



FREDERIC E. TURKINGTON JR.  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
DOUGLAS J. LEARD  
JOSEPH F. NOLAN

## **BOARD OF SELECTMEN Monday, June 24, 2013 Wayland Town Building Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- 6:30 pm Executive Session – Strategy and Negotiations with Respect to Collective Bargaining with Wayland Teachers Association
- 7:00 pm 1.) Call to Order by Chair
- Announcements; Review Agenda for the Public
- 7:05 pm 2.) Public Comment
- 7:15 pm 3.) Liquor License Violation Hearing – Viva Mexican Grill y Tequileria, 15 East Plain Street
- 7:40 pm 4.) Interview Candidates for Appointments to Boards and Committees
- Personnel Board (reappointment) – Nancy McCarthy
  - Economic Development Committee (vacancy) – Jim Grumbach
  - Community Preservation Committee (vacancy) – Gretchen Schuler
  - Permanent Municipal Building Committee (vacancy) - Douglas Goddard
  - Zoning Board of Appeals (reappointment) – Thomas White and Michael Connors
  - Conservation Commission (vacancy) – Betty Salzberg and Sherre Greenbaum
  - Finance Committee (candidates for reappointment) – William Steinberg and Steve Lesser; (other interested candidates) – Steven Glovsky, Thomas Sommerfield and Gil Wolin
  - Wayland Cares Temporary Advisory Study Committee – Leslie Corner, Bill DeJong, Shirley Jacobson, Kathryn Lee, Gail Shapiro
- 8:45 pm 6.) Review and Approve Consent Calendar (See Separate Sheet)
- 8:50 pm 7.) Review Correspondence (See Separate Index Sheet)
- 9:00 pm 8.) Report of the Town Administrator
- Update of Status of License Agreement for Land to be Conveyed on Stonebridge Road to Habitat for Humanity
  - Review of Upcoming Agenda Topics and Meeting Schedule
  - Review Status of Selectmen's Goals and Priorities as of June 2013
  - Review Capital Projects Report as of June 14, 2013

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**Proposed Agenda Page Two**

- 9:25 pm 9.) Selectmen's Reports and Concerns
- Discussion on Legal Opinion Relative to Service after Expiration of Term of Appointment for Members of Boards and Committees
  - Consider Request from Historic District Commission Chair Gretchen Schuler to Add a Second Alternate Member of the Historic District Commission
  - Vote Appointments to Boards and Committees (Including Elisa Scola as Historical Commission Representative to Community Preservation Committee)
- 9:44 pm 10.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 9:45 pm 11.) Adjourn



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**CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through May 31, 2013, Invoice 140, Account 5673-01-M: \$3,713.02
3. Vote the Question of Accepting the Gift on Behalf of Wayland Beautification of \$800 from Baldwin Insurance Agency, 260 Boston Post Road, \$500 from Town and Country Restaurant, Inc., dba JJ McKay's, 171 Commonwealth Road, and \$800 from Wayland Business Association Inc., Wayland MA
4. Vote the Question of Approving the Minutes of May 20, 2013



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### **LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM JUNE 4, 2013 THROUGH AND INCLUDING JUNE 20, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR JUNE 24, 2013**

#### **Items Distributed To the Board of Selectmen – June 4 – June 20, 2013**

1. Email dated June 3, 2013 from Town Administrator to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on June 5, 2013.
2. Email dated June 6, 2013 from Town Administrator to media and Selectmen advising of the availability to serve on various boards and committees, together with a list of vacancies.
3. Email dated June 10, 2013 from Alan Reiss regarding the electronic voting website.
4. Email dated June 18, 2013 from Town Administrator to Linda Segal responding to public records request for three-party agreement on Stonebridge Road affordable housing project.

#### **Items Distributed For Information and Use by the Board of Selectmen at the June 5, 2013 Meeting**

1. Email dated June 4, 2013 from Betty Salzberg to Selectmen indicating her desire to be reappointed to the Housing Partnership.
2. Selectmen's policy manual provision relative to appointments to town boards and committees (page 8), approved March 1, 2004; revised and restated on October 13, 2010.
3. MMA Action Alert dated June 4, 2013 regarding House-Senate Conference Committee work on FY2014 state budget.
4. MMA Action Alert dated May 31, 2013 regarding Governor Patrick's decision to release only \$150M of the \$300M bond appropriation for Chapter 90 road and bridge repair.
5. Meeting Notes distributed by Mr. Boschetto during Selectmen's Reports.
6. Sample aggregation of site selection information related to the DPW facility as prepared by Mr. Boschetto and distributed during Selectmen's Reports.

