



FREDERIC E. TURKINGTON JR.  
TOWN ADMINISTRATOR  
TEL. (508) 358-7755  
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# TOWN OF WAYLAND

41 COCHITUATE ROAD  
WAYLAND, MASSACHUSETTS 01778

## BOARD OF SELECTMEN

JOHN BLADON  
EDWARD J. COLLINS  
STEVEN J. CORREIA  
DOUGLAS J. LEARD  
JOSEPH F. NOLAN

## **BOARD OF SELECTMEN Monday, August 20, 2012 Wayland Town Building Selectmen's Meeting Room**

### **Proposed Agenda**

*Note: Items may not be discussed in the order listed or at the specific time estimated. Times are approximate. The meeting likely will be broadcast and videotaped for later broadcast by WayCAM.*

- |       |      |   |
|-------|------|---|
| 7:00  | 1.)  | Call to order by chair <ul style="list-style-type: none"><li>• Announcements; review agenda for the public</li></ul>  |
| 7:03  | 2.)  | Introduction of West Suburban Veterans Services District (Weston/Wellesley/Needham/Wayland) Director Stan Spear   |
| 7:15  | 3.)  | Public comment  |
| 7:25  | 4.)  | Presentation by members of the Council on Aging, Library Board of Trustees, Town Administrator and Facilities Director on concept plan for Library/Community Center on municipal parcel at Town Center  |
| 8:10  | 5.)  | Update on status of WayCAM vehicular access issue   |
| 8:25  | 6.)  | Review of Minuteman Regional HS building feasibility study issue with Minuteman School Committee member Mary Ellen Castagno   |
| 8:45  | 7.)  | Review and approve consent calendar   |
| 8:50  | 8.)  | Review correspondence   |
| 9:00  | 9.)  | Report of the Town Administrator <ul style="list-style-type: none"><li>• Review of upcoming agenda topics and meeting schedule</li><li>• Review FY2012 financial reports</li><li>• Review of memorandum of understanding to address Board of Public Works jurisdiction and governance concerns</li></ul>                            |
| 9:35  | 10.) | Selectmen's Reports and Concerns <ul style="list-style-type: none"><li>• Vote to fill vacancy on Finance Committee</li><li>• Update on School Committee school account review oversight</li><li>• Extend duration and charge of Operational Review Committee</li><li>• Update on regulation of public lands (dog walkers)</li></ul> |
| 9:59  | 11.) | Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any   |
| 10:00 | 12.) | Executive session – to conduct strategy session in preparation for negotiations with non-union personnel pursuant to MGL ch. 30A, Sec. 21(a)(2)   |
| 10:15 | 13.) | Adjourn   |



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**BOARD OF SELECTMEN  
Monday, August 20, 2012  
Wayland Town Building  
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**CONSENT CALENDAR**

1. Vote the Question of Approving and Signing the Weekly Payroll and Expense Warrants
2. Vote the Question of Approving the Wayland Department of Public Works, Highway Division, Physical Alteration Permit Application for the Town of Wayland for Sidewalk Construction on Route 27
3. Vote the Question of Approving the Appointment of Susan Weinstein as the Representative of the Wayland Housing Authority to the Community Preservation Committee for a Term to Expire on June 30, 2015
4. Vote the Question of Approving the Appointment of Anna Meliones as the Representative of the Recreation Commission to the Community Preservation Committee for a Term to Expire on June 30, 2015
5. Vote the Question of Approving the Appointment of Martin Nichols as the Representative of the Wayland Housing Authority to the Housing Partnership for a Term to Expire on June 30, 2015
6. Vote the Question of Approving the Request for a One-Day Liquor License for a Habitat for Humanity Benefit Event at Russell's Garden Center, 397 Boston Post Road, Wayland, on Saturday, October 20, 2012, from 6:30 p.m. to 9:30 p.m., Beer and Wine Only (change of date)
7. Vote the Question of Approving the Minutes of July 18, 2012



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**LIST OF PUBLIC DOCUMENTS  
PROVIDED TO THE BOARD OF  
SELECTMEN FROM JULY 30, 2012  
THROUGH AND INCLUDING AUGUST 16,  
2012, OTHERWISE NOT LISTED AND  
INCLUDED IN THE CORRESPONDENCE  
PACKET FOR AUGUST 20, 2012  
Page One**

**Items Distributed To the Board of Selectmen – July 30 – August 16, 2012**

1. Email press release dated August 11, 2012 from Town Administrator to media and Selectmen re: appointment of Jay Abelli as Building Commissioner.

