



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
Monday, January 7, 2013
Wayland Town Building
Selectmen's Meeting Room

BOARD OF SELECTMEN
JOHN BLADON
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- 6:30 pm 1.) Open Meeting - Call to Order by Chair
- Announcements; Review Agenda for the Public
 - Swearing-in Ceremony for Firefighter Colin Richardson
- 6:40 pm 2.) Public Comment
- 6:50 pm 3.) Interview for Appointment of Citizens to Boards and Committees
- Jessica Green (Personnel Board for Balance of Vacancy Expiring 2016)
- 7:00 pm 4.) Ratification of Town Administrator's Appointment of Finance Director
- 7:15 pm 5.) Annual Town Meeting Petitioner's Workshop
- 7:30 pm 6.) Presentation of FY2012 Audit by Melanson & Heath
- 8:15 pm 7.) Public Input on Budget Request for WaylandCares, Additional Police Officer and Additional Firefighter
- 8:30 pm 8.) Selectmen Vote to Recommend FY2014 Operating Budget Expenditures for Departments Within the Jurisdiction of the Board of Selectmen
- 8:50 pm 9.) Review Proposed 2013 Annual Town Meeting Warrant Articles for Submission
- 9:15 pm 10.) Review and Approve Consent Calendar (See Separate Sheet)
- 9:20 pm 11.) Review Correspondence (See Separate Index Sheet)
- 9:30 pm 12.) Report of the Town Administrator
- Review of Upcoming Agenda Topics and Meeting Schedule
- 9:40 pm 13.) Selectmen's Reports and Concerns
- Extend Term and Duration of Temporary Public Safety Building Advisory Committee from December 31, 2012, to March 1, 2013
 - Schedule and Assign Office Hours for Saturday, January 19 or 26
- 9:54 pm 14.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 9:55 pm 15.) Executive Session – Strategy and Negotiations with Respect to Pending Litigation (Twenty Wayland LLC v. Wastewater Management District Commission and Town of Wayland); Any Action Resulting from Discussions in Executive Session
- 10:30 pm 16.) Adjourn



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REVISED CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Appointment of Kathy Luby to the Cultural Council for a Three-Year Term to Expire on June 30, 2015
3. Vote the Question of Approving the Appointment of Kathleen McIsaac to the Cultural Council for a Three-Year Term to Expire on June 30, 2015
4. Vote the Question of Approving the Invoice for Town Counsel Mark J. Lanza, Month of December 2012: \$4,890.10
5. Vote the Question of Approving the Invoice for Special Town Counsel Kopelman and Paige PC for Statement No. 94573, Services Rendered through November 30, 2012: \$486.00
6. Vote the Question of Approving the Invoice for Frederick M. Sleeper, Sr., Title Examiner, for 151 Plain Road: \$222.00
7. Vote the Question of Approving the Minutes of December 3, 2012, December 10, 2012, and December 17, 2012
8. Vote the Question of Approving the Invoice for Frederick M. Sleeper, Sr., Title Examiner, for 2 Gage Road: \$34.00
9. Vote the Question of Approving a One-Day Liquor License for Westport Rivers Inc. (Robert Russell, President, Westport MA), for Wine Sampling and the Sale of Bottled Wine (to be Consumed Off-Site Only) at the Russell's Wayland Winter Farmer's Market, from 10:00 a.m. to 2:00 p.m., on Saturday, January 26, 2013, and Saturday, February 23, 2013
10. Vote the Question of Approving a License for the Sale of Second-Hand Articles to MetroWest Precious Metals, LLC, Jonathan Buchman, Manager, and Michael Rothschild, Manager, at 241 Boston Post Road, Suite 5, Wayland, through December 31, 2013



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**LIST OF PUBLIC DOCUMENTS PROVIDED
TO THE BOARD OF SELECTMEN FROM
DECEMBER 14, 2012 THROUGH AND
INCLUDING DECEMBER 31, 2012,
OTHERWISE NOT LISTED AND INCLUDED
IN THE CORRESPONDENCE PACKET FOR
JANUARY 7, 2013**

Items Distributed To the Board of Selectmen – December 14 – 31, 2012

1. Email dated December 14, 2012 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on December 17, 2012.

Items Distributed For Use by the Board of Selectmen at the December 17, 2012 Meeting

1. REVISED consent calendar (additional participant at farmer's market wine tasting/sale).
2. Public comment dated December 17, 2012 on DPW facility financing from Tony Boschetto, Brook Trail Road and from Sean O'Regan, Old Tavern Road on redevelopment of 150 Main Street.
3. Memorandum dated December 17, 2012 from Gretchen Schuler, chair of Historic District Commission, regarding signs in historic district (distributed at public comment).
4. REVISED FY2014 operating budget expenditure schedule and proposed FY2014 operating budget revenue estimates.
5. Presentation packet, DPW facility, used by PMBC chair and Facilities Director during discussion.
6. Memorandum dated December 14, 2012 from Town Clerk listing offices to be elected at 2013 Annual Town Election.

