



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Monday, May 6, 2013
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | | |
|---------|-----|--|
| 6:30 pm | | Executive Session – Strategy and Negotiations with Respect to Collective Bargaining with Firefighters and School Employees |
| 7:00 pm | 1.) | Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public• Appointment of Richard Turner as Veterans' Graves Officer and Introduction of Veterans' Officer Matthew Ching• Approval of Renewal of Health Insurance Waiver Program |
| 7:20 pm | 2.) | Public Comment |
| 7:30 pm | 3.) | Request from First Parish Unitarian Universalist Church to Waive Building Permit Fees |
| 7:50 pm | 4.) | Organizational Matters <ul style="list-style-type: none">• Adopt Guiding Principles and Code of Conduct• Approval of Proposed Meeting Schedule through August and Discussion on Potential Meeting Schedule through December 2013• Approve Proposed May 2013-April 2014 Portfolio Assignments |
| 8:10 pm | 5.) | Discussion with Members of Permanent Municipal Building Committee and Public Buildings Director on Scope of Work and Funding Proposal to Address DPW Facility Site and Access Issues |
| 8:40 pm | 6.) | Approve Charges for Temporary Advisory Committees to Review Wayland Cares and OPEB Funding Issue |
| 9:00 pm | 7.) | Review and Approve Consent Calendar (See Separate Sheet) |
| 9:05 pm | 8.) | Review Correspondence (See Separate Index Sheet) |
| 9:15 pm | 9.) | Report of the Town Administrator <ul style="list-style-type: none">• Review of Upcoming Agenda Topics and Meeting Schedule• Orientation/Review Status of Pending Matters |

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Proposed Agenda Page Two

- 9:30 pm 10.) Selectmen's Reports and Concerns
- Announce Selectmen's Office Hours (Mr. Boschetto and Mr. Nolan)
 - Update on Verizon Cable Services (Mr. Correia)
- 9:44 pm 11.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 9:45 pm 12.) Adjourn



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**BOARD OF SELECTMEN
Monday, May 6, 2013
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Selectmen's Meeting Room**

CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Annual Road Race in Honor of Pam Washek (Pam's Run) to Benefit the Neighbor Brigade, on Saturday, October 5, 2013
3. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of April 2013: \$10,927.96
4. Vote the Question of Approving the Conservation Commission's Acceptance of the Gift of Conservation Land on Michael Road from Barberry Homes LLC



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM APRIL 18, 2013 THROUGH AND INCLUDING MAY 2, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR MAY 6, 2013

Items Distributed To the Board of Selectmen – April 18 – May 2, 2013

1. Email dated April 21, 2013 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on April 22, 2013.
2. Email dated April 22, 2013 from Town Administrator to Moderator regarding suggestions for the rules governing conduct of town meetings.

Items Distributed For Use by the Board of Selectmen at the April 22, 2013 Meeting

1. Email dated April 22, 2013 from Town Administrator to Selectmen transmitting additional March 31, 2013 financial reports, DRAFT portfolio/liaison assignments for Board discussion, and DPW Garage engineering review – executive summary of April 18, 2013.
2. Email dated April 22, 2013 from Town Counsel to Town Administrator relative to dog control bylaw discussion.
3. Public comment by Margo Melnicove, Lakeshore Drive.

Items Included as Part of Agenda Packet for Discussion During the May 6, 2013 Board of Selectmen's Meeting

1. MGL ch. 115, sec. 9 care of graves of veterans (information relates to appointment of Richard Turner as veterans' graves officer).
2. Memorandum dated May 3, 2013 from Assistant Town Administrator regarding extension of health insurance waiver plan through June 30, 2016.
3. Letter dated March 21, 2013 from First Parish Unitarian Universalist Church requesting a waiver of building permit and Board of Health fees related to an addition to the church; email dated April 29, 2013 from Building Commissioner relative to history of building permit fees paid by religious institutions since 2001.
4. Selectmen's policy on Board Description, Guiding Principles and Code of Conduct, including proposed revisions by Mr. Boschetto and comments from Town Administrator.
5. Proposed meeting schedule of Board of Selectmen for May – June 2013 and July - December 2013.
6. Selectmen's portfolio assignments for May 2013 through April 2014 (draft April 22, 2013) and comments from Mr. Boschetto.
7. Memorandum dated May 1, 2013 from Public Buildings Director (for PMBC) to Town Administrator regarding River Road site and access road due diligence funding request for DPW facility, together with matrix of issues and costs related to Route 20 and River Road sites.
8. Proposed temporary advisory committee charges to evaluate issues surrounding Wayland Cares program and OPEB funding.
9. Memorandum of agreement between the Town and Danforth Green, LLC from January 2013.



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BOARD OF SELECTMEN
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Selectmen's Meeting Room
CORRESPONDENCE - I

Selectmen

1. Public Comment, Annual Town Meeting
2. Public Comment, Wayland Cares
3. Email of 4/25/13 from Frederic E. Turkington, Jr., Town Administrator to Board and Committee Chairs re: Maintaining and Posting Minutes
4. Email of 4/28/13 from Linda L. Segal to Board of Selectmen re: Reuters Article of 4/25/13, Heavy Use of Herbicide Roundup Linked to Health Dangers –U.S. Study
5. Notice of 4/30/13 from Don Ouellette, Director of Public Works, to the Residents of Pemberton Road, re: Neighborhood Meeting, May 6, 2013
6. Letter of 5/1/13 from Lois M. Toombs, Town Clerk, re: Approval by Attorney General of Amendments to Town Code Adopted at April Annual Town Meeting
7. Monthly Report, Animal Control, March 2013

Conservation Commission

8. Order of Conditions and Chapter 194 Permit, 4/18/13, from Brian J. Monahan, Conservation Administrator, re: 211 Commonwealth Road
9. Notice of Public Meeting, May 16, 2013, 55 Knollwood Lane, 17 Concord Road, 21 White Road, 28 Michael Road

Zoning Board of Appeals

10. Findings and Decision, 4/30/13, Application of Habitat for Humanity MetroWest/Greater Worcester Inc For a Comprehensive, Stonebridge Road
11. Decision No. 12-26, 1 Wildwood Road
12. Decision No. 13-06, 241 Boston Post Road
13. Decision No. 13-07, 3 Chestnut Road
14. Public Hearing, May 14, 2013, 397 Boston Post Road, 93 Lakeshore Drive
15. Continued Hearing, May 14, 2013, 29 Snake Brook Road and 63 Edgewood Road



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Minutes

16. Community Preservation Committee, March 31, 2010, October 12, 2010, January 18, 2011, December 7, 2011, January 31, 2012, July 10, 2012, October 23, 2012, February 28, 2013, April 6, 2013
17. Energy Initiatives Advisory Committee, March 13, 2013
18. Finance Committee, March 4, 2013, March 27, 2013, April 4, 2013, April 7, 2013, April 9, 2013
19. Board of Library Trustees, March 20, 2013
20. Public Ceremonies Committee, January 11, 2012, March 13, 2012, January 13, 2013, February 12, 2013, March 12, 2013
21. Surface Water Quality Committee, April 15, 2013
22. WayCAM Board of Directors, March 13, 2013

Region

23. Letter of 4/22/13 from Belmont Board of Selectmen to Minuteman Regional School re: May 22, 2012 Vote by the Regional School District Committee to Authorize Feasibility Study Agreement with the Massachusetts School Building Authority

State

24. Email of 4/22/13 from Massachusetts Emergency Management Agency re: Approval of Funds for Hazard Mitigation, Wayland Public Library