



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN Monday, May 20, 2013 Wayland Town Building Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | |
|---------|---|
| 7:00 pm | 1.) Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:05 pm | 2.) Public Comment |
| 7:15 pm | 3.) Liquor License Application Hearing for Takara Japanese Restaurant, 15 Elissa Way (Wayland Town Center) |
| 7:35 pm | 4.) Change of Manager Application for Liquor License for Coach Grill |
| 7:40 pm | 5.) Review of Mitchell Street Traffic Change (Do Not Enter Mitchell Street from West Plain Street Weekdays from 6:00 a.m. to 9:00 a.m.) |
| 8:00 pm | 6.) Interview Voters for Appointment to Boards and Committees <ul style="list-style-type: none">• Patricia Mottla Harlan (Housing Partnership) |
| 8:10 pm | 7.) Organizational Matters <ul style="list-style-type: none">• Adopt Selectmen's Guiding Principles and Code of Conduct• Review Selectmen's Goals for October 2012 through September 2013 |
| 8:30 pm | 8.) Review and Approve Consent Calendar (See Separate Sheet) |
| 8:35 pm | 9.) Review Correspondence (See Separate Index Sheet) |
| 8:45 pm | 10.) Approve and Authorize Execution of Intermunicipal Agreement for Recreation Services with the Town of Sudbury |
| 9:00 pm | 11.) Report of the Town Administrator <ul style="list-style-type: none">• Review of Upcoming Agenda Topics and Meeting Schedule |
| 9:10 pm | 12.) Selectmen's Reports and Concerns <ul style="list-style-type: none">• Assert Commitment to Support DPW Facility at River Road Site, Subject to Favorable Information Obtained from Studies Funded by Additional Appropriation as Conditioned by Finance Committee |
| 9:29 pm | 13.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:30 pm | 14.) Adjourn |



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**BOARD OF SELECTMEN
Monday, May 20, 2013
Wayland Town Building
Selectmen's Meeting Room**

CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Termination of Employees' and Retirees' Dependents from Town-Sponsored Family Health Insurance Plans for those Employees and Retirees who did not Submit the Proper Identifying Documentation for the 2013 Dependent Eligibility Audit as Required under M.G.L. Ch. 32B, Sec 26
3. Vote the Question of Approving the Request of the Facilities Director to Declare Surplus Equipment
4. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through April 30, 2013, Invoice 139, Account 5673-01M: \$2,988.20
5. Vote the Question of Approving the Common Victuallers License for Zheng Group Inc., dba Takara Japanese Restaurant, 15 Elissa Way, through December 31, 2013
6. Vote the Question of Approving the Application to Sell Wine at the Wayland Summer/Fall Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Coastal Vineyards, (David Neilson, Manager), on Wednesday, July 3, 2013, Wednesday, August 7, 2013, Wednesday, September 4, 2013, and Wednesday, October 2, 2013, from 10:00 a.m. to 2:00 p.m.
7. Vote the Question of Approving the Class I Used Car Dealer's License for Herb Chambers of Wayland Inc., dba Herb Chambers Aston Martin Boston, Inc., 531 Boston Post Road, Wayland MA, through January 1, 2014
8. Vote the Question of Approving the Minutes of April 19, 2013, and April 22, 2013



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM MAY 3, 2013 THROUGH AND INCLUDING MAY 16, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR MAY 20, 2013

Items Distributed To the Board of Selectmen – May 3 - 16, 2013

1. Email dated May 4, 2013 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on May 6, 2013.
2. Email dated May 10, 2013 from Town Administrator to Selectmen distributing an invitation to the ground-breaking ceremony at First Parish Church on Sunday, May 19, 2013 at 11:05 a.m.
3. Email dated May 10, 2013 from Town Administrator to media and Selectmen announcing creation of and invitation to fill vacancies on temporary advisory study committees.
4. Email dated May 13, 2013 from Town Administrator to Selectmen distributing the facilities audit commissioned by the Finance Committee.

