rights.

The Planning Board's recent failure to file with the Town Clerk its unanimous decision to keep Condition 30 as part of the site plan is mindboggling. More frightening to me, however, as I review the process for this entire Finnerty's plan from the beginning, is I wonder if maybe the Planning Board's recent failure wasn't purposeful.

The Planning Board has been more than generous to the developers for too many months, accommodating their desire to change the plans, dealing with plan sets that are rarely complete or current, postponing meetings, relocating meetings with little advance notice, scheduling meetings in rooms too small for members of the public to participate comfortably, and otherwise making it difficult for the public to shape the redevelopment of an important corner of Cochituate for years to come.

By its recent neglect to file its decision in timely fashion, the Board has triggered "constructive approval" when that is the very opposite of what the Board had voted. I feel it is essential that the Planning Board immediately act and arrange for the Town to appeal. The Planning Board should then vote to rescind the Constructive Approval.

I urge the Board of Selectmen to convey its concern about this matter to the Planning Board and to work with it to file the appeal immediately. This is the only way to stop a real travesty in this Town. Members of the Planning Board should be extremely embarrassed about their action in this matter, and they owe it to residents of the Town to be diligent about taking the corrective action. Moreover, they owe Cochituate residents a personal apology for failure to execute proper procedures. Meanwhile, I earnestly hope the Planning Board will make clear that this procedural failure was not intentional.

Thank you for your attention to this matter.

Sincerely,

.  
Alice Boelter  
106 Lake Shore Dr.  
[508.650.3592](tel:508.650.3592)

**DiNapoli, MaryAnn**

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**From:** Balmer, Nan  
**Sent:** Friday, October 31, 2014 12:27 PM  
**To:** DiNapoli, MaryAnn  
**Subject:** FW: Press Release - DEPARTMENT OF PUBLIC HEALTH, HOSPITALS ANNOUNCE COLLABORATIVE SYSTEM FOR EBOLA TREATMENT IN THE COMMONWEAL

Correspondence

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**From:** Ohannessian, Dana (DPH) [mailto:dana.ohannessian@state.ma.us]  
**Sent:** Friday, October 31, 2014 11:24 AM  
**To:** Balmer, Nan  
**Subject:** Press Release - DEPARTMENT OF PUBLIC HEALTH, HOSPITALS ANNOUNCE COLLABORATIVE SYSTEM FOR EBOLA TREATMENT IN THE COMMONWEAL

You are receiving this message as a member of DPH's Office of Preparedness and Emergency Management's Statewide Local Boards of Health Listserv.

**FOR IMMEDIATE RELEASE:**

October 31, 2014

**FURTHER INFORMATION:**

Anne Roach (617) 624-5006

**DEPARTMENT OF PUBLIC HEALTH, HOSPITALS ANNOUNCE COLLABORATIVE SYSTEM FOR EBOLA TREATMENT IN THE COMMONWEALTH**

BOSTON – Friday, October 31, 2014 – The Department of Public Health (DPH) announced today that while the risk of Ebola in Massachusetts remains extremely low, six hospitals in Massachusetts have formed a collaborative system and are prepared to treat a limited number of cases, should the need arise.

The six hospitals – Baystate Medical Center, Beth Israel Deaconess Medical Center, Boston Medical Center, Brigham and Women's Hospital, Massachusetts General Hospital, and Tufts Medical Center – would accept transfers from other hospitals in Massachusetts based on existing referral relationships and capacity.

“While there are no cases of Ebola in Massachusetts and the risk remains extremely low, this collaborative system shows that Massachusetts health care providers are well prepared,” said Public Health Commissioner Cheryl Bartlett, RN. “I thank these six hospitals, their leadership, and staff for their dedication and commitment to ensuring that Massachusetts is ready. It’s important to note that other states in the region are also prepared for any suspect cases, and would not need to transfer cases to Massachusetts.”

“Massachusetts hospitals have been working diligently with appropriate staff to ensure that there are comprehensive internal procedures and policies in place in the event of a confirmed Ebola case within the Commonwealth,” said Tim Gens, executive vice president of the Massachusetts Hospital Association. “Hospitals also remain committed to ensuring nurses, physicians, and other frontline health care

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providers have the proper training, equipment and protocols to remain safe and provide the highest quality care for our patients. Hospitals are partnering with DPH to continually evaluate the specific needs and requirements to ensure an appropriate and coordinated system of care is available throughout the state.”

Each of the state’s hospitals and their emergency departments are able to screen, identify, and isolate any suspect cases, and will coordinate with DPH on risk assessment and patient transfers as needed. Community hospitals will continue to identify and rule out low-risk individuals.

“Thanks to the guidance of Commissioner Bartlett and her team, Massachusetts hospitals have an emergency Ebola treatment plan that takes into account the resources of our providers while maintaining the highest level of safety for patients and staff,” said Steven Walsh, Executive Director of the Massachusetts Council of Community Hospitals. “DPH has been an invaluable partner in building a collaborative system to prepare all Massachusetts hospitals, while ensuring that any high risk or confirmed Ebola cases will be treated in the most appropriate hospital setting.”

Ebola is not transmitted through air, water or food. It is only transmitted through direct contact with the bodily fluids of an infected person who has travelled within the past 21 days to one of the West African countries of Guinea, Liberia or Sierra Leone. More information is available on [www.mass.gov/Ebola](http://www.mass.gov/Ebola).

Anne Roach  
Media Relations Manager  
Massachusetts Department of Public Health  
250 Washington St.  
Boston, MA  
(617) 624-5006



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
William A. Hinton State Laboratory Institute  
305 South Street, Jamaica Plain, MA 02130

DEVAL L. PATRICK  
GOVERNOR

JOHN W. POLANOWICZ  
SECRETARY

CHERYL BARTLETT, RN  
COMMISSIONER

Bureau of Infectious Disease

Tel: (617) 983-6550

Fax: (617) 983-6925

[www.mass.gov/dph](http://www.mass.gov/dph)

**Ebola Checklist for Local Boards of Health  
October 30, 2014**

The ongoing outbreak of Ebola virus disease (EVD) in West Africa and subsequent isolated transmission of the virus in the United States have resulted in heightened public health vigilance nationwide. Local boards of health (LBOH) can play a vital role in EVD response efforts just as you do every day in your community – by protecting the health of the community, assuring individual privacy and confidentiality, reducing undue public alarm, and utilizing public health resources effectively. The Epidemiology Program at the Massachusetts Department of Public Health (MDPH) will provide consultation and assistance to local health officials and providers who have questions about assessing an individual's risk for Ebola.

**YOU CAN REACH THE EPIDEMIOLOGY PROGRAM BY CALLING:  
617-983-6800, 24 HOURS A DAY**

**As a local health official, you may be called upon to do the following:**

- 1) Provide information and reassurance to your community based on the actual, rather than perceived, risk to residents in the community. Simple risk messaging on the actual threat of Ebola in the United States can be found on the MDPH ["Ebola Information for Residents" webpage](#).
- 2) Assess individuals who have personal travel and/or exposure histories that might identify them as being at risk for developing EVD.

For an individual to be considered at risk for Ebola, he or she must:

- ✓ Have traveled in the past 21 days to: **Liberia, Guinea, and Sierra Leone.**  
**AND/OR**
- ✓ Have had direct, unprotected contact with blood or body fluids from a person sick with Ebola.  
**AND**
- ✓ Have a fever of 100.4° F (38° C) or higher and have severe headache, muscle pain, vomiting, diarrhea, abdominal pain, or unexplained bleeding.

- 3) Follow up on individuals identified as at risk for developing EVD. This could include assisting with direct or active monitoring activities<sup>1</sup>, providing ongoing counseling and educational support, or enforcing mandatory quarantine. The State Epi-on-Call (617) 983-6800 can be consulted regarding any specific questions pertaining to follow up with individuals identified as at risk for developing EVD.

The majority of EVD situations in your community will likely involve a phone call from a resident or local health care provider. Most of these can be handled with minimal difficulty by using the checklist below, which is designed to guide and support your public health actions and direct you to available resources from the state.

For situations of additional concern, contact the MDPH Epidemiology Program (617) 983-6800. A dedicated Epidemiologist On-Call is available 24/7. It is important to note that these situations are not considered Hazmat events, and do NOT generally require engaging emergency personnel as an initial response.

#### **CHECK LIST FOR CALLERS TO THE LOCAL BOARD OF HEALTH**

- Callers with personal concerns about EVD should be asked about recent travel, direct, unprotected contact with a known Ebola case, and their own health. Callers with symptoms, but without travel to Liberia, Guinea or Sierra Leone and/or exposure to a person with Ebola in the United States in the previous 21 days should be advised to talk to their health care provider about their symptoms. Provide reassurance that they do not have EVD.
- Callers who traveled to Liberia, Guinea, or Sierra Leone within the past 21 days and are experiencing symptoms should be asked to stay in their home and await further instructions. Immediately call the State Epi-on-Call at (617) 983-6800 for a consultation.
- If, after consultation, the individual in question meets the criteria for a suspect case of EVD, the State Epi-on-Call will request that you coordinate with emergency medical services, advise EMS dispatch that the individual to be transported meets the criteria for a suspect case of Ebola and arrange for medical transport to a health care facility.
- If, in consultation with the State Epi-on-Call, the individual in question does not meet criteria for a suspect Ebola case or contact—but is in medical distress—local personnel should arrange for appropriate medical care or emergency services

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<sup>1</sup> Direct active monitoring refers to the observation by a public health official of an individual at least once per day to assess symptom status, monitor temperature, and discuss plans for work, travel, and movement in public places; a second monitoring contact each day may occur by phone. Active monitoring refers to an individual taking their own temperature (twice daily), observing their symptom status and reporting these findings daily to a public health official by phone or by electronic means.



as warranted. If the individual is not ill or in distress, they may continue their usual activities without restriction.