**Items Distributed For Use by the Board of Selectmen at the August 1, 2012 Meeting**

1. Agenda for August 6, 2012 meeting of the Audit Committee and emails regarding content of agenda.
2. Letter dated July 28, 2012 from David and Sarah Barton, 48 Hawthorne Road, accepting the terms of sale of Town-owned land at 52 Hawthorne Road.
3. Email / press release dated July 31, 2012 from Fire Chief to Town Administrator and Selectmen reporting on fire at the Coach Grill, 55 Boston Post Road.
4. Letter dated July 27, 2012 from School Committee to potential audit firms regarding scope and process for independent review of certain school accounts and general ledger activity and proposed amendment to charge of the Operational Review Committee.
5. Sketch of exterior space and access issue distributed by WayCAM president Ken Isaacson pursuant to agenda item A5 (at the meeting during discussion of agenda item A5).

**Items Included as Part of Agenda Packet for Discussion During the August 20, 2012 Board of Selectmen's Meeting**

1. Summary information sheet for Wayland's membership in West Suburban Veteran's Services District.
2. Letter dated June 28, 2012 from Kang Associates to Public Buildings Director, together with conceptual floor plans and site plan for combined Library/Community Center housing COA and senior services functions at Town Center municipal parcel.



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3. Email dated August 16, 2012 from WayCAM President Ken Isaacson to Selectmen and email dated August 6, 2012 from Town Administrator and Facilities Director to Selectmen and WayCAM regarding options for vehicular access to studio space, together with prior emails on this subject including Town Counsel) dated July 19, 20, 23, 26, 27 and 30, 2012 regarding this subject.
4. Email dated August 16, 2012 from Minuteman School Committee member Mary Ellen Castagno to Town Administrator; email dated August 15, 2012 from Town Administrator to Ms. Castagno; letter dated July 24, 2012 from MSBA to Minuteman regarding feasibility study conditions for two size school building projects; letters dated July 31, 2012 from the Town of Weston, June 5, 2012 from the Town of Belmont, and September 6, 2011 and June 14, 2012 from the Town of Carlisle to Minuteman; non-member tuition rate comparisons and school enrollment data for 2008, 2009, 2010 and 2011; all information relates to the proposed school building project feasibility study.
5. Financial reports for fiscal year ending June 30, 2012 as of August 15, 2012 (revenues and expenditures).
6. Board of Public Works proposed memorandum of understanding establishing framework for communication and division of authority between DPW Director, Town Administrator and Board of Public Works.
7. Letters of interest and supporting information provided by Carol Martin and Kate Moore for consideration for appointment to the Finance Committee.
8. Letter dated July 27, 2012 from School Committee to audit firms potentially interested in providing financial review services asking for proposals regarding scope and process for independent review of certain school accounts and general ledger activity; Article 6 of 2010 Annual Town Meeting and Article 8 of 2011 Annual Town Meeting.
9. Proposed motion to amend duration of appointment of Operational Review Committee: That the Board of Selectmen extend the charge of the Operational Review Committee as currently constituted from June 13, 2012 to September 28, 2012 to complete the work of Article 8 of the 2011 Annual Town Meeting.
10. Email dated August 5, 2012 from Town Administrator seeking comments relative to use of public lands by professional dog walkers and other for profit uses, together with responses dated August 6, 2012 from the Police Chief and Board of Public Works chair, and August 5, 2012 from Animal Control Officers; email dated August 6, 2012 from Weston Town Manager Donna VanderClock to Town Administrator regarding fees together with the Town of Weston by-law Article XX – Dog Regulations.



