



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

JOHN SENCHYSHYN
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Monday, September 23, 2013
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- 6:30 pm 1.) Convene in Open Session and then Enter into Executive Session to Discuss Two Open Meeting Law Complaints filed by Kim Reichelt on September 3, 2013 and September 18, 2013, and Pending Litigation in the Matter of *Twenty Wayland, LLC, v. Town of Wayland and Wayland Wastewater Management District Commission* and the Matter of the Appeal of the Groundwater Discharge Permit Issued by Department of Environmental Protection for the Town Building Field Site
- 7:30 pm 2.) Call to Order by Chair
- Announcements; Review Agenda for the Public
- 7:35 pm 3.) Public Comment
- 7:40 pm 4.) Rescind Election to Require *Twenty Wayland, LLC*, to Construct a Septic System to Serve a Building on the Municipal Pad in the Town Center Project Site
- 7:45 pm 5.) Conduct Joint Meeting with Board of Assessors to Interview Candidates and to Make an Appointment to Fill a Vacancy created by the Resignation of Bruce Cummings (to fill a seat until April 2014 Town Election)
- David Hill
 - Kristopher Aleksov
- 8:10 pm 6.) Interview Candidate and Potentially Make Appointment to Fill a Vacancy on the Council on Aging (Appointment for Term Expiring June 30, 2013)
- Nancy Leifer
- 8:25 pm 7.) Joint Meeting with the Personnel Board to Continue Discussion on Establishing the Search Process for a New Town Administrator
- 8:55 pm 8.) Review and Continued Discussion of Proposed Town Administrator Goals and Priorities for FY 2014
- 9:15 pm 9.) Discussion on Financial Condition and Review of Reports in Preparation for Operating and Capital Budgets for FY 2015
- 9:35 pm 10.) Review and Approve Consent Calendar (See Separate Sheet)
- 9:50 pm 11.) Review Correspondence (See Separate Index Sheet)

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Page Two

- 10:00 pm 12.) Report of the Acting Town Administrator
- Review of September 30 Agenda Topics
 - Review of Articles Submitted for Special Town Meeting
 - Review of Potential Spring 2014 Annual Town Meeting Dates
- 10:15 pm 13.) Selectmen's Reports and Concerns
- 10:30 pm 14.) Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 10:35 pm 15.) Adjourn



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CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice for Special Town Counsel Deutsch Williams Brooks DeRensis & Holland PC for Legal Services Rendered through August 31, 2013, Invoice 143, Account 5673-01-M: \$4,346,31
3. Vote the Question of Approving the Request for a One-Day Liquor License for the Annual Fall Festival Event at Russell's Garden Center, 397 Boston Post Road, Wayland, on Saturday, October 19, 2013, from 12:00 noon – 4:00 p.m., Beer and Wine Only
4. Vote the Question of Approving the Placement of Temporary Signs for the Wayland-Weston Rowing Association Annual Fundraiser, at the intersection of Route 20 and Route 27, the intersection of Old Connecticut Path and Route 27, and in front of the Cochituate Fire Station, from September 24-28, 2013
5. Vote the Question of Approving the Placement of Temporary Signs for the WCPA (Wayland Children & Parents Association) Annual Pre-School Education and Activity Forum, on Route 20 at the Weston border, the intersection of Route 20 and Route 27, the intersection of Old Connecticut Path and Route 27, and in front of the Cochituate Fire Station, from October 17-24, 2013
6. Vote the Question of Approving the Placement of a Temporary Sign for the Red Barn Nursery School Fall Open House, at the intersection of Route 20 and Route 27, from October 11-19, 2013
7. Vote the Question of Approving the Minutes of August 12, 2013



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**LIST OF PUBLIC DOCUMENTS
PROVIDED TO THE BOARD OF
SELECTMEN FROM SEPTEMBER 13
THROUGH AND INCLUDING
SEPTEMBER 19, 2013, OTHERWISE NOT
LISTED AND INCLUDED IN THE
CORRESPONDENCE PACKET FOR
SEPTEMBER 23, 2013**

Items Distributed To the Board of Selectmen – September 13-19, 2013

1. Email of 9/18/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re: Open Meeting Law Complaint from Kim Reichelt dated September 18, 2013
2. Email of 9/19/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen, re: Maximus Report

Items Distributed for Information and Use by the Board of Selectmen at the September 16, 2013 Meeting

1. Public Comment, Termination of Town Administrator
2. Public Comment, Budget Guidelines
3. Public Comment, Castle Gate Road Landmark Monuments
4. Letter of 9/16/13 from Amy L. Nable, Assistant Attorney General, to Robert W. Ritchie, Esq., re: Request for Extension to Respond to Complaint
5. Backup Information re: Funding for Habitat for Humanity project, 89 Stone bridge Road
6. Email of 9/13/13 from Town Planner Sarkis Sarkisian to Planning Board re: Town Center Proposed Zoning Modification

Items Included as Part of Agenda Packet for Discussion During the September 23, 2013 Board of Selectmen's Meeting

1. Open Meeting Law Complaints filed by Kim Reichelt on September 3, 2013, and September 18, 2013
2. Position Descriptions, Town Administrator and Assistant Town Administrator/Human Resources Director
3. Résumés of David Hill, Kristopher Aleksov, and Nancy Leifer
4. Proposals re: Town Administrator Recruitment from Edward J. Collins Jr. Center for Public Management and Municipal Resources
5. Reports Prepared by Finance Director Brian Keveny in Preparation for Operating and Capital Budgets for FY 2015
6. Policy Goals and Priorities for Town Administrator for October 2013 through September 2014 with Revisions



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CORRESPONDENCE

Selectmen

1. Public Comment, Termination of Town Administrator
2. Letter of 8/29/13 from Attorney Daniel C. Hill to Board of Selectmen re: Public Records Request Concerning the Termination of the Contract of the Town Administrator, and Response from John Senchyshyn, Acting Town Administrator
3. Input, 9/11/13, from Ellen Brideau, Director of Assessing, re: Search Process for a New Town Administrator
4. Input, 9/16/13, from Fire Chief Vincent J. Smith, re: Search Process for a New Town Administrator
5. Public Notice, Finance Committee Special Town Meeting Warrant Hearing, September 23, 2013, at 7:15 p.m. in the Wayland Town Building
6. Invitation from The Local, Family and Friends Event, September 22, 2013

Conservation Commission

7. Abutters Notice, Public Meeting, September 26, 2013, 430 (400) Boston Post Road, Greenways Conservation Area

Minutes

8. Audit Committee, March 26, 2013
9. Historical Commission, June 10, 2013
10. Board of Library Trustees, August 28, 2013
11. Ad Hoc OPEB Advisory Committee, August 13, 2013
12. Trust Fund Commissioners, September 16, 2013

Region

13. Letter of 9/17/13 from BayPath Elder Services re: Nominations for the Seventh Annual Frances Borger Klempner Community Service Award
14. Massachusetts Municipal Association Fall Conference for Selectmen, October 5, 2013, Tri-County Regional Technical Vocational High School, Franklin MA

Federal

15. Email of 9/17/13 from EPA New England re: Results of Annual Fish Advisory Signs Inspection