### **VISITORS TO THE HEALTH DEPARTMENT**

- In the unlikely event an individual arrives in person at the health department with concerns about Ebola, they should first be asked about their travel history and/or any direct, unprotected contact with a known Ebola case. Individuals who have traveled to Liberia, Guinea, or Sierra Leone and/or had exposure to a person with Ebola within the past 21 days should be taken to a private room and asked about their current health.
- If travel history, exposure to a known Ebola patient, and symptoms are consistent with a suspect case of Ebola, the individual should be isolated in a room to limit their contact with others while waiting for medical transport. Immediately contact the State Epi-on-Call who will guide staff on the scene regarding any needed protective procedures. Maintain a distance of six feet from the symptomatic individual.
- If, after consultation, the person in question meets the criteria for a suspect case of EVD, you will be directed to call for emergency medical services, advise the EMS dispatcher that the individual to be transported meets the criteria for a suspect case of Ebola and arrange for medical transport.
- If, in consultation with the State Epi-on-Call, the individual in question does not meet criteria for a suspect Ebola case or contact—but is in medical distress—local personnel should arrange for appropriate medical care or emergency services as warranted. If the individual is not ill or in distress, they may continue their usual activities without restriction.

### **HEALTHCARE PROVIDERS**

- Healthcare providers calling in regard to a patient should be advised to obtain a travel and possible exposure history. If their patient has traveled to Liberia, Sierra Leone, or Guinea within 21 days, or has been in direct contact with an individual who has Ebola, and has compatible symptoms, advise the provider to isolate the patient in a private room with the door closed and suggest the provider call the State Epi-on-Call at (617) 983-6800.
- If, in consultation with the State Epi-on-Call, the individual in question does not meet criteria for a suspect Ebola case or contact—but is in medical distress—local personnel should arrange for appropriate medical care or emergency services as warranted. If the individual is not ill or in distress, they may continue their usual activities without restriction.

## IN THE MEANTIME

To prepare for responding to Ebola or any infectious disease in your community you should also:

- Review Isolation and Quarantine procedures as they apply to Massachusetts through an online training that can guide you through the basics as well as information about isolation and quarantine on the MDPH website.
- Review the MDPH plan for adopting and implementing CDC's Interim U.S. Guidance for Monitoring and Movement of Persons with Potential Ebola Virus Exposure.
- Check the MDPH and CDC websites on a regular basis for updates on EVD and the status of the outbreak in West Africa.
- When providing your LBOH contact information to concerned residents, be clear about your hours of business and when you can be reached. Emphasize that an MDPH epidemiologist is available to answer general questions during business hours and is available for emergencies after hours by calling (617) 983-6800.
- Make sure other officials in your community (e.g. public safety, selectmen, mayor, board members, etc.) have your emergency contact information.
- Keep in mind that Ebola virus can be transmitted only after symptoms appear and only through direct contact with the blood or other bodily fluids of an individual sick with EVD.



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
William A. Hinton State Laboratory Institute  
305 South Street, Jamaica Plain, MA 02130

DEVAL L. PATRICK  
GOVERNOR

JOHN W. POLANOWICZ  
SECRETARY

CHERYL BARTLETT, RN  
COMMISSIONER

Bureau of Infectious Disease

Tel: (617) 983-6550

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[www.mass.gov/dph](http://www.mass.gov/dph)

**Guidance for Municipal Leaders: Responding to Ebola Concerns in Your Community  
October 30, 2014**

The ongoing outbreak of Ebola virus disease (Ebola) in West Africa and recent cases in the U.S. have resulted in heightened public health vigilance nationwide. As a leader in your community, you are likely to play a key role in responding to concerns about Ebola in your city or town.

**Please note that, to date, there have been no cases of Ebola virus disease diagnosed in Massachusetts.**

In the interest of protecting the health of your community as well as individual privacy and confidentiality, avoiding undue public alarm, and utilizing public resources effectively, you should rely on your local public health agents and the Massachusetts Department of Public Health (MDPH) for guidance and support. This checklist is designed to inform your response and direct you to available resources at the state level.

**If an individual in your community develops symptoms consistent with Ebola, the situation will require careful evaluation -- but it does not constitute an emergency.** The majority of situations that raise concerns about Ebola can be addressed by consulting with state epidemiologists. The vast majority of the time, the possibility of Ebola can be ruled out quickly, and will not require engaging emergency personnel.

- Municipal leaders, attending clinicians, or emergency personnel that may be dealing with a potential Ebola case should first contact their local health department or health agent. Local personnel will call **617-983-6800** (MDPH's 24/7 Epidemiologist on Call) to consult on the individual's travel history, exposure risk, and symptoms. The state Epi-on-Call will guide local health personnel through a series of questions to assess risk of Ebola.
- If travel history, exposure to a known Ebola patient, and symptoms are consistent with a suspect case of Ebola, the individual should be isolated in a room to limit their contact with others while waiting for medical transport\*. The State Epi-on-Call will guide staff on the scene regarding any needed protective procedures. **Please note: Ebola can only be spread by people who have active and obvious symptoms such as vomiting, unexplained bleeding, severe headache and high fever.**

- If, in consultation with the State Epi-on-Call, it's determined that an individual meets criteria for being an "Ebola contact" – a person who does not have symptoms but had direct contact with an Ebola patient— the State Epi-on-Call will request that staff on the scene relay quarantine instructions and monitoring plans, and assist the individual with transportation home (or other location of choice) if needed.
  
- If, in consultation with the State Epi-on-Call, the individual in question does not meet criteria for a suspect Ebola case or contact –but is in medical distress— local personnel should arrange for appropriate medical care or emergency services as warranted. If the individual is not ill or in distress, they may continue their usual activities without restriction.

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\*The State Epi-on-Call will direct local public health personnel to coordinate with emergency medical services, advise EMS dispatch that the individual to be transported meets the criteria for a suspect case of Ebola and arrange for medical transport to a health care facility.



# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

MARY M. ANTES  
ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
CHERRY C. KARLSON  
JOSEPH F. NOLAN

NAN BALMER  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

DATE: November 3, 2014  
TO: Brian Keveny, Finance Director  
FROM: Nan Balmer, Town Administrator  
RE: Capital Improvement Projects Approved by the Board of Selectmen 10/20/14

**On November 3, 2014, the Board of Selectmen approved for Finance Committee consideration the following capital improvement projects:**

### Public Buildings:

1. Motor Pool \$ 75,000

### Conservation

1. Fields/Grasslands Renovations 40,000

The Board deferred for potential consideration on November 17<sup>th</sup> projects to acquire land on Forty Acre Drive and Plain Road.

cc: Chairman, Finance Committee  
Board of Selectmen



## RECREATION DEPARTMENT

TOWN OF WAYLAND

41 COCHITUATE ROAD, Wayland, Massachusetts 01778-2697

(508) 358-3662 • FAX (508) 358-3665  
Jessica Brodie, CPRP, Director of Recreation

November 6, 2014

COA/Community Center Advisory Committee  
C/o Nan Balmer, Town Administrator  
41 Cochituate Road  
Wayland MA 01778

RECEIVED

NOV - 7 2014

Board of Selectmen  
Town of Wayland

Dear Community Center Advisory Committee,

Our department is thrilled to be a part of the discussion about a possible new community center at the Town Center site. Having Recreation and the COA in the same Community Center would be a wonderful facility that the entire population of Wayland could enjoy. We are very supportive of this effort and would like to continue to be involved in the design planning.

I have been asked to identify our department's facility needs, and how a new community center would suite those related needs. I have discussed our needs with our internal office staff as well as our commission and identified the following needs that a community center could address:

### Full Size Gym:

- For use by recreational programs, town youth leagues (basketball, soccer, baseball, etc), Town Adult Leagues, and other special events year round, for all ages and abilities
- Adjustable basketball backboards on two ends of court, and 4 total on the sides of court
- Bathroom /Locker room and water bubbler accessible from the gym, or right outside of the gym
- Stage at one end of the gym, with curtain, for special events and functions. ADA accessible, with speakers, lights, and separate room for performer
- Gym divider in center of gym
- Equipment for batting cage inside the gym, attached to the wall & ceiling
- Large Storage room accessible from the gym for sporting equipment, uniforms, etc.
- Seating area either inside the gym on bleachers, or on 2<sup>nd</sup> level up above with windows for parents to view sporting events
- Multi-purpose gathering area outside of the gym with seating and gathering space for people during program and event clustering times (child friendly area)

### Classrooms & Program Rooms:

- Multiple, multi-purpose classrooms for recreational programs of all ages and abilities
- Multiple, art & tech programming rooms for programs such as – art/paint, clay/sculpture, electronics, cooking classes. Separate, small room for kiln and drying area.
- Dancing Studio with mirrors with wooden floor
- Workout room for yoga, pilates, boot camp classes
- Kids playroom – pre-k programs, mats, games, playtime
- Teen room – computers, tv's for ½ days of school and Teen nights
- Sinks in all classrooms
- Bathrooms outside of classrooms and meeting rooms
- Storage in all rooms for decorations, supplies

**Kitchen:**

- Kitchen designed for both functions & cooking classes
- Located near classrooms, with adjoining room for possible birthday parties, classes, etc.
- Located near gym for use during special functions if needed

**Meeting Rooms:**

- Multiple meeting rooms for internal department meetings, Adult & Youth sport league meetings, and program staff training/information meetings

**Storage Space:**

- Storage space for sporting equipment in gym
- Storage space for programming equipment/supplies outside of gym and office (from a hallway, etc)
- Storage space for special events outside of office (large staging areas)
- Storage closets in all classrooms for supplies, tables, chairs, etc.

**Office Needs:**

- Larger office space with enough room for 4 office staff to work at a time, in a cubical size area each
- Internal office within the main office for Director that has a meeting table space for internal dept. meetings, and meeting with vendors and programmers.
- Storage closets for office equipment, supplies, etc
- Office located near main entrance so it is easily viewed from gym & classroom hallways.

**Outside Areas:**

- Possible outdoor classroom space for warm-weather seasons with benches, picnic tables, etc
- Possibly outdoor staging area for boat launch into the river.
- Possible storage area for small boats & other outdoor equipment
- Playground area outside of the building for ages 2-15 – swings, playground structure, etc
- Grassy area for outdoor functions
- Plenty of parking for gym events, classroom events, and office events to happen at the same time.