#### **Items Distributed For Information and Use by the Board of Selectmen at the June 17, 2013 Meeting**

1. Public comment regarding Town Center gift submitted by Gretchen Schuler, 126 Old Connecticut Path.
2. Email dated June 17, 2013 from Anette Seltzer Lewis, 33 Claypit Hill Road, regarding proposed license agreement with Habitat for Humanity relative to property to be conveyed on Stonebridge Road.

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JUNE 20, 2013, OTHERWISE NOT LISTED  
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**PAGE TWO**

**Items Included as Part of Agenda Packet for Discussion During the June 24, 2013  
Board of Selectmen's Meeting**

1. Memorandum dated May 22, 2013 from Police Chief to Town Administrator regarding liquor license violations at Viva Mexican Grill Y Tequileri, 15 East Plain Street and supporting information; draft recommendation to Selectmen.
2. Press release dated June 6, 2013 seeking candidates to fill vacancies on boards and committees; list of current vacancies; and Selectmen's policy manual provision relative to appointments to town boards and committees (page 8), approved March 1, 2004; revised and restated on October 13, 2010.
3. Letters of interest and background material provided by candidates for appointment to various boards and committees; charge for Community Preservation Committee and Wayland Cares temporary advisory study committee.
4. Email dated June 6, 2013 from Town Administrator to Selectmen transmitting legal opinion relative to creation of vacancies at expiration of terms of office.
5. Email dated June 11, 2013 from HDC chair Gretchen Schuler requesting creation of a second alternate member of the Historic District Commission for a term expiring June 30, 2015, with HDC regulations relative to membership.



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### **CORRESPONDENCE - I**

#### **Selectmen**

1. Letter of 10/22/12 from Structures North to Historical Commission re: Old Stone Bridge
2. Letter of 10/23/12 from Structures North to Historical Commission re: Old Town Bridge
3. Petition received 6/10/13, "Stop the Wayland Gun Club Excessive Noise"
4. Email of 6/11/13 to All Chairs and Department Heads re: Town Building Broadcasting Capabilities and List of WayCAM Trained Volunteers
5. Memorandum of 6/12/13 from John Senchyshyn, Assistant Town Administrator/Human Resources Director, to Board of Selectmen, re: Dependent Eligibility Audit, Final Results
6. Email of 6/13/13 from Betsy Willard to Board of Selectmen re: Resignation from Council on Aging
7. Memorandum of 6/17/13 from Historic District Commission to Twenty Wayland LLC, Board of Selectmen, and Board of Public Works, re: Road Re-Construction for Twenty Wayland Development Project
8. Director of Public Health Report, April 17, 2013, June 3, 2013, and June 17, 2013
9. Monthly Report, Animal Control, May 2013
10. Monthly Report, Fire Department, May 2013
11. Monthly Report, Police Department, May 2013

#### **Conservation Commission**

12. Notice of Public Meeting, June 27, 2013, 41 Cochituate Road
13. Determination of Applicability and Chapter 194 Permit, 6/5/13, from Brian J. Monahan, Conservation Administrator, re: 16 Sedgemoor Road
14. Determination of Applicability and Chapter 194 Permit, 6/5/13, from Brian J. Monahan, Conservation Administrator, re: 61 Highland Circle

#### **Zoning Board of Appeals**

15. Decision No. 13-13, 17 Edgewood Road
16. Public Hearing, June 18, 2013, 79 Rice Road, 50 Red Barn Road, 122 Lakeshore Drive
17. Public Hearing, July 9, 2013, 93 Lakeshore Drive, 14 Quincy Road, 11 Morse Road



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**CORRESPONDENCE - II**

### Minutes

18. Audit Committee, March 27, 2013
19. Finance Committee, April 22, 2013
20. Housing Partnership, May 13, 2013
21. Historical Commission, June 10, 2013
22. Historic District Commission, May 16, 2013
23. Surface Water Quality Committee, June 4, 2013, June 12, 2013
24. WayCAM Board of Directors, May 8, 2013

### Region

25. Email of 6/12/13 from Elizabeth Rozan, Minuteman High School, re: Communication Event, June 28, 2013

### State

26. Summary Judgment, 5/31/13, Collins et al v. Wayland Board of Selectmen
27. Agenda, Open Meeting Law Advisory Commission, June 18, 2013, 100 Cambridge Street Boston MA
28. Letter of 5/31/13 from EndPoint LLC to Town of Wayland re: Notice of Availability of Phase V Completion Report, Mass DEP, 356 Boston Post Road
29. Letter of 6/3/13 from Office of the Attorney General to George Harris re: Motion for Reconsideration Concerning Open Meeting Law 2013-5