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**Monday, August 20, 2012**  
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**CORRESPONDENCE - I**

**Selectmen**

1. Letter of 7/24/12 from Vertex Environmental Services to Frederic E. Turkington, Jr., Town Administrator, re: Release Abatement Measure, Former Raytheon Facility
2. Email of 8/2/12 from Wayland Wells to Board of Selectmen re: NStar Meadowview Wellhead Mitigation Plan
3. Email of 8/7/12 from Phillip Radoff, Cable Advisory Committee, to Mary Louise Frere, Verizon, re: Completion of Buildout
4. Email of 8/8/12 from Don Ouellette, Director of Public Works, to Board of Public Works re: Email Exchange regarding Mitchell and King Street
5. Email of 8/13/12 from Health Director Julia Junghanns to Town Staff re: Mosquito Warning During Field Work
6. Monthly Report, Animal Control, July 2012
7. Monthly Report, Fire Department, July 2021
8. Monthly Report, Police Department, July 2012
9. Monthly Report, Director of Public Health, August 1, 2012
10. Monthly Report, Director of Public Works, August 2, 2012

**Conservation**

11. Public Hearing, August 9, 2012, Culvert on Old Sudbury Road, 3 Water Row, 163 Glezen Lane, 300 Stonebridge Road 219 Lakeshore Drive, 88 Dudley Road
12. Determination of Applicability, 7/25/12, from Brian J. Monahan, Conservation Administrator, re: 26 White Road
13. Order of Conditions and Chapter 194 Permit, 7/25/12, from Brian J. Monahan, Conservation Administrator, re: 28 Pequot Road
14. Chapter 194 Permit, 7/31/12, from Brian J. Monahan, Conservation Administrator, re: 117 Plain Road
15. Order of Conditions and Chapter 194 Permit, 8/3/12, from Brian J. Monahan, Conservation Administrator, re: 5 White Road
16. Order of Conditions and Chapter 194 Permit, 8/3/12, from Brian J. Monahan, Conservation Administrator, re: 104 East Plain Street
17. Order of Conditions and Chapter 194 Permit, 8/7/12, from Brian J. Monahan, Conservation Administrator, re: 14 Valley View Road
18. Order of Conditions and Chapter 194 Permit, 8/7/12, from Brian J. Monahan, Conservation Administrator, re: 121 Dudley Road



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**CORRESPONDENCE - II**

## **Zoning Board of Appeals**

19. Public Hearing, August 28, 2012, 18 Shawmut Avenue

### **Minutes**

- 20. Cable Advisory Committee, June 26, 2012
- 21. Housing Partnership, May 14, 2012
- 22. Board of Library Trustees, June 20, 2012
- 23. Personnel Board, May 29, 2012, July 13, 2012
- 24. Surface Water Quality Committee, July 11, 2012, July 25, 2012, August 8, 2012

### **Region**

- 25. Memorandum of 7/26/12 from MBTA Advisory Board re: Municipal Elections to the Boston Regional Metropolitan Planning Organization
- 26. Letter of 7/31/12 from Weston Board of Selectmen to Edward Bouquillon, Superintendent, Minuteman Regional Vocational and Technical School District, re: May 22, 2012 Vote to Authorize Feasibility Study

### **State**

- 27. Letter of 7/19/12 from Department of Public Health to Julia Junghanns, Wayland Public Health Director, re: Incidence of Breast Cancer in Wayland
- 28. Letter of 7/26/12 from Office of the Attorney General to Law Firm of Murphy, Lamere & Murphy re: Open Meeting Law Complaint
- 29. Letter of 8/6/12 from Department of Telecommunications and Cable re: Public and Evidentiary Hearing on September 12, 2012, 1000 Washington Street, Boston
- 30. Email of 8/14/12 from Division of Local Services re: 2012 Regionalization Conference, September 10, 2012, College of the Holy Cross, Worcester MA
- 31. Massachusetts Municipal Association Legislative Breakfasts Schedule for Fall 2012
- 32. Open Meeting Law Educational Forums Schedule for Fall 2012