We understand that the list above is ambitious, and that many factors will be evaluated when designing a possible new community center, but we feel by expressing all of our needs upfront will help paint a clear picture of what this new facility could be and what is needed from our perspective. A great example of a joint COA/Recreation Community Center is the one in Weston if anyone has the opportunity to tour their facility.

We look forward to being more involved in this process and assisting with any efforts relating to this in the near future. Please let us know how else we can help and be a part of this effort.

Thank you,



Jessica Brodie, CPRP  
Recreation Director

## Balmer, Nan

---

**From:** Thomas Greenaway <thomas.greenaway@gmail.com>  
**Sent:** Saturday, November 08, 2014 8:26 AM  
**To:** DiNapoli, MaryAnn; Balmer, Nan  
**Cc:** Bill Steinberg; Carol Martin (carolbmartin@verizon.net); gil@wolinaviation.com; Nancy Funkhouser; Dave Watkins; Tom Abdella; Clifford; Kent George; Anette Lewis; alice boelter; Colleen Sheehan; Barb Fletcher; Frank Krasin; Anne Heller; Alias, SWQC; Molly Upton; Kent Greenawalt; sherregreenbaum; Knight, Ann; wgs3155; Linda Segal  
**Subject:** Re: FinCom Long-Range Planning Status Update  
**Attachments:** 141112 Long-range planning projects.xlsx

MaryAnn:

Please post the updated Long-Range Planning Status Report on the FinCom long-range planning page on the Town's Website. The attachment includes the agreed changes from our final public forum.

MaryAnn or Nan, please include this email to the Selectmen in their packages for their next meeting.

FinCom plans to work on its own projects at our upcoming meeting on November 12. Other working groups should not feel obliged to attend our working session. We do not have time on our agenda to allow for presentations by other groups.

On the other hand, to the extent other working groups are ready to circulate draft slides, those working groups should feel free to use our meeting as a public means of doing so. As discussed several times, we plan to serve as a clearinghouse as needed. So if your working group's materials are ready (either in draft or final form), you may send them to me, and I will include them in the public materials distributed at our meeting and then send them back out to this group for consideration.

We plan to finalize our slides and thoughts on long range planning sometime in December. We plan to meet on December 1, and we may meet again a couple weeks later in conjunction with the school committee's operating budget discussion. It is not the worst thing if this process rolls over to the New Year, but we want to try to drive to consensus on the active projects before the ATM Warrant opens.

Thanks,

Tom



Wayland Finance Committee  
 Long-Range Planning Status Report  
 November 12, 2014

<u>Committee Owner</u>	<u>Project</u>	<u>Working Group</u>	<u>Status</u>	<u>Reporting Timeline</u>
FinCom	Evaluation of Prior FinCom Goals	Finance Committee (assists from Planning Board, Anette Lewis, and Clifford Lewis)	Active	December
FinCom	Peer Towns	Finance Committee (assist from Kent George)	Active	December
Planning	Process for Evaluating Town-Owned Property	Planning Board, Finance Committee, Library Trustees	Active	December
School	Schools	School Committee, Kent George	Active	December
BOS/School	Health Care/Benefits for Employees	Board of Selectmen, School Committee, with input from OPEB Committee	Collective bargaining	Future
COA	Community Center	Community Center/Council on Aging Advisory Committee	Active	2015 ATM
BOS	Efficiencies in Town Government (automation & changes within the current structure)	Board of Selectmen (with input from Mike Lowery & Molly Upton), FinCom	TBD	TBD
FinCom	Financial Policies (Including sustainability)	Finance Committee	Active	December
Library	Library (space & delivery, library construction grant)	Library Trustees, School Committee, Ann Heller, COA, Recreation	Active	2015 ATM
ConCom	Open Space - Renovation & management of properties & update open space plan	Conservation Commission	Active	TBD
N/A	Update Zoning Bylaw	N/A	Dormant	Future



# TOWN OF WAYLAND

MASSACHUSETTS

01778

**TOWN CLERK**

Beth R. Klein

[bklein@wayland.ma.us](mailto:bklein@wayland.ma.us)

**ASSISTANT TOWN CLERK**

Diane M. Gorham

[dgorham@wayland.ma.us](mailto:dgorham@wayland.ma.us)

TOWN BUILDING  
41 COCHITUATE ROAD

TEL: 508-358-3630

508-358-3631

[www.wayland.ma.us](http://www.wayland.ma.us)

**RECEIVED**

**NOV 13 2014**

Board of Selectmen  
Town of Wayland

Date: November 12, 2014  
To: Board of Selectmen  
From: Beth R. Klein, Town Clerk  
RE: Resignation of Appointed Official

Please be informed that the attached letter of resignation was received in the Town Clerk's Office effective November 10, 2014:

Robert Hanlon Public Ceremonies Committee

Term Expires: 6/30/16

Pursuant to Chapter 41: Section 109. No resignation of a town or district officer shall be deemed effective unless and until such resignation is filed with the town clerk or district clerk.

cc: Nan Balmer, Town Administrator ✓  
Dennis Barry, Moderator  
Richard Turner, Chair

22 Lakeshore Drive  
Wayland, MA 01778  
November 9, 2014

Wayland Town Clerk:

I am writing this letter to notify you of my resignation as a member of the Public Ceremonies Committee due to other responsibilities that I am currently committed to.

It was an honor to serve for the past year, but due to these unforeseen circumstances, I must regretfully submit my resignation.

Sincerely,



Robert Hanlon

cc:

Richard Turner, Committee Chairman  
Dennis Berry, Moderator

RECEIVED  
TOWN OF WAYLAND  
TOWN CLERK  
2014 NOV 10 PM 12:02



# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

POS

RECEIVED

NOV 13 2014

Board of Selectmen  
Town of Wayland

Julia Junghanns, R.S., C.H.O.  
DIRECTOR OF PUBLIC HEALTH  
TEL. (508) 358-3617  
www.wayland.ma.us

## Wayland Board of Health Director's Report November 5, 2014

Septic work and building approvals-Septic system installations, soil testing and construction projects have continued to be busy to get things completed before the winter weather. I have been very busy with site visits and we have soil testing scheduled 3 times this week and every day next week. We have had a contracted person come in to assist with plan reviews and soil testing this week, however, there is a significant backlog of septic plan reviews and building approvals that I hope to catch up on in the next couple of weeks.

Annual Report and Operations Budget- I have been focusing on preparing all the information and last year's numbers and statistics for the annual report and the Operational Budget for FY16.

Department heads meeting-November 5, I provided an update on the Health Department activities including the last large Community flu clinic (299 people attended), continuing search for a Sanitarian/Inspector to fill the vacant position, and advised about online information now available regarding Ebola on Health Dept. website (as provided from MDPH).

Land Use Meeting-I participated in discussions regarding numerous town projects and initiatives. Subjects that I brought to the table for discussion were: site assignment at River's Edge Project location and BoH/Dep process, potential solar panels at the High School and Dep/BoH review, Green Burial discussion regarding Biet Olam East Cemetery.

Now that the scheduled large Community flu clinics and Senior Clinics are completed office staff will be getting back into a more normal routine and getting caught up on other responsibilities/work tasks that were reprioritized. PHN/Nurse Leader Ruth Mori continues to manage the flu vaccination efforts at the schools.

Housing and miscellaneous complaints-we have 3 ongoing housing complaints that I continue to work on with key officials from the Building Department and Fire Department. One situation has developed into a legal order regarding a failing cesspool at a rental property, soil testing will take place this week and we hope to have progress on this problem.

Respectfully,  
Julia Junghanns, R.S., C.H.O., Director of Public Health

**TOWN OF WAYLAND  
ANIMAL CONTROL SUMMARY REPORT  
OCTOBER, 2014**

**TOTAL NUMBER CALLS HANDLED**

**102**

---

# Complaint Calls	17
# Lost Dog Calls	6
# Lost Cat Calls	3
# Other Cat related calls	1
# Animal / Wildlife Calls	2
# Miscellaneous Calls	47

**TOTAL # ANIMALS PICKED UP**

**1**

Total # not licensed  
Total # dogs not claimed  
# still in dog officer custody  
#surrendered to Humane Shelter  
# other

**TOTAL # HUMAN BITE CALLS**

**3**

**TOTAL # ANIMAL ->ANIMAL BITE CALLS**

**2**

10 Day Quarantine Order -Human Bite	Issued = 3	Released = 2
10 Day Quarantine Order -Animal->Animal Bite	Issued = 3	Released = 4
45 Day/6 Month Quarantine Orders	Issued = 3	Released = 2

**TOTAL # CITATIONS ISSUED**

**3**

# No license citations	2
# Leash Law/Dog not under owner control	1
# Other Offense	
# Court summons processed	

Submitted by:  
Jennifer A. Condon  
Animal Control Inspector/Officer



# Wayland Fire Department

Public Safety Building  
38 Cochituate Road  
Wayland, MA 01778



Vincent J. Smith  
Chief of Department  
Email: [vsmith@wayland.ma.us](mailto:vsmith@wayland.ma.us)

Business Phone 508-358-7951  
Chief's Office 508-358-6910  
Business Fax 508-358-6920

## Monthly Report to the Town Administrator October 2014

### Automatic Fire Alarm

On October 1<sup>st</sup>, a drop cloth in the kitchen of a Campbell Road home ignited when a stove burner was turned on accidentally during some construction work. An automatic fire alarm system sensed the smoke and called for help. Upon arrival of the trucks and crew, the drop cloth had been extinguished. A small amount of soot and smoke needed to be cleaned from the kitchen cabinets and counter top. Other than that, there was no damage.

### Home Inspections

After notification by the Health Department we checked homes on Old Connecticut Path and Pelham Island Road for detector compliance. One house seems to be abandoned and the other was in compliance with the regulations.