Items Distributed For Use by the Board of Selectmen at the December 21, 2012 Meeting

1. Memorandum dated December 19, 2012 from Town Administrator with proposed motion and background information on gift of land located at 151 Plain Road.
2. Memorandum dated December 20, 2012 from Conservation Administrator with background information relative to the gift of land located at 151 Plain Road.

Items Included as Part of Agenda Packet for Discussion During the January 7, 2013 Board of Selectmen's Meeting

1. Letter of interest and resume from Jessica Green in support of application for appointment to the Personnel Board to fill unexpired term of Jane Evans through December 31, 2016.
2. Cover letter and resume of Brian Keveny, Town Administrator's appointee as Finance Director/Town Accountant, together with position description.
3. FY2012 financial statements, auditor's recommendation to management, and draft management response dated January 7, 2013.
4. Town Administrator's FY2014 *preliminary* expenditure budget estimates.
5. Information related to Wayland Cares, additional police officer and additional firefighter positions requested in FY2014.
6. Proposed articles for insertion in 2013 Annual Town Meeting Warrant.



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Selectmen's Meeting Room
CORRESPONDENCE - I

Selectmen

1. Public Comment, Proposed DPW Construction
2. Public Comment, WaylandCares
3. Public Comment, 150 Main Street Development Project
4. Memorandum of 12/12/12 from Lois M. Toombs, Town Clerk, re: Offices to be Elected at the Annual Town Election
5. Email of 12/17/12 from Rick Granara, KGI Properties, to Board of Public Works and Historic District Commission, re: Traffic Mitigation - Historic District - Historic District Commission, Response to TEC Response
6. Memorandum of 12/18/12 from Jay Abelli, Building Commissioner, to Department Directors, re: 89 Stonebridge Road, Comprehensive Permit Application 40B for Habitat for Humanity
7. Memorandum of 12/18/12 from Lois M. Toombs, Town Clerk, re: Death of Daniel L. Brown and Vacancies of Appointed Official
8. Email of 12/21/12 from Frederic E. Turkington, Jr., Town Administrator to Chairs of Board and Committees and all Department Directors re: Finance Committee Meeting Schedule to Review Proposed Capital Improvement Plan and FY2014 Operating Budget
9. Memorandum of 12/21/12 from Linda Segal to WaylandCares Sustainability Committee re: Public Records Request
10. Email of 12/27/12 from Linda Segal to Board of Selectmen re: Update on Danforth Green
11. Town Board Vacancies as of January 4, 2013
12. Monthly Report, Fire Department, December 2012

Conservation Commission

13. Letter of 12/18/12 from Brian J. Monahan, Conservation Administrator, to Framingham Planning Board, re: Danforth Green Development

Zoning Board of Appeals

14. Public Hearing, January 8, 2013, 89 Stonebridge Road
15. Continued Hearing, January 8, 2013, 139 Boston Post Road



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CORRESPONDENCE - II**

Minutes

16. Audit Committee, December 3, 2012
17. Finance Committee, October 15, 2012, November 5, 2012
18. Board of Library Trustees, October 24, 2012, November 7, 2012, November 9, 2012, and November 19, 2012
19. Surface Water Quality Committee, Revised Minutes of September 5, 2012, and December 19, 2012

Region

20. Letter of 12/17/12 from URS Corporation re: Draft Annual Groundwater Monitoring Report, New England Sand and Gravel Site, Saxonville

State

21. Letter of 12/19/12 from Board of Health to Governor Deval Patrick et al, re: Impact of Medical Marijuana Law on Municipalities
22. Letter of 12/21/12 from Frederic E. Turkington, Jr., Town Administrator, on Behalf of the Board of Selectmen, to Governor Deval Patrick et al, re: Impact of Planned Implementation of Medical Marijuana Law
23. Letter of 12/28/12 from Department of Housing and Community Development re: Local Initiative Program LAU Approval – The Residences at Wayland Center