



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

**BOARD OF SELECTMEN
Wednesday, June 5, 2013
Wayland Town Building
Selectmen's Meeting Room**

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

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| 7:00 pm | 1.) Call to Order by Chair |
| | • Announcements; Review Agenda for the Public |
| 7:05 pm | 2.) Public Comment |
| 7:15 pm | 3.) Approve and Authorize Execution of Intermunicipal Agreement for Recreation Services with the Town of Sudbury |
| 7:30 pm | 4.) Action on Appointments to Boards and Committees |
| | • Interview and Consider Appointment of Kent George, Cliff Lewis, Sam Peper, Jay Sherry and George Uveges (OPEB Temporary Advisory Study Committee) |
| | • Appoint David Gutschenritter to Represent the Finance Committee and Maryanne Peabody to Represent the Personnel Board on OPEB Temporary Advisory Study Committee |
| | • Consider Reappointments to Various Committees Per Attached List |
| 8:10 pm | 5.) Organizational Matters |
| | • Adopt Selectmen's Guiding Principles |
| 8:30 pm | 6.) Review and Approve Consent Calendar (See Separate Sheet) |
| 8:35 pm | 7.) Review Correspondence (See Separate Index Sheet) |
| 8:45 pm | 8.) Report of the Town Administrator |
| | • Review of Upcoming Agenda Topics and Meeting Schedule |
| 9:00 pm | 9.) Selectmen's Reports and Concerns |
| 9:14 pm | 10.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:15 pm | 11.) Adjourn |



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CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of May 2013: \$7,512.20
3. Vote the Question of Approving the Application to Sell Wine at the Wayland Summer/Fall Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Charlton Orchards Group LLC dba Obadiah McIntyre Winery (Nate Benjamin Jr., Manager), on Wednesdays from June 26, 2013, to October 9, 2013, from 10:00 a.m. to 2:00 p.m.
4. Vote the Question of Approving the Application to Sell Wine at the Wayland Summer/Fall Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Alfalfa Farm Winery (Richard Adelman, Manager), on Wednesday, June 26, 2013, Wednesday, July 24, 2013, Wednesday, August 21, 2013, Wednesday, September 18, 2013, and Wednesday, October 9, 2013, from 10:00 a.m. to 2:00 p.m.
5. Vote the Question of Approving the Application to Sell Wine at the Wayland Summer/Fall Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Grape Island Inc., dba Mill River Winery (Donna Martin, Manager), on Wednesday, July 17, 2013, and Wednesday, August 28, 2013, from 10:00 a.m. to 2:00 p.m.
6. Vote the Question of Approving the Minutes of May 6, 2013



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM MAY 17, 2013 THROUGH AND INCLUDING JUNE 3, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR JUNE 5, 2013

Items Distributed To the Board of Selectmen – May 17 – June 3, 2013

1. Email dated May 17, 2013 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on May 20, 2013.
2. Email dated May 17, 2013 from Town Administrator to Selectmen distributing an invitation to the grand opening of Middlesex Bank at Town Center on Wednesday, May 29, 2013 at 4:00 p.m.
3. Email dated May 22, 2013 from Town Administrator to Selectmen distributing press release on failed alcohol compliance check at Viva Mexican Grill.

Items Distributed For Information and Use by the Board of Selectmen at the May 20, 2013 Meeting

1. Email dated May 17, 2013 from George Harris to Town Administrator and Selectmen requesting public records related to Selectmen's goal to emphasize compliance with Open Meeting Law.
2. Email dated May 19, 2013 from Don Bustin offering public comment in support of the siting of the proposed DPW garage on the designated River Road parcel.
3. Email dated May 17, 2013 from George Uveges to Town Administrator resigning as a member of the Economic Development Commission.
4. Letter dated May 15, 2013 from Lawrence Kiernan declining to be considered for reappointment to the Conservation Commission for term expiring June 30, 2016.
5. List of vacancies on town boards and committees (including seats eligible for reappointment) as of May 20, 2013.
6. Memorandum dated May 20, 2013 from Linda Segal to Selectmen regarding DPW site assessment funding request presented during public comment.

Items Included as Part of Agenda Packet for Discussion During the June 5, 2013 Board of Selectmen's Meeting

1. Letters of interest and background material provided by candidates for appointment to the temporary advisory committee on OPEB.
2. Memorandum dated June 3, 2013 from Executive Assistant MaryAnn DiNapoli listing those citizens willing to serve if reappointed to a new term of office, together with updated list of vacancies that remain if all proposed reappointments are made.
3. Proposed intermunicipal agreement between the Towns of Wayland and Sudbury for recreation services.
4. Selectmen's existing policy on Board Description, Guiding Principles and Code of Conduct; revisions suggested by Mr. Boschetto; email dated May 27, 2013 from Town Administrator with proposed revisions as agreed upon by Mr. Leard.



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CORRESPONDENCE

Selectmen

1. Public Comment, Audit Committee
2. Letter of 5/17/13 from Sovereign Consulting re: Availability of Phase V Remedy Operation Status and Remedial Monitoring Report, 78 Boston Post Road
3. Memorandum of 5/20/13 from Lois Toombs, Town Clerk, re: Resignation of George Uveges from Economic Development Committee
4. Email of 5/25/13 from Dennis Berry, Town Moderator, re: Slate Commentary, "What I Saw When I Participated in One of the Truest Forms of Democracy"
5. Press Release, Wayland Police, 5/22/13, Viva Mexican Grill y Tequileria

Conservation Commission

6. Order of Conditions and Chapter 194 Permit, 5/22/13, from Brian J. Monahan, Conservation Administrator, re: 21 White Road
7. Determination of Applicability, 5/24/13, from Brian J. Monahan, Conservation Administrator, re: 17 Concord Road
8. Determination of Applicability and Chapter 194 Permit, 5/24/13, from Brian J. Monahan, Conservation Administrator, re: 55 Knollwood Lane

Zoning Board of Appeals

9. Amended Decision No. 13-07, 3 Chestnut Road
10. Continued Hearing, May 28, 2013, 397 Boston Post Road
11. Public Hearing, June 11, 2013, 275 Commonwealth Road, 387 Commonwealth Road, 12 Snakebrook Road
12. Continued Hearing, June 18, 2013, 63 Edgewood Road, 397 Boston Post Road

Minutes

13. Cable Advisory Committee, April 25, 2013
14. Economic Development Committee, May 10, 2013
15. Historic District Commission, March 19, 2013
16. Historical Commission, May 13, 2013
17. Historical Committee Temporary Policy Subcommittee, October 5, 2012, December 3, 2012, February 7, 2013
18. Personnel Board, March 18, 2013, April 19, 2013, April 22, 2013

Region

19. Letter of 5/10/13 from Chair, Carlisle Board of Selectmen, to Minuteman Technical High School Committee, re: Concerns regarding Contract of Superintendent

State

20. Letter of 5/14/13 from Department of Telecommunications and Cable re: Public Hearing on Cable Television Rates, October 16, 2013
21. Letter of 5/31/13 from Department of Transportation re: Chapter 90 Local Transportation Funding