### Fire Prevention Week Open House

Our annual open house was held on October 4<sup>th</sup> from 11 AM until 2 PM at Fire Station #2. Many attendees learned valuable fire prevention tips and enjoyed free pizza for lunch through the courtesy of Papa Gino's (Route 20 in Sudbury). Our open house is run with the support of Local 1978 I.A.F.F. and the Wayland Firefighters Association. Firefighters volunteer their time every year to pass on fire safety education.



Kids enjoy lunch and fire prevention video programs.



Firefighter Todd Winner and "Sparky".

### **Mutual Aid Fire Investigation**

After a building fire in Hudson, a fire investigator was requested to help their local and state investigators. One of our Regional Fire Investigators, Lt. James Gemelli responded and assisted with the investigation.

### **Community Emergency Response Team Training**

CERT training for new prospective team members continued throughout the month. Many of the classes were conducted by Wayland Firefighters.

### **Student Awareness of Fire Safety Education and Senior SAFE**

On October 6<sup>th</sup>, our application for funding was sent to the state. These funds if awarded will allow us to continue our program of providing a firefighter to school classrooms to teach fire safety behavior. A new addition to the program is "Senior Safe" which focuses the same sort of age appropriate fire safety behavioral training along with the free installation of smoke and carbon monoxide detectors for our seniors. Thanks to Julie Secord (Council on Aging) and School Supt. Paul Stein for their continued support of this program.

### **Ebola Preparedness**

On October 6, we started to focus on Ebola patient identification, treatment, transport, decontamination concerns, and protecting our first responders. One of our first actions was to train our emergency dispatchers to recognize Ebola symptoms from the telephone call requesting help and to ask questions about travel to West Africa and contact with Ebola patients when indicated. If positive responses are obtained on the phone, responders are informed. We participated in live seminars and many, many telephone conferences sponsored by the feds (CDC and NIH), the state (DPH, MEMA, and OEMS) and local hospital (MWMC and Emerson) to be sure our personnel are protected adequately in case we have to deal with Ebola. We have obtained plastic sheeting, overalls for decontamination workers, and special recommended suits for responders (to train with) and to simplify decontamination if required. I am comfortable that we have prepared adequately for dealing with Ebola when and if we are required to do so.

### **Elderly Resident Assistance**

A snowbird (spending the winter in Florida) was advised in March of 2013 that pipes had frozen in his home on Draper Road and the water leak had severely damaged the home. Utilities were shut off to prevent further damage. While the resident was out of state, it became clear that he needed help in clearing out his home where a large supply of returnable bottles and cans were stored. With the resident's permission, I asked for assistance from the Trinitarian Congregational Church and Stop and Shop. Groups of volunteers came to the home and all the plastic bottles and cans stored in the house were packaged up and brought to a recycling center. The redemption amount (\$ 545.50, which represents 10,910 bottles and cans) was returned to the homeowner recently. He was happy to receive the money which may help him pay for repairs to the home. Thank you letters were sent to Pastor Todd Szmczak at the Trinitarian Congregational Church and Mike Bussell, General Manager of the Wayland Stop and Shop.

### **High Scholl SADD Program**

The Fire Department was invited to the SADD fair/public relations event at the Wayland High School on October 11<sup>th</sup>. An engine and a firefighter were sent to hand out fire safety information.

### **Car Seat Installation Training**

Two firefighters will be sent to the child car seat installation training course in January. After that the service will be provided to the public by the WPD and the WFD.

### **Cemetery/State Park Small Craft Launch Area – Small Outside Fire Reported**

Another small fire was reported off Route 30 near the Natick line. Three teenagers who may have been responsible were identified. The investigation continues with the assistance of the WPD.

### **Transformer Move!**

A large transformer was scheduled to be moved from the Framingham rail yards (Pearl Street) to the NSTAR substation on Route 20 in Sudbury starting on November 1. During the move which was scheduled in the overnight hours over two nights, Route 126 and Route 20 in Wayland would need to be shut down and traffic rerouted. On October 16, our fire alarm specialist rode the route to determine if any overhead town-owned wires (fire alarm or the town's fiber optic cables) would need to be moved for the large load to pass. All the town's wires were high enough so no WFD intervention was needed during the move. I understand the move was completed on the morning of 11/3 without incident.

### **Surplus Equipment to Be Sold**

With the approval of the TA, four pieces of WFD equipment were delivered to the Highway Department Garage where the public could view it before being sold to the highest bidder. The four items were an inflatable boat, boat trailer, boat motor, and a 1997 truck cab and chassis.

### **Smoke Scare....But Intentional!**

On October 21, we were called to a Brook Trail neighborhood where outside smoke was seen near a house. Upon arrival, the crews realized that the smoke was part of Halloween display and there was no danger.

### **Adult Day Care Occupancy Equipped with Fire Alarm System**

On October 22, I conducted an inspection of the smoke and CO detectors installed in Wayland's first Adult Day Care Center on Wampum Path. After final inspections by the WFD, Building Department and Health Departments they will be allowed to open for business. The day care center with a social (not medical) mission will have up to 10 adult clients during the day.

### **Heavy Rain Storm, October 22<sup>nd</sup>**

The Fire and Police Departments made overnight checks of the library to be sure that they did not experience flooding inside the building. The heavy rain was also responsible for a power failure on Main Street near the fire station. Water damage caused the NSTAR electrical feed to the fire station to break on the utility pole across Main Street. Our thanks go out to Maggie and Pat Morris in the facilities department for coordinating a quick fix to the wires.

We also responded to:

- Three Ponds Road where a tree came down on a house (with wires involved) but there was no damage to the house. Thanks to the Building Department for double-checking!
- Power outage Maiden Lane/Lake Shore Drive area. Transformer blown.
- Power outage Lincoln Road and Waltham Road area. Ditto.



- We had a lightning strike close to the PSB which damaged our alarm receiving equipment. A service company has been notified. Repairs are being made.
- All roads in town remained open, but School Street (near Main St) had one lane closed for a short distance. A tree had fallen and electrical wires were involved. There was also a tree leaning across School Street near East Plain Street, involving wires.

### **Car Fire – Cochituate Road**

Crews were called to Cochituate Road, near Sandy Burr where a car fire was reported. Captain Bob Dorey (off duty) was already on scene, helping the vehicle's owner. The car had recently been in the shop to fix a steering problem. While driving on Route 27, another driver alerted the vehicle owner/operator that the car was on fire. She pulled off to the side of the road, shut off the car, and called for help. The car was extensively damaged, but there were no injuries.

### **Flu Vaccinations**

Through the courtesy of Health Director Julia Junghanns and Town Nurse Ruth Mori, the Fire Department personnel were able to receive their flu shot on duty during October. Thank you for helping keep us safe!

### **Employment Changes Coming For Me!**

I have expressed my intention to leave employment with the Town of Wayland at the end of my contract period (February 24, 2015). This change in employment will represent a large change in my life but I'm not quite ready to actually "retire". As I try to catch up with some minor home improvement projects, I will be interested to see what new opportunities might be presented to me to keep me out of trouble.

I would like to take this opportunity to thank everyone at the Wayland Town Hall, the Wayland Police Department, the Wayland Fire Department, and my family (of course) for their support, guidance and assistance over the years. If the Town of Wayland calls on me to assist the next Fire Chief in any way, I have pledged my support before and after I leave the position.

## **WFD Incident Statistics This Month**

Incident Types Actually Found- These figures include outgoing mutual aid incidents.

### **3 Fires**

- 1 *Building Fires*
- 0 *Mutual Aid, Engine/Ladder Truck Response*
- 0 *Structure Fire, Not A building*
- 0 *Cooking fire (confined to container)*
- 0 *Chimney Fire (confined)*
- 0 *Burner/boiler Malfunction (confined)*
- 0 *Vehicle Fires (passenger vehicles)*
- 0 *Brush Fires*
- 1 *Vehicle Fire (watercraft)*
- 0 *Dumpster/Trash Fires*
- 0 *Outside Equipment Fire*
- 1 *Special Outside Fire, Other*

### **0 Overpressures, Ruptures**

- 0 *Overpressure, Rupture, Explosion, Overheat, Other*

### **105 Rescue and Emergency Medical Service**

- 81 *EMS Calls*
- 9 *Mutual Aid Ambulance (non-motor vehicle accident)*
- 1 *Mutual Aid Ambulance (motor vehicle accident)*
- 11 *Vehicle Accident With Injuries*
- 1 *Motor Vehicle Accident (no injuries)*
- 0 *Lock Ins*
- 0 *Rescue, Emergency Medical Call (EMS), Other*
- 0 *Search for person on land*
- 2 *Well Being Checks*

### **23 Hazardous Conditions (no fire)**

- 0 *Oil or Other Combustible Liquid Spill*
- 3 *Carbon Monoxide Incidents (includes CO investigation)*
- 0 *Heat from Short Circuit (wiring defective, worn)*
- 12 *Wires Down, Arcing*
- 0 *Arcing, shorted electrical equipment*
- 0 *Explosive/Bomb Removal*
- 8 *Hazardous Conditions (other)*

### **36 Service Calls**

- 10 *Lock outs*
- 1 *Water or Steam Leak*
- 0 *Smoke or Odor Removal*
- 0 *Animal Problems*
- 0 *Assist Police or Other Governmental Agency*
- 2 *Public Service*
- 5 *Assist Invalid*
- 1 *Unauthorized Burning*
- 0 *Cover assignment, standby, move up*
- 1 *Mutual Aid Covering Assignment*
- 16 *Service Call, Other*

**6 Good Intent Calls**

- 1 Dispatched & Canceled En Route*
- 0 Wrong Location, Not a malicious false alarm*
- 0 Authorized, Controlled Burning*
- 4 Smoke Scare, Odor of Smoke*
- 1 Steam, vapor, fog or dust thought to be smoke*
- 0 Good Intent Call, Other*

