



ROBERT MERCIER
INTERIM TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Monday, December 9, 2013
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | | |
|----------|------|---|
| 6:30 pm | 1.) | Convene in Open Session and Then Enter into Executive Session to Discuss Pending Litigation in the Matter of <i>Twenty Wayland, LLC v. Town of Wayland and Wayland Wastewater Management District Commission</i> |
| 7:05 pm | 2.) | Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:10 pm | 3.) | Public Comment |
| 7:15 pm | 4.) | Tax Classification Hearing – Presentation by the Board of Assessors of Tax Classification Options; Vote of the Board of Selectmen on Tax Classification; Review of Tax Recapitulation Sheets and Supporting Documents |
| 7:50 pm | 5.) | Discussion on Response and Resolution to Attorney General Findings Regarding Open Meeting Law Complaints filed by Kimberly Reichelt and the Status of the Board's Compliance with Training and Creation of Appropriate Policies |
| 8:10 pm | 6.) | Meeting with Recreation Chair Brud Wright and Alan Palevsky Regarding the Dudley Woods Study |
| 8:30 pm | 7.) | Presentation of FY15 Operating Budget Requests for Public Safety and Departments under the Jurisdiction of the Board of Selectmen |
| 9:10 pm | 8.) | Town Administrator Search – Review of Draft Consultant Contract with MRI; Discussion on Beginning Search Process; Discussion on Composition of Search Committee; Review of Draft Town Administrator Job Description |
| 9:40 pm | 9.) | Review and Discussion of Lincoln Road Conservation Restriction |
| 9:55 pm | 10.) | Review and Approve Consent Calendar (See Separate Sheet) |
| 10:00 pm | 11.) | Review Correspondence (See Separate Index Sheet) |
| 10:10 pm | 12.) | Report of the Interim Town Administrator <ul style="list-style-type: none">• Discussion of Immediate Goals and Upcoming Agendas |
| 10:20 pm | 13.) | Selectmen's Reports and Concerns |
| 10:30 pm | 14.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 10:35 pm | 15.) | Adjourn |



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CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Special Town Counsel Kopelman and Paige PC for Statement No. 98436, Services Rendered through October 31, 2013: \$90.00
3. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through November 30, 2013, Invoice 146, Account 5673-01M: \$561.14
4. Vote the Question of Approving the Invoice for Special Town Counsel Robert W. Ritchie, November 2013, Invoice #13-09: \$1,375.00
5. Vote the Question of Approving the Annual Road Race in Honor of Pam Washek (Pam's Run) to Benefit the Neighbor Brigade, on Saturday, October 18, 2014
6. Vote the Question of Approving the Placement of Temporary Signs for the Wayland Children and Parents Association, Annual Holiday Cookie Decorating Party and Bake Sale, on Route 20 at the Weston border, the intersection of Route 20 and Route 27, the intersection of Old Connecticut Path and Route 27, and in front of the Cochituate Fire Station, from December 11-18, 2013
7. Vote the Question of Approving the Application to Sell Wine at the Wayland Winter Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Mill River Winery (Donna Martin, Manager), on Saturdays, January 18, 2014, February 1, 2014, February 22, 2014, March 1, 2014, and March 8, 2014, from 10:00 a.m. to 2:00 p.m.
8. Vote the Question of Approving the Application to Sell Wine at the Wayland Winter Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Zoll Cellars, (Frank Zoll, Manager), on Saturdays, January 18, 2014, February 1, 2014, February 15, 2014, and March 1, 2014, from 10:00 a.m. to 2:00 p.m.
9. Vote the Question of Approving the Application to Sell Wine at the Wayland Winter Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Still River Winery, (Wade Holtzman, Manager), on Saturdays, January 11, 2014, February 1, 2014, February 8, 2014, and March 15, 2014, from 10:00 a.m. to 2:00 p.m.
10. Vote the Question of Approving the Minutes of November 6, 2013, and November 18, 2013



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**LIST OF PUBLIC DOCUMENTS
PROVIDED TO THE BOARD OF
SELECTMEN FROM NOVEMBER 29,
2013, THROUGH AND INCLUDING
DECEMBER 5, 2013, OTHERWISE NOT
LISTED AND INCLUDED IN THE
CORRESPONDENCE PACKET FOR
DECEMBER 9, 2013**

Items Distributed To the Board of Selectmen – November 29-December 5, 2013

1. Email of 12/2/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen re: Housing Trust

Items Distributed for Information and Use by the Board of Selectmen at the December 2, 2013, Meeting

1. Certificate of Vote, Planning Board, 11/19/13, re: Site Plan Approval for Change of Access to the 66 River Road Site
2. Draft Consultant Agreement, Interim Town Administrator
3. Memorandum of 12/2/13 from Rachel G. Bratt, Wayland Housing Partnership, re: Forming a Housing Trust Fund

Items Included as Part of Agenda Packet for Discussion During the December 9, 2013 Board of Selectmen's Meeting

1. Tax Rate Classification Hearing Informational Documents
2. Letter of 11/25/13 from Office of the Attorney General to Robert Ritchie, Esq., Special Counsel, re: Decision on Open Meeting Law Complaint 2013-174
3. Recommendations to the Board of Selectmen from the Dudley Area Advisory Committee, July 2013
4. FY15 Operating Budget Requests for Public Safety and Departments under the Jurisdiction of the Board of Selectmen
5. Personnel Board – Open Items for Town Administrator Search
6. Draft Consultant Contract with MRI Consulting and Draft Town Administrator Job Description
7. Purchase and Sale Agreement, 11/15/13, and Conservation Restriction, Lincoln Road Trust



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CORRESPONDENCE

Selectmen

1. Letter of 11/20/13 from Sovereign Consulting Inc. to Director of Public Health and Town Administrator, re: Availability of Phase V Remedy Operation Status, 78 Boston Post Road
2. Memorandum of 12/2/13 from Robert Irving, Chief of Police, to Board of Selectmen, re: Update on Traffic Issues
3. Email of 12/3/13 from Larry Kiernan, Mass Central Rail Trail, to John Senchyshyn, Acting Town Administrator, re: Letter to MEPA in Support of DCRS Request for Waiver
4. Monthly Report, Fire Department, November 2013

Conservation Commission

5. Determination of Applicability, 11/26/13, from Brian J. Monahan, Conservation Administrator, re: Railway R. O. W.
6. Determination of Applicability, 12/2/13, from Brian J. Monahan, Conservation Administrator, re: 142 Glezen Lane
7. Order of Conditions and Chapter 194 Permit, 12/2/13, from Brian J. Monahan, Conservation Administrator, re: 266 Old Connecticut Path

Minutes

8. Audit Committee, October 22, 2013, October 28, 2013

Region

9. Letter of 11/25/13 from Boston Region Metropolitan Planning Organization to Board of Selectmen re: Development Process and Milestones for the FFYs 2015-18 Transportation Improvement Program

State

10. Letter of 12/3/13 from Massachusetts Municipal Association re: Annual Business Meeting, January 25, 2014