Items Distributed For Information and Use by the Board of Selectmen at the May 6, 2013 Meeting

1. Emails dated May 2 and 3, 2013 from Scott Machanic requesting a voluntary hearing with NSTAR consistent with the bylaw rejected by the Attorney General.
2. Information from the Board of Health relative to adult mosquito control measures.
3. Notice of appeal filed by Anette Seltzer Lewis and nine other citizens on May 2, 2013 of the groundwater discharge permit No. 933-0 issued to the WWMDC for 17,000 gallons per day of secondary treated effluent from the wastewater treatment facility.
4. Invitation from Public Ceremonies Committee to participate in Memorial Day services on Monday, May 27, 2013.
5. Motion to enter executive session to discuss strategy with respect to collective bargaining with school unions and firefighters.
6. Memorandum of agreement dated January 15, 2013 regarding the Danforth Green housing development on Old Connecticut Path in Framingham and supporting traffic memorandum and prior agreement with National Development from February 2005.
7. Information submitted during public comment by Linda Segal regarding Wayland Cares Sustainability Committee and webpage.
8. Revised Selectmen's Guiding Principles and Code of Conduct proposed by Mr. Boschetto.
9. Revised committee charge for temporary advisory study committee on OPEB proposed by Mr. Boschetto.

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BOARD OF SELECTMEN FROM MAY 3, 2013
THROUGH AND INCLUDING MAY 16, 2013,
OTHERWISE NOT LISTED AND INCLUDED IN THE
CORRESPONDENCE PACKET FOR MAY 20, 2013**

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**Items Included as Part of Agenda Packet for Discussion During the May 20, 2013
Board of Selectmen's Meeting**

1. Liquor license procedure and license application submitted by Takara Japanese Restaurant.
2. Change of manager application for Coach Grill (liquor license).
3. Memorandum dated May 16, 2013, from Police Chief to Town Administrator regarding traffic study and recommendation to continue; Memorandum dated October 11, 2012 from Police Chief to Town Administrator regarding traffic study and recommendation for do not enter signs to be place on Mitchell Street; minutes of Board of Selectmen meeting of November 5, 2012 reflecting action taken; and email exchange between Stanley Mitchell, Town Administrator and Police Chief in December 2012 and March 2013 regarding traffic change approved by Selectmen.
4. Letter of interest for appointment to Housing Partnership from Patricia Mottla Harlan.
5. Selectmen's policy on Board Description, Guiding Principles and Code of Conduct; revisions prepared by Mr. Boschetto; email dated April 30, 2013 from Town Administrator commenting on revisions.
6. Selectmen's and Town Administrator goals and priorities for October 2012 through September 2013 (adopted November 5, 2012).
7. Proposed intermunicipal agreement between the Towns of Wayland and Sudbury for recreation services.
8. Memorandum of 5/1/13 from John Moynihan, Public Buildings Director, to Town Administrator, re: Access Road for River Road DPW Site
9. Memorandum of 5/13/13 re: Annual Reappointments
10. Email of 5/14/13 from Tony Boschetto to William Steinberg, Chair, Finance Committee, re: OPEB Committee Next Steps



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CORRESPONDENCE

Selectmen

1. Letter of 5/1/13 from NSTAR re: Information and Notification on NSTAR's approved Yearly Operational Plan
2. Letter of 5/8/13 from MetroWest Daily News re: Public Records Request
3. Letter of 5/10/13 from Environmental Resources Management to Twenty Wayland LLC re: LSP Approval of Storm Water and Septic Systems, Wayland Town Center
4. Letter of 5/14/13 from Thomas Klem, Chair, Board of Health, to NSTAR, re: Request for Representative to Provide Information regarding Pesticide Application
5. Board of Health Director's Report, May 6, 2013
6. Monthly Report, Fire Department, April 2013
7. Monthly Report, Police Department, April 2013

Conservation Commission

8. Order of Conditions and Chapter 194 Permit, 5/6/13, from Brian J. Monahan, Conservation Administrator, re: 20 Forty Acres Drive
9. Determination of Applicability, 5/7/13, from Brian J. Monahan, Conservation Administrator, re: 143, 147 Boston Post Road

Zoning Board of Appeals

10. Decision No. 13-08, 16 Snakebrook Road
11. Decision No. 13-09, 10 Maguire Road
12. Decision No. 13-10, 213 Old Connecticut Path
13. Public Hearing, May 28, 2013, 17 Edgewood Road, 163 School Street

Minutes

14. Audit Committee, March 27, 2013, April 30, 2013
15. Housing Partnership, March 11, 2013
16. Board of Library Trustees, April 17, 2013
17. Surface Water Quality Committee, May 7, 2013