**12 False Alarm and False Calls**

- 1 Municipal Alarm System, Malicious False Alarm*
- 0 Bomb Scare, No Bomb*
- 0 Sprinkler Activation Due to Malfunction*
- 0 Sprinkler Activation, no fire, unintentional*
- 2 Smoke Detector Activation Due to Malfunction*
- 4 Smoke Detector Activation, No Fire, Unintentional*
- 0 Heat Detector Activation Due to Malfunction*
- 0 Alarm System Sounded Due to Malfunction*
- 0 Carbon Monoxide Activation Due to Malfunction*
- 0 Sprinkler Activation, No Fire, Unintentional*
- 2 Detector Activation, No Fire, Unintentional*
- 1 Alarm System Sounded, No Fire, Unintentional*
- 0 Carbon Monoxide Detector Activation, No CO Found*
- 2 False Alarm or False Calls, Other*

**0 Severe Weather & Natural Disasters**

- 0 Lightning Strike (no fire)*

**150 Other**

- 0 *Citizen Complaints*
  - 14 *Fire Alarm Work (from dispatch)*
  - 1 *Details*
  - 3 *Error (or training) Incidents*
  - 4 *Fire Alarm System Maintenance*
  - 25 *Fire Alarm Disconnection/Reconnections*
  - 6 *Fire Drills*
  - 21 *Inspections (Sale of home)*
  - 0 *Inspections (follow up)*
  - 0 *Inspections (demolition)*
  - 13 *Inspections (LP Gas)*
  - 5 *Inspections (Occupancy)*
  - 0 *Inspection, Oil Burner*
  - 3 *Inspections (Placement)*
  - 13 *Inspections (Quarterly)*
  - 8 *Site Inspections*
  - 5 *Inspections (Tank Removal)*
  - 2 *Inspections (Tank Truck)*
  - 3 *Mechanical Work*
  - 1 *Mutual Aid – Fire Investigation*
  - 0 *Mutual Aid (Non-Fire)*
  - 3 *Public Education Sessions*
  - 7 *Smoke Detector Installations*
  - 0 *Special Type of Incidents*
  - 13 *Training Sessions*
- 

**335 Total Incidents**

**WFD Response Times For The Month**

These figures include all emergency incidents, including outgoing mutual aid incidents. The time range that is considered is from the time the Fire Department was notified that a response is necessary until the first Fire Department personnel arrive at the scene.

**Cumulative percentages**

Less than 1 minute	14.9%
Less than 2 minutes	38.6%
Less than 3 minutes	60.4%
Less than 4 minutes	74.3%
Less than 5 minutes	82.2%
Less than 6 minutes	91.1%
Less than 7 minutes	98.0%
Less than 8 Minutes	100.0%

BOS



# WAYLAND POLICE DEPARTMENT

WAYLAND, MASSACHUSETTS 01778



ROBERT IRVING  
CHIEF OF POLICE

## Monthly Update

### October 2014

RECEIVED

NOV - 6 2014

Board of Selectmen  
Town of Wayland

On October 4<sup>th</sup>, officers responded to a call of an assault in progress in the vicinity of Fuller Road and Amey Road. On arrival, officers discovered that two elderly victims had been assaulted as a result of an apparent "road rage" incident. A Framingham resident was arrested and charged with Assault and Battery on a Person Over Sixty-five. Neither victim appeared to be seriously injured. Officers also arrested a Wayland woman who was determined by police to be intoxicated and had been driving the vehicle involved. She was charged with Operating Under the Influence of Liquor, Leaving the Scene of a Property Damage Accident and Resisting Arrest.

On October 15<sup>th</sup>, officers working a construction detail stopped an individual who appeared to be driving while impaired. After further investigation, a Wayland man was placed under arrest for Operating Under the Influence of Liquor (2<sup>nd</sup> Offense) and Operating with a Suspended License. The man was transported to Framingham District Court where he was arraigned and released. A short time later, another detail officer observed the same man driving the vehicle that he had been originally operating earlier that day. The man was again stopped by police and was charged with Operating with a Suspended license.

On October 17<sup>th</sup>, detectives seized a number of marijuana plants that had been observed in the Heard pond Conservation Area. It would appear that the plants were being cultivated and had not grown there wild. The plants were destroyed.

On October 20<sup>th</sup>, the department, working in conjunction with the town's traffic engineer and the Department of Public Works, participated in the test traffic pattern designed for East Plain Street, Commonwealth Road and East Plain Street. Residents have complained about the safety of this particular intersection and the Board of Selectmen and the Board of Public Works have decided to support this temporary change to the pattern of the traffic flow as part of the decision making process of what is the best solution to improve overall safety at the intersection. After two weeks, the test seems to be going well, with no crashes, few complaints, and short delays.

The department is in the last stages of the selection process to replace retired Officer Ruth Backman and, soon to be retired, officer, Bill Bradford. The two new

recruits will be scheduled for a police academy in Boylston that begins in January of 2015.



Robert Irving  
Chief of Police

## Wayland Police Department Detective Division Report for October 2014

### INVESTIGATIONS

Residential Break & Entering – Sherman Bridge Road  
Residential Break & Entering – Sherman Bridge Road  
Commercial Break & Entering – Boston Post Road  
Receiving Stolen Property – Boston Post Road  
Larceny under \$250 – Main Street  
Larceny over \$250 – Anthony Road  
Child Exploitation – Cochituate Road  
Town By-Law Violation – Boston Post Road

### MEETINGS/TRAININGS

A.L.I.C.E. Training  
Detective In-Service Training – Boylston Police Academy  
Annual Department Meeting  
Detective In-Service

### MISCELLANEOUS

Evidence destructions  
Walden Pond Bicycle Patrol escort

**Wayland Police Department Detective Division Report for October 2014**

**INVESTIGATIONS**

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A.L.I.C.E. Training  
Detective In-Service Training – Boylston Police Academy  
Annual Department Meeting  
Detective In-Service

**MISCELLANEOUS**

Evidence destructions  
Walden Pond Bicycle Patrol escort



***Wayland Police Department  
Monthly Training Report***

Officers of the Wayland Police Department attended the following training programs during the month of October 2014:

***In-Service Training***

MPTC

Reading Academy

October 1-3, 2014

William Smith

***In-Service Training***

MPTC

Reading Academy

October 6-9, 2014

Bryan Healy

***In-Service Training***

MPTC

Reading Academy

October 20-23, 2014

William Bradford

***In-Service Training***

MPTC

Boylston Academy

October 27-30, 2014

William Bradford

***A.L.I.C.E (School Reaction Training)***

ALICE Training Institute

Wayland High School

October 28<sup>th</sup>. 2014

Jamie Berger

William Smith

Sean Gibbons

Ed Walsh

Patrick Swanick

Chris Cohen

Chris Custodie

Bryan Healy

Timothy Henderson

# **Wayland Police Department**

## **Press Release**

**October 2, 2014**

**Change of Traffic Pattern**

**East Plain Street/School Street/Commonwealth Road**

Effective Monday October 20<sup>th</sup>, 2014, the traffic pattern at the intersection of East Plain Street, School Street and Commonwealth Road will be temporarily modified. This intersection, which encompasses the Lokerville Green, has been the scene of many traffic crashes, including fatalities, over the years. A traffic study by TEC, Inc. traffic consultants recommended that the Town of Wayland consider implementing several options to improve overall safety of the intersection. All of the options would reduce the number of conflicting traffic streams, better control the speed of turning movements, and consolidate turns onto Route 30 to a singular location.

As part of the process to determine the best option, a temporary traffic plan will be implemented on October 20<sup>th</sup>. This plan will consist of making the section of East Plain Street in front of the Villa Restaurant a one-way road heading in a westerly direction. Reflectorized traffic barrels, road delineators, and barricades will be used to narrow part of the roadway. Temporary regulatory traffic signs will be used to restrict flow along the northerly end of Lokerville Green to westbound only. This temporary traffic control plan was approved by the Board of Public Works on July 9<sup>th</sup> and by the Board of Selectmen on September 29<sup>th</sup>.

It is anticipated that this temporary traffic control plan will be in place for two months. Motorists are asked to use extra caution when driving through this intersection and to use School Street to access Route 30. Side street delays are expected to be higher during this interim period. Town staff and the consultant will be monitoring the results of the temporary changes as long-term solutions are considered.

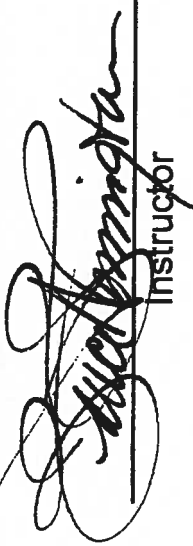
# Certificate of Achievement

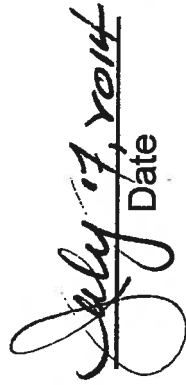
Officer William Bradford

Is declared a winner and Champion in the

## HOSTAGE -TAKER TAKEDOWN PISTOL SHOOTING COMPETITION

and thus proving himself exceptionally competent in the use  
of a semi-automatic .40 caliber handgun.

  
Instructor

  
Date



**S2A** S<sub>2</sub> Alpha Training, LLC • Firearms Educators

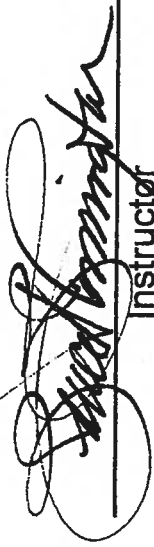
# Certificate of Achievement


**Sergeant Charles Akins**

Is declared a winner and Champion in the

## HOSTAGE -TAKER TAKEDOWN PISTOL SHOOTING COMPETITION

and thus proving himself exceptionally competent in the use  
of a semi-automatic .40 caliber handgun.

  
Instructor

  
Date

July 17, 2014

Date



**S2α** S<sub>2</sub>Alpha Training, LLC • Firearms Educators

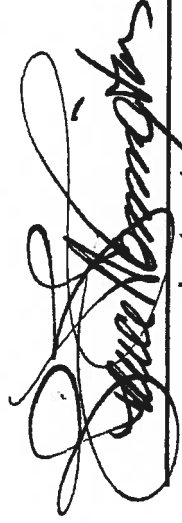
# Certificate of Achievement

**Lt. Patrick Swanick**

Is declared the winner and undisputed Champion  
in the

**1-2-3 PISTOL SHOOTING COMPETITION**

and thus proving himself exceptionally competent in the use  
of a semi-automatic .40 caliber handgun.

