



# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

JOHN SENCHYSHYN  
ACTING TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
www.wayland.ma.us

## BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
DOUGLAS J. LEARD  
JOSEPH F. NOLAN

*Due to a scheduling conflict, the September 30, 2013, meeting of the Board of Selectmen will be held on Wednesday, October 2, 2013, and will be held in the Large Hearing Room.*

**BOARD OF SELECTMEN  
Wednesday, October 2, 2013  
Wayland Town Building  
Large Hearing Room**

**Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- 6:45 pm 1.) Convene in Open Session and then Enter into Executive Session to Discuss Collective Bargaining Strategy Pertaining to Contract Negotiations with School Unions; to Discuss Pending Litigation in the Matter of *Twenty Wayland, LLC, v. Town of Wayland and Wayland Wastewater Management District Commission* and the Matter of the Appeal of the Groundwater Discharge Permit Issued by Department of Environmental Protection; and to Review Executive Session Minutes from September 9, 2013, September 16, 2013, and September 23, 2013 for Release
- 7:20 pm 2.) Call to Order by Chair
- Announcements; Review Agenda for the Public
- 7:25 pm 3.) Public Comment
- 7:35 pm 4.) Review Town Administrator Employment Agreement and Job Description, and/or Discuss all Possible Action as Allowable Under the Terms of the Agreement including Whether to Exercise the Authority of the Board to Confirm and Ratify Termination of the Employment Contract of the Town Administrator under the "Without Cause" Provisions of that Contract
- 8:05 pm 5.) Joint Meeting with the Personnel Board to Review the Job Description of the Town Administrator
- 9:05 pm 6.) Joint Meeting with the Personnel Board to Continue Discussion on Establishing the Search Process for a New Town Administrator; Update on the Process by Acting Town Administrator
- 9:25 pm 7.) Review of Status of Articles and Order the Articles for Insertion in the Warrant for the November 20, 2013 Special Town Meeting

**BOARD OF SELECTMEN  
Wednesday, October 2, 2013  
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**Revised Proposed Agenda**

**Page Two**

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|----------|------|--|
| 9:45 pm  | 8.)  | Review and Approve Consent Calendar (See Separate Sheet)   |
| 9:55 pm  | 9.)  | Release of Executive Session Minutes from September 9, 2013, September 16, 2013, and September 23, 2013  |
| 10:00 pm | 10.) | Review Correspondence (See Separate Index Sheet)   |
| 10:15 pm | 11.) | Report of the Acting Town Administrator <ul style="list-style-type: none"><li>• Review of October 7 Agenda Topics</li><li>• Update on Special Town Meeting</li></ul> |
| 10:30 pm | 12.) | Selectmen's Reports and Concerns   |
| 10:40 pm | 13.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  |
| 10:45 pm | 14.) | Extended Public Comment  |
| 10:50 pm | 15.) | Adjourn  |



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**BOARD OF SELECTMEN**  
**Wednesday, October 2, 2013**  
**Wayland Town Building**  
**Large Hearing Room**

## **REVISED CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of September 2013: \$\$9,749.50



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**LIST OF PUBLIC DOCUMENTS  
PROVIDED TO THE BOARD OF  
SELECTMEN FROM SEPTEMBER 20  
THROUGH AND INCLUDING  
SEPTEMBER 26, 2013, OTHERWISE NOT  
LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR  
SEPTEMBER 30, 2013**

**Items Distributed To the Board of Selectmen – September 20-26, 2013**

1. Email of 9/25/13 from Town Planner Sarkis Sarkisian re: Withdrawal of Mixed Use Overlay District Redistribution Article from 2013 Special Town Meeting
2. Email of 9/26/13 from Selectman Joseph Nolan re: Public Comment and Discussion of Termination of Town Administrator on September 30 Agenda

**Items Distributed for Information and Use by the Board of Selectmen at the September 23, 2013 Meeting**

1. Public Comment, Termination of Town Administrator
2. Email of 9/22/2013 from Steven Correia to Ford Spalding re: Resignation from the Minuteman Regional High School Building Committee
3. Public Comment, Nominating Committee for Town Administrator
4. Handouts in Draft from Personnel Board, "Communicate Effectively," "Community Involvement in the Hiring of the New Town Administrator," "Clarify Competencies/Attributes/ Expectations," Recommended Charge for Selection Committee, Draft RFP, Search Firm to Assist with Town Administrator Recruitment, Collins Center Promotional Flyer, and News Article, "Selectmen Want to Look Beyond the Public Sector for New Town Manager"

**Items Included as Part of Agenda Packet for Discussion During the September 30, 2013 Board of Selectmen's Meeting**

1. Chapter 60 of the Wayland Town Bylaws, Town Administrator
2. Town Administrator Job Description and Employment Contract



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**CORRESPONDENCE**

### Selectmen

1. Handout from Mike Lowery, re: Support for House Bill 2908, "An Act to Enhance Technology in Civic Engagement"
2. Memorandum of 9/23/13 from Lois M. Toombs, Town Clerk, re: Resignation of William DeJong from Wayland Cares Review Committee
3. Letter of 9/25/13 from John Senchyshyn, Acting Town Administrator, to Office of the Attorney General, re: Response to Two Open Meeting Law Complaints of Kim Reichelt dated September 3, 2013, and September 18, 2013
4. Email of 9/25/13 from Betsy Meindl, WaylandCares, re: Community Presentation of Data from Student Survey
5. Letter of 9/25/13 from John Senchyshyn, Acting Town Administrator, to Twenty Wayland, LLC, re: Sewer Capacity, Wayland Town Center Project

### Conservation Commission

6. Order of Conditions and Chapter 194 Permit, 9/19/13, from Brian J. Monahan, Conservation Administrator, re: 9 Reservoir Road
7. Order of Conditions and Chapter 194 Permit, 9/23/13, from Brian J. Monahan, Conservation Administrator, re: 4 Fields Lane
8. Order of Conditions and Chapter 194 Permit, 9/24/13, from Brian J. Monahan, Conservation Administrator, re: 183 Oxbow Road
9. Order of Conditions and Chapter 194 Permit, 9/25/13, from Brian J. Monahan, Conservation Administrator, re: 29 Snakebrook Road

### Minutes

10. Finance Committee, June 18, 2013, August 28, 2013
11. Personnel Board, August 5, 2013
12. Surface Water Quality Committee, August 20, 2013
13. Wayland Cares Review Committee, August 21, 2013

### Region

14. Letter of 9/18/13 from Minuteman Regional School and Minuteman School Committee re: Lowering of FY2014 Non-resident Tuition Rate for Non-member Towns
15. Invitation to Groundbreaking Ceremony of MetroWest Regional Transit Authority Maintenance and Operations Center, October 10, 2013, Framingham
16. Open Meeting Notice, MetroWest Regional Transit Authority Consumer Advisory Committee, October 2, 2013, Framingham

### State

17. Notices of Public Hearing and Request for Comments, 9/12/13, from Department of Public Utilities re: An Act Relative to Competitively Prices Electricity in the Commonwealth