



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

JOHN SENCHYSHYN
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN
ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Wednesday, November 6, 2013
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | | |
|----------|------|---|
| 7:00 pm | 1.) | Call to Order by Vice Chair |
| 7:01 pm | 2.) | Warrant Hearing for November 20, 2013, Special Town Meeting |
| 7:45 pm | 3.) | Announcements; Review Agenda for the Public |
| 7:50 pm | 4.) | Public Comment |
| 7:55 pm | 5.) | Interview Candidate and Potentially Make Appointment to Fill Vacancy on the Zoning Board of Appeals (Appointment for Term Expiring June 30, 2014) <ul style="list-style-type: none">• Michael Connors |
| 8:10 pm | 6.) | Interview Candidates for Interim Town Administrator <ul style="list-style-type: none">• Robert Mercier |
| 8:40 pm | 7.) | Discussion on and Potential Selection of Interim Town Administrator |
| 9:00 pm | 8.) | Joint Meeting with the Personnel Board to Review Responses on RFPs for Town Administrator Search |
| 9:20 pm | 9.) | Discussion on Board of Selectmen Vacancy |
| 9:30 pm | 10.) | Discussion of Sudbury Reactions to Buses at Septage Facility and River Road Access to the DPW |
| 10:00 pm | 11.) | Review and Approve Consent Calendar (See Separate Sheet) |
| 10:05 pm | 12.) | Review Correspondence (See Separate Index Sheet) |
| 10:15 pm | 13.) | Report of the Acting Town Administrator <ul style="list-style-type: none">• Review of November 18 Agenda Topics• Update on Special Town Meeting |

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Proposed Agenda Page Two

- 10:25 pm 14.) Enter into Executive Session to Review Executive Session Minutes from October 16, 2013, for Release
- 10:35 pm 15.) Potential Release of October 16, 2013 Executive Session Minutes
- 10:40 pm 16.) Selectmen's Reports and Concerns
- 10:50 pm 17.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 10:55 pm 18.) Adjourn



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CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of October 2013: \$7,866.86
3. Vote the Question of Approving the Invoice for Special Town Counsel Robert W. Ritchie, September-October 2013, Invoice #6: \$9,325.00
4. Vote the Question of Approving the Extension of the Permit to Serve Alcoholic Beverages for a Wedding at the Sandy Burr Country Club, 103 Cochituate Road (Debbie Munsey Cibotti, Function Coordinator), on Saturday, December 14, 2013, to 12: 30 a.m.



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**LIST OF PUBLIC DOCUMENTS PROVIDED
TO THE BOARD OF SELECTMEN FROM
OCTOBER 25, 2013, THROUGH AND
INCLUDING NOVEMBER 4, 2013,
OTHERWISE NOT LISTED AND INCLUDED
IN THE CORRESPONDENCE PACKET FOR
NOVEMBER 6, 2013**

Items Distributed To the Board of Selectmen – October 25-November 4, 2013

1. Email of 10/29/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen, re: Reminder to Sign Warrant on October 30, 2013
2. Email of 10/29/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re: Selectmen's Vacancy
3. Email of 11/4/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re: Wayland Special Election

Items Distributed for Information and Use by the Board of Selectmen at the October 28, 2013, Meeting

1. Email of 10/26/13 from Anne Harris, Energy Initiatives Advisory Committee, to Board of Selectmen, re: Solar PV Project Updates
2. Email of 10/24/13 from Anette Lewis re: Motion for Town Meeting
3. Email of 10/27/13 from Don Bustin to Board of Selectmen re: Selectmen and Audit Committee Role
4. Additional Financial Reports from Brian Keveny, Finance Director, re: Statement of Revenues, Expenditures and Fund Balance June 30, 2013
5. Handout from Selectman T. Boschetto, "Best Practice, Audit Committees (1997, 2002, 2006, and 2008) (CAAFR), from GFOA, and "A New Vision for Public Sector Audit Committees," from Government Finance Review, April 2007
6. Report from John Senchyshyn on the Status of Special Town Meeting
7. Sample Profile from Collins Center for Public Management
8. Statement from Selectman D. Leard regarding "Confidential" Information to Attorney General in Response to Open Meeting Law Request

Items Included as Part of Agenda Packet for Discussion During the November 6, 2013 Board of Selectmen's Meeting

1. Résumé of Michael Connors for Zoning Board of Appeals Vacancy
2. Résumé of Robert Mercier for Interim Town Administrator
3. Draft Motions for 2013 Special Town Meeting
4. Responses to RFP for Town Administrator Search (Copies Also Available in Board of Selectmen Office)



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CORRESPONDENCE

Selectmen

1. Memorandum of 10/29/13 from Lois M. Toombs, Town Clerk, to Board of Selectmen re: Resignation of Douglas J. Leard from Board of Selectmen
2. Email of 10/29/13 from Richard Kobayashi, Collins Center, to Board of Selectmen and Personnel Board re: Town Administrator Recruitment
3. Supplemental Rules of Procedure for the 2013 Special Town Meeting
4. Monthly Report, Animal Control, October 2013

Conservation Commission

5. Determination of Applicability, 10/29/13, from Brian Monahan, Conservation Administrator, re: 260 Old Connecticut Path
6. Determination of Applicability, 10/31/13, from Brian Monahan, Conservation Administrator, re: Lee Road/Michael Road
7. Notice of Public Hearing, November 7, 2013, MBTA Right-of-Way Route 20 West to Route 27, and 123 Dudley Road

Zoning Board of Appeals

8. Public Hearing, November 12, 2013, 1 Wildwood Road, 18 Dudley Road

Minutes

9. Audit Committee, September 23, 2013
10. Electronic Voting Implementation Subcommittee, January 28, 2013
11. Historical Commission, September 9, 2013
12. Board of Library Trustees, September 18, 2013
13. Surface Water Quality Committee, October 15, 2013
14. Wayland Cares Review Committee, August 5, 2013, September 12, 2013, October 2, 2013, October 16, 2013
15. WayCAM Board, September 18, 2013