  
Instructor

July 17, 2014  
Date



**S2α** S2Alpha Training, LLC • Firearms Educators

Antonio Bianchi  
15 Colonial Avenue  
Newton, MA 02460

October 6, 2014

Chief Robert Irving  
Wayland Police Department  
38 Cochituate Road  
Wayland Ma, 01778

Dear Chief Robert Irving,

Greeting from Antonio Bianchi I was an Auxiliary Officer within the Wayland Police Department for numerous years. As an avid supporter of the Auxiliary program within your community and throughout the state I applaud your commitment to the Auxiliary program and also the new paid detail system that is now in place for the Auxiliary Officers.

It was a major impediment upon the Auxiliary program that its officers were unable to work details due to its non-paying status and creating a hardship (Economic Condition) that we are all facing in today's world. We all have expenses, loans, bills to pay and we need an income to pay for them and above all you're Auxiliary Officers donated many hours that are not paid.

I feel as a past member and may I also add numerous personnel within your department and also its future Auxiliary Officers and Police Officers will benefit from the paid detail program. You can rest assure that you and the town Administrators are doing the correct policy. You will see a higher morale increase in your department roster and also your Auxiliary Officers will get paid for something they directly and in-directly do within your community. Also may I add they also do a phenomenal job in your community in directing traffic.

The sole reason for this letter is to Thank You and the Town of Wayland in giving the Auxiliary program a boost and I do not forget my principals, understanding of issues, loyalties, and dedication to the Auxiliary program within your community.

Sincerely Yours,

  
Antonio Bianchi

Cc/ Christopher Hanlon

October 10, 2014

Lieutenant Patrick Swanick  
The Wayland Police Department  
38 Cochituate Road  
Wayland Mass 01778

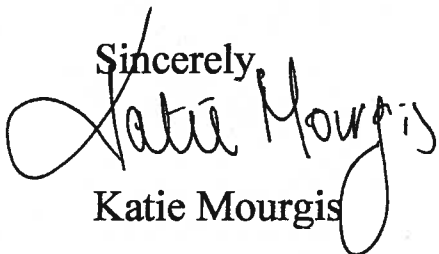
Dear Lieutenant Swanick,

Thank you very much for all your help with my ticket. I was shocked when my phone rang and the caller ID said the Wayland Police, I thought this is it they received my letter and I am now banned from driving thru Wayland and no more town beach for me.

It was such a pleasure to talk to you on the phone and the fact that you took the time to explain my violation and walked me thru the steps on how to rectify it was epic.

I am truly grateful that you went above and beyond the call of duty. Thank you very much for making my day or should I say days. You are a true gem, I hope the Wayland Police Department knows what a true asset you are to the department.

Sincerely,

A handwritten signature in black ink that reads "Katie Mourgis". The signature is written in a cursive style with a large, looping initial "K".

Katie Mourgis

Dear Chief Irving,

I am writing to you to commend Sergeant Smith. He is amazing and I owe him my utmost gratitude.

My 23 old son was driving home on Rte 27 in Wayland around 11pm. It was dark and rainy, and the road had few cars. He was less than 5 minutes from home. For whatever reason, my son was distracted for a second, crossing the median and struck the high curb running along the bridge. My son escaped thankfully with nothing more than a few minor cuts. His airbag deployed and there was substantial damage to the driver side of the car. He had never been in an accident in 6 years of driving so he was a bit shaken.

Sergeant Smith responded to what I believe was a 911 call from a passing motorist. He was already on site when my wife and I arrived, having received an urgent call from our son. Upon arriving, Sergeant Smith immediately helped my son in every way he could to ensure his safety as well as put my son at ease. For the next 1.5 hours, Sergeant Smith stayed with me (and my wife and son until they headed home) ensuring our safety until the tow truck came. Sergeant Smith placed his car, with lights on, behind my son's to notify oncoming cars. He made sure we did not stand between the 2 cars for our safety. Before my wife walked across the street to get to her car, Sergeant Smith went into the street to check for any traffic and then motioned my wife to cross the street. He used his flashlight to help us read our AAA number as well as dial our phone. He answered the many questions I had, thoughtfully and completely. He even assisted the tow truck with his flashlight. Whatever Sergeant Smith could do to help us and keep us safe, he did. I felt terrible it was taking so long for the tow truck to arrive preventing Sergeant Smith from doing something else, but he felt it important to stay to keep us safe.

And Sergeant Smith was professional, polite, friendly and knowledgeable. What can I say - he was amazing! I am so, so appreciative he was there.

Sergeant Smith represents the Wayland Police Department (and might I say all police everywhere) at the highest level. I only wish there was something I could do to express my heartfelt appreciation. My kids mean everything to me. And Sergeant Smith went beyond the call of duty to help my son in the most difficult of situations. How can a father ever communicate his appreciation to an officer for helping out his son, as Sergeant Smith helped my son?

If you would do me the favor of speaking to Sergeant Smith to acknowledge my gratitude and unbounded appreciation, and thank him for being there and for caring so much for us. Please let him know that he made a huge difference and it meant more than he will ever know to me, my wife and my son.

Sgt. Smith  
Personnel File



Finally, I commend you, as Chief, for clearly establishing the highest of standards for your team. Wayland is so fortunate to have such incredible individuals like Sergeant Smith serving on the police force.

Sincerely,

Dori, Larry and Eric Mariasis  
74 Camperdown Lane  
Sudbury, MA 01776

Dear Wayland Police Dept,

Thank you for all your help on our recent field trip to Walden Pond. Your presence and help was especially reassuring since it was my first year on the trip and I was anxious about safety and directions! It's becoming clear to me what a supportive and caring community Wayland is, and what an integral part of that is the police department.

Sincerely,

Kimberly Dunkelberg, gr. 6 teacher

SIMPLIFY.

10/15/14

# Thoreau

Dear Sgt Gibbons,

Thank you for biking  
with us and stopping  
Traffic We really Appreciate  
it.

Sincerely,

Home room, 108



30 Turnpike Road • Suite 8  
Southborough, MA 01772  
PH: (508) 485-0077  
FX: (508) 485-4879

12/13  
**RECEIVED**

**NOV - 3 2014**

Board of Selectmen  
Town of Wayland

Town of Wayland  
Conservation Commission, Brian Monahan  
41 Cochituate Road  
Wayland, MA 01778

21 October 2014

RE: 4 School Street "River Status"

Dear Mr. Monahan;

At a recent Planning Board meeting while discussing the potential of relocating the affordable housing requirements in full or in part from the Covered Bridge Lane project to 4 School Street location; a Conservation Commission Board member (Barbara Howell) was present and offered her opinion.

To summarize; Ms. Howell stated that she was a Conservation Commission Board member and that "her board" was of the opinion that the wetland directly behind 4 School Street (to the west) was part of a river system and subject to the River Protection Act for any potential development. She went on to have a definitive opinion that affordable housing units at 4 School Street would be less desirable than building them at the proposed location on Lot 1 at Covered Bridge Lane. What was unclear is whether she was speaking for your Board at that time, or speaking as a resident.

I would respectfully request that you clarify with your board whether they have had such a discussion regarding 4 School Street either regarding the River Status; or as a potential site for off-site affordable housing. If you have, please let me know when that discussion took place and if there are any minutes from that forum. If you have not, then I will assume that Ms. Howell was speaking as a Wayland resident at our Planning Board meeting and not as a Conservation Commission member.

My understanding is that beyond the Order of Conditions issued on or around 2005 for a septic replacement at 4 School Street (at which time there was no ruling on the River Status) that there have been no additional submittals regarding this resource area. Please confirm.

Please be advised that we have been monitoring this wetland area. We have photographic documentation (enclosed herewith) that shows the culvert down gradient from this wetland system adjacent to 264 Commonwealth Road as it runs under Commonwealth Road (as the outlet for the

# Trask

TRASK INCORPORATED

30 Turnpike Road • Suite 8  
Southborough, MA 01772  
PH: (508) 485-0077  
FX: (508) 485-4879

wetland area behind 4 School Street). This area has been and is still bone dry, with no evidence of consistent running water. We believe this satisfies the condition which would render this resources area as not meeting the standards for a river under the Rivers Protection Act.

Regards,



Ben Stevens

CC: Joseph F. Nolan, Chairman, Wayland Selectmen  
CC: Sarki Sarkisian; Wayland Planning  
CC: Charlie Rousseau  
CC: Desheng Wang

Wednesday, October 15, 2014  
The MetroWest Daily News  
Volume 16, Number 355





Tuesday, October 16 2014  
The MetroWest Daily News  
Volume 16, Number 356







Saturday, 18 October 2014  
The MetroWest Daily News  
Volume 16, Number 358

Sunday, 19 October 2014  
The MetroWest Daily News  
Volume 16, Number 359

2014  
WORLD LEADER

Monday, October 20, 2014

10¢

**FAMILY OF SLAIN  
BRIT CALLS FOR  
UNITY AGAINST ISIS**  
PART 1A

**UXBRIDGE  
REMAINS  
UNBEATEN**  
SPORTS PAGE 10

**LOCAL PRICE 10¢**

**THE METROWEST  
DAILY NEWS**  
SUNDAY

10¢

Bill Clinton's wife, 20 years later

**'It was a big deal'**

**Analysis of  
what went  
wrong in Boise**  
METROWEST

**Boise lapses  
persisted for days  
at DeWitt hospital**

**Staples  
sees future  
beyond  
office  
supplies**  
By Ann Stebbins

**Handquartered in Framingham, Staples' market, it made the Fortune 100 list within its first 10 years in business and often and across America, Asia and Latin America.**

**But in recent years, analysts say, Staples' challenge is to overcome the digital technology race of a new wave of youth, sales of the highest office supply**

**Headquartered in Framingham, Staples' market, it made the Fortune 100 list within its first 10 years in business and often and across America, Asia and Latin America.**

**But in recent years, analysts say, Staples' challenge is to overcome the digital technology race of a new wave of youth, sales of the highest office supply**

Monday, 20 October 2014  
The MetroWest Daily News  
Volume 16, Number 360





TOWN OF WAYLAND  
MASSACHUSETTS  
01778  
**CONSERVATION COMMISSION**

TOWN BUILDING  
41 COCHITUATE ROAD  
TELEPHONE: (508) 358-3669  
FAX: (508) 358-3046

November 10, 2014

Paul Greiff  
2 Cameron Road  
Wayland, MA 01778

Re: First Amendment to the Chapter 194 Permit – 2 Cameron Road; File D-847

Dear Mr. Greiff:

Enclosed is the amendment voted by the Conservation Commission to the Chapter 194 Permit issued for work at 2 Cameron Road, Wayland.

