



JOHN SENCHYSHYN
ACTING TOWN ADMINISTRATOR
TEL. (508) 358-7755
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN

ANTHONY V. BOSCHETTO
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Monday, September 16, 2013
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

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|----------|------|---|
| 6:30 pm | 1.) | Convene in Open Session and then Enter into Executive Session to Discuss Pending Litigation Regarding an Open Meeting Law Complaint filed by Kim Reichelt on September 3, 2013 and to Discuss Pending Litigation in the Matter of <i>Twenty Wayland, LLC v. Town of Wayland and Wayland Wastewater Management District Commission</i> |
| 7:15 pm | 2.) | Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:20 pm | 3.) | Public Comment |
| 7:25 pm | 4.) | Input from Department Heads Regarding the Search Process for a New Town Administrator |
| 7:35 pm | 5.) | Joint Meeting with the Personnel Board to Discuss Establishing the Search Process for a New Town Administrator |
| 8:00 pm | 6.) | Meet with Kim Reichelt Regarding the Open Meeting Law Complaint filed on September 3, 2013 |
| 8:20 pm | 7.) | Discussion regarding the Operational Ramifications of the Town Administrator Vacancy and the Compensation of the Acting Town Administrator |
| 8:40 pm | 8.) | Discussion on Preparation of Finance Committee Guidelines for FY15 Budget |
| 8:50 pm | 9.) | Review Closing for Habitat for Humanity Affordable Housing Project on Stonebridge Road |
| 9:00 pm | 10.) | Discussion of Proposed Warrant Articles for the November 20, 2013, Special Town Meeting |
| 9:30 pm | 11.) | Review and Approve Consent Calendar (See Separate Sheet) |
| 9:35 pm | 12.) | Review Correspondence (See Separate Index Sheet) |
| 9:50 pm | 13.) | Report of the Acting Town Administrator <ul style="list-style-type: none">• Review September 23 Agenda Topics• Review Annual Town Meeting Dates• Review Status of Financial Analyst Position |
| 10:00 pm | 14.) | Selectmen's Reports and Concerns |
| 10:10 pm | 15.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 10:15 pm | 16.) | Adjourn |



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REVISED CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Invoice from Mirick O'Connell, Attorneys at Law, Invoice 288135, in the Matter of Twenty Wayland LLC, September 5, 2013: \$2,750.00
3. Vote the Question of Approving the Special State Primaries for Representative in Congress, 5th District, on Tuesday, October 15, 2013, from 7:00 a.m. to 8:00 p.m.
4. Vote the Question of Approving the Minutes of August 26, 2013
5. Vote the Question of Approving the Placement of Temporary Signs for Pam's Run, in Memory of Pam Washek, on Route 20 at the Weston border, the intersection of Route 20 and Route 27, the intersection of Old Connecticut Path and Route 27, and in front of the Cochituate Fire Station, from September 18-25, 2013



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM SEPTEMBER 6 THROUGH AND INCLUDING SEPTEMBER 12, 2013, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR SEPTEMBER 16, 2013

Items Distributed To the Board of Selectmen – September 6 - 12, 2013

1. Email of 9/6/13 from John Senchyshyn, Acting Town Administrator, to Board of Selectmen, re: Condition of Girl in Accident at Intersection Route 27/West Plain
2. Email of 9/7/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re: Current Contract of John Senchyshyn
3. Email of 9/8/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re Acting Town Administrator Appointment
4. Email of 9/9/13 from John Senchyshyn, Acting Town Administrator to Board of Selectmen re: Responses Received in regard to Public Records Request of Daniel C. Hill Esq.

Items Distributed for Information and Use by the Board of Selectmen at the September 9, 2013 Meeting

1. Public Comment, Termination of Town Administrator
2. Public Comment, Fall Town Meeting and the Route 20 Access Road
3. Public Comment, Traffic Light at West Plain and Route 27
4. Revised Consent Calendar to reflect change in dates for Request for Signs from Mom to Mom Program, September 13-20, 2013
5. Handout from John Senchyshyn re: Town Administrator Search Committee and Screening Panels, October 2004
6. Email of 9/8/13 from E. Michael Thomas, Zoning Board of Appeals, re: Habitat Performance Bond
7. Handout from Jerry Heller, Community Preservation Committee, re: Current, Ongoing and Future Projects
8. Email of 9/9/13 from Roy S. MacDowell Jr. to John Senchyshyn, Interim Town Administrator, re: Wayland Agreement, Butler Appeal
9. Memorandum of 9/9/13 from Alan J. Reiss to Board of Selectmen re: Mitigation of the Danforth Project in Wayland

Items Included as Part of Agenda Packet for Discussion During the September 16, 2013 Board of Selectmen's Meeting

1. Open Meeting Law Complaint filed by Kim Reichelt on September 3, 2013
2. Position Descriptions, Town Administrator and Assistant Town Administrator/Human Resources Director
3. Input from Department Heads regarding the Search Process for a New Town Administrator



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CORRESPONDENCE

Selectmen

1. Public Comment, Termination of Town Administrator
2. Email of 9/9/13 from Heidi Heilman re: Wayland Cares Funding
3. Email of 9/9/13 from Mike Lowery to Board of Selectmen re: House Bill No. 2908, "An Act to Enhance Technology in Civic Engagement"
4. Monthly Report, Police Department, August 2013
5. Monthly Report, Director of Public Health, September 9, 2013

Conservation Commission

6. Order of Conditions and Chapter 194 Permit, 9/5/13 from Brian J. Monahan, Conservation Administrator, re: 124 Lakeshore Drive
7. Order of Conditions and Chapter 194 Permit, 9/5/13 from Brian J. Monahan, Conservation Administrator, re: 122 Lakeshore Drive
8. Order of Conditions and Chapter 194 Permit, 9/9/13 from Brian J. Monahan, Conservation Administrator, re: 119 Dudley Road

Zoning Board of Appeals

9. Public Hearing, September 24, 2013, re: 180 Oxbow Road, 150 Main Street LLC
10. Site Visit, September 10, 2013, 146 Concord Road
11. Continued Hearing, September 10, 2013, 146 Concord Road
12. Continued Hearing, October 8, 2013, 102 Lakeshore Drive

Minutes

13. Finance Committee, August 26, 2013

State

14. Letter of 9/4/13 from Massachusetts Municipal Association re: Annual Awards Contests
15. Letter of 9/4/13 from Metropolitan Area Planning Council re: 5th Annual Regionalization and Innovation Conference at Holy Cross College in Worcester, September 16, 2013
16. Letter received 9/12/13 from Massachusetts Municipal Association re: Registration for the Fall Legislative Breakfast Meetings