



FREDERIC E. TURKINGTON JR.
TOWN ADMINISTRATOR
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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BOARD OF SELECTMEN
JOHN BLADON
EDWARD J. COLLINS
STEVEN J. CORREIA
DOUGLAS J. LEARD
JOSEPH F. NOLAN

BOARD OF SELECTMEN
Monday, November 19, 2012
Wayland Town Building
Selectmen's Meeting Room

Proposed Agenda

Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.

- | | | |
|---------|------|--|
| 7:00 pm | 1.) | Open Meeting - Call to Order by Chair <ul style="list-style-type: none">• Announcements; Review Agenda for the Public |
| 7:05 pm | 2.) | Public Comment |
| 7:15 pm | 3.) | Liquor License Hearing for Wayland Variety & Deli Corporation, 70 Boston Post Road |
| 7:45 pm | 4.) | Discussion and Vote on Dates and Schedule for 2013 Annual Town Meeting |
| 8:15 pm | 5.) | Presentation by WaylandCares Sustainability Committee |
| 8:45 pm | 6.) | Review and Approve Consent Calendar (See Separate Sheet) |
| 8:50 pm | 7.) | Review Correspondence (See Separate Index Sheet) |
| 9:00 pm | 8.) | Report of the Town Administrator <ul style="list-style-type: none">• Review of Upcoming Agenda Topics and Meeting Schedule• Review Capital Improvement Program for FY2014-FY2018• Discuss Ideas for Annual Town Meeting Warrant Articles |
| 9:25 pm | 9.) | Selectmen's Reports and Concerns |
| 9:40 pm | 10.) | Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any |
| 9:45 pm | 11.) | Adjourn |



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CONSENT CALENDAR

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Appointing the Reverend Doctor Frederick P. Moser, Church of the Holy Spirit, Wayland, to the Housing Partnership as the Representative of the Clergy Association, for a Term To Expire on June 30, 2015
3. Vote the Question of Approving the Common Victuallers License for Bertucci's Restaurant Corporation dba Bertucci's Italian Restaurant, 14 Elissa Avenue
4. Vote the Question of Approving the Application to Sell Wine at the Wayland Winter Farmers' Market at Russell's Garden Center, 397 Boston Post Road, for Coastal Vineyards, (David Neilson, Manager), on Saturdays from January 5, 2013, to March 9, 2012, from 10:00 a.m. to 2:00 p.m.
5. Vote the Question of Approving the Request from Russell's Garden Center, 397 Boston Post Road, for a Two Day Liquor License on Saturday and Sunday, November 24 and 25, 2012, from 12:00 noon to 4:00 p.m., for the Annual Holiday Open House, to Include Wine Tasting Only



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LIST OF PUBLIC DOCUMENTS PROVIDED TO THE BOARD OF SELECTMEN FROM NOVEMBER 2, 2012 THROUGH AND INCLUDING NOVEMBER 15, 2012, OTHERWISE NOT LISTED AND INCLUDED IN THE CORRESPONDENCE PACKET FOR

Items Distributed To the Board of Selectmen – November 2 - 15, 2012

1. Email dated November 3, 2012 to media and Selectmen previewing the agenda for the Selectmen's meeting to be held on November 5, 2012.
2. Email dated November 14, 2012 to media and Selectmen announcing traffic mitigation related to opening of the Wayland Town Center development on November 16, 2012.
3. Emails/news release dated November 14, 2012 from Police Chief and Fire Chief advising of on-duty injury to a firefighter.

Items Distributed For Use by the Board of Selectmen at the November 5, 2012 Meeting

1. Revised list of documents used by the Board of Selectmen at their meeting on November 1, 2012 (so called, "pink sheet" for November 5, 2012).
2. Motion to enter executive session.
3. Draft proposed bylaws for consideration for 2012 Annual Town Meeting Warrant to amend Sec. 19-3 and 36-5 of the Town Code to change the reporting requirements on articles; create Sec. 19-10 administration of adopted budget and redistribution of funds.
4. Email dated November 4, 2012 from Town Administrator to Selectmen, together with revised draft of Board of Selectmen policy goals and priorities for October 2012 through September 2013.
5. Email dated November 4, 2012 from Town Administrator to Selectmen regarding draft minutes of October 10, 2012, together with minutes.
6. Summary sheet of department and committee proposed Capital Improvement Program for FY2014 – FY2018 (draft v1 11-5-12).
7. Letter dated November 5, 2012 from Public Ceremonies committee inviting Selectmen to participate in Veteran's Day ceremonies on November 12, 2012.

Items Included as Part of Agenda Packet for Discussion During the November 19, 2012 Board of Selectmen's Meeting

1. Liquor license violation, Wayland Variety and Deli
2. Revised memorandum from Town Administrator to Selectmen dated November 15, 2012 regarding options for scheduling 2013 Annual Town Meeting; electronic voting pricing information dated October 22, 2012; email dated November 8, 2012 from Town Administrator to Moderator's Town Meeting Procedures advisory sub-committee; proposed schedule for 2013 Annual Town Meeting, election and FY2014 budget process.
3. Wayland Cares Sustainability Committee proposal for continued funding in FY2014, budget plan, organizational structure, job descriptions and organizational goals dated November 2012.
4. Capital Improvement Plan FY2014 to FY2018 (November 14, 2012)



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CORRESPONDENCE

Selectmen

1. Public Comment, Need for a Written Policy or Financial Control System Regarding Delegation of Financial Authority to Wayland's Key Managers
2. Public Comment, Traffic Restrictions
3. Email of 11/6/12 from Frederic E. Turkington, Jr., Town Administrator, to Massachusetts Managers, re: Legal Services Public Records Request
4. Letter of 11/9/12 from C. Peter R. Gossels re: Resignation from 375th Anniversary Commemoration Committee and the Finance Subcommittee
5. Letter of 11/13/12 from Elaine Gossels re: Resignation from 375th Anniversary Commemoration Committee
6. Email of 11/10/12 from Frederic E. Turkington, Jr., Town Administrator, to Board of Selectmen re: Audit Committee Request
7. Letter of 11/13/12 from Phillip L. Radoff, Chair, Cable Advisory Committee, to Mary Frere, Franchise Service Manager, Verizon re: Buildout
8. Email of 11/14/12 from Frederic E. Turkington, Jr., Town Administrator, to Public Relations List re: Traffic Restrictions Begin Friday with Opening of Town Center
9. Monthly Report, Animal Control, October 2012
10. Monthly Report, Fire Department, October 2012
11. Monthly Report, Police Department, October 2012

Zoning Board of Appeals

12. Decision No. 12-24, 8 Adelaide Avenue

Minutes

13. Historic District Commission, October 15, 2012, November 15, 2012
14. Board of Library Trustees, September 19, 2012
15. Surface Water Quality Committee, November 7, 2012

State

16. Letter of 10/24/12 from Housing and Economic Development re: 2012 MassWorks Infrastructure Program Funding
17. Letter of 10/31/12 from State Lottery Commission re: Notification of Qualification for Keno to Go, Stop & Shop at 400 Boston Post Road
18. Notice of Filing and Public Hearing, 11/5/12, Dept of Public Utilities, re: Petition of NSTAR for Approval of its Three-Year Energy Efficiency Plan 2013 through 2015
19. Email of 11/9/12 from State Representative Thomas Conroy re: Patrick-Murray Administration Announces \$38 Million for 25 New Massworks Infrastructure Projects