This Amendment to the Chapter 194 Permit must be recorded at the South Middlesex Registry of Deeds and a copy of the recording given to this office.

The conditions of the Chapter 194 Permit, other than the enclosed amendment, are still applicable and should be carefully read.

Sincerely,

Brian J. Monahan  
Conservation Administrator

Enclosure

cc: Town Clerk w/enc.  
Building Commissioner w/enc.  
Planning Board  
Board of Selectmen  
Board of Health  
Abutters  
File

RECEIVED  
NOV 10 2014  
Board of Selectmen  
Town of Wayland

16



TOWN OF WAYLAND  
MASSACHUSETTS  
01778  
**CONSERVATION COMMISSION**

TOWN BUILDING  
41 COCHITUATE ROAD  
TELEPHONE: (508) 358-3669  
FAX: (508) 358-3606

November 10, 2014

Stephen Kadlik  
Director, Department of Public Works  
41 Cochituate Road  
Wayland, MA 01778

RE: Order of Conditions and Chapter 194 Permit – Route 27 and Route 30 Intersection  
Improvement Project; (DEP File 322-829)

Dear Mr. Kadlik:

Enclosed please find the original Chapter 194 Permit and Order of Conditions, including Attachment A, for the Intersection Improvement project at Route 27 (Main Street) and Route 30 (Commonwealth Road) in Wayland. **You are responsible for meeting all the conditions of both the Order of Conditions and the Chapter 194 Permit.** The Order and Permit must both be filed at the Middlesex South Registry of Deeds. Thereafter, evidence of the recording must be submitted to the Commission prior to commencing work.

**Written notice must be submitted to the Conservation Commission not less than two or more than five business days prior to the commencement of the work permitted by these decisions.** All submissions must refer to the DEP file number and condition or conditions, which the submission is intended to address.

**Please note that any modification of your plans must be reported to the Commission** and may necessitate either an amendment to the Order of Conditions or the submission of a new Notice of Intent. If you have any questions, please call 508-358-3669.

Sincerely,

Brian J. Monahan  
Conservation Administrator

Enc. (2 Original Decisions)

cc: Town Clerk w/enc.  
DEP NERO w/enc.  
Building Commissioner w/enc.  
Mikel Myers, TEC, Inc. w/enc.  
Board of Selectmen  
Board of Health  
Planning Board  
Town Assessor  
Abutters  
File

RECEIVED

NOV 10 2014

Board of Selectmen  
Town of Wayland

17

## Wayland Historical Commission Meeting Minutes – October 20, 2014

Minutes: (draft from meeting, to be approved and amended as needed at next meeting)

Attendees: Sheila Carel, Rick Conard, John Dyer, Tonya Largy, Mike Lowery, Elisa Scola, Gretchen Ryder Sharry

Guests: Duane Galbi, Jennifer Koeller

Chairperson Elisa Scola called the meeting to order

1. Minutes of the September 10, 2014 meeting were approved as amended

2. Public Comment: Mike Lowery, who is on the Town Land Use Committee, mentioned to the Committee that the WHC is developing a sensitivity map. Sheila mentioned that having someone from the WHC on the Land Use Committee might be helpful. Sheila and Tonya shared examples of when and why that would be helpful. It was suggested that Sheila send a draft copy of the process to Mike Lowery. PAL was brought in to monitor the road widening project at West Palin St and Old Conn Path. WHC had not been contacted. Elisa stated that the awareness has improved significantly.

The Sensitivity Map subcommittee needs to complete the archaeological sensitive areas, then will meet with Brendan Decker.

3. Review of price quote for North Cemetery preservation plan: (Elisa)

Only one price quote was received (Barbara Donohue, RPA, Cultural Resource Consultant). Tonya thinks that she will be thorough, based on previous projects worked on. Elisa asked what the final product of the GPR would be/would there be a report? The RFP specified the areas to be done. Deliverables mentioned on page 7 mentioned bound copy and digital copies. Mike Lowery stated that the DPW needs to know which areas to stay away from. Suggestion to add specifics to map and additional copies. Also digital copy on GPR. Proposed requesting a meeting of Barbara Donohue and WHC. Discussion as to whether it was worth waiting until Spring for more price quotes. Tonya said she highly respected this woman and the work she has done. There are limited companies that do this kind of work, and timing complicates proposals like this.

Motion made to approve Barbara Donohue's preservation plan/price quote for North Cemetery. Seconded. Vote: 7 approved, 0 opposed Motion passes.

4. Railroad Update: (Rick)

Rick has not heard from Sarkis regarding the letter sent to MHC. Other information re: the rail trail: company to begin work next Spring, Friends of the Rail Trail may ask for CPC funds, expect approx. \$150,000. for Interpretive Site. We need to create a priority list for Interpretive Site. Suggested hiring an archaeologist (such as PAL) to separate out features, such as the brick inspection pits. Question as to what are the concrete slabs? Will need to target exploration, as we already have a good idea of the site. Discussion as to top three items included:

- 1) archaeological survey of engine house foundation, 2) signage-turtable, 3) preservation of freight house boards with names on them, 4) re-installing light at depot

Elisa suggested moving signage to #1 on list. Excavation could be done in stages. Discussion as to type of sign: single kiosk with info map vs several different signs/one at each part. John suggested having a sign posted stating, "This is a work in progress...This is what is to come..." to get people interested and aware. The signs need to be indestructible and be educational for the public. Suggested next Archaeology Month talk be about the railroad. Rick to contact Sarkis.

#### 5. Archaeology Update: (Tonya)

Alf Berry gave a wonderful talk as the Archaeology Month speaker. 16 people came, were interested, and asked good questions. The leftover food was taken to a homeless shelter. An archaeology exhibit was put in the showcase at the Library by Royce and Gretchen. It is there for the month of October. Tonya talked to Mike Lowery and Mike Linderman, the Town fixed about 30 stones at North Cemetery.

Duane Galbi asked if MWRA has an archaeology department. You can presently see a cut set of pilings at Old Stone Bridge. It is on MWRA property near the pipe.

#### 6. Stone's Bridge Preservation Update: (Duane Galbi)

Duane gave information on the Structures North visit: the repair can be done in pieces, the bridge will not fall down, the railings are not up to code, suggested fixing 1/3 to 1/2, bridge is not unsafe, suggested establishing a berm to catch debris. Duane suggested a loose rock berm – tailings. You can get 500 tons for \$550 plus the cost of installing. Discussion as to needing approval from the Conservation Commission. Question as to whether DPW can do berm work. DPW does not have a crane. Will need to clean up debris again. Check with Conservation. The bridge is falling apart sideways/splitting. Possible cost to fix first arch is \$250,000. Other three arches will be less expensive. Elisa had mentioned to CPC and bringing up at Town Meeting. Would need to advertise, let people know and understand the importance of the bridge and repair. Discussion about trimming vegetation near bridge. SP Landscaping did the cleanup last year. Mike Lowery described how it was done. We can use the left over grant money for cleanup. Need to go to Conservation Comm and describe what the plan is. Suggested to contact Brian Monahan. Duane asked about building berm. Mike L suggested talking to Brian Monahan and Tom Sciacca. It is a federal river and part of the Wild and Scenic River Program. Duane mentioned researching matching State funds through Mass Preservation Project Funds.

#### 7. Lokerville Green: (John)

John attended two meetings: 1) consultants presentation and 2) Selectmen's meeting. One suggestion involved dividing the Green. This would be expensive and would need State approval, as Lokerville Green is designated as a park. They are going to try a less expensive plan, making the end of School St and in front of the Villa one way.

8. CPC Update: (Elisa)

CPC discussed possible projects for the 2015 Town Meeting and possibly 2016 meeting. Also restoration of Historic Preservation funds for Cochituate School apartments.

9. Ceremonial Landscapes Update: (Sheila)

Sheila talked to a 7<sup>th</sup> grade teacher and there is an awareness at the Middle School of which areas are sensitive and need to be stayed away from. They are beginning to understand stewardship and respect the area. DPW monitors in Sensitive Area #1 going slowly. The Construction crew is fabulous. Sheila suggested that WHC send a letter to the construction team commending them, with a copy to the selectmen and DPW.

Another town has contacted us (Sheila/Tonya) regarding ceremonial landscapes. Sheila went with Doug Harris to visit. This fits with the theory that this area was a huge meeting site. Need continued discussion as to how do you reveal important things and still protect them. Education is key. Wayland is becoming an example of a town doing it right.

10. New business and other items not identified prior to submission of Agenda:

WHC has received a letter from Maynard re: discussion of demolition delay by-laws. The meeting is on November 6<sup>th</sup>. Elisa will bring draft proposal to a future meeting.

Discussion as to taking pictures of historic buildings and other buildings, and monuments in Wayland. example: pillars at Castlegate Rd/entrance to Mansion Inn

Next Meeting: Monday, November 17, 2014 at 7:30 PM

Meeting adjourned: 9:15 PM

Meeting recalled: 9:16 PM

Vote to approve reimbursement to Tonya Largy for refreshments and paper goods purchased for Archaeology Month Talk in the amount of \$144.69 In favor: 7 Opposed: 0

Meeting adjourned: 9:18 PM

Respectfully submitted,

Gretchen Ryder Sharry

Wayland Historical Commission



**Municipal Affordable Housing Trust Fund (MAHTF)  
Meeting Minutes – October 8, 2014**

**Attendance:** Mary Antes; Jacqueline Ducharme; Stephen Greenbaum; Kevin Murphy; Brian O’Herlihy; Armine Roat (arrived 7:40 PM); and Susan Weinstein.

