



FREDERIC E. TURKINGTON JR.
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN

Monday, April 22, 2013

Wayland Town Building

Large Hearing Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- 7:00 pm 1.) Call to Order by Senior Member Mr. Nolan
- Announcements; Review Agenda for the Public
- 7:05 pm 2.) Public Comment
- 7:10 pm 3.) Organizational Matters
- Election of Chair and Vice-Chair/Clerk to Serve Until First Meeting Following Adjournment of 2014 Annual Town Meeting; Adopt Guiding Principles and Code of Conduct
 - Discussion of Proposed Meeting Schedule through June and Potential Meeting Schedule through December 2013
 - Review Selectmen's Goals for October 2012 through September 2013
 - Review of Expiring May 2012-April 2013 Portfolio Assignments and Preliminary Discussion on New Assignments and Liaison Roles
- 7:30 pm 4.) Joint Session with Personnel Board to Hear Presentation from AFSCME and Teamsters Relative to Working Conditions at Garage Located at 195 Main Street
- 8:00 pm 5.) Discussion with Members of Permanent Municipal Building Committee, Finance Committee, Board of Public Works, and Personnel Board on How to Address Current Conditions and Move the DPW Facility Project Forward
- 8:45 pm 6.) Discuss Future Consideration of Annual Town Meeting Articles Not Approved and Implementation of Approved Articles
- Consider How to Develop Organizational Structure for Services Now Provided by WaylandCares
 - Funding of Prior Year OPEB Contributions by Fee-Supported Activities
 - Assign Re-write of Dog Control Bylaw
- 9:15 pm 7.) Review and Approve Consent Calendar (See Separate Sheet)
- 9:20 pm 8.) Review Correspondence (See Separate Index Sheet)

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Proposed Agenda Page Two

- 9:30 pm 9.) Report of the Town Administrator
- Review of Upcoming Agenda Topics and Meeting Schedule
 - Orientation/Review Status of Pending Matters
 - Review March 31, 2013 Revenue and Expenditure Reports
- 9:45 pm 10.) Selectmen's Reports and Concerns
- Discussion on Whether to Continue Office Hours
 - Open Meeting Law Training
- 9:59 pm 11.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 10:00 pm 12.) Adjourn



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**BOARD OF SELECTMEN
Monday, April 22, 2013
Wayland Town Building
Large Hearing Room**

CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving Katie's Race, a Half Marathon and 5K in Wayland and a Track Event at the Wayland High School Field House, November 3, 2013
3. Vote the Question of Approving the Annual Baseball Parade on Saturday, May 4, 2013, starting at the Wayland Middle School at 9:30 a.m. and Proceeding to the Cochituate Field
4. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through March 31, 2013, Invoice 138, Account 5673-01M: \$1,714.20
5. Vote the Question of Approving the Minutes of March 20, 2013, March 27, 2013, April 4, 2013, April 7, 2013, and April 9, 2013
6. Vote the Question of Approving the Executive Session Minutes of March 20, 2013, and March 27, 2013



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM MARCH 26, 2013 THROUGH AND INCLUDING APRIL 17, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR APRIL 22, 2013

Items Distributed To the Board of Selectmen – March 26 – April 17, 2013

1. Email dated April 17, 2013 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on April 22, 2013.

Items Distributed For Use by the Board of Selectmen at the March 27, 2013 Meeting

1. Invitation to Selectmen from Stop & Shop to a program at the Wayland store on April 4, 2013 at 11:00 a.m.
2. Email dated March 26, 2013 from Town Administrator transmitting letter dated March 15, 2013 from NSTAR relative to scheduled mechanical vegetation management activities in right-of-ways during 2013; and emails dated March 24, 2013 from Oak Hill Wayland Neighborhood Association, Inc. commenting on NSTAR's five-year vegetation management plan and status of efforts to have NSTAR resolve issues related to remediation plan following tree clearing in right-of-way in summer of 2012 (correspondence).
3. DRAFT 2013 Annual Town Meeting Errata Sheet.
4. Proposed motion for Article 15 – Acquisition of 150 Main Street Property.
5. Email dated March 26, 2013 from Town Administrator to Selectmen relative to Article 19 concerns.

