



ROBERT MERCIER  
INTERIM TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
JOSEPH F. NOLAN

**BOARD OF SELECTMEN**  
**Monday, December 16, 2013**  
**Wayland Town Building**  
**Selectmen's Meeting Room**

**REVISED Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- |          |   |
|----------|---|
| 7:00 pm  | 1.) Call to Order by Chair <ul style="list-style-type: none"><li>• Announcements; Review Agenda for the Public</li></ul>  |
| 7:05 pm  | 2.) Public Comment  |
| 7:10 pm  | 3.) Approval of Renewal of Liquor Licenses and Common Victuallers Licenses Calendar Year 2014   |
| 7:15 pm  | 4.) Meet with Mary Antes and Rachel Bratt to Discuss the Housing Trust  |
| 7:30 pm  | 5.) Discussion with Representatives of the Wayland Cares Review Committee   |
| 7:40 pm  | 6.) Presentation by the Recreation Commission regarding Report from the Dudley Area Advisory Committee <ul style="list-style-type: none"><li>• Public Comment Regarding Dudley Area Advisory Committee Report</li></ul> |
| 8:10 pm  | 7.) Review and Approve Consent Calendar (See Separate Sheet)  |
| 8:15 pm  | 8.) Review Correspondence (See Separate Index Sheet)  |
| 8:30 pm  | 9.) Presentation by the OPEB Advisory Committee   |
| 9:00 pm  | 10.) Meet with Finance Committee Representatives and Potential Vote regarding Revenue Shortfall for the Tax Recapitulation Sheet; Re-sign LA-5 Form, Line 8, Designating Excess Levy Capacity                           |
| 9:15 pm  | 11.) Presentation of FY15 Operating Budget Requests for DPW and Other Departments under the Jurisdiction of the Board of Selectmen  |
| 9:45 pm  | 12.) Report of the Interim Town Administrator <ul style="list-style-type: none"><li>• Upcoming Agendas</li></ul>  |
| 9:50 pm  | 13.) Selectmen's Reports and Concerns   |
| 10:00 pm | 14.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any  |
| 10:05 pm | 15.) Adjourn  |



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**BOARD OF SELECTMEN**  
**Monday, December 16, 2013**  
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**REVISED CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Authorizing the Interim Town Administrator to Sign the Letter of Intent between the Town of Wayland and Broadway Electrical Company, Inc., for the purpose of Hosting a Solar Electric Photovoltaic Generating Facility at the Wayland Middle School Contingent Upon Prior Execution by the School Committee
3. Vote the Question of Authorizing the Interim Town Administrator to Sign the Letter of Intent between the Town of Wayland and Broadway Electrical Company, Inc., for the purpose of Hosting a Solar Electric Photovoltaic Generating Facility at the Happy Hollow Wells Property Contingent Upon Prior Execution by the Board of Public Works
4. Vote the Question of Approving the Notification to the Town Clerk to Place on the Ballot for the 2014 Special Town Election the Position of Board of Selectmen for a One (1) Year Term
5. Vote the Question of Approving the Notification to the Town Clerk to Place on the Ballot for the 2014 Annual Town Election the Positions of Commissioner of Trust Funds for a Two (2) Year Term and Town Clerk for a Two (2) Year Term
6. Vote the Question of Approving the Placement of One Temporary Sign for the Wayland Baseball and Softball Association at the Intersection of Old Connecticut Path and Route 27 from December 17-24, 2013



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**REVISED LIST OF PUBLIC DOCUMENTS  
PROVIDED TO THE BOARD OF  
SELECTMEN FROM DECEMBER 6, 2013,  
THROUGH AND INCLUDING  
DECEMBER 12, 2013, OTHERWISE NOT  
LISTED AND INCLUDED IN THE  
CORRESPONDENCE PACKET FOR  
DECEMBER 16, 2013**

**Items Distributed To the Board of Selectmen – December 6-12, 2013**

1. Email of 12/9/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen, re: Town Administrator Termination Expenses
2. Email of 12/9/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen, re: Wayland Neighbors for Responsible Land Use Presentation

**Items Distributed for Information and Use by the Board of Selectmen at the December 9, 2013, Meeting**

1. Memorandum of 11/25/13 from Alan S. Gould, Municipal Resources Inc., re: Advertising Town Administrator Recruitment, and Draft Advertisement
2. Draft Job Description, Town Administrator

**Items Included as Part of Agenda Packet for Discussion During the December 16, 2013 Board of Selectmen's Meeting**

1. List of Licenses Ready for Approval by Board of Selectmen, December 12, 2013
2. Memorandum of 12/2/13 from Rachel G. Bratt, Chair, Housing Partnership, to Board of Selectmen, re: Forming a Housing Trust Fund
3. Charge of the Wayland Cares Review Committee
4. Memorandum of 12/16/13 from OPEB Advisory Committee re: OPEB Committee Initial Findings
5. Wayland Actuarial Valuation 2012 prepared by The Segal Group
6. Powerpoint Presentation, OPEB Advisory Committee Report to the Board of Selectmen, December 16, 2013
7. Department of Revenue Bureau of Account Tax Allocation, Form LA5, Wayland FY2014, Executed Copy and Revised Copy



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**CORRESPONDENCE**

## **Selectmen**

1. Email of 12/10/13 from George Harris to Board of Selectmen, re: Tax Rate Recap, Crimes Against Public Justice
2. Memorandum of 12/12/13 from Lois M. Toombs, Town Clerk, to Board of Selectmen re: Resignation as Town Clerk Effective April 2, 2014
3. Director's Report, Board of Health, December 9, 2013
4. Monthly Report, Animal Control, November 2013
5. Monthly Report, Police Department, November 2013

## **Zoning Board of Appeals**

6. Decision No. 13-32, 122 Lakeshore Drive

## **Minutes**

7. Audit Committee, November 12, 2013
8. OPEB Advisory Committee, October 22, 2013
9. Personnel Board, October 16, 2013, October 28, 2013, November 13, 2013
10. Wayland Cares Review Committee, November 20, 2013
11. Surface Water Quality Committee, December 3, 2013