**Others in attendance:** Mark Lanza, Town Counsel.

**Open Meeting:** M. Antes called the meeting to order at 7:35 P.M. at the Wayland Town Building. B. O’Herlihy kept the minutes of the meeting.

**Public Comment:** None.

**Previous Minutes:** September 10, 2014.

**Materials Distributed:** Draft minutes for meeting held on September 10, 2014; revised draft of Declaration of Trust – Town of Wayland, Municipal Affordable Housing Trust Fund; and copies of e-mails dated 9/11/14, 9/13/14, 9/16/14, 10/6/14 and 10/8/14 between B. O’Herlihy, J. Senchyshyn and M. Lanza regarding various insurance matters.

**Notes:**

- 1) The Trustees reviewed the draft minutes for the meeting held on September 10, 2014. S. Weinstein suggested the name(s) of member(s) who were absent from a meeting be included in the minutes. No other comments were received. S. Weinstein moved approval of the minutes for the meeting held on September 10, 2014, as amended. S. Greenbaum seconded. Motion approved 5-0-1(Ducharme).
- 2) The Trustees discussed the need for by-laws. M. Antes attempted to get an example from Sudbury’s affordable housing trust, but learned they don’t have a set of by-laws. The Trustees agreed that it would be useful to have by-laws to formally document certain governance matters. M. Lanza agreed to provide the Trustees with an example set of by-laws and S. Greenbaum and J. Ducharme agreed to review and make suggested edits prior to the discussion and consideration of adoption by the Trustees at a future meeting.
- 3) M. Lanza reviewed the revised draft Declaration of Trust – Town of Wayland, Municipal Affordable Housing Trust Fund (“Declaration of Trust”) with the Trustees and responded to additional questions posed by the Trustees. The Trustees requested a number of additional clarifying edits to the Declaration of Trust. S. Weinstein moved approval and adoption of the Declaration of Trust, as amended. K. Murphy seconded. Motion approved 7-0.

M. Lanza agreed to have the Declaration of Trust, as amended, which had been executed by the Trustees, recorded at the Middlesex South Registry of Deeds and filed with the Wayland Town Clerk. He agreed to provide each Trustee with a copy of the recorded Declaration of Trust when it is available.

- 4) M. Lanza agreed to secure a tax identification number for the Trust and the Trustees agreed to elect a fiscal year ending June 30<sup>th</sup> to facilitate the timing of the Trust's annual audit should the Trustees decide to have the Town's independent auditor handle the Trust's audit and tax work (if any) following the completion of the Town's annual audit.
- 5) B. O'Herlihy agreed to work with the Town's Finance Director in opening a bank or similar financial account to hold the Trust's liquid assets once M. Lanza has secured the tax identification number. B. O'Herlihy also agreed to follow up with J. Senchyshyn with regard to the cost, amount and type of insurance coverage the Trustees may choose to purchase for the Trust.
- 6) M. Lanza suggested the Trustees may want to consider whether the MAHTF might assume a role in overseeing and enforcing the affordability restrictions contained in the deeds and/or other agreements associated with various affordable housing units in Town since, in his opinion, there doesn't appear to be any other board or committee doing so. The Trustees agreed to take M. Lanza's suggestion under advisement.
- 7) The Trustees discussed the process for requesting a transfer of Community Preservation Committee ("CPC") funds, including the need to submit an article for the 2015 Annual Town Meeting. M. Antes indicated articles must be submitted on or around January 15, 2015. S. Weinstein, who is also a member of the CPC, agreed to discuss this matter with the CPC at an upcoming meeting and report back to the Trustees.
- 8) The Trustees discussed inviting a member of another local affordable housing trust fund to meet with the Trustees to provide an overview of how their trust operates, issues and opportunities, etc. M. Antes agreed to reach out to neighboring communities and extend an invitation to someone for the next meeting.
- 9) The Trustees discussed the need to appoint a Treasurer and, following such discussion, the following motions were moved and approved:
  - a) S. Weinstein moved that B. O'Herlihy serve as Treasurer. S. Greenbaum seconded. Motion approved 7-0.
  - b) S. Weinstein moved that J. Ducharme replace B. O'Herlihy as Clerk. S. Greenbaum seconded. Motion approved 7-0.
- 10) The Trustees set the next three meetings for Wednesday, November 5, 2014, December 3, 2014 and January 7, 2015 at 7:30 P.M. at the Wayland Town Building.

M. Antes agreed to post the meeting dates/times and agendas.

Adjourn: S. Weinstein moved to adjourn the meeting at approximately 9:13 P.M. K. Murphy seconded. Motion approved 7-0.

Respectfully submitted,

Brian T. O'Herlihy



# Town of Wayland Massachusetts

Members: Christine DiBona                      Rebecca Stanizzi  
 Anthony Boschetto                      William Steinberg  
 Jerome Heller                      William Sterling  
 Daniel Hill                      Michael Wegerbauer  
 Robert Morrison

## River's Edge Advisory Committee ("REAC") Meeting Minutes for Meeting of October 21, 2014

In attendance: Jerome Heller, Anthony Boschetto, Daniel Hill, Robert Morrison, Rebecca Stanizzi, William Steinberg, William Sterling, Christine DiBona. Absent: Michael Wegerbauer

The meeting was called to order at 7:04 PM in Meeting Room #2 of the Wayland Town Building.

### I. Public Comment

There weren't any non-members in attendance; therefore, no questions or public comment.

### II. 10.14 Meeting Minutes

Mr. Steinberg offered the following clarification inserted in red:

"...we may need to update the EDC market study given the lapse of time and any significant changes in the market since the last one."

### III. Executive Session

Mr. Heller made a motion to enter into Executive Session pursuant to MGL Chapter 30A, Section 21(a), to review River's Edge Legal Services RFP Responses: First to complete the qualitative Committee Recommendation, and thereafter with Town Administrator joining Executive Session, to review Bid Proposals. *[Executive Session is required for compliance with MGL Chapter 30B, Section 6, for the purpose of keeping the contents of proposals confidential until the completion of the evaluations.]* Mr. Steinberg seconded, and roll call vote was as follows:

Mr. Heller: Yes	Mr. Boschetto: Yes	Mr. Hill: Yes
Mr. Morrison: Yes	Ms. Stanizzi: Yes	Mr. Steinberg: Yes
Mr. Sterling: Yes	Ms. DiBona: Yes	Total: 8 Yes / 0 No

### IV. Resume Open Meeting

Open Meeting was resumed at 8:18 PM.

### V. Peer Review Consultant

Ms. Stanizzi spoke with peer review consultant Ed Marchant about attending a future REAC meeting; Mr. Marchant is not available to attend a Tuesday evening meeting until 11/18/14. Ms. Stanizzi will contact Mr. Marchant about an alternative weeknight (specifically 11/13) as committee members expressed flexibility with dates and eagerness to hold this meeting as soon as possible.

20

Assuming the Board of Selectmen confirms committee's selection of Anderson & Krieger as River's Edge Legal Counsel and agrees to engage this firm, we hope to arrange for a representative(s) from A&K to attend the 11/13 meeting.

#### VI. Proposed list for Site Tours

Ms. Stanizzi offered a list of comparable developments to be considered for site tours by the committee on a mutually agreeable Saturday in November. Among the possible properties to visit are The Mews in Concord, Shillman House in Framingham, The Coolidge in Sudbury, The Commons in Lincoln, and Arlington 360 in Arlington. Avalon in Natick was also mentioned simply as a comparison for unit square footage and layouts. Ms. Stanizzi will circulate a list of these properties with websites for members to familiarize themselves and narrow down list of most advantageous properties to visit.

#### VII. Criteria to be included in RFP

Mr. Heller directed attention back to the March 2014 River's Edge Request for Proposals Protocol drafter prior to approval of the River's Edge article at Town Meeting. Committee agreed to revisit document at next meeting to update and make revisions where relevant.

#### VIII. Other Topics

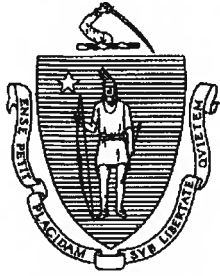
It was determined that the next meeting of REAC will occur on October 30, 2014 at 7:00 PM.

#### IX. Adjournment

At 8:38 PM, Mr. Heller made a motion to adjourn the meeting and Mr. Steinberg seconded. The vote in favor was 8-0.

Handouts:

Agenda of tonight's meeting



COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF  
ENERGY AND ENVIRONMENTAL AFFAIRS  
**DEPARTMENT OF ENERGY RESOURCES**  
100 CAMBRIDGE ST., SUITE 1020  
BOSTON, MA 02114  
Telephone: 617-626-7300  
Facsimile: 617-727-0030

**Deval L. Patrick**  
Governor

**Maeve Vallely Bartlett**  
Secretary

**Meg Lusardi**  
Acting Commissioner

November 4, 2014

Robert Mercier  
Interim Town Administrator  
Town of Wayland  
41 Cochituate Rd.  
Wayland, MA 01778

Dear Robert Mercier,

This letter is in response to your application received on 8/20/2014 (the Request) for Qualified Energy Conservation Bonds (QECBs) in the amount of \$1,665,510 for bonds to be issued by the Town of Wayland for an energy savings performance contract project.

We regret to inform you that you were not selected for an award at this time. DOER reviewed applications on a first come, first served basis and your application was not reviewed due to the order in which it was received. Your application will remain in the queue should more QECB allocation become available.

For any questions about this correspondence, please contact Elise Anderson of the Department of Energy Resources at 617-626-7370 or [Elise.Anderson@state.ma.us](mailto:Elise.Anderson@state.ma.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Capone", with a long horizontal line extending to the right.

Lisa Capone  
Director, Green Communities Division  
Department of Energy Resources