Items Included as Part of Agenda Packet for Discussion During the April 22, 2013 Board of Selectmen's Meeting

1. Selectmen's policy on officers and meetings; Board Description, Guiding Principles and Code of Conduct.
2. Proposed meeting schedule of Board of Selectmen for May – June 2013 and July - December 2013.
3. Selectmen's portfolio assignments for May 2012 through April 2013 (adopted April 30, 2012) and Selectmen's and Town Administrator goals and priorities for October 2012 through September 2013 (adopted November 5, 2012).
4. Email dated April 16, 2013 from Assistant Town Administrator relative to meeting of the Board on April 19, 2013; grievances filed on April 8 and 9, 2013 by AFSCME Local Council 93, Local 690 and Teamsters Local 170 regarding working conditions at current highway and parks maintenance garage located at 195 Main Street, together with grievance procedure provisions from applicable collective bargaining agreements.

PAGE TWO: LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM MARCH 26, 2013 THROUGH AND INCLUDING APRIL 17, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR APRIL 22, 2013

5. Emails dated April 12 and 13, 2013 from Town Administrator regarding process for discussing DPW issues; information on scope and cost to address critical health and workplace safety issues at 195 Main Street facility; cost to conduct studies related to issues raised regarding proposed DPW facility.
6. Proposed organizational structure, job descriptions, budget and five-year goals/year 6 action plan for Wayland Cares.
7. Information regarding OPEB funding requirements and discussion on funding liability for user fee supported employees from start of funding through FY2012.
8. Emails dated April 3, 5, 8 and 9, 2013 between Susan Koffman and Town Administrator and between Moderator and Town Counsel relative to legal issues raised on dog control bylaw.
9. Emails dated April 3, 2013 between George Harris and Town Administrator relative to scheduling Open Meeting Law training.



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BOARD OF SELECTMEN
Monday, April 22, 2013
Wayland Town Building
Large Hearing Room
CORRESPONDENCE

Selectmen

1. Public Comment, Comments on NSTAR VMP for 8-1 in Wayland
2. Memorandum of 4/3/13 from Linda L. Segal to Permanent Municipal Building Committee re: Public Records Request
3. Complaint filed 4/4/2013, Town of Wayland v. Attorney General of Massachusetts, re: Disapproval of a General Bylaw Adopted by the Town Concerning Herbicides
4. Memorandum of 4/10/13 from Lois M. Toombs, Town Clerk, re: Resignation of Anthony Boschetto from the Audit Committee
5. Memorandum of 4/10/13 from Lois M. Toombs, Town Clerk, re: Resignation of James K. Forti from the Youth Advisory Committee
6. FY2014 Annual Operating Budget, FY2013 Estimated Turnback and Capital Project Balance as of March 2013
7. Monthly Report, Animal Control, March 2013
8. Monthly Report, Police Department, March 2013

Zoning Board of Appeals

9. Decision No. 13-04, 200 Old Connecticut Path
10. Decision No. 13-05, 111 Glezen Lane
11. Public Hearing, 16 Snake Brook Road, 10 Maguire Road, 213 Old Connecticut Path

Minutes

12. Finance Committee, December 3, 2012, February 11, 2013
13. Historical Commission, March 11, 2013
14. Permanent Municipal Building Committee, September 11, 2012, October 9, 2012, November 28, 2012, February 12, 2013, March 5, 2013

Region

15. Letter of 4/4/13 from Minuteman to Belmont Board of Selectmen re: Correspondence of September 17, 2012

State

16. Letter of 4/1/13 from Office of the Governor re: Chapter 90 Provisional Apportionment for Fiscal Year 2014
17. Email of 4/5/13 from Fire Chief Vincent Smith re: Changes to the National Flood Insurance Program
18. Press Release of 4/10/13 from Massachusetts Emergency Management Agency re: "Patrick Administration Requests Federal Assistance for Local Communities, State Agencies and Private Non-Profits Impacted by February 8-9 Blizzard"
19. Letter of 3/26/13 from Office of Attorney General re: Open Meeting Law Complaint